

**MUNICIPAL TRANSPORTATION AGENCY
City and County of San Francisco**

DIVISION: Transportation Planning & Development

BRIEF DESCRIPTION:

Adoption of the San Francisco Municipal Transportation Agency (SFMTA) Draft Final FY 2008-2027 Short Range Transit Plan.

SUMMARY:

- The Short Range Transit Plan (SRTP), the SFMTA's primary transit planning document, presents the Municipal Railway's (Muni's) future service plans, service standards, Capital Investment Program, and Operating Financial Plan in a public document.
- The SFMTA will be required to produce a full SRTP every four years (previously every two years), with mini-SRTP updates annually in between those years.
- This update of the SRTP highlights the Third Street Light Rail and Central Subway projects, Proposition E Service Standards, the Transit Effectiveness Project (TEP), and updates to the Capital Investment Program and the Operating Financial Plan.
- The review period began on October 2, 2007 and closed with a public hearing at the November 6, 2007 meeting of the SFMTA Board.
- The Public Draft SRTP was posted on the SFMTA website, and interested parties were also notified through e-mail, postcard, and full report mailings.
- Public comments received and staff responses are summarized in an attached table.

ENCLOSURES:

- Resolution to adopt the SRTP
- Summary of public/agency comments and staff response
- Draft Final SRTP

APPROVALS:

DATE

DIRECTOR OF DIVISION
PREPARING ITEM

FINANCE

EXECUTIVE DIRECTOR/CEO

SECRETARY

ADOPTED RESOLUTION
BE RETURNED TO

Frank Markowitz, 1 South Van Ness, 7th Floor

ASSIGNED MTAB CALENDAR DATE: _____

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EXPLANATION:

Background

The Short Range Transit Plan (SRTP) is the primary planning document for Muni service and facilities. The purpose of the SRTP is to present Muni's future service plans, service standards, Capital Investment Program (CIP), and Operating Financial Plan in a public document. The SRTP also addresses issues and challenges facing the SFMTA. The SRTP is used to document Muni's priorities, and to show how the SFMTA intends to accomplish its goals and objectives. It provides input into a variety of funding programs, and helps to evaluate the agency's capacity to build and operate future improvements. The SRTP provides justification, support and prioritization for Muni's capital projects contained in regional and local transportation plans and funding documents.

In the future, the Metropolitan Transportation Commission (MTC) will require the SFMTA to produce a full SRTP every four years (previously, a full SRTP was required every two years). Mini-SRTP updates will be required every year that a full SRTP update is not required. The SFMTA Board adopted Muni's last full SRTP update in December 2005.

On October 2, 2007, the SFMTA Board adopted Resolution No. 07-158, which authorized the SFMTA to release the Draft SRTP for a five-week public review period, beginning October 2, 2007 and closing on November 6, 2007. Staff mailed out notification of the availability of the Draft SRTP for public comment to approximately 500 interested members of the public, elected officials, other public agencies, and SFMTA staff. Staff also mailed a limited number of bound reports to funding and planning agencies, key community organizations, and policy makers. The document has been available on SFMTA's website since October 2. Review comments have been welcome by e-mail, fax, or letter. Comments and staff responses are summarized in an attached table.

The November 6 SFMTA Board meeting included:

- Staff presentation explaining the background, purpose, and highlights of the Draft SRTP;
- A public hearing for public and Board comments and questions on the Draft SRTP; and
- Close of public comment and direction from the Board to staff to prepare the Draft Final SRTP for possible Board adoption.

About 200 public/agency comments were received on the Public Draft SRTP. The majority of comments were provided by the SFMTA Citizens' Advisory Committee and the San Francisco County Transportation Authority. Staff response is included in an attachment. (The attached table summarizes significant comments, but does not include minor corrections or wording changes. The location of the comments and responses refers to the page number in the Draft SRTP, not the final document, because revisions and document layout of the final draft were still underway at the time of calendar item preparation.)

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Staff presented the document to the SFMTA full Citizens' Advisory Council (CAC) on October 4, held extensive discussions at the CAC Planning & Marketing Committee on October 18, and again presented the document to the full CAC on November 1. The CAC prepared a resolution requesting changes in the document.

Following receipt of a detailed review letter from the Transportation Authority, SFMTA and Authority staff members met and discussed changes to the document. SFMTA staff provided a preliminary response to comments to afford the Transportation Authority maximum opportunity to help shape the document.

Development and publication of the SRTP is partly funded by a federal grant, which is administered and awarded by the Metropolitan Transportation Commission (MTC). The \$86,520 federal Section 5303 Technical Study grant is matched by \$11,480 from the SFMTA operating budget.

Support for the Strategic Plan

The SRTP supports all the goals of the SFMTA Strategic Plan. There is a section in SRTP Chapter 1 that lists all the Strategic Plan goals and objectives, as well as providing background on the purpose and development of the Strategic Plan.

Issues and Significant Changes since Public Draft

This update of the SRTP highlights the Third Street Light Rail and Central Subway projects, Proposition E Service Standards, the Transit Effectiveness Project (TEP), and updates to the Capital Investment Program and the Operating Financial Plan. More explanation of the highlights of this SRTP update were provided in previous staff reports and during the presentation at the November 6, 2007 SFMTA Board meeting.

In general, the attached Draft Final SRTP is very similar to the October 2 Public Draft document previously presented to the Board. Below is a summary of the most significant changes that have been made since the Public Draft SRTP.

1. Updates. More up-to-date data are provided on: SFMTA organization (Chapter 2), ridership (Chapter 4), performance measures (Chapter 4), Proposition A and its passage (Chapter 2 and Appendix), and the FTA Triennial Review (Chapter 4).
2. Clarification on Bus Rapid Transit: Several changes have been made to the Chapter 5 section on BRT, addressing: public comments made during the Geary BRT feasibility study, the suitability of 19th Avenue for BRT, and similar issues.
3. Clarification of Capital Investment Program: Additional explanations are presented in Chapter 11 on how CIP projects were prioritized/scored and the results of this process.
4. Fleet Program. The Chapter 7 Fleet Program has been revised, in part to respond to comments from the Federal Transit Administration for revised spare ratios, maintenance program details, etc.

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5. Central Subway: Additional background is presented in Chapter 3 on funding and environmental review for the project.
6. Capital Funding Sources: Additional and more consistent information is provided in Chapter 11.

There were a number of requests for changes to the SRTP that SFMTA staff believed not advisable or impossible to accomplish. These are explained in the attached table.

SRTP Schedule and Next Steps

The SRTP undergoes a multi-phased approval process that includes an extensive review by SFMTA staff, a five-week public review and comment period, and SFMTA Board approval. After Board approval, staff and a consultant will make limited editing changes and reformat the document to be more attractive and user-friendly.

Some of the major milestones in producing the final document are:

- SFMTA Staff Review: June-August 2007 (completed)
- Presentation of Draft SRTP to Citizens Advisory Council: October 2007 (completed)
- Release of Draft SRTP at SFMTA Board meeting: October 2, 2007 (completed)
- Public Comment Period: October 2 through November 6, 2007 (completed)
- Public Hearing on Draft SRTP at SFMTA Board meeting: November 6, 2007 (completed)
- Final Adoption of SRTP (including a staff summary of comments and responses) at MTAB meeting: January 15, 2008.
- Printing and Production: January through February 2008.
- Mailing: March 2008

The City Attorney has reviewed this calendar item.

MUNICIPAL TRANSPORTATION AGENCY
BOARD OF DIRECTORS
CITY AND COUNTY OF SAN FRANCISCO

RESOLUTION NO. _____

WHEREAS, The Short Range Transit Plan (SRTP) is the primary planning document for Municipal Railway (Muni) service and facilities; the purpose of the SRTP is to present in a public document Muni's service plans, service standards, Capital Investment Program (CIP), and Operating Financial Plan for a 20-year period; and

WHEREAS, In prior years, the Metropolitan Transportation Commission (MTC) has required the San Francisco Municipal Transportation Agency (SFMTA) to produce a full SRTP every two years; and

WHEREAS, The last Muni SRTP was published in 2005, and MTC requires a new SRTP in 2007; and

WHEREAS, In future years, MTC will require full updates of the SRTP every four years, and mini-SRTPs in years that a full SRTP is not produced; and

WHEREAS, The SFMTA issued a Draft FY2008-FY2027 SRTP ("Draft SRTP") on October 2, 2007 for a 35-day public comment period, which ended on November 6, 2007; and

WHEREAS, The SFMTA Board of Directors conducted a public hearing and closed the public comment period on the Draft SRTP on November 6, 2007; and

WHEREAS, SFMTA staff has prepared a Summary of Changes that lists the comments received during the public comment period, the staff responses to the public comments, and other staff changes made to the Draft SRTP; and

WHEREAS, SFMTA staff has prepared a Draft Final FY2008-FY2027 SRTP; now, therefore, be it

RESOLVED, That the SFMTA Board of Directors adopts the FY2008-FY2027 Muni Short Range Transit Plan, and directs staff to proceed with document production and printing of this document for submission to MTC and other interested parties.

I certify that the foregoing resolution was adopted by the Municipal Transportation Agency Board of Directors at its meeting of _____.

Secretary, Municipal Transportation Agency Board

