



**SAN FRANCISCO  
MUNICIPAL TRANSPORTATION AGENCY**

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**FY2007 PROPOSED BUDGET**

**MUNICIPAL TRANSPORTATION AGENCY**

**FY2006-2007 PROPOSED BUDGET BOOK**

**FEBRUARY 28, 2006**



**SAN FRANCISCO**  
**MUNICIPAL TRANSPORTATION AGENCY**

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**FY2007 PROPOSED BUDGET**

**PREFACE**

City and County of San Francisco  
**Municipal Transportation Agency**

FY 2006/2007  
PROPOSED OPERATING BUDGET

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## Municipal Transportation Agency



Gavin Newsom, Mayor  
Cleopatra Vaughns, Chairman  
Michael Kasolas, Vice Chairman  
Shirley Breyer Black  
Wil Din  
Rev. Dr. James McCray, Jr.  
Peter Mezey  
Nathaniel P. Ford, Sr., Executive Director

March 1, 2006

Honorable Mayor Gavin Newsom  
City and County of San Francisco  
San Francisco City Hall  
1 Dr. Carlton B. Goodlett Place, Room \_\_\_\_  
San Francisco, California 94102

### **Re: FY 2006-2007 Municipal Transportation Agency Operating Budget**

Dear Mayor Newsom,

Enclosed is the Municipal Transportation Agency Board approved Operating Budget for Fiscal Year 2006 – 2007, prepared in accordance with Proposition E and the City Controller's Office guidelines. This Budget is representative of the funding requirements needed for the MTA to efficiently and effectively operate the transportation and traffic operations systems within the City and County of San Francisco.

Sincerely,

Cleopatra Vaughns, Chairman  
Municipal Transportation Agency

Encl.



## Municipal Transportation Agency



Gavin Newsom, Mayor  
Cleopatra Vaughns, Chairman  
Michael Kasolas, Vice Chairman  
Shirley Breyer Black  
Wil Din  
Rev. Dr. James McCray, Jr.  
Peter Mezey  
Nathaniel P. Ford, Sr., Executive Director

February 28, 2006

MTA Board of Directors  
Cleopatra Vaughns, Chairman  
Michael Kasolas, Vice Chair  
Shirley Breyer Black, Director  
Wil Din, Director  
Rev. Dr. James McCray, Jr., Director  
Peter Mezey, Director

### **Re: FY 2006-2007 Proposed MTA Operating Budget**

Enclosed is a copy of the MTA Proposed Operating Budget for Fiscal Year 2006-2007, for your review. Based upon your policy decisions and guidance on February 7th, 2007, the MTA is submitting a balanced budget for FY 2006-2007 in the amount of **\$678,683,960**.

### **Overview**

For Fiscal Year 2006-2007, the MTA introduced a new budget process which included a qualitative and quantitative analysis and review of each Division comprising the MTA. This process required each Division Manager to prepare and present to the MTA Board of Directors an Annual Budget Plan. These plans included the Mission Statement, Significant Budget Highlights, Key Performance Measures, Future Budget Considerations, Additional Staffing and Non-Personal Requirement, the Uses of Existing Resources, Additional Funding Sources Anticipated, Revenue Generating Potential, and the impacts of the benefits of accomplishing or not accomplishing Division Goals & Objectives for each Division. More importantly, this process allowed the MTA Board of Directors to work together as a team with the Executive Director, the Acting Chief Financial Officer, and each of the Division Managers to provide policy guidance and directives in the development and preparation of the Fiscal Year 2006-2007 Proposed Operating Budget.

The Proposed budget establishes the funding requirements necessary for the MTA to continue its commitment of fostering the City's Transit First Policy by providing public transportation services and developing traffic operation systems that will move people and vehicles in a safe, efficient, and cost effective manner through the City and County of San Francisco. Also, the budget represents the continued commitment of the MTA to invest in its employees to improve service by responding to customer needs while containing costs.

## **Strategic Goals & Key Priorities**

The FY 2006-2007 Proposed Operating Budget was developed to adhere to the following key decisions, concerns, and priorities, as identified by the MTA Board of Directors, the MTA Staff, and the community:

- Enhancing the safety, security, and wellbeing of our customers by implementing Safety Programs to improve pedestrian and bike safety, and traffic calming within the transportation and traffic systems.
- Investing in our employees by developing comprehensive training programs such as providing Transit Operator classroom and field training, equipment retraining, refresher training, accident retraining, and supervisory and management training, and other mandated trainings for Transit Operators, Transit Operators supervisors and managers, and other operations personnel.
- Expanding programs to reduce fare evasion within the transportation systems by enhancing the Proof-of-Payment program. This program includes expanding the frequency of the fare inspection and verification system throughout the transportation system.
- Expanding and enhancing the security and surveillance systems within the MTA facilities and other critical assets.
- Supporting the revenue ready operations for the start-up of the Third Street Light Rail by extending the light rail line to provide a service along a 5.4 mile stretch along Third Street and Visitation Valley.
- Consolidation of the financial accounting and reporting systems within the Municipal Railway and Parking & Traffic Departments moving the MTA closer toward the goals and objectives of Proposition E.



## **Operating Budget Highlights**

To accomplish our priorities for Fiscal Year 2006-2007, the Proposed Operating Budget for the MTA totals **\$678,683,960**. The FY 2006-2007 Proposed Operating Budget represents an increase of **\$92,659,724**, above Prior Year's Base Budget of **\$586,024,236** which translates into a growth rate of **15.8%** (see chart below):

### **Summary of Revenues**

<b><u>Item Description</u></b>	<b><u>FY 05-06 Expenditures</u></b>	<b><u>FY 06-07 Expenditures</u></b>	<b><u>Increase (Decrease) Change</u></b>
Fares	\$131,322,139	\$159,052,317	\$27,730,178
Parking	\$173,050,495	\$176,766,873	\$3,716,378
Intergovernmental	\$91,107,018	\$114,432,159	\$23,325,141
Misc Revenues	\$18,754,401	\$20,490,626	\$1,736,225
General Fund	\$139,865,000	\$154,623,000	\$14,758,000
Appropriated Fund Balance	-	\$21,209,975	\$21,209,975
InterDept Recoveries	\$14,781,368	\$15,394,273	\$612,905
Departmental Transfers	(\$9,212,678)	(\$9,641,755)	(\$429,077)
Paratransit	\$14,162,202	\$14,162,202	-
BART ADA	\$1,437,512	\$1,437,512	-
Transit Shelter Program	\$183,053	\$208,293	\$25,240
Reserve	\$10,185,639	\$10,160,399	(\$25,240)
Fund Transfers	\$388,087	\$388,087	-
<b>TOTAL</b>	<b>\$586,024,236</b>	<b>\$678,683,960</b>	<b>\$92,659,724</b>

### **Summary of Expenditures**

<b><u>Item Description</u></b>	<b><u>FY 05-06 Expenditures</u></b>	<b><u>FY 06-07 Expenditures</u></b>	<b><u>Increase (Decrease) Change</u></b>
Personnel/Labor	\$399,809,474	\$443,097,501	\$43,288,027
Overhead	\$7,179,858	\$7,661,540	\$481,682
Non-Personal Services	\$109,390,438	\$120,022,917	\$10,632,479
Materials & Supplies	\$35,324,287	\$39,276,971	\$ 3,952,684
Capital Outlay	\$1,767,568	\$3,746,214	\$ 1,978,646
Facilities Maintenance	\$795,000	\$20,795,000	\$20,000,000
Debt Service	\$8,449,903	\$8,566,349	\$116,446
Allocated Charges	(\$13,908,909)	(\$14,337,986)	(\$429,077)
Services of Other Dept	\$36,079,805	\$39,855,454	\$3,775,649
Appropriated Reserve	\$1,136,812	\$10,000,000	\$8,863,188
<b>TOTAL</b>	<b>\$586,024,236</b>	<b>\$678,683,960</b>	<b>\$92,659,724</b>

## **Budget Assumptions**

The MTA is facing a variety of economic and inflationary issues impacting the FY 2006-2007 Operating Budget process. Specifically, the MTA is challenged with the increasing costs of employee salaries and wages, fringe benefits, the rising costs of fuel, an increase in rent and tenant improvements, adjustments for service reductions, and expanding services through new initiatives. The impact of the economic and inflationary issues will result in an increase in both revenues and expenditures of approximately **\$92.6** million.

### Salaries & Fringe Benefits

The majority of the increases in expenditures are associated with the Baseline adjustments and increases which include the costs of the annualization of the miscellaneous salaries and wages, increases in mandatory fringe benefit rates, and the City-wide pick-up of the employee retirement contributions. Specifically, in accordance with the certain Labor agreements and Memorandum of Understandings (MOUs), the City is required to pick-up the 7.5% employee retirement contributions on Miscellaneous Salaries and Wages in FY 2006-2007. Also, the Health Service costs for employees such as the medical and dental benefits are anticipated to increase by 10% and the Transit Operator's Trust Fund is anticipated to increase to equalize the benefits with other jurisdictions.

### Fuel

In FY 2005-2006 budget, diesel fuel was budgeted at approximately \$1.68 per gallon and the MTA uses approximately 5.5 to 6.0 million gallons of fuel each year. However, the cost of diesel fuel has increased significantly since last budget year. Based upon the Department of Energy projections, as of January 2006, the MTA will budget diesel fuel expenditures at approximately \$2.44 per gallon @ 6.0 million gallons for an estimated total cost of \$4.5M.

### Service Adjustments & Other Operating Costs

The MTA will make adjustments for the service reductions made in FY 2005-2006. Other miscellaneous expenditure increases include contractual services for parking meter coin counting and collection services, human resources services contracts, information technology software and hardware upgrades, debt service and position substitutions. One-Time increases include rent and tenant improvements.

### New Initiatives

For Fiscal Year 2005-2006, there were no new initiatives or program enhancements proposed or approved in the MTA's Budget. However, for Fiscal Year 2006-2007, the Divisions were asked to submit requests for program enhancements and new initiatives that would advance the mission and goals of the Agency. As a result of this request, several new initiatives were requested totaling approximately \$94 million. However, of those new initiatives requested

only \$32 million have been included in the FY 2006-2007 proposed budget. The following is a brief description of the New Initiatives:

- *Proof of Payment Pilot Program*

The Proof of Payment Pilot Program is a new initiative designed to decrease the rate of fare evasion by providing additional staff to randomly patrol and survey 25 percent of the daily runs to ensure that passengers have a valid fare instrument while riding the system.

- *Preventive Maintenance*

The Preventive Maintenance Program is a new initiative that will allow the MTA to assure that it is in compliance with the Federal Transit Authority's regulations regarding the maintenance and overhaul of various mechanical systems of the Light Rail Vehicles.

- *Safety, Security & Training Initiative*

In response to the heightened concerns regarding passenger and pedestrian safety, and security of transportation systems nation-wide, the MTA is proposing implementing safety and security programs that would begin to address the most critical needs of the Agency. This initiative would enhance the pedestrian and bike safety, and traffic calming programs within the MTA. This initiative would enhance a variety of training programs for Transit Operators and Supervisors, Safety Inspectors and MTA Security personnel. Additionally, these programs would be implemented to provide greater physical security of the capital assets of the MTA by enhancing the monitoring and lighting systems. Also, included in this initiative will be a proposal to implement a Canine Unit.

- *Other Operating Initiatives*

The proposed budget contains various other Operating New Initiatives totaling approximately \$3.7M. Included in these initiatives are the annual operating costs for Next Bus; increases in Specialized and Professional Services Contracts; Implementation of the Cost & Schedule Control Unit; and additional staffing for the Revenue Unit and various other Divisions within the MTA.

- *Third Street Light Rail*

Technically, the operation for the Third Street Light Rail is a change in the base budget. However, this is the rollout of a major project and the opening of a new line. Therefore, the MTA has included in the FY 2006-2007 Proposed Operating Budget funding for the expenditures associated with the first 6 months of revenue service of this new line.

## **Balancing Plan**

On January 17, 2006, staff presented the first draft of the MTA budget with a projected deficit of \$4.1 million. This deficit was the net effect of the addition of \$81.8 million in planned expenditures, over and above the current year's expenditure requirements, and \$77.7 million in anticipated revenues, also over and above the anticipated revenues for the current year.

Due to a series of additional adjustments that were made to the budget to cover City-wide salary, fringe benefit, the reallocation of City-wide expenditures to the appropriate departments, departmental work orders, and planned expenditures had increased to \$15.1 million. The \$15.1 million shortfall between planned expenditures and anticipated revenues is the net effect of numerous expenditure increases and decreases. These expenditure changes were offset by changes in anticipated revenues. The following table shows the increases in anticipated revenues that allowed the Agency to close the anticipated shortfall.

<b>Revenue Category</b>	<b>\$ Amount +/-</b>
Proposition 42 (Gas Tax)	\$6,100,000
Balance of State TDA	\$297,758
Miscellaneous Revenue Correction	\$(2,497,758)
Appropriated Fund Balance	\$8,600,000
Proof of Payment New Initiative Revenue	\$(6,000,000)
General Fund Subsidy Baseline & One-time Adjustment	\$8,000,000
Advertising	\$1,000,000
Garage Rate Increases	\$700,000
<b>Total</b>	<b>\$15,100,000</b>

## **Summary**

In Summary, the FY 2006-2007 Budget of ***\$678,683,960*** million reflects a series of revenue initiatives and cost reduction measures that are required to balance the budget. The net effect of these changes in revenues and expenditures represents an increase of ***\$92,659,724*** over the Fiscal Year 2005-2006 approved budget.

Sincerely,

Nathaniel P. Ford, Sr.  
Executive Director

Encl.



SAN FRANCISCO  
MUNICIPAL TRANSPORTATION AGENCY

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**FY2007 PROPOSED BUDGET**

**MUNICIPAL TRANSPORTATION AGENCY  
BOARD OF DIRECTORS**

**CLEOPATRA VAUGHNS, CHAIRMAN**  
**MICHAEL KASOLAS, VICE-CHAIRMAN**  
**SHIRLEY BREYER BLACK**  
**WIL DIN**  
**REVEREND DOCTOR JAMES MCCRAY**  
**PETER MEZEY**

**Cleopatra Vaughns** is a Registered Nurse who is the former Manager of Community Relations with Blue Shield of California. Ms. Vaughns serves as National President of the National Association of Negro Business and Professional Women's Clubs, Inc., International. She is the past Chairman of the Board of the San Francisco Convention & Visitors Bureau. She has more than twenty years of experience in marketing and government relations. She is an occasional Muni rider and is a strong Muni advocate for Muni timeliness and quality of service.

**Michael Kasolas** joined the MTA Board of Directors in 2002 after serving on the Parking and Traffic Commission. Long familiar with traffic issues, Mike previously served as a Parking Advisory Commissioner in San Jose. He is the Past President and Chairman of his neighborhood association and is active in the San Francisco District 7 Advisory Council.

**Shirley Breyer Black** has always used the Muni system as her means of transportation in San Francisco so she has riders and drivers interests at heart. Now retired, she was formerly president of the Service Employees International Union and served as a trustee for the San Francisco Fine Arts Museum for many years.

**Wil Din**, a retired transportation professional, joined the MTA Board of Directors in 2003. Prior to joining the board, he served as Chairman of the San Francisco County Transportation Authority's Citizen's Advisory Committee, where he developed a thorough understanding of San Francisco's transportation, traffic and congestion management issues. In addition, he previously served as a San Francisco representative on the Metropolitan Transportation Commission's Minority Citizens Advisory Committee (MCAC) addressing regional transportation issues. He is an avid Muni rider.

**Reverend Doctor James McCray, Junior** joined the MTA Board of Directors in early 2002 after having served on the Parking and Traffic Commission since 1997, most recently as President. Director McCray volunteers his time as Chaplain for the San Francisco Police and Fire Departments, and as a member and treasurer of the San Francisco Housing Development. He is a founding member of the Tabernacle Community Development Corporation, working to sustain affordable housing in the City by the Bay. Dr. McCray, a native San Franciscan, has served as Senior Minister of the Jones Memorial United Methodist Church for 24 years and is a regular Muni rider.

**Peter Mezey** was appointed in 2004 and has a long history of public service. Currently he is active as a member of the Board of Directors of the San Francisco Planning and Urban Research Association (SPUR) and as a member of the Presidio Heights Association of Neighbors. He is a former Parking and Traffic Commissioner, member of the San Francisco Board of Education and Neighborhood Association for Presidio Planning. Mr. Mezey, a retired lawyer, is a frequent Muni rider.



**SAN FRANCISCO**  
**MUNICIPAL TRANSPORTATION AGENCY**

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**FY2007 PROPOSED BUDGET**

**MUNICIPAL TRANSPORTATION AGENCY**  
**LEADERSHIP TEAM**

**Nathaniel P. Ford, Sr., Executive Director**, joined the MTA in January 2006. He was formerly the General Manager and Chief Executive Officer of the Metropolitan Atlanta Rapid Transit Authority (MARTA), the ninth largest transit system in North America.

As Executive Director, Mr. Ford directs the MTA's day-to-day business, including the management of a \$586 million dollar operating budget and a staff of 5,000 employees. He also establishes the MTA's current and long-range objectives, implements policies and procedures, and represents the MTA with Federal, State, and Local governments, business and community organizations, and the general public.

A seasoned transit professional, Mr. Ford began his career as a conductor with the New York City Transit Authority (NYCTA), the nation's busiest, and quickly moved up the ranks. He has held numerous managerial positions in the nation's largest transit properties including NYCTA and the regional San Francisco Bay Area Rapid Transit System. Mr. Ford went to MARTA in 1997 as Senior Vice President of Operations and was later promoted to Executive Vice President for Operations and Development.

Mr. Ford is widely respected in the transit industry. He received the Conference of Minority Transportation Officials (COMTO) coveted "Executive of the Year" award in 2000. He was recently elected second vice chair of COMTO. In addition, the industry publication Metro Magazine named Mr. Ford to its distinguished list of 25 Most Interesting People in Transit for his stellar achievements in the industry and his commitment to the advancement of transit. In September 2002, Mr. Ford was elected vice-chair of Business Management and Finance of the American Public Transportation Association (APTA) and was recently named chair of APTA's Audit Committee. Mr. Ford also serves on the Transit Cooperative Research Program (TCRP) Oversight and Project Selection Committee (TOPS) for the Transit Development Corporation.



Mr. Ford earned his Bachelors of Applied Studies in Organizational Leadership from Mercer University and an Associate's degree in Business from Golden Gate University. He is an alumnus of Leadership Atlanta, the Regional Leadership Institute, and the Executive Development Consortium of the Roberto C. Goizueta School of Business at Emory University.

**Stuart Sunshine**, Deputy Executive Director has also been the Acting Executive Director and the Acting Chief Financial Officer. He has served in key transportation and project management roles for three San Francisco mayors. Before coming to the MTA, Mr. Sunshine served in Mayor Gavin Newsom's administration as the first Project Director for SFStat. Prior to working for Mayor Newsom, Mr. Sunshine served under Mayor Willie L. Brown, Jr. as the Director of Airfield Development at San Francisco International Airport and as the Executive Director of the San Francisco Department of Parking and Traffic. Before running the Department of Parking and Traffic, he advised Mayor's Willie L. Brown, Jr. and Frank Jordan on transportation matters. Mr. Sunshine received his Master's Degree from San Francisco State University in Political Science, and holds a Bachelor of Science Degree from the University of Colorado.

**Fred Stephens**, General Manager of Muni Operations, joined the team after 24 years at BART, most recently as the Chief Mechanical Officer. While at BART, Fred directed the acquisition and integration of three new generations of revenue vehicles, developed and implemented interior and exterior cleaning programs and directed the development and implementation of technical and non-technical training programs. He also increased the fleet "Mean Time Between System Delay" by 120% and established a "partnering" relationship between employees and union. A Bay Area native, he holds a Masters of Business Administration from Harvard Graduate School of Business.

**Michael A. Hursh** serves as the Deputy General Manager for Safety, Security and Training. Until recently, he served as Deputy General Manager of Maintenance for Muni. Mr. Hursh has over 20 years of experience in the communications electronics and transit industry. Mr. Hursh began his career with Muni as the Senior Operations Manager overseeing track, signal and communications maintenance. Prior to coming to Muni, Mr. Hursh worked with Alcatel Transport Automation as the Senior Site Supervisor on the Municipal Railway Advanced Train Control Project (ATCS). Mr. Hursh is an honorably discharged veteran with over 12 years experience in the United States Air Force (USAF) and California Air National Guard. While on active duty, he worked on the maintenance and installation of USAF and Federal Aviation Administration (FAA) ground-based radar systems in such remote locations as Thule, Greenland, Shemya, Alaska and Zweibrucken, Germany. Mr. Hursh's last duty station was with the 129th Rescue Group based in Mountain View, California.

**Shahnam Farhangi** serves as the Acting Deputy General Manager for the Construction Division. He began his career with the City and County of San Francisco in 1992 as a project controls engineer and most recently acted as the manager of project support services for the Construction Division. Prior to joining the City, Mr. Farhangi worked for a number of private engineering, construction, and commercial real estate development firms. He has earned a Bachelors and a Masters degree in engineering as well as an MBA, all from UCLA.

**Diana Buchbinder**, Acting Deputy General Manager for Human Resources and Labor Relations began her career with the City and County of San Francisco working as a Personnel Analyst for the Public Utilities Commission (PUC) in 1981. During her 10-year tenure at PUC she advanced to the position of Human Resources Director and created a handbook, “How to Handle Progressive Discipline”, that is still in use at PUC, the Public Library and MTA. In 1991, Ms. Buchbinder took a leave of absence from the City to work as a labor negotiator for King County in Seattle, Washington where she successfully completed labor negotiations with SEIU and the Engineering Union, served as a grievance hearing officer, and presented cases on behalf of King County before the Labor Relations Board for the State of Washington. Ms. Buchbinder returned to San Francisco in 1992 and served as the Human Resources Director for the S.F. Public Library for several years. In 1999 she accepted the position of Director of Human Resources for the San Francisco Exploratorium, but returned to city service in 2002 when she accepted the position of Director of Human Resources at Muni. Ms. Buchbinder has a B.A. degree in Psychology from the University of California, Berkeley and an MA degree in Psychology from John F. Kennedy University in Orinda, CA.

**William Lieberman**, AICP, Deputy Director for Planning, joined the MTA team in April 2005. Previously he had served as Director of Planning for the San Diego Metropolitan Transit Development Board and as Project Development Manager of the TriMet transit system in Portland, OR. He also held positions with the New Haven, CT Department of Traffic & Parking and the consulting firm of Barton-Aschman Associates. Most recently, Mr. Lieberman was principal of his own transportation consulting firm. All told, he has some 35 years of experience in transportation planning. He attended Northeastern University, where he received a B.A. degree, and he has a Master’s in Regional Planning from the University of North Carolina.

**Roberta Boomer**, Secretary to the Board of Directors, joined Muni when it split from the Public Utilities Commission in 1994. Until the Charter Reform measure in 1997, she represented Muni on the Planning Commission. Prior to that time she was the Legislative Aide to Supervisor Bill Maher for six years and focused on traffic, transit, planning and economic issues. She came to city government in 1988 from the S.F. Chamber of Commerce where she created and ran their “Leadership San Francisco” program and coordinated the Chamber’s fund raising efforts. Ms. Boomer has a Bachelor’s degree in Psychology from Stanford University.

**Deb Ward**, Acting Deputy General Manager for Finance and Administration, has been with the City and County of San Francisco for six years. Most recently, Ms. Ward served four years at San Francisco International Airport as the Budget Director and as the Capital and Operating Budget Manager for the Runway Modernization Project. Ms. Ward brings additional public and private sector experience to the organization including a six-year tenure as the Budget Coordinator for Arlington County, Virginia as well as two years with the Vanguard Investment Group in Valley Forge, Pennsylvania. Ms. Ward has worked on a diverse number of issues from negotiating construction and engineering services contracts to analyzing the impact of and recommending alternatives to the proposed closure of Los Angeles County/University of Southern California Medical Center. Ms. Ward has a B.A. in Political Science and Economics and a Master’s degree in Public Policy and Finance from the University of Washington in Seattle.

**Anne Richman**, Manager of Community Relations & Customer Service, has fifteen years of experience in transportation and public policy. She has worked at Muni for six years, assisting the Executive Director on a variety of management initiatives, as well in the Finance and Capital Planning groups. Prior to joining Muni, she worked on technology policy at the Department of Transportation, and in safety and environmental management for the public and private sectors. Ms. Richman has a B.A. from the University of California at Berkeley and a Master's degree in Public Policy from Harvard University.

**Julia Friedlander**, Deputy City Attorney was selected by City Attorney Dennis Herrera in February 2003 to serve as General Counsel to the Municipal Transportation Agency and its Board of Directors. She serves as the leader of the City Attorney's Transportation Team. Ms. Friedlander joined the City Attorney's office in 1992 and has represented a variety of City departments on litigation and advice matters. In addition, she served for one year as Acting Director of the Department of Telecommunications and Information Services. Before becoming a lawyer, Ms. Friedlander spent six years working for the New York City Department of Public Health, the New York City Board of Education and the Connecticut State Health Department. She holds a B.A. degree in U.S. History from Yale University and a Law degree from Stanford Law School.

**Bond Yee**, Acting Deputy Director of the Department of Parking and Traffic (DPT) is one of four City Traffic Engineers to hold the position since Traffic Engineering responsibilities were transferred from the Police Department in 1957. His tenure began in 1991. He has spent the past 22 years in City service with the nine years prior to that in private consulting practice. He is a native San Franciscan who attended the University of California, Berkeley, where he obtained his B.S. and M.S. degrees in Civil and Transportation Engineering.

**Ron Szeto**, Acting Director of the Parking Authority, oversees the management of 19 city-owned garages and 21 off-street metered lots, serving more than 8 million customers annually. He has been with the Parking Authority since 1995 and was appointed Acting Director in 2001. Prior to his tenure with the Department of Parking and Traffic, he worked in the private parking industry for 9 years. This experience included serving as Manager of the Japan Center garages. Mr. Szeto was born in Hong Kong and moved with his family to San Francisco when he was four years old. He received his B.S. degree in Electrical Engineering from San Francisco State University.

*City and County of San Francisco*  
**Municipal Transportation Agency**

**FY 2006/2007 Budget Preparation Overview**

**I – Overview**

As in prior years, the MTA, as a city department, is required to comply with the City Charter's Mission Driven Budgeting process that focuses on departments' performance outcomes. Additionally, the MTA must be mindful of the Proposition E requirements, also noted in the City's Charter. For Fiscal Year 2006/07, sections/divisions should continue to emphasize linking budget requests to the MTA's mission statement. In addition, each section/division should justify the resources needed to meet its goals and objectives under the modified zero-based budget and the criteria specified by the MTA's Executive Director.

**II – Budget Guidelines**

The criteria for the FY 2006/07 proposed budget are:

1. With the exception of the annualized increase for wages, the Administration, Operations and Maintenance budget should not exceed an inflationary rate of 3%. Any exception to this increase must be fully justified and substantiated by any legislative and/or regulatory mandates that are driving the increase.
2. All requests for the following categories in the budget are zero-based and must be submitted with justifications detailing each line item:
  - Temporary Salaries, Premium Pay, Overtime, and Holiday Pay (object levels)
  - Non-personal Services (sub-object levels)
  - Materials and Supplies (sub-object levels)
3. Staffing will be maintained at FY 2005/06 level. New positions or upward substitutions will be allowed but must be fully justified and vetted through Finance and Human Resources and Finance and the positions must serve to foster the mission of the MTA. Please make sure that all of the required classification documents are submitted with your budget. You may wish to contact the Classification Unit of Human Resources to get instructions on which classification documents will be needed (Express Classification Form, JAQ, etc.). Please be advised that all requests for additional staffing or substitutions in staffing will be denied if this documentation is not included.
4. Replacement equipment or vehicles will be allowed. Any new equipment must be justified and must clearly be tied to the mission of the Agency
5. Work orders will be frozen at FY 2005/06 level and adjusted for wages only.

In addition, all Blanket Purchase Order (BPO) requests must be included in the budget submission to the Budget Office. Only BPO approved and funded in budget will be processed for FY 2006/07.

### **III – Budget Preparation Packets - Forms**

All detail budget forms and other budget preparation materials will be sent to managers electronically by November 10, 2005. Please submit three (3) hard copies and one electronic copy of budget request by **November 28, 2005** to the Finance Division. If you need assistance, please feel free to contact the Finance Division.

### **IV – Budget Process Calendar (See Attachment)**

The MTA's FY 2006/07 Budget Calendar is prepared according to the current legislation. If there is new legislation adopted for the City's FY 2006/07 Budget Process adjustments in the schedule may be required. The Controller will issue the City's FY 2006/07 Budget Instruction Manual in November. Finance will notify all managers of any changes pertaining to the City's Budget Process.

*City and County of San Francisco*  
**Municipal Transportation Agency**

**FY 2006/2007 Budget Process Calendar**

<b>Item No.</b>	<b>Description of Action Item</b>	<b>Date Due</b>
1)	Budget Training Sessions	September 19-23, 2005
2)	Distribution of Annual Budget Plans to Divisions	September 21, 2005
3)	Finalize Budget Criteria and Annual Budget Plan Format w/ Instructions	September 30, 2005
4)	Non-Operating Divisions Annual Budget Plans Due to Finance	October 7, 2005
5)	Operating Divisions Annual Budget Plans Due to Finance	October 14, 2005
6)	Non - Operating Divisions Annual Budget Plans Due to MTA Board Secretary	October 14, 2005
7)	Executive Director's Report on Budget Process to MTAB	October 18, 2005
8)	Operating Division Annual Budget Plans Due to MTA Board Secretary	October 21, 2005
9)	Budget Preparation Packets Due to Divisions	November 10, 2005
10)	Non – Operating Division Annual Budget Plans Presented to MTAB	November 1, 2005
11)	Operating Division Annual Budget Plans Presented to MTAB	November 15, 2005
12)	All Divisions Budget Submission Due to Finance	November 28, 2005
13)	Division/Finance/Executive Director review of Budget Requests	December 9, 2005 thru December 16, 2005
14)	First Draft of Budget to Executive Director	December 23, 2005
15)	First Draft of Budget to MTAB	December 30, 2005
16)	Budget Overview to MTAB	January 3, 2006
17)	First Budget Hearing with MTAB	January 17, 2006
18)	Second Budget Hearing and First Opportunity to Adopt	February 7, 2006
19)	Second Opportunity to Adopt	February 21, 2006

**Note: If required, we could schedule a special meeting on February 28th, 2006.**



**SAN FRANCISCO  
MUNICIPAL TRANSPORTATION AGENCY**

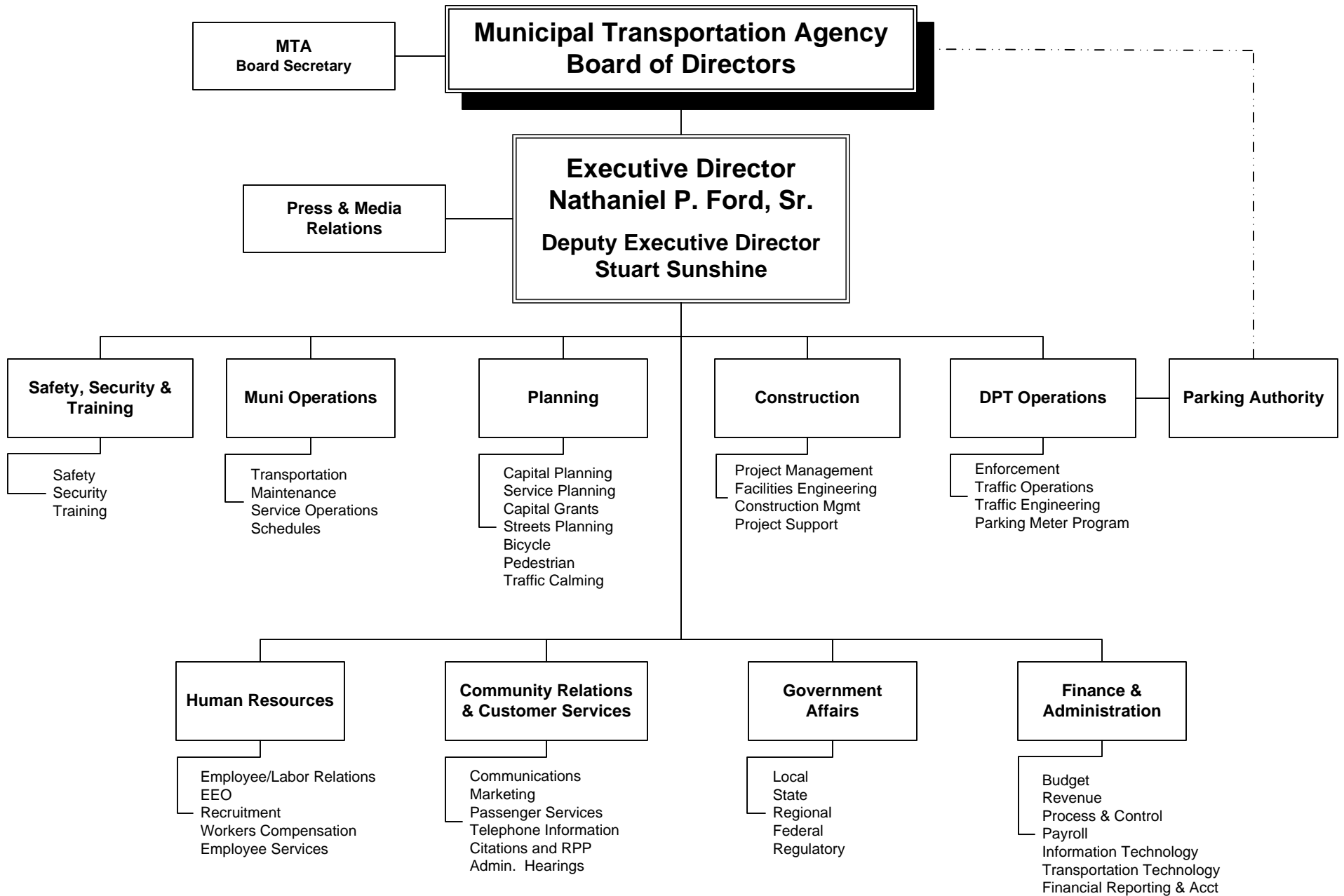
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**FY2007 PROPOSED BUDGET**

**MTA OVERVIEW**

- MTA ORGANIZATIONAL CHART**
- HISTORICAL OVERVIEW AND STATISTICS**
- SERVICE STANDARDS**
- DESCRIPTION OF FUNDS**





*City and County of San Francisco*  
**MUNICIPAL TRANSPORTATION AGENCY**

**Historical Overview**

The San Francisco Municipal Transportation Agency's (MTA's) budget book is its primary fiscal planning document, and is updated annually. By City Charter, the final budget book must be adopted by MTA Board of Directors by March 1 of the prior fiscal year. The adopted budget approved by the Mayor's Office and Board of Supervisors, is the basis for the Annual Salary Ordinance (ASO) and Annual Appropriation Ordinance (AAO).

The 1999 voter-approved merger of the Department of Public Transportation ("MUNI") and the Department of Parking and Traffic (DPT), is reflected in this budget document which contains information about both departments under the auspices of "one MTA."

*Brief History*

The MTA operates public transportation in San Francisco. It is the Bay Area's largest transit operator and seventh largest in the U.S. MTA carries 686,000 trips every weekday – 216 million trips per year – with 4,800 employees and an annual budget of over \$500 million.

The San Francisco Municipal Railway began service in 1912 as one of the first publicly owned and operated transit systems in the United States, competing with privately operated systems and initiating service to areas of the City not served by those systems. In 1944, Muni absorbed the much larger, privately owned Market Street Railway Company, creating a combined system that was about three times as large as the old Muni system. The City's acquisition of the California Street Railroad in 1952 brought all of the transit services within San Francisco under public control. From 1932 until 1994, the City's Public Utilities Commission (PUC) governed Muni. In 1993, the City's voters passed Proposition M, which created the Public Transportation Commission and the Public Transportation Department, and removed Muni from the authority of the PUC. Governance of Muni changed again in 1999 with the passage of Proposition E, described below.

*Proposition E*

On November 2, 1999, the voters of San Francisco passed Proposition E, an amendment to the City Charter governing Muni. The measure received 61% of the vote, and created a new, quasi-independent agency called the Municipal Transportation Agency (MTA). Proposition E created a revised budgeting process for Muni, and also established service standards and milestones for Muni to meet in the areas of service delivery, service reliability, safety, staffing and training. Proposition E gave the MTA greater power and authority over personnel and labor relations, administration, budget and funding; and it reduced (but did not eliminate) the role of the Mayor and the Board of Supervisors in governing Muni. Proposition E also gave the Board of Supervisors the power to add the Taxi Commission functions to the MTA.

## **MTA Mission**

The MTA's mission statement, approved April, 2005, is as follows:

The Municipal Transportation Agency (MTA) consists of the Municipal Railway (Muni) and the Department of Parking and Traffic (DPT). Working collaboratively, we enhance transportation for transit riders, pedestrians, bicyclists, commercial and other motor vehicles. We are dedicated to improving the quality of life for a diverse population of residents, visitors, and our employees. We are committed to the safe and efficient movement of people and goods according to the City's Transit First Policy.

## **MTA Service Standards**

The service standards, which were initially set in Proposition E, are revisited every year by a committee of staff, union representatives, the Citizens Advisory Committee (CAC), and management. Any changes in methodology or the actual goals are brought to the MTA Board of Directors for approval, as part of Muni's ongoing efforts to provide improved service, improve reliability, and meet the service standards in Proposition E. A copy of the Service Standards report for Quarter 1, FY 2006 can be found in this budget book.

## **MTA Governance and Internal Organization**

### *Governance*

Unlike most large public transit systems in the United States, MTA is not a completely independent agency or authority. MTA is a department of the City and County government of San Francisco, and thus reports to a variety of policy-making bodies for different issues. This structure means that some functions normally contained within a transit agency's own organization are handled for MTA by other City departments. For instance, policies in many areas that directly affect MTA, such as fares and operating budget, require additional approval or input from other City agencies.

### *Municipal Transportation Agency Board of Directors*

Under the provisions of Proposition E, the MTA is governed by a seven-member Board of Directors. The Board is appointed by the Mayor and confirmed by the Board of Supervisors. Directors serve fixed, staggered terms, and continue to serve until they resign, are replaced, or when their term expires. The MTA Board is responsible for establishing the basic policies that govern the MTA's operation. The MTA Board also has jurisdiction over bus zone changes and other traffic-related changes under DPT's purview. Members of the MTA Board also serve as ex-officio members of the Parking Authority.

## **Municipal Transportation Agency Board of Directors**

Cleopatra Vaughns, Chair
Rev. Dr. James McCray, Jr.
Shirley Breyer Black
Michael Kasolas, Vice Chair
Wil Din
Peter Mezey
Vacant

### *Municipal Transportation Agency Citizens' Advisory Council*

The Municipal Transportation Agency Citizens' Advisory Council (CAC) is an advisory body to the MTA. The CAC meets regularly to provide recommendations to the MTA with respect to any matter within the MTA's jurisdiction. The CAC is composed of fifteen members appointed by the Mayor and the Board of Supervisors. There are four CAC committees: Engineering, Maintenance & Safety; Finance and Administration; Operations & Customer Service; and Planning & Marketing.

## **Organizational Structure**

MTA was reorganized in November 2004. The primary goal of the reorganization was to integrate the functions of DPT and Muni into one MTA, as envisioned by Proposition E. Although Muni and DPT have both been reporting to the Executive Director since 2002, the latest reorganization is a broader merger of functions. The new organization particularly focuses on merging the administrative functions (finance and human resources) and the planning functions. The operational functions still remain distinct, though cooperation will continue at all levels. The primary reasons for the reorganization were: to meet the intent of Proposition E; to further improve delivery of both transit and parking & traffic services; to consolidate planning functions and serve the lead transportation planning functions for San Francisco; and to find efficiencies and increase productivity through consolidation.

As a result of the reorganization, the MTA now has a Muni Operations Division, a DPT Operations Division, and nine other divisions that support these operational functions: the Executive Director's Office, Safety and Security, Planning, Construction, Human Resources, Community Relations and Customer Service, Government Affairs, Finance and Administration, and Transportation Technology. Overall, the MTA has over 4,600 employees to staff the twelve divisions. The table below provides a breakdown of the number of employees in each division, including grant-funded positions, as budgeted for FY2006. By far, the largest groups of employees at MTA are in the Operations Divisions. For Muni, this includes about 2,200 transit operators, and over 1,200 maintenance staff; DPT Operations consists of about 325 enforcement personnel and 90 staff for various parking programs.

## MTA Employees by Division

FY06 Division	Budgeted Positions	% of Total
Muni Transportation/Ops	2055	43%
Muni Maintenance	1250	26%
DPT (all)	683	14%
Muni General Manager	272	6%
Muni Construction	161	3%
Muni Finance	156	3%
MTA Executive Office	156	3%
Muni Human Resources	59	1%
Muni Capital Planning	28	1%
Total	4820	100%

Labor unions play an important role at the MTA. Seventeen unions represent about 4,600 employees, ranging from Transport Workers Union Local 250A, which represents the approximately 2,200 Muni drivers, to the Glaziers Local 718, which represents five employees. Work rules and compensation for these employees are governed by collective bargaining agreements between the unions and the City.

The following are brief descriptions of the different department functions:

**Muni Operations:** Muni Operations comprises the transit operating and maintenance functions, responsible for delivering daily bus, light rail, trolley, and cable car service, as well as for maintaining the agency's transit vehicles and facilities. This is the largest division in the MTA.

**DPT Operations:** DPT Operations is responsible for basic traffic engineering and control functions, as well as for parking management. This division includes the enforcement staff (including the Parking Control Officers), the hearings and citations groups, parking services (which administers the Residential Parking Permit program), and traffic engineering. The Parking Authority, which manages the City-owned parking garages, also reports to DPT Operations.

**Construction:** The Construction Division provides engineering and project management for projects that involve major rehabilitation, construction, or procurement of new equipment or facilities. Construction works closely with the operating and other divisions, as well as with the community, to identify project needs.

**Executive Director's Office:** The Executive Director's Office provides leadership and management to the agency. In addition to the Executive Director and the Deputy Executive Director, this division includes Media Relations.

**Safety, Security and Training:** The Safety, Security and Training Division is responsible for managing the safety and security of all MTA employees, facilities and

operations. This division is also responsible for managing the MTA's homeland security initiatives. In addition, this division manages the training activities for all MTA staff.

**Transportation Technology:** Transportation Technology, under the auspices of Finance and Administration, oversees the development and implementation of new operating systems that are used to run the MTA's business applications. The objective of these systems, such as Shop History and Online Parts System (SHOPS), Scheduling System and Operator Dispatch (SSOD,) TransitSafe, 311, Next Bus (Next Muni) and Translink, is to improve performance using transit technology industry best practices.

**Human Resources:** HR is responsible for administering benefits; negotiating and managing the various union contracts; recruiting staff; and managing the MTA's equal employment opportunity, workers' compensation, and drug and alcohol testing programs.

**Community Relations and Customer Services:** This new division is focused on areas of the MTA with extensive public interaction. It includes Communications, Marketing, MTA Passenger Services and the Telephone Information Center, and Parking Hearings and Citations. The goal of unifying these functions is to provide consistent and high quality information and services from the MTA.

**Government Affairs:** Government Affairs is responsible for legislation at the local, state and federal level, and is the primary point of contact for legislators. The division coordinates the federal earmarking process and is also responsible for regulatory activities, such as coordinating the triennial review.

**Finance and Administration:** The Finance Division manages the MTA's financial resources, including collecting, monitoring, evaluating and reporting on revenues, expenditures, and contracts; putting financial controls in place; preparing and reporting budgets; working with the City to raise long-term capital; and putting policies and procedures in place for revenues and expenditures. This division includes management of all of the day-to-day MIS functions.

**Planning:** The Planning Division is responsible for: developing a long term planning vision for San Francisco's transportation infrastructure and streetscape; launching key "Transit First" initiatives; collaborating with, supporting, and providing planning services for other MTA departments and outside agencies; and monitoring and guiding ongoing street maintenance, engineering, and transportation projects. The Planning Division includes the functions of the former capital planning, grants, service planning, streets planning, bicycle, pedestrian, traffic calming, and real estate groups.

## **Relationships to Other Agencies**

### *Office of the Mayor*

Proposition E reduced but did not eliminate the role of the Mayor's Office in overseeing MTA's operations. The Mayor's Office reviews MTA's annual operating budget. Under the terms of Proposition E, if MTA's budget does not seek more than the formula amount of General Fund support as determined by the Controller, the Mayor forwards the budget

unchanged to the Board of Supervisors for approval as part of the overall budget for the City and County of San Francisco.

#### *Board of Supervisors*

Proposition E gives the MTA Board greater authority and reduced, but did not eliminate, the role of the Board of Supervisors. The Board of Supervisors approves MTA's annual budget including any proposed major service changes, funding applications, and construction contracts, and it acts on proposed changes to Muni's fare policy. The Board of Supervisors may only reject MTA's budget in total by a two-thirds vote; it may not modify the budget, as long as MTA's request does not seek General Fund support beyond the Proposition E formula amount. The Board of Supervisors also sits as the Board of the San Francisco County Transportation Authority (SFCTA).

#### *The Controller*

The Controller has a key role in developing the MTA's annual operating budget. Under the terms of Proposition E, the Controller is responsible for determining, by formula, the base contribution to the MTA budget from the City General Fund and other specified revenue sources.

#### *San Francisco County Transportation Authority*

Proposition B created the San Francisco County Transportation Authority (SFCTA) in 1989 to administer funds generated by the county's one-half cent transportation sales tax. In its role as the county Congestion Management Agency, the SFCTA programs state and other funds, and monitors and assists in project delivery. The Commissioners of the SFCTA are the Board of Supervisors, sitting as Commissioners of the Authority. The SFCTA is also the Congestion Management Agency for San Francisco and is responsible for preparing a long-range Countywide Transportation Plan that, among other purposes, provides input, along with MTA, for the Regional Transportation Plan. Funding from the sales tax is essential for the planning, design and construction of major transportation projects and for paratransit operations within San Francisco. This funding is often used as local matching funds that qualify San Francisco to receive larger state and federal grants. In November 2003, voters passed Proposition K, reauthorizing the half-cent sales tax and the associated expenditure plan, and extending it for 30 years. This provides a continuing local capital funding source for San Francisco transportation projects.

#### *Peninsula Corridor Joint Powers Board*

The Peninsula Corridor Joint Powers Board (JPB) is the policy body that oversees the operation and administration of Caltrain regional rail service, which serves San Francisco, San Mateo and Santa Clara counties. Each of the member counties has three representatives on the JPB. The San Francisco representatives consist of one member each from the Mayor's office, the Board of Supervisors and the MTA. Each member county contributes operating and capital funding to Caltrain on a formula basis. Beginning in FY2004, San Francisco's contribution to Caltrain is included in the MTA budget and the funding is provided by the SFCTA.

#### *Transbay Joint Powers Authority.*

Caltrain's northern terminal is in San Francisco at Fourth & King streets, and there are two other San Francisco stops at 22nd Street and Bayshore. Fourth & King is the most heavily used station on the Caltrain system with about 6,600 passengers using this station each weekday. An EIR/EIS is underway for the Caltrain Downtown Extension that will move the Caltrain terminal to a reconstructed Transbay Terminal. The new Transbay Terminal will eventually serve Caltrain, AC Transit, Golden Gate Transit, Samtrans, Greyhound, Amtrak bus service, MUNI bus and light rail lines, and BART. The facility will also be able to serve future high speed rail service.

Participating agencies in the Transbay Joint Powers Authority are the City and County of San Francisco, the Alameda-Contra Costa Transit District, and the Peninsula Corridor Joint Powers Board (Caltrain).

### *Metropolitan Transportation Commission*

The Metropolitan Transportation Commission (MTC) is the designated metropolitan planning organization (MPO) for the nine-county Bay Area region. In this role, MTC prepares the long-range Regional Transportation Plan and other key planning documents. San Francisco is represented at MTC by two representatives, one who is a member of the Board of Supervisors and one appointed by the Mayor.

MTC created the Bay Area Partnership in collaboration with all transit operators, public works departments, congestion management agencies, half-cent sales tax agencies, and other regional transportation stakeholders. The Partnership has a number of working groups in which Muni participates, including the Transportation Finance Working Group (TFWG), which is responsible for programming federal formula capital funds. Federal formula capital funds are a primary source of funding for Muni's major vehicle and infrastructure replacement needs. In addition to the TFWG, Muni participates in the Partnership Technical Advisory Committee and the Partnership Board, which review the recommendations from TFWG regarding policy and funding. These recommendations are sent to the Commission for action. Working committees are also formed out of the TFWG to focus on specific funding and policy issues such as implementing a mechanism to fund preventive maintenance with capital funds.

MTC hosts additional working groups for other fund sources, such as Regional Measure 2 (RM2). RM2 was a voter-approved regional measure to increase Bay Area bridge tolls by \$1 to fund transportation programs. MTA participates in working groups to implement RM2 funded initiatives such as Owl Service during hours BART is not in service, and Real Time Passenger Information. Other working groups that MTA participates in are the Regional Connectivity working group and the Intelligent Transportation Systems regional architecture working group.

### *Department of Public Works*

The Department of Public Works (DPW) is the City department responsible for designing, constructing and maintaining much of San Francisco's infrastructure, including the street right-of-way (except water, sewer, streetlights and traffic signals).

Major street construction included in MTA construction projects is usually designed by DPW.

#### *Planning Department*

The Planning Department of the City and County of San Francisco is the city department responsible for adopting and maintaining a comprehensive, long-term general plan for future improvement and development of the city. The Planning Department develops and maintains the General Plan, and formulates policies and standards –including those pertaining to streets and transportation – to ensure a quality living and working environment for San Francisco. MTA works with the Planning Department for compliance with the General Plan on construction projects, as well as on larger planning efforts.

#### *Department of the Environment*

The San Francisco Department of the Environment (SF Environment) works to improve, enhance and preserve the local environment. SF Environment has been a key partner in working with MTA in reducing emissions from transit vehicles and expanding the use of alternative fuel buses. In addition, MTA and SF Environment have been cooperating on other programs, including the Green Building program to design more environmentally friendly facilities, and promoting transit as an affordable alternative to car travel.

#### *SF Police Department*

MTA works with the SFPD on an ongoing basis to enhance employee and passenger safety and to improve traffic flow during construction or special events. MTA also works with the police to investigate accidents and incidents and to reduce fraud and criminal activities on MTA.

#### *Mayor's Office of Emergency Services*

The Mayor's Office of Emergency Services (MOES) has developed a comprehensive plan for the City to respond effectively to a variety of hazards. Along with other City agencies, MTA participates with the MOES in emergency planning efforts and in periodic tabletop exercises or drills designed to test and improve emergency response.

#### *Department of Human Resources*

Proposition E included significant personnel changes for MTA employees, particularly for those employees classified as “service-critical” by the MTA. For “service-critical” personnel, who comprise a substantial proportion of MTA's workforce, the MTA has generally taken over the functions of the Department of Human Resources (DHR). For example, most “service-critical” personnel now negotiate contracts directly with the MTA, rather than with DHR, as was previously done. However, DHR continues to administer all health services, and retirement benefits are still determined by the City charter.

#### *Civil Service Commission*

As a result of Proposition E, MTA has taken over most functions related to hiring that were previously performed by the DHR. MTA still operates under a civil service merit



system according to rules established by the Civil Service Commission, and the Civil Service Commission hears appeals related to personnel hiring.

### **Operating Budget Process**

Proposition E created a Municipal Transportation Fund for the operation of the MTA, Muni, and the Department of Parking and Traffic (DPT). This fund establishes a stable minimum funding base for the MTA, setting a formula to determine the City's General Fund contributions to Muni operations. The formula uses a base year level, which is adjusted annually based on overall General Fund levels. Proposition E also initiated a separate budget process for the MTA in which the roles of the Mayor and the Board of Supervisors are different than their roles in the City's regular budget process for other departments. In this process, the Mayor may not make changes to MTA's base budget before submitting it to the Board of Supervisors, as long as Muni's budget request seeks only the General Fund support determined by the Proposition E formula. Any requests from Muni over the base budget are subject to the normal budgetary process. The Board of Supervisors must then vote on the MTA's budget as a whole, including any fare or service changes proposed in the budget. The Supervisors may approve this budget, allow it to go into effect without a vote, or reject it in its entirety with a two-thirds vote. The Board of Supervisors may not modify the Agency's budget.

Under Proposition E, the MTA Board must approve and transmit a balanced budget to the Mayor and the Board of Supervisors by March 1. As a result, the MTA budget planning process begins in the fall. Divisions within the MTA are asked to submit any requests they have to reallocate or adjust funding. Depending on the fiscal situation at the time, they may or may not make requests for new funding. These requests are reviewed by senior management. In January or February a proposed budget is submitted to the MTA Board. Generally it is not yet balanced, awaiting policy direction from the Board. The Board meetings in January and February are customarily taken up with consideration of the budget. By the end of February, the Board has approved a balanced budget.

### **Fare Structure, Collection, and Enforcement**

Passenger fares are one of the largest operating revenue sources for Muni, accounting for approximately 26% of total operating revenues. Muni's first fare increase since 1992 went into effect on September 1, 2003. Fares increased again effective September 1, 2005. Under Proposition E, both the MTA Board of Directors and the Board of Supervisors must approve fare changes.

#### *Regular Fares*

The basic adult fare is \$1.50 for regular service, which includes all bus and streetcar services. Transfers are issued for each cash fare paid on regular Muni services and are valid for 90 minutes in any direction. Frequent riders can purchase a monthly pass, which is valid for unlimited trips on all regular service and cable cars during the month indicated on the pass. Seniors 65 or over and disabled persons with valid ID qualify for the discount fare. The Lifeline Monthly Pass is a new initiative that is administered by the Human Services Agency (HSA) and is available to San Francisco's working poor. HSA will use annual income eligibility requirements similar to that of other programs that it

administers. Other fare instruments currently available include tokens, weekly passes, 1, 3 and 7-day Passports, special fares for Candlestick (Monster) Park sporting events and special event service, and regional passes, tickets, and transfers. Effective September 1, 2005, the Cable Car All Day Pass is only accepted on cable cars. A 1, 3, or 7-day Passport, or a monthly pass, is required for unlimited travel on both cable cars and regular service. Muni also participates in the CityPass program, which combines admission to several San Francisco attractions with a 7-day Muni passport.

## **Inter-operator Transfer Agreements**

### *Muni Fast Pass*

In addition to providing unlimited rides on all regular Muni services, the Adult Fast Pass is valid for trips taken within San Francisco on BART at no additional charge to passengers. Youth, senior, lifeline, and disabled passes are not valid on BART.

### *BART/Muni Discount Ticket*

Available inside the fare gates at all San Francisco BART stations, BART riders can get a two- part transfer good for 25¢ off a trip from and back to BART on Muni. The yellow ticket dispensed only at the Daly City BART station is dispensed for free, and is valid only for trips from and back to the Daly City BART Station.

### *BART Plus*

BART Plus allows unlimited rides on all regular Muni services, including cable cars, for the half-month period for which the ticket is valid, and functions as a stored value ticket on BART. BART Plus also allows unlimited local rides on San Mateo County Transit District (SamTrans), Contra Costa County Transit Agency (CCCTA), and Santa Clara Valley Transportation Agency (SCVTA) buses.

### *Muni Sticker*

The Muni Sticker is available at an additional charge to users of the AC Transit Transbay Pass, SamTrans Monthly Pass, Golden Gate Transit Commute Book Tickets, Vallejo Baylink Monthly Pass, and Caltrain Monthly Ticket. The Muni Sticker allows holders unlimited use of all regular Muni services, except cable cars. Effective September 1, 2005, all the agencies will pay Muni \$35.00 for each sticker.

### *Golden Gate Ferry Transfer, Harbor Bay Ferry Ticket, and Oakland/ Alameda Ferry Ticket*

Provides ferry riders with a free trip on Muni away from and back to the ferry terminal.

## **Proof of Payment**

Proof-of-Payment (POP) is a fare inspection and verification system in wide use throughout the United States on light rail systems, such as Muni Metro. Muni first began POP on October 23, 1993, at the M Ocean View line platforms on 19th Avenue near San Francisco State University (SFSU) and the Stonestown Shopping Center. POP was expanded in January 1998 to the temporary E-Embarcadero shuttle line that operated between the Embarcadero Station and the Caltrain Depot. Muni extended POP on August 22, 1998 to include all Muni Metro subway stations and the entire N-Judah line, which

replaced the E Embarcadero shuttle. On June 10, 2000, Muni expanded POP to all Metro lines.

Passengers with a pass, transfer or fare receipt can now board through any door of any car. Except at subway stations, those passengers paying cash fares are required to enter at the front door of the lead car where the operator issues a fare receipt to each paying passenger. Muni fare inspectors, working in tandem, perform random fare inspections on board trains in the Metro system. A fine of up to \$250 can be issued to any passenger not possessing valid proof-of-payment.

The primary benefits of POP are reduced dwell times at stops and reduction in operating costs by eliminating the need for an operator in the second car of multi-car trains. Another benefit is improved system security through the presence of fare inspectors. The initial experience with POP has been positive, with fare evasion rates ranging from 1.5% to 2.5% per month. This relatively low fare evasion rate is typical of agencies that base evasion rates on inspection procedures. Other agencies that rely on independent audits and surveys have fare evasion rates higher than 5%. Additionally, higher staffing ratios and periodic targeted fare inspections tend to result in lower evasion rates; the former simply due to the proportional increase in the number of passenger/fare inspector contacts (inspections) as the number of inspectors rises, and the latter attributable to the surprise element in concentrating fare inspection officers in known areas - and periods - of passenger evasion activities. Currently, Muni employs 13 inspectors and 2 supervisors to cover the entire Metro system.

### ***TransLink®***

TransLink® is a regional fare coordination program, designed to develop a single fare instrument that can be used on all of the region's public transportation services. One goal of the program is to make transferring between operators easier for riders through the use of a single fare instrument for multiple operators. Procurement is proceeding for a contactless "smart card" system, which the user will simply place in proximity to a card reader either onboard a vehicle or at a rail station. A demonstration project using the smart card technology was completed in the fall of 2002, though passengers can still use the system. Muni and five other regional transit operators participated in the demonstration, which was sponsored by the Metropolitan Transportation Commission. Passengers participating in the demonstration project were able to use TransLink® cards on Muni's N-Judah line. Fare equipment to read the smart cards was placed at all Muni Metro Stations, and on-board all Breda LRVs.

MTC completed a thorough analysis of the TransLink® program based on the demonstration project. System-wide rollout is planned to occur beginning in 2006. TransLink® could have significant operating cost impacts for Muni in the future, though some savings are expected as well. Muni will need to pay for a portion of the administrative costs associated with the program based on the number of TransLink® transactions that occur on a Muni vehicle or in a Muni station. The financial impact of this is not known at this time but will be examined as part of the program evaluation.

### ***Transit Impact Development Fee***

In May 1981, the Board of Supervisors adopted an ordinance that created the Transit Impact Development Fee (TIDF). The TIDF was designed to recover the transit capital and operating costs associated with new office construction in downtown San Francisco by assessing a per-square-foot fee at the time an office development is occupied. The revenues derived from the TIDF could only be used to pay for the cost of expanded transit service to and from the downtown area that was above the level of Muni service in 1981. The TIDF ordinance set the fee at \$5.00 per square foot for office development (which has since been increased) within a defined downtown area. In annual studies conducted by the San Francisco Public Utilities Commission from 1984 through 1988, the cost of providing additional transit service was estimated to be from \$8.36 to \$11.67 per square foot, and the Bay Area Consumer Price Index has increased by 55% since 1988.

### **Growth Assumptions for Projected Revenues**

Unless otherwise noted, all growth rates are Bay Area CPI (CPIBA) of 3.2 percent, which has historically been one percentage point higher than that of the U.S. rate of 2.2 percent.

**Fare Revenues:** From FY06 forward, the revenues are derived from a revised version of the fare model developed for the SRTP, with the first fare increase assumed in FY10 and occurring every three years thereafter. The model assumes that all fares, except for cash discount fares, will be increased in an amount equal to the cumulative growth rate during the three-year period (i.e.,  $1.032 \times 1.032 \times 1.032$ ). The model also assumes a 2.4 percent drop in ridership for every 10 percent increase in fares. It is notable that following the fare increase in FY04, analysis of fare revenue receipts show the actual decline in ridership was 1.4% and was wholly recovered within one year.

**Parking Revenues:** The model assumes that parking revenues will increase by CPIBA each year, and by CPIBA plus one percentage point every three years. This is to account for changes in parking policy, including implementation of a parking meter debit card program, which will significantly increase meter collections, and various parking citation, rate and fee increases.

**Parking Tax Increase:** The model assumes that the parking tax will be increased 10 percent, from 25 to 35 percent in FY08, yielding revenue in FY09. Such revenue is assumed to grow by CPIBA thereafter.

**State Sales Tax and Fuel Tax Assistance:** MTC provided revenue projections for the SRTP for years FY07 through FY25.

**Other Revenue Transfers and Non Operating Revenue:** TIDF proceeds are assumed to grow by 3.2% annually, beginning in FY11.

**Proposition K:** The figures used were provided by SFCTA as part of the FY05 Prop K application process, and are offset by expenditures.

**RM-2 Bridge Tolls:** This is capped at \$2.5 million per year per statute, with no inflator.

**General Fund Contribution:** The analysis assumes a 5.7 percent increase in the General Fund transfer in FY07, based on projections in the Joint Report, published annually by the Controller, Mayor, and Budget Analyst. Thereafter, the growth rate is assumed to be 3.2 percent, the CPIBA.

**Fast Pass on BART:** Expenditures for the Fast Pass on BART are assumed to be constant, with the assumption that the advent of Translink® and the demand for the extension of Fast Pass use on BART to seniors and disabled will result in a restructuring of the agreement between BART and the MTA.

## **Demographic Projections**

San Francisco is a 49-square mile city that is almost fully built out, at almost 26 persons per gross acre. Despite the recent slowdown in the technology and tourism sectors, San Francisco is still a desirable place for jobs. San Francisco is the headquarters city for a number of major corporations, and many others maintain a significant presence here. San Francisco's daytime population, including workers and visitors, is estimated at 1.1 million people.

San Francisco's population was 776,733 in 2000 according to the US Census. This is the highest the City's population has been since the 1950 Census, when there were 775,400 people living here. The 2000 count is a 7.3% increase from a population of 723,959 in 1990 and an increase of only 8.5% since 1970, when 715,674 people lived in the City. According to the 2000 Census, half of the population (49.7%) is white, 7.8% are black, and 30.8% are Asian, and 14% are Hispanic or Latino. There were 346,527 housing units in 2000 of which 329,700, or 95.1%, were occupied. The average household size was 2.3 people. In the next 30 years, according to the Association of Bay Area Governments (ABAG), the City is expected to grow by 20.4%, to a population of 935,100. This is much smaller growth than the 29.4% growth that ABAG projects for the nine-county Bay Area region as a whole. By 2030, San Francisco is expected to see a 22.1% increase in households by 2030, again much lower than the increase in households throughout the Bay Area.

As with the population and household numbers, San Francisco is expected to see job growth by 2030, but at a lesser rate than the rest of the Bay Area. The City is projected to have 815,680 jobs in 2030, a 28.6% increase, but less than the 39.2% increase in jobs in the Bay Area. The biggest gains in San Francisco will be in retail trade (+34.7%), and business and other services (+32.6%). High tech jobs are projected to concentrate outside of the City – while the City sees a 16.2% increase in this sector, the region sees a 38.5% increase. San Francisco's mean income is expected to rise 26.5% to \$110,600, in step with the rest of the region.

## **Current Service Overview**

With a route network of 79 lines, MTA provides access to most locations within San Francisco. Muni carries over 686,000 riders each weekday, totaling over 216 million annual passenger trips, making Muni the most heavily used transit system in the Bay Area and seventh in the nation.

### *Service Network*

In 1982, MTA's service network was overhauled to create the current network. This overhaul entailed changes on 25 lines and was the single largest set of route changes in MTA's history. The new route structure succeeded in serving the existing riders and in attracting new riders to transit. Because San Francisco's Central Business District (CBD) is not in the center, but on the edge of the city with water on two sides, the transit network is a modified grid. The downtown-focused radials are intersected by circumferential "cross-town" lines. Radial lines are those that go from neighborhoods to the downtown; cross-town lines may run north-south, east-west, or circumferential; and Community Service lines are the lines that fill in the gaps or serve difficult topography. The modified grid is focused on the CBD, but is designed for a rider to get from any point in the City to any other point with no more than one transfer.

### *Service Design Policies*

Muni service is based on a set of policies developed over time. Service operation also responds to system performance, such as the Proposition E service standards. Service is also adjusted from time to time based on comments from the public or in response to new development patterns, such as in South of Market in the late 1990s.

### *Transit Services and Areas Served*

With the service design described above, Muni provides access to most locations within San Francisco, 19 hours a day, 365 days a year – 24 hours a day to the key trunk corridors. Muni currently operates 79 lines in regular weekday service. Muni directly operates four modes of vehicles: motor coach, trolley coach, light rail (Muni Metro and historic streetcars) and cable cars. In addition, Muni provides paratransit service by contract. Muni operates a number of regular routes and two special owl service routes between the hours of 1AM and 5AM.

## **Accessible Services: Fixed Route and Paratransit**

The purpose of the Accessible Services Program is to ensure that appropriate, accessible, ADA-compliant transportation services are available to seniors and persons with disabilities. The main components of this program are:

- Assuring that fixed route bus and metro services are accessible to seniors and persons with disabilities;
- Managing the provision of door-to-door paratransit service for disabled persons unable to use Muni's fixed route service; and
- Providing identification cards to disabled persons to allow them to ride Muni's fixed route system at a discounted rate, as well as those of other Bay Area operators.

Muni staff works with two community advisory groups, the Muni Accessibility Advisory Committee (MAAC) and the San Francisco Paratransit Coordinating Council (PCC), on Muni accessibility and paratransit issues. Muni coordinates fixed route and paratransit services in cooperation with the MAAC, the PCC, and the paratransit broker staff.

### *Motor and Trolley Coach Service*

Accessible bus service is currently provided on 55 motor coach and trolley coach lines. With the exception of two lines, the 6-Parnassus and the 41-Union, all Muni motor coach and trolley lines are accessible to persons with disabilities. The 6-Parnassus line is anticipated to be fully accessible during the next fiscal year. It is unclear when the 41-Union line will achieve full accessibility. The majority of the motor and trolley buses in operation today are newly acquired. These state-of-the-art diesel buses and trolley coaches are lift-equipped and have space inside for two wheelchairs. The new vehicles feature the following accessibility elements:

- Wheelchair lifts
- Kneeling capability (the ability to lower the front end of vehicle to assist passengers in reaching the first step)
- Two areas for securing persons using wheelchairs
- Extra poles and hand-rails
- Digital Voice Annunciation System (DVAS), which permits automatic audio and visual stop announcements

### *Muni Metro Service*

The five-line Muni Metro system has become increasingly accessible in recent years through the construction of accessible wayside platforms and lifts and other ongoing accessibility projects. All Muni Metro subway stations have high-level platforms at car floor height, and except for West Portal, are fully accessible by elevator. In order to make on-street stops accessible, either high level accessible wayside platforms or wayside lifts have been constructed as part of the ADA-mandated Key Stops program. All Muni Metro surface stations on the MMX incorporate full accessibility features including wheelchair access, accessible signage, and tactile warning edges. Although the Key Stops program has been completed, Muni is continuing the commitment to improving accessibility on Metro surface stations. The Breda LRVs incorporate many accessibility improvements, including two wheelchair securement areas, widened aisles, extra stanchions, and a horizontal gap filler between the vehicle door and the platform edge. All stations on the new Third Street Light Rail Line are being constructed as fully accessible high level stops.

### *Historic Streetcar Service*

The F-Market streetcar line has been made accessible through the construction of wayside platforms at car floor-level and wayside lifts. On portions of the system built prior to 1991, Key Stops have been made accessible. On portions of the line constructed after 1991, all stops have been constructed as accessible, with car-floor-level platforms or wayside lifts. All stops on the Fisherman's Wharf extension along The Embarcadero are fully accessible.



### *Facility Accessibility*

Major goals in the area of accessibility of Muni facilities include:

- Incorporate accessibility features into all new facility projects
- Modify existing Muni facilities to provide further accommodations for employees
- Enhance accessibility to all public areas of Muni facilities

### *ADA Paratransit Service*

Paratransit services are available for persons with disabilities who are unable to independently utilize bus and light rail service some or all of the time. Paratransit services are mandated under the ADA. A paratransit broker under contract to the City administers the paratransit program. The paratransit broker manages subcontracts with paratransit service providers, monitors service quality, administers client eligibility, manages the sale of fare instruments, and acts on behalf of the Municipal Transportation Agency as the principal customer service representative for paratransit services. The San Francisco Paratransit Program provides a range of services to persons certified eligible according to federal criteria established by the ADA. Currently, all modes of paratransit services contain elements that exceed the requirements of the ADA, and there are over 15,500 registered paratransit consumers.

Paratransit services include:

- **On-call Taxi Services:** Curb-to-curb services provided by ten taxicab companies and two dispatch services. Service is available 24 hours a day, seven days a week. In addition, ramp taxi services are available to wheelchair users who are unable to independently transfer into a standard taxicab.
- **ADA Access and Lift Van Services:** Door-to-door van services requiring advance reservations. Service is available 24 hours a day, seven days a week for any trip purpose, and with no trip limits for fully eligible riders.
- **Group Van Services:** Group van services operated in coordination with social service agencies for ADA eligible clients going to a common destination such as a senior center, nutrition site, or Adult Day Health Center, on a routine, pre-scheduled basis Monday through Friday.

### *Paratransit Debit Card Program*

Muni is implementing a debit card project to replace taxi scrip as a fare collection mechanism in the Paratransit Taxi program. In October 2004, after a competitive selection process, the City approved a contract with GPS Data Solutions to design and implement the paratransit debit card system. The debit card system will improve capabilities for trip monitoring and verification, provide trip approval in real time, and will also streamline and reduce the administrative processes associated with taxi scrip transactions and trip invoicing. Debit cards are also easier to handle for senior and disabled consumers who will no longer have to handle bulky books of taxi scrip or complete trip reports after each taxi trip. When the system is fully implemented, approximately 10,000 paratransit taxi customers will conduct fare transactions. They will use a debit card inscribed with a photo ID that will be swiped through mobile data terminals in taxi vehicles. There is an anticipated 20-month implementation period for

full deployment. It is anticipated that the debit card equipment will be leased through the paratransit broker to taxicab companies at a reduced rate.

### *Regional Coordination*

Muni participates in many regional coordination efforts associated with paratransit and fixed route accessibility. The coordination efforts are organized through the Accessibility Subcommittee of MTC's Partnership Transit Coordinating Committee. The Accessibility Committee, comprised of accessibility staff from the 21 Bay Area transit agencies, has been meeting for over 15 years. Regional coordination efforts include the Regional Transit Connection discount ID cards, interagency paratransit guidelines, and the ADA Eligibility Program Memorandum of Understanding. The Regional Transit Connection discount ID cards allow qualified seniors and persons with disabilities to ride transit in the Bay Area at a discounted fare. The interagency paratransit guidelines and the ADA Eligibility Program Memorandum of Understanding are both coordination efforts that help make the Bay Area paratransit programs more efficient. They enable paratransit consumers, who have applied to one transit system, to use all paratransit systems in the region.

### **Fleet Overview**

The Fleet Plan provides a systematic approach to the phased rehabilitation and replacement of Muni's vehicles. It takes into account the anticipated changes in service, vehicle demand, fleet composition, and ridership. These are some of the factors that determine the number and mix of vehicles Muni needs to meet its peak demand. This in turn drives the programming of funds for vehicle replacements and potential fleet expansions. The Fleet Plan demonstrates that Muni is able to maintain the vehicle fleet needed to provide for the level of service necessary to meet anticipated demand. It also demonstrates that sufficient resources are available to maintain and replace the vehicle fleet.

Muni is nearing the end of a process to replace the majority of the revenue vehicle fleet. Muni has procured 330 Neoplan motor coaches, 273 ETI trolley coaches, and 151 Breda LRVs. Also, Muni recently put a 10th Milan Historic Streetcar into service. This investment in new vehicles represents a significant improvement in the quality of service to Muni's daily riders. It will also help improve the dependability of the fleet and in turn should raise the reliability of Muni service on the street. However, replacing such a large percentage of vehicles at one time has also come with a number of issues to be resolved. Of major concern at the present time are retrofits to several fleets to address fleet defects or to improve unforeseen aspects of the vehicles. There is also a large step up in technology compared to the vehicles these new fleets have replaced. For these reasons, a plan to stagger fleet procurements more evenly over time was considered. This could involve extending the useful life of a portion of the fleet to create smaller, regularly spaced procurements. This issue will need to be revisited as individual sub-fleets come due for replacement. Muni is also looking to the future, with the impending start of Third Street light rail service. LRVs will replace motor coaches along Third Street, and a number of other changes to motor coach routes will also be implemented.

### **Proposition I**

In March 2004, San Francisco voters passed Proposition I, which directs Muni to replace all diesel buses purchased before 1991 with cleaner, low-emissions vehicles. Muni has recently purchased 45 "clean diesel" Gillig buses from AC Transit. Purchase of these buses will allow Muni to remove from revenue service 45 1989 New Flyer 40-foot diesel buses once the Gillig buses arrive. By 2007, Muni plans to replace the remainder of the 40-foot and all the 30-foot pre-1991 diesel buses with hybrid electric buses. Finally, Muni plans to rehabilitate 12 of 24 1991 diesel articulated coaches with clean diesel engines in 2006-07; the other 12 New Flyer articulated coaches have been retired.

### **Revenue Fleet**

Muni's fleet consists of five modes, with 2-3 vehicle types in most modes, making the Muni fleet one of the most diverse in the country. Muni operates and maintains a fleet of revenue vehicles sized to meet its service schedule. The revenue fleet is composed of a variety of vehicle types each suited to address a different service need. The fleet size is a factor of peak vehicle demand and desired spare ratio. Peak vehicle demand is the maximum number of vehicles needed to meet scheduled service throughout the day. The spare ratio is the number of vehicles beyond the peak vehicle demand that are out of service for maintenance and repairs. Fleet Vehicles are composed of the following:

- Motor Coach 495
- Trolley Coach 333
- Light Rail Vehicle 151
- Historic Streetcar 26
- Cable Car 40
- Total Revenue Fleet 1,045
- Motor Coach Reserve 45
- Paratransit Vans 54

### **Fleet Mid-life Rehabilitation**

To ensure that the revenue fleet can operate reliably and efficiently throughout its useful life, a regular program of vehicle mid-life rehabilitation should be scheduled. Each fleet has its own rehabilitation cycle based on its useful life and the industry standards for that fleet.

Due to funding constraints, Muni has not historically scheduled midlife rehabilitations through the capital program, but has instead relied on operating funds to rebuild vehicles and vehicle components as needed. Muni also operates two fleets that are unique to the transit industry: Historic Streetcars and Cable Cars. Due to their unique nature, established replacement guidelines do not exist for these fleets. MTC's Transit Capital Priorities guidelines require that rail vehicles useful life be extended for 20 years to receive federal funds for these types of rehabilitation projects. The Operating Budget or some nonfederal capital source will need to be used in combination with the infusion of federal funds every 20 years.

## **Fleet Expansion**

Several fleet expansion projects are currently planned. In the LRV fleet, four additional vehicles will be needed for Third Street Phase 2-Central Subway operation, 10 vehicles to provide supplemental service to Mission Bay on the Third Street line, and 10 vehicles to provide additional capacity on the existing Metro lines (J, K, L, M, and N). The revenue vehicle needs for the various phases of the Third Street project will be reassessed as part of the Supplemental Environmental document being prepared for the Central Subway project, expected to be completed in June 2006. In the Historic Streetcar fleet, a tenth Milan car has been rehabbed, bringing the revenue fleet to 27 streetcars. Up to 18 additional Historic Streetcars will be needed for E-line service and additional capacity on the F-line.

### *Motor Coaches*

Muni operates a fleet of 495 motor coaches in revenue service, providing service on 54 lines, carrying nearly 282,000 riders each weekday. The motor coach fleet is a combination of 30-foot small, 40-foot standard, and 60-foot articulated vehicles.

### *Trolley Coaches*

The trolley coach fleet carries over 236,000 riders each weekday. Trolley coaches are rubber-tired vehicles, powered electrically through overhead wires above the street right-of-way. Trolley coaches are zero-emission vehicles, operate with very little noise, and can perform effectively on grades far steeper than motor coaches or most rail vehicles. Currently, Muni operates the largest trolley coach fleet in the United States. The trolley coach fleet is a mix of 40-foot standard and 60-foot articulated coaches.

### *Light Rail Vehicles*

Light rail vehicles are used in operation of the five Muni Metro Lines (J, K, L, M, and N), and the Castro Shuttle during peak periods only, carrying about 132,000 riders a day. These lines operate in conditions which range from exclusive right-of-way in the Muni Metro Subway, to mixed flow operation on city streets. LRVs provide an efficient, high capacity means of transporting large numbers of passengers.

### *Historic Light Rail Vehicles*

The historic streetcar fleet is a collection of electric rail vehicles used on the F-Market & Wharves line, carrying nearly 14,000 trips per weekday. These include 17 Presidents' Conference Committee Cars (PCCs), 10 cars with a Peter Witt design from Milan, Italy, and other historic streetcars from the U.S. and around the world. Muni currently runs 27 Historic Light Rail Vehicles (HLRVs) in regular revenue service. There are an additional 6 vehicles available for special service. There are several procurement and rehabilitation projects moving forward to expand the size of the historic streetcar fleet. Muni purchased 11 PCCs from New Jersey Transit. These vehicles are currently undergoing a rehabilitation program and will be available for revenue service in 2006. This will bring the fleet up to 38 vehicles. The next phase to be undertaken will rehabilitate 6 historic vehicles to meet CPUC and ADA requirements, and perform a major overhaul of one vehicle (#189). This project is fully funded and will bring the revenue fleet of HLRVs to 45 streetcars when complete in 2007. Another group of 6 PCCs will be rehabilitated to

meet CPUC and ADA requirements, and perform a major overhaul of Historic Car #1. This project will bring the revenue fleet of HLRVs to 52 streetcars when complete in 2007. Finally, Muni has received funding through SFMRIC to purchase and rehabilitate New Orleans streetcar #952. This will bring the total historic streetcar fleet to 53 vehicles.

### *Cable Cars*

Cable cars operate on three lines: Powell/Mason, Powell/Hyde, and California. Weekday ridership on the three cable car lines totals 21,600. The current fleet of cable cars includes 28 Powell type cars and 12 California type cars, for a total of 40 vehicles.

### *Reserve Fleet*

In addition to the fleet of revenue vehicles, Muni maintains a 45-vehicle motor coach reserve fleet. Currently the reserve fleet is housed at the Woods facility.

### **Fleet Facilities**

Muni has a total of 8 operating facilities. In the near future, Muni will construct two new facilities: Islais Creek and Metro East. Islais Creek is being built as a replacement for the Kirkland Motor Coach Division. Kirkland is being phased out of use because the maintenance buildings and driver facilities are inadequate to meet current needs. Changes in adjacent land uses have made the Kirkland Division incompatible with the surrounding hotel, retail, and residential uses. It is anticipated that once Islais Creek is operational, the Kirkland site would be available for redevelopment.

Metro East is a new light rail vehicle operating and maintenance facility being built as part of the Third Street Initial Operating Segment project. The facility will accommodate the addition vehicle demand needed to operate the two phases of the Third Street Light Rail Project, and will also help relieve crowding at the Green LRV Facility.

### ***Third Street Light Rail Line***

The Third Street Light Rail Line Phase 1, Initial Operating Segment (IOS), will replace the current 15-Third motor coach line. At the same time a number of lines, most significantly the 9X series, will be adjusted to meet service needs previously covered by portions of the 15-Third line that will not be served by the IOS. The net result of these changes is an increase of 5 peak LRVs and a reduction of 15 peak motor coaches. At this time the plan for Phase 2 of the Third Street Light Rail Line, the Central Subway, would increase LRV peak demand by 3 vehicles. At the same time, the 30-Stockton short line that operates between Columbus & Powell and the Caltrain Depot at Fourth & King streets will be eliminated. This change will reduce the peak demand for trolley coaches by 11 vehicles.

### **Bus Rapid Transit**

Bus Rapid Transit (BRT) is a new mode of transit for San Francisco, developed to deliver many of the benefits of light rail at lower cost, with buses. It is a high-quality transit service that reduces travel time, increases reliability, and improves passenger comfort primarily by giving the bus an exclusive lane so it can operate faster and more reliably.

Two corridors identified for BRT, Van Ness and 19th Ave., are state highways. For this reason, Caltrans is a partner with MTA in the development of BRT in these corridors. Caltrans is part of the Van Ness technical advisory committee and has continuing input into the Van Ness BRT planning process. No working group has been formed yet for the overall 19th Avenue corridor improvements but Caltrans will be included when such a group is formed. Currently, MTA is working with Caltrans for signal improvements in the 19th Avenue corridor.

### *Third Street*

The first phase of the Third Street LRT project is constructing the bulk of the Bayshore Corridor, and the second phase (Central Subway) will construct the remainder of the Bayshore Corridor and a portion of the North Beach Corridor. Although the planning issues for the first phase have been largely resolved, the Central Subway portion is in Preliminary Engineering (PE), and there are still planning issues to be resolved as this project moves forward through PE and into Detailed Design. A more complete description of this project is available in Chapter 3.

### *Chinatown/North Beach*

The North Beach Corridor was one of the original corridors in Proposition B. This corridor would be a logical extension of the Central Subway in the future to serve the significant traffic generators in North Beach and the Fisherman's Wharf area, and there is community interest in such an extension. Muni's Vision Plan did consider a light rail extension from Chinatown to the Marina through North Beach as a possible future extension of the Central Subway.

### *Van Ness*

The Van Ness Corridor was listed in Proposition B as a future rail extension, from 16th Street in the Mission District to Aquatic Park. As described above in the section on BRT projects, a BRT project on Van Ness is currently being studied through a multi-agency effort, and there is no current activity to look at a rail extension in this corridor. Muni's Vision Plan did consider light rail as a possible third phase of transit improvements in this corridor, following electrification of the 47-line and implementation of a BRT project.

## **Historic Streetcar Expansion**

Ridership on Muni's historic F-line has grown steadily since the line was introduced as a regular service in 1995 and extended to Fisherman's Wharf in 2000. In response to this increased demand, Muni intends to increase service on the F-line. This service increase requires additional funding for operations and for an expanded fleet of historic vehicles. Muni is currently rehabilitating vehicles for this service.

## **Transit Preferential Streets**

San Francisco's Transit Preferential Streets (TPS) program is designed to make streets more transit friendly in a city that depends heavily on public transit. While San Francisco is a densely developed city with high transit ridership, public transit operates mostly on

the surface by streetcar, electric trolley coach, or diesel bus. In effect, the streets function as the rapid transit arteries, carrying loads that would be carried on subways or on rail in exclusive rights-of-way in other cities. For example, Geary and Mission have surface bus lines that each carry over 50,000 riders per day, which is heavier ridership than on many systems' rail lines.

The TPS program was launched in the mid-1970s after the adoption of the Transit First policy. Initially, the TPS program was funded through a federal grant, and a number of projects were completed. The program was dormant through the mid-1980s until Proposition B set aside funding for TPS planning and implementation. One of the early efforts at this stage was to define the TPS network, those streets with the highest ridership, highest frequency of vehicles, rail or trolley infrastructure, and special locations with high transit-auto conflicts. In general, the TPS family of improvements includes signal priority, semi-exclusive transit lanes, bus bulbs, bus stop consolidation and relocation, and boarding islands. To date, the TPS program has implemented many improvements:

- Semi exclusive transit lanes on 16 streets
- Exclusive right of way for rail on the Embarcadero as well as parts of other Metro routes
- Over 30 bus bulbs
- 100 boarding islands
- Signal priority at over 100 intersections, including new infrared transit signal priority on Mission and Geary

### ***Pedestrian Master Plan***

The Pedestrian Master Plan was initiated by DPT in fall 2005, working with a broad range of other departments and stakeholders. The PMP will provide a comprehensive framework for improving pedestrian safety and mobility, which in turn should improve air quality, the efficiency of the overall transportation system, the health of citizens, and the attractiveness of San Francisco as an international destination. It will be a tool to focus and attract funding for physical improvements, as well as for education/outreach and enforcement efforts. While the scope is still being developed, the PMP is expected to address public transit access policies. This will include prioritizing transit stop/station area improvements such as: ADA curb ramps, sidewalk widening, bus bulb-outs, median island accessibility, pedestrian countdown signals, and signs. It will also include a funding strategy that will specifically look at Safe Routes 2 Transit and other transit funding sources.

### ***Bike Plan Update***

Muni staff serves on the Technical Advisory Committee and Oversight Committee of DPT's citywide Bike Plan Update. The 2004 San Francisco Bicycle Plan is the result of a two-year collaborative planning process led by DPT, with participation from the TA, Muni, the San Francisco Bicycle Coalition, and many other agencies and organizations. The plan was developed with input from a series of public workshops as well as from representatives of numerous City departments, regional agencies, and community members.

The Bicycle Plan contains background information, capital improvement recommendations, policies and implementation strategies relating to the needs of bicyclists and bicycle transportation in San Francisco. The Plan is separated into two documents: one is the “Policy Framework” which is primarily a statement of goals, policies and action items, and does not contain specific or detailed proposals for reconfiguration of streets. However, the Policy Framework does include Supplemental Design Guidelines for bicycle facilities in San Francisco. One of the proposed guidelines is a shared bus/bike lane, which will require further study before any implementation. The second component of the Bicycle Plan, the “Network Document,” contains detailed design and engineering studies and proposals for improvements on the Bicycle Network established by the Plan’s Policy Framework Document. Each of the proposals will also require extensive outreach, analysis and engineering before implementation.

### ***Transbay Terminal***

A major capital project that will affect Muni service downtown is the new Transbay Transit Terminal, which will be rebuilt on its current location at First and Mission streets. The project includes a new six level terminal building, new viaducts leading to the Bay Bridge, extension and terminal for Caltrain commuter rail service, and bus terminal and storage facilities. The 900,000 square foot facility is expected to serve 45 million passengers annually. The Transbay Redevelopment Area will include 3,400 units of new housing, 1.2 million square feet of new office space, a hotel, and retail locations when redevelopment is complete. The project, including the Caltrain extension, is estimated to cost up to \$2 billion.

The new Transbay Terminal will eventually serve Caltrain, AC Transit, Golden Gate Transit, SamTrans, Greyhound, Amtrak bus service, BART, high-speed rail, and Muni bus and light rail lines. The Transbay Terminal will be within walking distance of the Central Subway, and it is being designed to accommodate a future Geary light rail line. The project received a Record of Decision from FTA in February 2005, and preliminary engineering is underway.

### ***Environmental Justice***

Environmental justice concerns also play a part in Muni’s service planning. Muni staff was active in MTC’s Environmental Justice Advisory Group as part of the last RTP development process, and it has subsequently been active in the Welfare to Work Advisory Group. Because Muni’s service is so comprehensive, both across the City and at all hours, the Lifeline Network study found no gaps in Muni service, except in a few instances late at night. Muni’s 108-Treasure Island route was also identified as a lifeline service. Operation of this line has been partly funded with Low-Income Flexible Transportation (LIFT) funds for the past three years. This line carries over 2,000 people per weekday, and service was expanded to Saturdays and Sundays. Regular outreach to the public, including community meetings and signage on vehicles, is conducted in Chinese and Spanish as well as in English. As needed, Muni provides outreach and materials in other languages.



## **Evaluation of MTA Services**

### *Prop E Service Standards*

One of the major changes initiated by Proposition E is that the City Charter now includes service standards that Muni must meet by specific deadlines. Proposition E included system reliability goals, shown below, that Muni was tasked to achieve. The MTA's Board of Directors is required to adopt interim milestones and standards every year. The Board of Directors approved its first set of interim milestones and standards in June 2000. These are updated periodically.

Under Prop E, every two years the MTA is required to contract with a nationally recognized management or transportation consulting firm with offices in San Francisco for an independent review of its performance under Prop E. This includes the extent to which the MTA has met the goals, objectives, and performance standards the MTA is required to adopt under Proposition E, and the extent to which it is expected to meet those goals, objectives, and performance standards in the two fiscal years for which the review is submitted.

### *MTA 2005 Ridership Survey*

Prop. E requires that Muni conduct an annual customer and employee satisfaction survey. The last Muni Ridership Survey was conducted in June 2005. Four hundred interviews were conducted of San Francisco residents aged 18 or older who had ridden Muni within the past six months. The interviews were conducted in English, Spanish, and Cantonese. Out of the 400 riders who participated in the survey, 65% stated that overall Muni service was Excellent/Good. This represented a slight increase over the previous year's survey where 64% of riders stated that Muni service was Excellent/Good. Muni received high marks for safe operation of vehicles and accessibility for persons with disabilities. In 2005, 74% of riders stated that Muni operated vehicles in a safe manner and 71% stated that Muni was accessible to persons with disabilities. This represents improvements from 2004 when 67% of riders stated Muni vehicles were operated in a safe manner and 69% stated that Muni was accessible to persons with disabilities.

### *Title VI Report*

In order to be eligible for Federal funding, each transit operator receiving Federal assistance must document that the transit service provided to minority residents of the service area is generally equivalent to the transit service provided to non-minority residents, in terms of convenience, speed and geographic coverage. The Title VI Compliance Program is monitored by FTA, to ensure that the provision of transit service complies with Section 601 of Title VI of the Civil Rights Act of 1964. In September 2004, as part of the 2004 Triennial Review, Muni was audited for Title VI compliance and was found to be in compliance. An update to the December 2001 Title VI Compliance Program was submitted in December 2004.

### *FTA Triennial*

In September 2004, the FTA conducted an on-site visit to Muni as part of its 2004 Triennial Review. In its final report issued in October 2004, the FTA found no

deficiencies in 19 of the 20 areas reviewed. The report found deficiencies in the Satisfactory Continuing Control Area, in that Muni had an excessive fixed-route bus spare ratio, and the rail fleet plan was incomplete. MTA has been working to remedy these areas of improvement.

### *Communications*

Providing easily-accessed information for our riders is the prime task of Muni's Community and Public Relations Department. Proposition E mandates that MTA produce a timetable booklet, which is just one of the materials produced to provide timely and useful information for our customers. An updated timetable booklet will be produced after the service adjustments are implemented and a new schedule is established. Other information includes service and construction updates, detailed maps, rider newsletters, pamphlets, and media advisories.

*The Executive Director and the Municipal Transportation Agency Board certify that the budget is adequate in all respects to allow the department to make substantial progress toward meeting the goals, objectives and performance standards established pursuant to Section 8A.103 of the provisions of 1999's Proposition E. These performance standards and the FY2006 first quarter performance are outlined below.*

**A. SYSTEM RELIABILITY and TRAFFIC OPERATIONS**

**1a. % of Vehicles that run on time according to published schedules (no more than 4 minutes late or 1 minute early) measured at terminals and established intermediate points.**

**GOAL:** No less than 85% on July 1, 2006

**Purpose:** To measure schedule adherence. In addition, we will commence a Pilot Program for FY06 to measure On-Time Performance for lines with greater than a 10-minute headway.

**Definition of Measurement:** Each line will be checked at least once in each six-month period. Such checks shall be conducted no less often than 10 weekdays and weekends per check. An annual checking schedule shall be established for the routes. The order in which the routes are checked will be determined monthly through a random selection process. To the extent automated systems can be substituted at less cost for such checks, or the measurement of any performance standard, such systems must be used.

**Method of Measurement:** Check the designated lines using criteria of -1 minute to + 4 minutes. "Periods of time includes morning rush (6 a.m. to 9 a.m.) midday (9 a.m.- 4 p.m.) evening rush (4 p.m. to 7 p.m.) and night (7 p.m. to 1 a.m.)." Supervisory personnel shall conduct a one-hour, on time, and load standard check at a point at mid-route during all four time periods stated above."

**Milestones:**

FY2001	FY2002	FY2003	FY2004	FY2005	FY2006
65%	70%	75%	85%	<b>85%</b>	<b>85%</b>
<b>Actual 4<sup>th</sup> Q</b>	<b>Actual 4<sup>th</sup> Q</b>	<b>Actual 4<sup>th</sup> Q</b>	<b>Actual 4<sup>th</sup> Q</b>	<b>Actual 4<sup>th</sup> Q</b>	<b>Actual 1<sup>st</sup> Q</b>
65.5%	71.9%	70.9%	68.3%	70.7%	71.3%

<b>FY 06 Quarterly Goals For the Employee Incentives</b>			
1 <sup>st</sup> Q	2 <sup>nd</sup> Q	3 <sup>rd</sup> Q	4 <sup>th</sup> Q
<b>80%</b>	82%	83%	85%

<b>FY06 On-Time Performance Measurement 1<sup>st</sup> Q Goal is 80%</b>					
	LRV	Cable Car	Trolley Coach	Motor Coach	System Wide
<b>1<sup>st</sup> Q</b>	<b>83.0%</b>	67.3%	73%	69.0%	71.3%

Length of Headway	# of Checks	Schedule Adherence For July	Headway Adherence For July
Headways of 10 Minutes or more	1,103	68.9%	77.2%
Headways under 10 Minutes	711	72.3%	47.4%
<b>ALL HEADWAYS</b>	<b>1,814</b>	<b>70.2%</b>	<b>65.2%</b>
		Schedule Adherence For August	Headway Adherence For August
Headways of 10 Minutes or more	874	71.9%	77.4%
Headways under 10 Minutes	778	69.7%	53.3%
<b>ALL HEADWAYS</b>	<b>1,652</b>	<b>70.8%</b>	<b>65.7%</b>
		Schedule Adherence For September	Headway Adherence For September
Headways of 10 Minutes or more	663	68.5%	71.7%
Headways under 10 Minutes	567	79.5%	49.3%
<b>ALL HEADWAYS</b>	<b>1,230</b>	<b>73.6%</b>	<b>61.4%</b>

On-Time Performance Measurement July 2005 –70.2% Overall						
RAIL		TROLLEY		MOTOR COACH		
Lines	On-Time %	Lines	On-Time %	Lines	On-Time %	
N Judah	82.6%	3 Jackson	72.5%	16AX Noriega "A" Exp	68.0%	
		14 Mission	74.9%	18 46th Ave	75.8%	
		21 Hayes	62.4%	26 Valencia	69.7%	
				28L 19 <sup>th</sup> Ave Limited	66.7%	
				29 Sunset	63.9%	
				31 BX Balboa "B"	<b>85.0%</b>	
				67 Bernal Heights	77.8%	
				89 Laguna Honda	40.0%	
				90 Owl	<b>93.8%</b>	
<b>TOTAL</b>	<b>82.6%</b>		<b>69.4%</b>		<b>68.8%</b>	
August 2005 – 70.8% Overall						
RAIL		TROLLEY		MOTOR COACH		
Lines	On-Time %	Lines	On-Time %	Lines	On-Time %	
K Ingleside	75.4%	6 Parnassus	76.7%	1 BX California "B" Ex	67.9%	
		31 Balboa	74.3%	9AX San Bruno "A" Ex	47.6%	
				16 BX Noriega "B" Ex	62.5%	
				17 Park Merced	67.9%	
60 Powell/Hyde	67.3%			23 Monterey	75.8%	
				47 Van Ness	75.1%	
				53 Southern Heights	74.6%	
				54 Felton	57.1%	
				56 Rutland	<b>86.4%</b>	
<b>TOTAL</b>	<b>68.13%</b>		<b>75.3%</b>		<b>70.8%</b>	
September 2005 –73.6% Overall						
RAIL		TROLLEY		MOTOR COACH		
Lines	On-Time %	Lines	On-Time %	Lines	On-Time %	
L Taraval	<b>87.0%</b>	1 California	80.2%	9BX San Bruno "B" Exp	70.0%	
		7 Haight	84.2%	12 Folsom	71.3%	
		45 Union/Stockton	66.9%	30X Marina Exp	70.0%	
				35 Eureka	76.5%	
				38AX Geary "A" Exp	<b>85.0%</b>	
				39 Coit	58.7%	
				43 Masonic	65.0%	
				48 Quintara/24 <sup>th</sup> St.	59.7%	
				91 Owl	66.7%	
<b>TOTAL</b>	<b>87.0%</b>		<b>77.4%</b>		<b>67.1%</b>	

**2a. % of Scheduled service hours that are delivered and percentage of scheduled vehicles that begin service at the scheduled time.**

**GOAL:** No less than 98.5% on July 1, 2006

**Purpose:** To measure service hours through available operators and available equipment, actually deployed in revenue service, along with the percentage of equipment available for service.

**Definition of Measurement:** Monthly measurement of the percent of total available hours for service measuring operators and equipment and percentage of equipment available daily.

**Method of Measurement:** Both operators and equipment are measured as to the total number of hours in service as a percentage of the total scheduled hours. Data come from the online Dispatching System. Measurement of the vehicles that begin service at the scheduled time will be provided from the 8 a.m. and 6 p.m. "Not-Out Report" generated by Central Control and will show the percent of vehicles that went out at the scheduled time for both the a.m. and p.m. pullout.

**Milestones:**

FY2001	FY2002	FY2003	FY2004	FY2005	FY2006
<b>GOAL</b> 96.5%	<b>GOAL</b> 97%	<b>GOAL</b> 97.5%	<b>GOAL</b> 98.5%	<b>GOAL</b> 98.5%	<b>GOAL</b> 98.5%
<b>Actual 4<sup>th</sup> Q</b> 94.53%	<b>Actual 4<sup>th</sup> Q</b> 97.8%	<b>Actual 4<sup>th</sup> Q</b> 94.52%	<b>Actual 4<sup>th</sup> Q</b> 97.23%	<b>Actual 4<sup>th</sup> Q</b> 94.33%	<b>Actual 1<sup>st</sup> Q</b> 93.67%

<b>SCHEDULED HOURS OF SERVICE AND EQUIPMENT ACHIEVED GOAL IS 98.5%</b>				
<b>Division</b>	<b>1<sup>st</sup> Q % Op Avail.</b>	<b>1<sup>st</sup> Q % Eq Avail.</b>	<b>1<sup>st</sup> Q Total Avail.</b>	
<b>SYSTEM</b>	93.74%	<b>99.94%</b>	93.67%	
<b>Motor Coach</b>	93.43%	<b>99.94%</b>	93.37%	
Flynn	93.63%	<b>99.82%</b>	93.45%	
Woods	93.50%	<b>99.98%</b>	93.48%	
Kirkland	93.17%	<b>100.0%</b>	93.17%	
<b>Trolley Coach</b>	94.65%	<b>99.97%</b>	94.63%	
Potrero	91.94%	<b>99.98%</b>	91.91%	
Presidio	98.02%	<b>99.97%</b>	97.99%	
<b>LRV</b>	96.66%	<b>99.93%</b>	93.59%	
<b>CABLE CAR</b>	90.60%	<b>99.58%</b>	90.17%	

<b>% of LATE PULL-OUTS (Of All Scheduled Runs That Went Into Service)</b>				
Mode	Jul	Aug	Sep	FYTD Avg.
<b>SYSTEM WIDE</b>	1.41	1.47	1.34	1.41
<b>MOTOR COACH</b>				
Flynn	0.6	0.8	1.2	0.86
Woods	1.0	1.3	1.3	1.2
Kirkland	1.0	0.5	0.8	0.77
<b>TROLLEY</b>				
Potrero	1.3	0.8	0.9	1.0
Presidio	0.3	0.9	0.3	0.5
LRV	2.1	2.5	1.7	2.1
F Line	2.4	3.2	3.0	2.8
<b>Cable Car</b>	2.6	1.8	1.5	1.96

**4a. % of vehicles that pass published time points during measurement periods unable to pick up passengers due to crowding without being followed within 3 minutes or less by another vehicle on the same route with space for all waiting passengers.**

**GOAL:** Less than 5%

**Purpose:** To measure crowding in vehicles

**Definition of Measurement:** Pass-ups shall be conducted no less often than 10 weekdays per month. At the beginning of each quarter, supervisory personnel will review all the lines checked in the previous quarter, and identify the five lines with the highest load factors, and the time period these load factors occurred. Supervisory personnel will then check those five lines, during the time period that the high load factor occurred, each month during the coming quarter for pass-ups. Supervisory personnel will check to see if any PSRs for pass-ups were made for any of those five lines, and if the location of the pass-up was recorded. If it was recorded, supervisory personnel will use that point as the point to check for pass-ups. If there are no locations recorded, supervisory personnel will use the stop just before the MLP.

**Method of Measurement:** \* Periods of time includes morning rush (6 a.m. to 9 a.m.) midday (9 a.m.- 4 p.m.) evening rush (4 p.m. to 7 p.m.) and night (7 p.m. to 1 a.m.).

**Milestones:**

FY2001	FY2002	FY2003	FY2004	FY2005	FY2006
<b>GOAL</b> Less than 5%	<b>GOAL</b> Less than 5%	<b>GOAL</b> Less than 5%	<b>GOAL</b> Less than 5%	<b>GOAL</b> Less than 5%	<b>GOAL</b> Less than 5%
<b>Actual 4<sup>th</sup> Q</b> 0.0%	<b>Actual 4<sup>th</sup> Q</b> .33%	<b>Actual 4<sup>th</sup> Q</b> 1.62%	<b>Actual 4<sup>th</sup> Q</b> 2.11%	<b>Actual 4<sup>th</sup> Q</b> .43%	<b>Actual 1<sup>st</sup> Q</b> .68%

Pass ups – FY06 1 <sup>st</sup> Quarter					
LINES	LOCATION	July	August	Sept.	1 <sup>st</sup> Q Total
1AX California Exp	California/ Park Presidio		0	0	0.00%
9AX SAN Bruno Exp	Harrison Street/6 <sup>th</sup> St.		1	0	2.33%
30 Stockton	Stockton/Sacramento		1	0	1.18%
30X Stockton Exp	Chestnut/Van Ness		0	0	0.00%
K Ingleside	Church Street Station		0	0	0.00%
		*	2	0	0.68%

\* No Pass-Up Checks were done in July

### 5a. Peak period passenger load factors

**GOAL:** No greater than 85 % of combined seating & standing capacity

**Purpose:** To measure load factors at peak periods

**Definition of Measurement:** Each line will be checked twice a year. Such checks shall be conducted no less often than 10 weekdays and weekends per check. An annual checking schedule shall be established for the routes. The order in which the routes are checked will be determined monthly through a random selection process. To the extent automated systems can be substituted at less cost for such checks, or the measurement of any performance standard, such systems must be used.

**Method of Measurement:** “ Periods of time includes morning rush (6 a.m. to 9 a.m.) midday (9 a.m.- 4 p.m.) evening rush (4 p.m. to 7 p.m.) and night (7 p.m. to 1 a.m.). Supervisory personnel shall conduct a one-hour, on time, and load standard check at a maximum load point at mid-route during all four time periods stated above.”

**Milestones:**

FY2001	FY2002	FY2003	FY2004	FY2005	FY2006
<b>GOAL</b> No Greater than 85%	<b>GOAL</b> No Greater than 85%	<b>GOAL</b> No Greater than 85%	<b>GOAL</b> No Greater than 85%	<b>GOAL</b> No Greater than 85%	<b>GOAL</b> No Greater than 85%
<b>Actual 4<sup>th</sup> Q</b> 13 Lines Exceeded LF	<b>Actual 4<sup>th</sup> Q</b> 8 Lines Exceeded LF	<b>Actual 4<sup>th</sup> Q</b> 2 Lines Exceeded LF	<b>Actual 4<sup>th</sup> Q</b> 3 Lines Exceeded LF	<b>Actual 4<sup>th</sup> Q</b> 9 Lines Exceeded LF	<b>Actual 1<sup>st</sup> Q</b> 6 Lines Exceeded LF

Load Factor July 2005					
RAIL		TROLLEY		MOTOR COACH	
Lines	Load Factor	Lines	Load Factor	Lines	Load Factor
N Judah	73.2%	3 Jackson	58.6%	16AX Noriega "A" Exp	73.0%
		14 Mission	67.5%	18 46th Ave	40.7%
		21 Hayes	70.3%	26 Valencia	47.2%
				28L 19 <sup>th</sup> Ave Limited	45.7%
				29 Sunset	79.6%
				31 BX Balboa "B"	75.2%
				67 Bernal Heights	60.0%
				89 Laguna Honda	7.0%
				90 Owl	9.3%

August 2005						
RAIL		TROLLEY		MOTOR COACH		
Lines	Load Factor	Lines	Load Factor	Lines	Load Factor	
K Ingleside	107.4%	6 Parnassus	47.5%	1 BX California "B" Ex	73.3%	
		31 Balboa	65.5%	9AX San Bruno "A" Ex	92.9%	
60 Powell/Hyde	101.3%			16 BX Noriega "B" Ex	63.3%	
				17 Park Merced	43.6%	
				23 Monterey	51.9%	
				47 Van Ness	100.4%	
				53 Southern Heights	51.9%	
				54 Felton	74.1%	
				56 Rutland	7.4%	

September 2005						
RAIL		TROLLEY		MOTOR COACH		
Lines	Load Factor	Lines	Load Factor	Lines	Load Factor	
L Taraval	82.1%	1 California	78.5%	9BX San Bruno "B" Exp	81.2%	
		7 Haight	58.6%	12 Folsom	68.3%	
		45 Union/Stockton	95.9%	30X Marina Exp	82.2%	
				35 Eureka	47.3%	
				38AX Geary "A" Exp	75.9%	
				39 Coit	21.2%	
				43 Masonic	109.8%	
				48 Quintara/24 <sup>th</sup> St.	62.7%	
				91 Owl	19.7%	

**6a. Actual headways against scheduled headways on all radial express, cross-town, secondary, and feeder lines for peak, base, evening, and late night services.**

**GOAL:** Operate no less than 85% of the time within 30% or 10 minutes of scheduled headway. (whichever is less)

**Purpose:** Measurement of scheduled headways against actual headways. In addition, we will commence a Pilot Program for FY06 to measure Headway Adherence for lines with less than a 10-minute headway.

**Definition of Measurement:** Each line will be checked twice a year. Such checks shall be conducted no less often than 10 weekdays and weekends per check. An annual checking schedule shall be established for the routes. The order in which the routes are checked will be determined monthly through a random selection process. To the extent automated systems can be substituted at less cost for such checks, or the measurement of any performance standard, such systems must be used. Actual headways against scheduled headways on all radial express, cross-town, secondary, and feeder lines for peak, base, evening, and late night services. Will also check lines during periods when their headway is greater than 10 minutes.

**Method of Measurement:** Check the headways of designated lines. "Periods of time includes morning rush (6 a.m. to 9 a.m.) midday (9 a.m.- 4 p.m.) evening rush (4 p.m. to 7 p.m.) and night (7 p.m. to 1 a.m.). Supervisory personnel shall conduct a one-hour, on time, and load standard check at a maximum load point at mid-route during all four time periods stated above."



Milestones:

FY2001	FY2002	FY2003	FY2004	FY2005	FY2006
GOAL 80%	GOAL 85%	GOAL 85%	GOAL 85%	GOAL 85%	GOAL 85%
4 <sup>th</sup> Q Actual 56.8%	4 <sup>th</sup> Q Actual 72.1%	4 <sup>th</sup> Q Actual 74.8%	4 <sup>th</sup> Q Actual 69.2%	4 <sup>th</sup> Q Actual 66.4%	1 <sup>st</sup> Q Actual 64.4%

HEADWAY ADHERENCE	1 <sup>st</sup> Q	GOAL
MOTOR COACH	72.5%	Operate no less than 85% of the time within 30% or 10 minutes of scheduled headway.  (Whichever is less)
TROLLEY	55.9%	
LRV	66.5%	
CABLE CAR	60.3%	
SYSTEM-WIDE	64.4%	

Length of Headway	# of Checks	Schedule Adherence For July	Headway Adherence For July
Headways of 10 Minutes or more	1,103	68.9%	77.2%
<b>Headways under 10 Minutes</b>	711	72.3%	47.4%
<b>ALL HEADWAYS</b>	1,814	<b>70.2%</b>	65.2%
		<b>Schedule Adherence For August</b>	<b>Headway Adherence For August</b>
Headways of 10 Minutes or more	874	71.9%	77.4%
<b>Headways under 10 Minutes</b>	778	69.7%	53.3%
<b>ALL HEADWAYS</b>	1,652	<b>70.8%</b>	65.7%
		<b>Schedule Adherence For September</b>	<b>Headway Adherence For September</b>
Headways of 10 Minutes or more	663	68.5%	71.7%
<b>Headways under 10 Minutes</b>	567	79.5%	49.3%
<b>ALL HEADWAYS</b>	1,230	73.6%	61.4%

Headway Measurement July 2005 - 65.2 %					
RAIL		TROLLEY		MOTOR COACH	
Lines	Headway %	Lines	Headway %	Lines	Headway %
N Judah	60.3%	3 Jackson	79.2%	16AX Noriega "A" Exp	68.9%
		14 Mission	41.8%	18 46th Ave	<b>88.5%</b>
		21 Hayes	63.7%	26 Valencia	75.7%
				28L 19 <sup>th</sup> Ave Limited	53.3%
				29 Sunset	72.9%
				31 BX Balboa "B"	77.8%
				67 Bernal Heights	<b>87.0%</b>
				89 Laguna Honda	72.0%
				90 Owl	<b>100%</b>
<b>Average</b>	60.3%		54.2%		78.2%

August 2005 – 65.7% Overall					
RAIL		TROLLEY		MOTOR COACH	
Lines	Headway %	Lines	Headway %	Lines	Headway %
K Ingleside	55.9%	6 Parnassus	72.7%	1 BX California "B" Ex	57.7%
		31 Balboa	72.0%	9AX San Bruno "A" Ex	44.7%
				16 BX Noriega "B" Ex	64.3%
60 Powell/Hyde	60.3%			17 Park Merced	<b>85.7%</b>
				23 Monterey	<b>85.0%</b>
				47 Van Ness	45.4%
				53 Southern Heights	<b>89.1%</b>
				54 Felton	83.3%
				56 Rutland	<b>96.7%</b>
<b>Average</b>	59.8%		72.3%		67.2%

September 2005 – 61.4% Overall					
RAIL		TROLLEY		MOTOR COACH	
Lines	Headway %	Lines	Headway %	Lines	Headway %
L Taraval	81.7%	1 California	36.9%	9BX San Bruno "B" Exp	66.7%
		7 Haight	75.5%	12 Folsom	78.6%
		45 Union/Stockton	63.9%	30X Marina Exp	73.7%
				35 Eureka	63.3%
				38AX Geary "A" Exp	77.8%
				39 Coit	76.9%
				43 Masonic	70.5%
				48 Quintara/24 <sup>th</sup> St.	59.0%
				91 Owl	81.3%
<b>Average</b>	81.7%		47.7%		71.1%

**7a. % vehicle availability and reliability (mean distance between failure) by mode.**

**GOAL:** No less than 98.5% Vehicle Availability

**Purpose:** To measure the percentage of equipment available for service.

**Definition of Measurement:** Monthly measurement of availability as a percentage of vehicles at each facility available at 7 a.m. and 4 p.m. on non-holiday weekdays against peak demand requirements.

**Method of Measurement:** The Shop History and Online Parts System (SHOPS) provides the data. A vehicle is considered available for service if it is available for assignment to an operator no later than 7 a.m. and 4 p.m.

**Milestones:**

FY2001	FY2002	FY2003	FY2004	FY2005	FY2006
<b>GOAL</b> 98.5%	<b>GOAL</b> 98.5%	<b>GOAL</b> 98.5%	<b>GOAL</b> 98.5%	<b>GOAL</b> 98.5%	<b>GOAL</b> 98.5%
<b>4<sup>th</sup> Q Actual</b> 99.5%	<b>4<sup>th</sup> Q Actual</b> 99.2%	<b>4<sup>th</sup> Q Actual</b> 99.6%	<b>4<sup>th</sup> Q Actual</b> 99.2%	<b>4<sup>th</sup> Q Actual</b> 97.6%	<b>1<sup>st</sup> Q Actual</b> 98.1%

AM & PM Vehicle Availability	1 <sup>st</sup> Q AM	1 <sup>st</sup> Q PM
<b>System Wide</b>	98.2%	98.0%
<b>Motor Coach</b>	97.4%	<b>98.6%</b>
Flynn-Artic	<b>100%</b>	<b>99.9%</b>
Kirkland	<b>99.9%</b>	<b>99.9%</b>
Woods	93.2%	96.4%
<b>Trolley Coach</b>	<b>99.5%</b>	97.2%
Potrero-Artic	<b>99.9%</b>	<b>99.5%</b>
Potrero	<b>99.6%</b>	93.2%
Presidio	<b>99.1%</b>	98.4%
<b>Light Rail</b>	97.5%	97.9%
<b>F-Line</b>	96.9%	96.2%
<b>Cable Car</b>	<b>100%</b>	<b>100%</b>

**8a. Unscheduled absences by operator, mechanical and administrative personnel.**

**GOAL:** Annual 5% reduction of YTD average for Maintenance (Mechanical), 10% reduction for Transportation (Operators) and 5% reduction for Administration, as long as the goal does not drop below 5%.

**Purpose:** To measure unscheduled absences

**Definition of Measurement:** Monthly measurement of unscheduled absences is defined as time that is not scheduled in advance and includes the following payroll categories:

Sick pay (with pay), Sick Leave (without pay), AWOL, Worker's Comp, SDI, and Assault Pay.

**Method of Measurement:** The online **TESS** and the online **Attendance Tracking System** currently provides the data as a calculation of scheduled hours available against unscheduled hours. Unscheduled absences are tracked for operators, mechanical and administrative staff by mode.

**Milestones:**

DIVISION	FY2005
Maintenance	<b>5% Reduction of FYTD</b>
Administration	<b>5% Reduction of FYTD</b>
Operations	<b>5% Reduction of FYTD</b>
Transit Operators	<b>10 % Reduction of FYTD</b>

<b>FY06 Quarterly Goals</b> % OF UNSCHEDULED ABSENCES For the Employee Incentives				
<b>FY GOALS</b>	<b>1<sup>st</sup> Q</b>	<b>2<sup>nd</sup> Q</b>	<b>3<sup>rd</sup> Q</b>	<b>4<sup>th</sup> Q</b>
Maintenance	7.2%	7.1%	7.0%	6.8%
Administration	5.3%	5.25%	5.2%	5.1%
Operations	6.5%	6.4%	6.3%	6.2%

<b>FY06</b> % Unscheduled Absences							
	<b>FY01 Actual %</b>	<b>FY02 Actual %</b>	<b>FY03 Actual %</b>	<b>FY04 Actual %</b>	<b>FY05 Actual %</b>	<b>FY06 1<sup>st</sup> Q Actual</b>	<b>FY06 GOAL</b>
Maintenance	8.1%	7.6%	6.2%	6.46%	7.16%	<b>5.38%</b>	<b>6.8%</b>
Administration	5.6%	6.0%	5.0%	4.99%	5.32%	<b>4.94%</b>	<b>5.1%</b>
Operations	13.7%	8.1%	7.2%	7.36%	6.50%	<b>6.19%</b>	<b>6.2%</b>
Transit Operators		12.8%	11.1%	10.34%	10.8%	12.63%	<b>9.7%</b>

**9a. Miles between roadcalls by mode**

**GOAL:** Increase the miles between roadcalls

**Purpose:** Measure reliability through the miles a vehicle travels between failures.

**Definition of Measurement:** Monthly measurement is currently dictated by the Federal Transit Administration as follows:  
  
"Failures are classified as either a major or minor failure of an element of the vehicle's mechanical system. For each incident of a major or minor failure, report whether the vehicle completes the trip or the vehicle does not complete the trip. If the failure occurs during deadhead or layover, include this in revenue vehicle system failures."

**Method of Measurement:** Data is collected from the Central Control Log and the online SHOPS system. All verifiable major and minor mechanical defects are included as part of the Mean Distance between defects number. Areas that do not result in a chargeable roadcall to the maintenance shops include accidents, sick passengers, vandalism, body damage and broken windows.

**Milestones:**

<b>FY2006</b>
<b>Increase Miles</b>

Mean Distance Between Failure (MDBF)									
Mode	FY01 4th Q Actual	FY02 4th Q Actual	FY03 4th Q Actual	FY04 4th Q Actual	FY04 Actual	FY05 4th Q Actual	FY05 Actual	FY06 1st Q Actual	FY06 GOALS
Flynn-Artic	837	1929	3003	2996	2519	3396	3309	<b>3403</b>	3000
Woods-Stand.	1773	1760	2802	3245	2502	3054	3337	2963	3000
Kirkland-Stand.	3467	2381	3992	2706	3098	3495	2970	<b>4197</b>	3100
Potrero Division	563	665	687	942	827	843	837	940	
Potrero-Artic	443	508	493	873	724	754	770	612	700
Potrero-Stand.	691	795	818	1023	926	917	902	898	1250
Presidio Trolley	1375	1223	1221	1241	1235	1249	1239	<b>1385</b>	1250
Breda Light Rail	3271	3276	3128	3357	3162	2926	3112	2939	3500
PCC (F-Line)	808	1496	1148	1300	1065	1106	1167	1022	1250
Cable Car	5620	5631	6387	5724	5814	6210	5586	<b>5826</b>	5500

**10a. Requests for changes to traffic or parking controls from the public**

**GOAL:** To investigate and respond to all requests for changes to traffic or parking controls from the public or other governmental agencies within 90 days.

**Purpose:** To measure responsiveness to the public.

**Definition of Measurement:** Each request is logged into an electronic database system and given a tracking number. Requests are then assigned to staff for investigation which can include evaluation of existing conditions, collision history, traffic and pedestrian volume, circulation and transit impact. Residents are notified of results of investigation and recommendations. The request is then logged as completed.

**Method of Measurement:** Using the existing database system, a report is generated to provide a response rate for all requests completed within a specific quarter.

**Milestones:**

FY2004 Actual	FY2005 Actual	FY2006 1 <sup>st</sup> Q Actual	FY2006 Goal
77%	84%	<b>84%</b>	80%

**11a. Color curb applications**

**GOAL:** To review and respond to all color curb applications within 30 days.

**Purpose:** To measure responsiveness to the public.

**Definition of Measurement:** Residents, organizations and business owners may apply for various color curb parking designations as authorized by the California Vehicle Code. These zones include loading zones (white), green zones (ten-minute parking) and red zones (driveway tip prohibited parking). This

program administered by DPT is fully cost recovery. Upon receipt of application and fee, each request is logged into an electronic database system and given a tracking number. Requests are then assigned to staff for investigation which includes an on-site survey to determine feasibility, necessity and parking impact. Once the investigation is completed the resident will be notified in writing of the results. If the application is approved an invoice will be sent for painting fees. The request is then logged as completed.

**Method of Measurement:**

Using the existing database system, a report is generated to provide a response rate for all requests completed within a specific quarter.

**Milestones:**

<b>FY2004 Actual</b>	<b>FY2005 Actual</b>	<b>FY2006 1<sup>st</sup> Q Actual</b>	<b>FY2006 Goal</b>
54%	88%	<b>92%</b>	90%

**12a. Parking meter repair**

**GOAL:**

To respond within 48 hours to all reports of meter malfunctions.

**Purpose:**

To ensure consistent operation of parking meters and to promptly repair inoperable meters.

**Definition of Measurement:**

San Francisco's new electronic parking meters are equipped with the capability of self-reporting malfunctions. In addition, a hotline number is posted on each meter to enable members of the public to report instances of malfunction directly to the meter shop. These reporting mechanisms enable DPT to respond and repair meters in a timely and efficient manner to ensure the highest level of service to the public.

**Method of Measurement:**

The San Francisco Parking Meter Management System (SFPM) is a work order system which automates requests for service and allow them to be tracked and compiled. The Meter continues to work with the software contractor to finalize the design and implementation of the system. A report is generated providing the average response rate for all complaints received within a quarter.

**Milestones:**

<b>FY2004 Actual</b>	<b>FY2005 Actual</b>	<b>FY2006 1<sup>st</sup> Q Actual</b>	<b>FY2006 GOAL</b>
77%	80%	72%	85%

**13a. Hazardous traffic sign conditions**

**GOAL:**

To respond to and repair hazardous safety sign conditions within 24 hours.

**Purpose:**

To ensure the safety of all modes of transportation by responding quickly to complaints of hazardous traffic sign conditions.

**Definition of Measurement:**

DPT's Sign Shop receives reports of hazardous sign conditions from city agencies and members of the public. Hazardous conditions include missing safety related signs or those that create physical public danger

due to damage or disrepair. Staff maintains a manual log to record receipt of complaints and dispatches crews immediately to repair.

**Method of Measurement:**

Sign Shop staff manually logs in each complaint and the date and time that the work is completed. DPT plans on upgrading this manual record keeping process to an electronic database system in the future.

**Milestones:**

FY2004 Actual	FY2005 Actual	FY2006 1 <sup>st</sup> Q Actual	FY2006 GOAL
96%	95%	87%	98%

<b>14a. Hazardous traffic signal conditions</b>
---

**GOAL:** To respond to and repair hazardous signal conditions within two hours.

**Purpose:** To ensure the safety of all modes of transportation by responding quickly to complaints of hazardous traffic signal conditions.

**Definition of Measurement:** During business hours, the Signal Shop logs reports of malfunctions in a manual log and dispatches crews. During off hours calls are routed to the 24-hour hotline which logs the call and dispatches staff from the Department of Telecommunications and Information Systems (DTIS). If the problem is major and urgent, DTIS pages a DPT Signal Shop emergency crew to the scene. Repair crews record their arrival time and the time the call is completed.

**Method of Measurement:** All complaints and service requests are maintained in a database system. Reports are generated to determine average response rate.

**Milestones:**

FY2004 Actual	FY2005 Actual	FY2006 1 <sup>st</sup> Q Actual	FY2006 GOAL
92%	92%	92%	92%

<b>15a. Traffic lane line maintenance</b>
---

**GOAL:** To maintain all traffic lane lines, bus zones and crosswalks (541,200 total feet).

**Purpose:** To ensure the safety of all modes of transportation by maintaining visibility of existing lane line, bus zone and crosswalk designations.

**Definition of Measurement:** Measures productivity of DPT's Paint Shop in relationship to annual goal. This measurement has been adjusted from a percentage of goal to a percentage of total inventory maintained.

**Method of Measurement:** Work crews report actual daily production numbers to staff at the end of each day. This information is entered into a spreadsheet and tabulated to generate a report.

**Milestones:**

FY2004 Actual	FY2005 Actual	FY2006 1 <sup>st</sup> Q Actual	FY2006 GOAL
11%	15.2%	13.9%	10%

**B. SYSTEM PERFORMANCE**

**1b. Passengers carried by mode**

**GOAL:** Passenger boarding by mode-should increase by 1.5% per year compared with prior year performance

**Purpose:** Measurement of the ridership.

**Definition of Measurement:** Annual measurement of the number of passengers who board the Muni's revenue vehicles. A passenger is counted each time they board a vehicle, even though they may be on the same journey from origin to destination.

**Method of Measurement:** Ride checkers are utilized to count the passenger boardings.

**Milestones:**

FY2001	FY2002	FY2003	FY2004	FY2005	FY2006
<b>GOAL</b>	<b>GOAL</b>	<b>GOAL</b>	<b>GOAL</b>	<b>GOAL</b>	<b>GOAL</b>
2% Increase	2% Increase	224 M Boardings	224 M Boardings	Increase by 1.5% over prior year 218,979,855	Increase by 1.5% over prior year
<b>FY Actual</b>	<b>FY Actual</b>	<b>FY Actual</b>	<b>FY Actual</b>	<b>FY Actual</b>	<b>FY Actual</b>
4.1%	-7.4%	216M	216M	217M	N/A

Mode	Annual Ridership - Passenger Boardings					
	FY00	FY01	FY02	FY03	FY04	FY05
Motor Coach	96,394,514	96,032,546	92,259,201	90,880,579	87,471,668	88,208,662
Trolley Coach	78,460,995	80,868,518	73,968,384	74,398,945	75,215,805	74,940,773
Light Rail Vehicle	41,610,040	49,698,816	44,976,474	42,896,269	45,187,031	46,803,108
Cable Car	9,206,298	8,312,945	7,257,683	7,418,790	7,869,197	6,965,728
<b>TOTAL</b>	<b>225,671,847</b>	<b>234,912,825</b>	<b>218,461,742</b>	<b>215,594,583</b>	<b>215,743,701</b>	<b>216,918,271</b>

**2b. Average Fare Per Passenger**

**GOAL:** Provide average fare per passenger and achieve a \$130 M in fare revenue. Fare revenue should increase by 1.5% per year compared with prior year performance, except in years when a fare increase takes place.

**Purpose:** Measure fare revenue by average fare by passenger, by mode, as well as by general Fast Pass sales.



**Definition of Measurement:** Fare revenue collection on board revenue vehicles, sales of Fast Pass, sales of individual tickets at POP stations and special 1, 3 and 7 day pass sales, Weekly Fast Pass, Cable Car Souvenir Tickets, Bart Plus, Tokens, Adult Passes, Youth Passes, Senior Passes, Ballpark and Special Event Passes, Regional Passes, etc.

**Method of Measurement:** Cash fares are collected electronically on board all revenue vehicles (with the exception of Cable Car), utilizing the Cubic Farebox system. In Cable Car, a manual fare collection system along with sale of special passes is utilized. POP stations sell tickets at the platform.

**Milestones:**

FY2001	FY2002	FY2003	FY2004	FY2005	FY2006
<b>GOAL</b> Increase by \$1.6M	<b>GOAL</b> Increase by \$1.6M	<b>GOAL</b> Achieve \$100 M	<b>GOAL</b> Achieve \$117 M	<b>GOAL</b> Increase by 1.5% over prior year or <b>\$117,270,585</b>	<b>GOAL</b> Achieve \$130M In Fare Revenue
<b>FY Actual</b> +\$2.07M	<b>FY Actual</b> -\$5.99M	<b>FY Actual</b> \$97.4M	<b>FY Actual</b> \$115.5M	<b>FY Actual</b> <b>\$121.6M</b>	<b>FY Actual</b> N/A

<b>FY2005 Annual Fare per Passenger by Unlinked Passenger Trips *</b>	
Average Fare-All Modes	\$ .56
Average Fare (Excluding Cable Cars)	\$ .50
Average Fare (Excluding Cable Cars, reduced by BART payment)	\$ .46

\*Passengers are counted each time they board a vehicle

Mode	Annual Cash Fare Summary					
	FY00	FY01	FY02	FY03	FY04	FY05
Motor Coach	\$15,067,705	\$14,504,449	\$14,079,936	\$14,040,087	\$15,578,130	\$16,504,148
Trolley Coach	\$13,881,967	\$13,576,560	\$12,104,879	\$12,249,779	\$14,060,902	\$14,742,846
Light Rail Vehicle	\$8,542,470	\$9,554,673	\$8,300,364	\$7,910,161	\$9,487,989	\$11,404,867
Cable Car	\$12,835,482	\$12,384,768	\$11,045,770	\$11,008,050	\$15,446,312	\$16,213,423
Fast Pass Sales	\$45,446,026	\$47,537,279	\$45,659,002	\$44,817,894	\$53,171,122	\$54,084,249
Other Fare Media	\$5,554,630	\$5,731,066	\$5,957,878	\$6,255,035	\$6,498,416	\$7,283,900
Paratransit Revenue	\$764,616	\$865,741	\$1,010,027	\$1,071,099	\$1,271,203	\$1,374,728
Charter Service	\$10,570	\$21,058	\$23,797	\$15,609	\$23,450	\$20,282
<b>TOTAL</b>	<b>\$102,103,466</b>	<b>\$104,175,594</b>	<b>\$98,181,653</b>	<b>\$97,367,714</b>	<b>\$115,537,524</b>	<b>\$121,628,443</b>

**4b. Fully Allocated Costs Per Hour of Service By Mode**

**GOAL:** Provide fully allocated costs per hour of Service By Mode.

**Purpose:** Measure the cost of producing revenue service by fully allocated costs per hour of Service By Mode.

**Definition of Measurement:** Provide-fully allocated costs per hour of Service By Mode.

**Method of Measurement:** Data will be reported to the board on an annual basis based on fully allocated costs per hour of Service By Mode.

**Milestones:**

<b>FY2006</b>
<b>Fully Allocated Costs Per Hour of Service by Mode</b>

### C. STAFFING PERFORMANCE

**1c. Net vacancies by position (vacancies remaining once promotions and new hires have been deducted from retirees or resignations) for each division.**

**GOAL:** No greater than 5% vacancy rate

**Purpose:** Efficiency level of the department in hiring.

**Definition of Measurement:** Monthly measurement of net vacancies against budgeted positions for Transit Operators and Maintenance personnel.

**Method of Measurement:** The Vacancy Report will be the basis of the data reported to the board on a quarterly basis.

**Milestones:**

FY2001	FY2002	FY2003	FY2004	FY2005	FY2006
<b>GOAL</b> No Greater Than 5%	<b>GOAL</b> No Greater Than 5%	<b>GOAL</b> No Greater Than 5%	<b>GOAL</b> No Greater Than 5%	<b>GOAL</b> No Greater Than 5%	<b>GOAL</b> No Greater Than 5%
<b>Actual 4<sup>th</sup> Q</b> 4.5%	<b>Actual 4<sup>th</sup> Q</b> 3.7%	<b>Actual 4<sup>th</sup> Q</b> 4.2%	<b>Actual 4<sup>th</sup> Q</b> 5.3%	<b>Actual 4<sup>th</sup> Q</b> 3.8%	<b>Actual 1<sup>st</sup> Q</b> 3.9%

Division	Budgeted Positions	Vacancies Beginning of 1 <sup>st</sup> Q	%	Vacancies End of 1 <sup>st</sup> Q	%
<b>OPERATIONS</b>					
Transit Operators, Full Time	1968	0	0%	0	0%
Crafts	885	89	10.1%	87	9.8%
Maintenance	257	36	14.0%	33	12.8%
<b>Operations Total</b>	<b>3110</b>	<b>125</b>	<b>4.0%</b>	<b>120</b>	<b>3.9%</b>

**2c. Attrition rates for new employees, by division and level.**

**GOAL:** No greater than 10%

**Purpose:** Measurement of effectiveness of recruitment and employee satisfaction by the rate of voluntary separations for new employees.

**Definition of Measurement:** Number of employees by division and class who are released during probationary period or who are voluntarily separated during probation. To calculate attrition only those employees who separate after six

months or within one year will be counted. Data will be reported to the board on a quarterly basis. An Exit Interview Form will be available on-line for employees to complete.

**Method of Measurement:** Vacancy Report will provide data for quarterly reporting.

**Milestones:**

FY2001	FY2002	FY2003	FY2004	FY2005	FY2006
<b>GOAL</b> No Greater Than 10%	<b>GOAL</b> No Greater Than 10%	<b>GOAL</b> No Greater Than 10%	<b>GOAL</b> No Greater Than 10%	<b>GOAL</b> No Greater Than 10%	<b>GOAL</b> No Greater Than 10%
<b>Actual 4th Q</b> 25.9%	<b>Actual 4th Q</b> 76.6%	<b>Actual 4th Q</b> 59.4%	<b>Actual 4th Q</b> 23.5%	<b>Actual 4th Q</b> .008%	<b>Actual 1st Q</b> .012%

<b>Attrition</b>							
<b>Rate for FY06-1<sup>st</sup> Q is .012%</b>							
	Hired Last 3 Quarters	1 <sup>st</sup> Q # of hires	Total Last 12 Months	Released 1 <sup>st</sup> Q	Voluntary 1 <sup>st</sup> Q	Class	Total
Transit Operators FT	20	0	20	1	0	9163	1
Crafts	28	19	47	0	0		0
Maintenance	11	4	15	0	0		0
Operations Admin.	9	13	22	0	0		0
Finance & Administration	26	19	45	1	0	1426	1
GM Programs	6	13	19	0	0		0
<b>TOTALS</b>	<b>100</b>	<b>68</b>	<b>168</b>	<b>2</b>	<b>0</b>		<b>2</b>

**D. CUSTOMER SERVICE**

**1d. Development of an annual marketing plan identifying specific programs and projects that will promote increased patronage.**

**GOAL:** To develop an annual Marketing Plan by January 1, 2005

**Purpose:** To produce a variety of marketing tools that will provide the Public with an incentive to utilize the services of Muni.

**Definition of Measurement:** Marketing Plan developed.

**Method of Measurement:** Marketing Plan completed and approved for implementation.

**Milestones:**

<b>FY2006</b>
<b>Jan. 1, 2006</b>

**2d. Publication and distribution to the public of schedules for all trips taken by all vehicles which shall consist of specific arrival times at terminals and established intermediate points.**

**GOAL:** Publish a complete timetable during FY2006.

**Purpose:** Provide riders with an updated schedule.

**Definition of Measurement:** Publication and distribution schedules for all trips taken by all vehicles which shall consist of specific arrival times at terminals and established intermediate points.

**Method of Measurement:** Distribution of the timetable to the public. Muni is in the process of reviewing the schedules of all the lines. Once the review is complete, we will publish schedules for individual lines, as well as an updated system-wide schedule.

**Milestones:**

<b>FY2006</b>
<b>Publish Timetable</b>

**3d. Operator conduct complaints and their resolution, by complaint, consistent with due process and required confidentiality.**

**GOAL:** 75% of all Passenger Service Reports will be resolved in 30 days.

**Purpose:** Monthly measurement of customer satisfaction with the agency as well as measuring the effectiveness of internal process to address the complaints

**Definition of Measurement:** Muni will make available a summary of complaints received, resolved and outstanding on a quarterly basis. We have replaced Minor and Major categories with: Three Categories of Operator Complaints  
 a. Dismissed/No Merit  
 b. No Action/Possible Merit  
 c. Action Taken/Repeated Reports  
 Have added a breakdown of Miscellaneous Employees and have added Commendations.

**Method of Measurement:** Data provided from the Passenger Service Report Unit and will be reported to the board on a quarterly basis.

**Milestones:**

<b>FY2006</b>
<b>75% PSR's resolved within 30 days</b>

FY06 Passenger Service Reports - Quarterly Report				
Type of Complaint	Complaints 1 <sup>st</sup> Q	OPEN 1 <sup>st</sup> Q	CLOSED 1 <sup>st</sup> Q	FYTD Closed
<b>Operator Complaints Requiring Follow-Up</b>	<b>777</b>	<b>18</b>	<b>759</b>	<b>759</b>
Of the 777 Operator complaints requiring follow-up, 69 were recommended for neutral hearings of which 74% were closed within the timeframe.				
			<b>1<sup>st</sup> Q</b>	
Operator Complaints Requiring Follow-up			777	
Other Operator			1117	
Service			1064	
Vehicle			61	
ADA			157	
Criminal Activity			92	
Miscellaneous Complaints			380	
<b>TOTAL</b>			<b>3648</b>	
FY06 Passenger Service Reports				
			<b>1<sup>st</sup> Q</b>	
Dismissed/No Merit			82	
No Action/Possible Merit			318	
Action			561	
Commendations			238	
Miscellaneous Station Ops			53	
<b>TOTAL</b>			<b>1252</b>	

FY 99 Actual	FY 00 Actual	FY 01 Actual	FY 02 Actual	FY03 Actual	FY04 Actual	FY05 Actual	FY06 1 <sup>st</sup> Q
12,456	11,674	12,931	13,373	12,740	10,371	11,665	3,648

**4d. Annual passenger surveys and follow-up by management.**

**GOAL:** Conduct a Rider Survey and an Employee Survey.

**Purpose:** Measure the level of satisfaction of both transit riders and employees. Use the results of the survey to implement improvements.

**Definition of Measurement:** Muni will conduct an annual survey of riders to determine riders' sentiments and concerns. Surveys will include an Employee Survey along with a Rider Survey.

**Method of Measurement:** Successful completion of the surveys prior to the end of FY2005 and present findings of surveys to Board and Citizens Advisory Committee.

**Milestones:**

<b>FY2006</b>
Conduct Rider & Employee Survey

**5d. Improvements in public information regarding vehicle delays during operations as well as general user information regarding system modifications, route changes, and schedules.**

**GOAL:** Improve Passenger Information

**Purpose:** Improve passenger information by communication of service problems and other information to each vehicle, the station platforms, the Telephone Information Center, media and the Service Hotline, and assess.

**Definition of Measurement:** Assess current practices, develop and implement improvement plan.

**Method of Measurement:** Plan completed and implemented.

**Milestones:**

<b>FY2006</b>
Plan completed and implemented

**6d. Efforts to improve driver training, technical as well as accident follow-up.**

**GOAL:** 50,000 hours of Driver Training per year and 5% reduction in accidents

**Purpose:** Reduce accidents through effective operator training programs as well as effective accident follow-up training.

**Definition of Measurement:** Monthly measurement of the number of training hours by type of class. Track reduction in accidents as a result of more effective operator training and accident retraining.

**Training hours will be tracked for the following areas:**

- ◆ New Operator Training
- ◆ Immediate Follow-up Rides
- ◆ One Day Accident Retraining
- ◆ Two Day Accident Retraining
- ◆ Verification of Transit Training
- ◆ Operator Refresher
- ◆ Passenger Relations/Conflict Training

**Method of Measurement:** Number of reportable accidents and training hours. Data will be reported to the board on a quarterly basis.

**Milestone:**

FY2001	FY2002	FY2003	FY2004	FY2005	FY2006
<b>GOAL</b> 100,000 hrs 5% Accident Reduction	<b>GOAL</b> 100,000 hrs 5% Accident Reduction	<b>GOAL</b> 50,000 hrs 5% Accident Reduction	<b>GOAL</b> 50,000 hrs 5% Accident Reduction	<b>GOAL</b> 50,000 hrs 5% Accident Reduction	<b>GOAL</b> 50,000 hrs 5% Accident Reduction
<b>FY Actual</b> 140,692 hrs	<b>FY Actual</b> 129,769 hrs	<b>FY Actual</b> 82,099 hrs	<b>FY Actual</b> 65,771 hrs	<b>FY Actual</b> 34,464 hrs	<b>FYTD Actual</b> 12,457

<b>Operator Training - Achieve 50,000 Hours FY06</b>	
Class Description	1 <sup>st</sup> Q Hours
New Operator Training	0
Verification of Transit Training (VTT)	3272
Non-Revenue Driver's Training	512
Operator Refresher Training (ORP)	1344
Accident Retraining	504
Line Trainer Training	176
Follow-up Ride Checks	366
General Sign-up Training	2760
Rail Operator Refresher Course	80
Rail Compliance Checks	60
Re-Qualifications	416
Rail Special Training	326
Rail Line Training	384
Rail General Sign-up Training	2257
<b>Total</b>	<b>12,457</b>

5 % Accident Reduction in Accidents (Passenger & Vehicle)								
	FY01 Actual	FY02 Actual	FY03 Actual	FY04 Actual	FY05 Actual	FY06 1 <sup>st</sup> Q	1 <sup>st</sup> Q GOAL	FY06 GOAL
Reduce Accidents by 5%	3,043	2,913	2,966	2,975	2,437	596	<b>579</b>	No > then 2315

**7d. Number of crime incidents on Municipal Railway vehicles or in Municipal Railway facilities.**

- GOAL:** Reduction of 5% from previous year.
- Purpose:** To measure the crime rate on transit vehicles and in facilities.
- Definition of Measurement:** Quarterly, we report on all categories of crime incidents.
- Method of Measurement:** Data is collected daily by the Muni Transit Police. Data will be reported to the board on a quarterly basis.

**Milestones:**

<b>FY2006</b>
<b>GOAL</b>
<b>Reduce by 5%</b>

<b>Muni Related Incident Report</b>							
<b>FY06 Goal</b>							
<b>No Greater than 2,279 Incidents</b>							
	<b>FY00 Actual</b>	<b>FY01 Actual</b>	<b>FY02 Actual</b>	<b>FY03 Actual</b>	<b>FY04 Actual</b>	<b>FY05 Actual</b>	<b>FY06 1<sup>st</sup> Q</b>
Fare Evasions (Reported by	77	66	16	23	18	7347	1414
Alarm	6	5	210	182	156	99	21
Alarm - No Merit	62	44	20	1	0	0	0
Arson	1	1	1	0	0	0	0
Auto Theft	1	0	0	0	0	0	0
Battery Operator	0	0	151	35	29	31	9
Battery	N/A	N/A	N/A	62	43	40	11
Bomb	0	0	0	0	0	0	0
Bomb Threats	1	0	2	1	0	0	0
Burglary	0	0	0	0	0	0	0
Disturbance/Disorderly Conduct	961	1004	779	859	850	917	255
Drunk Person	360	344	275	216	165	188	39
Graffiti	78	84	37	17	39	65	7
Grand theft	28	4	3	1	0	1	1
Homicide	0	0	0	0	1	0	0
Insane Person	39	28	8	0	0	0	0
Malicious Mischief	66	73	63	49	37	7	3
Malicious Mischief Window	436	446	219	169	129	113	30
Operator Assault	64	47	23	16	13	11	1
Operator Threats	22	14	4	10	9	8	2
Op Passenger Altercation	0	0	2	0	0	0	0
Passenger Assault	99	71	42	29	12	4	0
Person on Drugs	13	4	2	1	0	0	0
Pickpocket	80	611	687	691	755	875	158
Prejudice Based	2	1	0	0	0	0	0
Robbery	44	49	48	30	15	25	6
Sex Crimes	2	5	23	2	1	0	0
Shots Fired	1	2	1	0	4	3	1
Shot Fired BB Gun	3	1	0	0	0	0	0
Larceny/Theft	11	13	8	2	3	6	1
Trespassing	5	10	12	1	2	5	0
Weapons Confiscated	1	0	3	1	2	1	0
Misc.	0	0	0	3	6	0	0
<b>TOTAL</b>	<b>2,463</b>	<b>2,927</b>	<b>2,655</b>	<b>2,401</b>	<b>2,289</b>	<b>2,399</b>	<b>545</b>

**8d. Abandoned automobile reports**

- GOAL:** To respond within 48 hours to reports of abandoned automobiles.
- Purpose:** To abate quality of life nuisances and hazards associated with abandoned automobiles.
- Definition of Measurement:** Measures response time from receipt of complaint by the Enforcement Division's "Abandoned Auto Detail" to vehicle being marked for removal.



**Method of Measurement:** The Enforcement Division's "Abandoned Auto" detail maintains a manual log of complaints received and resolution. Staff compiles this information and generates a monthly report to track response rate.

**Milestones:**

FY2004 Actual	FY2005 Actual	FY2006 1st Q Actual	FY2006 GOAL
87%	95%	92%	100%

**9d. Citations and Residential Parking Permits**

**GOAL:** To serve all walk-in citation or residential parking permit customers within 20 minutes of arrival.

**Purpose:** To provide a high level of customer service at our walk-in center.

**Definition of Measurement:** Percent of customers receiving service from the window clerk within 20 minutes of arrival.

**Method of Measurement:** Staff utilizes a card system to track and record customer waiting times.

**Milestones:**

FY2005 Actual	FY2006 1 <sup>st</sup> Q Actual	FY2006 GOAL	1 <sup>st</sup> Q Average Wait Time	FY2006 GOAL
N/A	41%	80%	46 min	20 minutes or less

**Comments:** Staff began tracking this performance indicator in March of 2004.

**10d. Administrative and tow hearings**

**GOAL:** To reduce customer waiting time for in-person administrative hearings and serve walk-in customers within 10 minutes of arrival.

**Purpose:** To provide a high level of customer service at our walk-in center.

**Definition of Measurement:** Average waiting time in minutes between hearing request being recorded by a window staff and fulfillment of request by a Hearing Officer.

**Method of Measurement:** Monthly reports generated by Hearing Division computer system.

**Milestones:**

FY2005 Actual	FY2006 1 <sup>st</sup> Q Actual	FY2006 GOAL	1 <sup>st</sup> Q Average Wait Time	FY2006 GOAL
N/A	55%	80%	13 min	10 minutes or less

**Comments:** Staff began tracking this performance indicator in March of 2004.

**11d. Residential Parking Permit renewals**

**GOAL:** To decrease the turn-around time for mailing renewals for residential parking permits.

**Purpose:** To improve the level of customer service by ensuring prompt response to by-mail renewal residential parking permit applications.

**Definition of Measurement:** Percent of renewal permit applications returned to residents within 21 days of receipt.

**Method of Measurement:** Electronic report generated by DPT contractor overseeing this program.

**Milestones:**

FY2004 Actual	FY2005 Actual	FY2006 1 <sup>st</sup> Q Actual	FY2006 GOAL
91%	51%	87%	95%

**E. EMPLOYEE SATISFACTION**

**1e. Number of grievances**

**GOAL:** Report quarterly on the number of grievances.

**Purpose:** Record and monitor the status of all grievances.

**Definition of Measurement:** Quarterly reports will include number of new grievances filed, resolved and active.

**Method of Measurement:** Internal tracking system will be used to provide data for the board on a quarterly basis.

**Milestones:**

FY2001	FY2002	FY2003	FY2004	FY2005	FY2006
<b>GOAL</b> Report Quarterly Resolve 75% in 30 days	<b>GOAL</b> Report Quarterly Resolve 75% in 30 days	<b>GOAL</b> Report Quarterly Resolve 75% in 30 days	<b>GOAL</b> Report Quarterly Resolve 75% in 30 days	<b>GOAL</b> Report Quarterly Resolve 75% in 30 days	<b>GOAL</b> Report Quarterly Resolve 75% in 30 days
<b>4<sup>th</sup> Q Actual</b> 75% Resolved	<b>4<sup>th</sup> Q Actual</b> 92% Resolved	<b>4<sup>th</sup> Q Actual</b> 87.5% Resolved	<b>4<sup>th</sup> Q Actual</b> 75% Resolved	<b>4<sup>th</sup> Q Actual</b> 83% Resolved	<b>1<sup>st</sup> Q Actual</b> 100% Resolved

New Grievances Filed	Grievances Resolved	FYTD Grievance Activity		
		Received	Resolved	Active
Transit Operators	9	9	9	2*

\* 2 open/unresolved grievances were carried over from FY05

	New Grievances Filed	Grievances Resolved	FYTD Grievance Activity		
	1 <sup>st</sup> Q	1 <sup>st</sup> Q	Received	Resolved	Active
Misc. Employees	5	6	5	6*	1

- 2 active cases carried over from FY05 4<sup>th</sup> Q were resolved.

**2e. Speed of resolution of grievances**

**GOAL:** Resolve 75% of internal grievances within 30 days.

**Purpose:** Measure the effectiveness of the Labor Relations in the resolution of grievances.

**Definition of Measurement:** Monthly measurement of the resolution of grievances.

**Method of Measurement:** Internal tracking system will be used to provide data for the board on a quarterly basis.

**Milestones:**

<b>FY2006</b>
75% within 30 days

**1<sup>st</sup> Quarter Report:** For Operations grievances reported **100%** were resolved within 30 days.

**4e. Employee Recognition**

**GOAL:** Annual achievement of honorees in the following programs:

- ◆ (12) Systemwide Operators of the Month Award
- ◆ (4) Transit Supervisor's of the Quarter Award
- ◆ (4) Finance & Admin Employee's of the Quarter
- ◆ (12) Maintenance Employees of the Month
- ◆ (4) Safety & Training Employee of the Quarter
- ◆ (4) Accessibility Employee of the Quarter

**Purpose:** To recognize the achievements of employees and encourage excellence in job performance

**Definition of Measurement:** Monthly tracking of all award programs. Award program criteria vary for the above. A detailed nomination evaluation process exists on file for each program. Criteria for non-operator awards includes, but is not limited to employee's Performance evaluation, attendance, work performance, absence of disciplinary and or EEO measures. For Operator awards, attendance records, accident records, PSR's and safety records are used to evaluate the candidate.

**Method of Measurement:** A detailed nomination evaluation process exists on file for each program and the time frame measured is generally on a rolling 12 month basis. Some of the criteria includes employee's performance evaluation, attendance, work performance, absence of disciplinary and or EEO measures. Data will be reported to the board on a quarterly basis.

**Milestones:**

<b>FY2006</b>
Annual Achievement

**5e. Employee education and training opportunities**

**GOAL:** Provide approximately 20 hours per FTE.

**Purpose:** Provide continuous opportunities for employee development

**Definition of Measurement:** Training hours will be tracked monthly for the following areas:

- ◆ Maintenance Training (including new revenue vehicle training)
- ◆ Ambassador Training
- ◆ Supervisory Skills Training
- ◆ Management Skills Training
- ◆ Violence in the Workplace
- ◆ Desktop Computer Training
- ◆ Additional training as developed

**Method of Measurement:** Track number of hours by type of training. Data will be reported to the board on a quarterly basis.

**Milestones:**

<b>FY2001</b>	<b>FY2002</b>	<b>FY2003</b>	<b>FY2004</b>	<b>FY2005</b>	<b>FY2006</b>
<b>GOAL</b> 50,000 hrs	<b>GOAL</b> 50,000 hrs	<b>GOAL</b> 50,000 hrs	<b>GOAL</b> 40,820 hrs	<b>GOAL</b> 42,600 hrs	<b>GOAL</b> 39,940 hrs
<b>FY Actual</b> 53,296 hrs	<b>FY Actual</b> 50,880 hrs	<b>FY Actual</b> 31,241 hrs	<b>FY Actual</b> 36,860 hrs	<b>FY Actual</b> 22,148 hrs	<b>FY Actual</b> 3,506 hrs

<b>Summary of Muni Employee Training</b> <b>Achieve 20 Hours per Employee (Not incl. Drivers)</b>		
Class Description	1 <sup>st</sup> Q	FYTD Hours
<b>MAINTENANCE TRAINING</b>		
Forklift Training	96	96
CPR/First Aid	192	192
Overhead Line Bi-annual Training	400	400
On Track Safety Training	132	132
LRV Training	136	136
Bus Wheelchair Lift U Training	272	272
<b>Sub-Total Maintenance Training</b>	<b>1228</b>	<b>1228</b>
<b>ADMINISTRATIVE TRAINING</b>		
Ambassador Training	1080	1080
Drug & Alcohol Training - Employees	0	0
Preventing & Responding to Sexual Harassment	318	318
Drug & Alcohol Training – Supervisors	8	8
Violence in the Workplace-Prevention, Response & Recovery	33	33
2 in 1 Training-Introduction to EEO & ADA	24	24
Valuing Diversity	192	192
Software Application Training	156	156
Security Training	467	467
<b>Sub-Total Administrative Training</b>	<b>2278</b>	<b>2278</b>
<b>Sub-Total Maintenance Training</b>	<b>1228</b>	<b>1228</b>
<b>Total</b>	<b>3506</b>	<b>3506</b>

## F. PARKING ENFORCEMENT

1f. Response to phone requests for parking enforcement
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**GOAL:** To respond to parking enforcement requests within 20 minutes

**Purpose:** To measure the response rate for parking enforcement requests

**Definition of Measurement:** To measure the response rate for parking enforcement requests that resulted in parking citations.

**Method of Measurement:** We will utilize data from the Police Department dispatch system to measure the average response time for parking enforcement requests that resulted in parking citations.

**Milestones:**

FY2006 Actual	FY2006 GOAL
TBD	20 minutes

This Service Standard is under development and will be reported on in FY06.

*City & County of San Francisco*  
**MUNICIPAL TRANSPORTATION AGENCY**

**FUND DESCRIPTIONS**

The Municipal Transportation Agency (MTA) is a major Enterprise Fund within the City and County of San Francisco. The Enterprise Funds are usually self-supporting and report the same functions as business-type activities in the government-wide financial statements. These Funds issue Debt service on general obligation bonds and the Revenues for these Funds are generated through fares, fees, fines and other user charges. The following is a summary of the Funds within the City and County of San Francisco Municipal Transportation Agency Enterprise Fund:

**5M AAA AAA (Operating Fund-Non Project-Controlled Fund):**

This fund is the primary general operating fund used to fund the day-to-day operations of the transportation vehicles which transport passengers throughout the City and County of San Francisco. The source of these funds are generated from parking taxes, traffic parking fines, parking meter collections, parking garages, city property rentals, Federal Transit Operating Assistance (5307), state sales taxes, San Francisco Transportation Authority, Bay Area Rapid Transit Authority Americans with Disability Act (BART-ADA), Transportation Development Act Sales Tax (operating and paratransit), Municipal Railway passes (regular, discount, weekly, student and transit senior discount), Transit Regional Tickets, Muni Feeder Service to BART stations, 1,3 and 7 day passports for cable cars, cable car souvenir tickets, cable car resident coupon books, cash fares for all vehicles, (e.g. buses, light rail vehicles, cable cars,) etc, BART/MUNI transfers, transit discount coupons, proof of payment fines, transit charter services, transit advertising, transit tokens, paratransit revenue (federal), miscellaneous transit operating revenues, gain/loss from the sale of buildings and structures, interdepartmental recovery, intra-fund transfers and general fund support.

These funds are used to support salaries and benefits, non-personal services, materials and supplies, capital outlay, allocated charges and services of other departments, as well as the activities within the personnel fund and continuing project fund listed below.

Restricted funds in this category are funds received from Bay Area Rapid Transit Authority-Americans with Disability Act (BART-ADA), federal paratransit revenue and Federal Transit Operating Assistance (5307).

**5M AAA PSF (Personnel Fund – Operating Fund):**

The source of these funds is taken from the operating fund to support work orders relating to construction, capital planning, legislative affairs and maintenance.

**5M AAA ACP (Continuing Project Fund – Operating Fund):**

The source of these funds are taken from the operating fund to support continuing projects relating to the repair of tracks and road beds, facilities maintenance and the MTA improvement fund. Road related work which uses gasoline tax revenues provided by the State are restricted funds.

**5M SRF TID (Transit Impact Development Fund):**

The source of these funds are generated from one-time impact fees paid by developers of new or expanded commercial development citywide to accommodate service increases required by that new development space. These funds are used to support salaries and benefits, non-personal services, services of other departments and capital acquisitions. These funds are restricted funds mostly in terms of capital use.

**5M SRF RES (Capital Reserve Fund):**

The source of these funds is generated from the operating fund and used to supplement overrun on capital projects. Restrictions relating to this fund are outlined in contracts developed between the organization and the construction contractor.

**5M SRF TSP (Transit Shelter Fund):**

The source of these funds is generated from the operating fund (miscellaneous transit operating revenues), Viacom Outdoor agreement and the SRF fund balance. These funds are used for salaries and benefits, non-personal services, materials and supplies, services of other departments and transit passenger shelters throughout the City of San Francisco. These funds are restricted funds and can only be used for those items listed.

**5M CPF UNA (Capital Project Fund- Unassigned):**

These funds are derived from four different grant funding sources and are used by the grant unit. They are used for capital projects. This particular fund serves as a holding place for funds, 5M CPF FED, 5M CPF LOC, 5M CPF REG, and 5M CPF STA which are described in further detail below. This fund is used to charge all expenditures of projects and every three months the expenditures are reviewed and moved from this fund to the appropriate grant fund in one of the four funds listed herein. Restrictions regarding



the use of these funds are outlined in the specific capital project contract and the terms and conditions of the grant agreements.

**5M CPF FED (Capital Project Fund – Federal):**

This fund holds Federal grant dollars that have been issued through a grant. The grant is set up according to the grant specifications and requirements. These funds are restricted by the terms and conditions of the grant.

**5M CPF LOC (Capital Project Fund – Local):**

This fund holds Local grant dollars received from local sources such as the SFCTA (San Francisco County Transportation Authority, etc) and are used for capital projects. These funds are restricted by the terms and conditions of the grant.

**5M CPF STATE (Capital Project Fund – State):**

This fund holds State grant dollars that have been issued through a grant. The grant is set up according to the grant specifications and requirements. These funds are restricted by the terms and conditions of the grant.

**5M CPF REGIONAL (Capital Project Fund – Regional):**

This fund holds Regional grant dollars from regional sources such as the MTC, bridge tolls, State Transit Assistance, etc) that have been issued through a grant. The grant is set up according to the grant specifications and requirements and is used by the grant unit.

**5N AAA AAA (Parking/Traffic Operating Fund):**

This fund is the primary general operating fund used to fund the day to day operations of the parking and traffic activities throughout the City and County of San Francisco. The source of these funds are generated from neighborhood parking permits, red light fines, traffic fines, boot program, other city property rentals, other general government charges, street closing fees, contractor's per tow fees, abandoned vehicle fees, tow surcharge fees, interdepartmental recovery, Port Commission Fund and General Fund support. These funds are used for salaries and benefits, non-personal services, materials and supplies, capital outlay, and services of other departments. These funds are unrestricted funds.

**5N AAA ACP (Continuing Project Fund):**

This fund is supported by the Parking and Traffic operating fund and used to pay for the traffic management system and the continuous power supply for signals.

**5N AAA WOF (Work Order Fund):**

This fund is supported by the recovery fund and used to pay for work order activities such as painting for MUNI bus zones, providing traffic control during elections for the Department of Elections, providing traffic control for Moscone Center, and providing traffic-related hearings for the Emergency Communications Department and Taxi Commission and are conducted by the Parking Citation Division.

**5N AAA AAP (Operating – Annual Projects):**

The funds in this category are obtained from the Parking and Traffic operating fund. They are used for control box replacement and the livable streets program.

**5N GTF RDF (Road Fund):**

These funds are generated through grants that are administered by the Transportation Authority agency for the City and County of San Francisco. These funds are used for improving transportation such as street widening, traffic signals, pedestrian islands, bike lanes and overall street improvements. These funds are restricted according to the guidelines set by each grant.

**5N OPF OHF (Overhead Fund):**

These funds are obtained through the Parking and Traffic operating fund and generated by revenue received from parking meters and garages. These funds are used for overall off-street improvements. These funds are restricted in that they are to be used for these purposes only.

**5N OPF AAA (Off-Street Parking Fund):**

These funds are obtained through the Parking and Traffic operating fund and are generated from revenue received from parking meters. These funds are used for meter maintenance, meter upgrades and replacement. The funds are restricted.



**SAN FRANCISCO  
MUNICIPAL TRANSPORTATION AGENCY**

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**FY2007 PROPOSED BUDGET**

**BUDGET OVERVIEW**

City and County of San Francisco  
**MUNICIPAL TRANSPORTATION AGENCY**

**FY2006-2007 PROJECTED FINANCIAL SUMMARY**  
 (All Funds)

<b>Character/Description</b>	<b>FY2006 Approved</b>	<b>FY2007 Proposed</b>	<b>Growth/ (Decline)</b>
<b>Revenues</b>			
<b>Unrestricted Revenue</b>			
Fares	\$ 131,322,139	\$ 159,052,317	\$ 27,730,178
Parking	173,050,495	176,766,873	3,716,378
Inter governmental Revenue (Local and Regional Taxe	91,107,018	114,432,159	23,325,141
Miscellaneous Revenues	18,754,401	20,490,626	1,736,225
General Fund Contribution	139,865,000	154,623,000	14,758,000
Appropriated Fund Balance	-	21,209,975	21,209,975
Interdepartmental Recoveries	14,781,368	15,394,273	612,905
Departmental Transfer Adjustment (DTA)	(9,212,678)	(9,641,755)	(429,077)
<b>Total Unrestricted Revenue</b>	<b>\$ 559,667,743</b>	<b>\$ 652,327,468</b>	<b>\$ 92,659,725</b>
<b>Restricted Revenue &amp; Fund Transfers</b>			
Paratransit	\$ 14,162,202	\$ 14,162,202	\$ -
BART ADA	1,437,512	1,437,512	-
Transit Shelter Program	183,053	208,293	25,240
Reserve	10,185,639	10,160,399	(25,240)
Fund Transfers (Port)	388,087	388,087	-
<b>Total Restricted &amp; Fund Transfers</b>	<b>\$ 26,356,493</b>	<b>\$ 26,356,493</b>	<b>\$ -</b>
<b>GROSS REVENUE</b>	<b>\$ 586,024,236</b>	<b>\$ 678,683,960</b>	<b>\$ 92,659,724</b>
<b>Appropriation</b>			
Salaries	\$ 285,476,461	\$ 312,519,654	\$ 27,043,193
Mandatory Fringe Benefits	114,333,013	130,577,847	16,244,834
Overhead	7,179,858	7,661,540	481,682
Non Personal Services	109,390,438	120,022,917	10,632,479
Materials & Supplies	35,324,287	39,276,971	3,952,684
Capital Outlay	1,767,568	3,746,214	1,978,646
Facilities Maintenance	795,000	20,795,000	20,000,000
Debt Service	8,449,903	8,566,349	116,446
Allocated Charges	(13,908,909)	(14,337,986)	(429,077)
Services of Other Departments	36,079,805	39,855,454	3,775,649
Appropriated Revenue - Reserved and Designated	1,136,812	10,000,000	8,863,188
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 586,024,236</b>	<b>\$ 678,683,960</b>	<b>\$ 92,659,724</b>
<b>Projected Surplus/(Deficit)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



**SAN FRANCISCO  
MUNICIPAL TRANSPORTATION AGENCY**

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**FY2007 PROPOSED BUDGET**

**BUDGET OVERVIEW**

**REVENUES**

City and County of San Francisco  
**MUNICIPAL TRANSPORTATION AGENCY**

**FY2006-2007 PROJECTED REVENUE SUMMARY**

Character/Description	FY2005 Actual	FY2006 Approved	FY2007 Proposed	Growth/ (Decline)
<b>Revenues</b>				
<b>Unrestricted Revenue</b>				
Fares	\$ 120,184,264	\$ 131,322,139	\$ 159,052,317	\$ 27,730,178
Parking	160,044,484	173,050,495	176,766,873	3,716,378
Inter governmental Revenue (Local and Regional Taxe	85,537,261	91,107,018	114,432,159	23,325,141
Miscellaneous Revenues	11,582,693	18,754,401	20,490,626	1,736,225
General Fund Contribution	137,385,258	139,865,000	154,623,000	14,758,000
Appropriated Fund Balance	NA	-	21,209,975	21,209,975
Interdepartmental Recoveries	1,120,953	14,781,368	15,394,273	612,905
Departmental Transfer Adjustment (DTA)	NA	(9,212,678)	(9,641,755)	(429,077)
<b>Total Unrestricted Revenue</b>	<b>\$ 515,854,913</b>	<b>\$ 559,667,743</b>	<b>\$ 652,327,468</b>	<b>\$ 92,659,725</b>
<b>Restricted Revenue &amp; Fund Transfers</b>				
Paratransit	\$ 14,070,154	\$ 14,162,202	\$ 14,162,202	\$ -
BART ADA	1,261,666	1,437,512	1,437,512	-
Transit Shelter Program	-	183,053	208,293	25,240
Reserve	12,803,896	10,185,639	10,160,399	(25,240)
Fund Transfers (Port)	388,087	388,087	388,087	-
<b>Total Restricted &amp; Fund Transfers</b>	<b>\$ 28,523,803</b>	<b>\$ 26,356,493</b>	<b>\$ 26,356,493</b>	<b>\$ -</b>
<b>GROSS REVENUE</b>	<b>\$ 544,378,716</b>	<b>\$ 586,024,236</b>	<b>\$ 678,683,960</b>	<b>92,659,724</b>

City and County of San Francisco  
MUNICIPAL TRANSPORTATION AGENCY

FY2006-2007 PROJECTED REVENUE DETAIL WITH NARRATIVE

Sub-Object	Description	FY2005 Actual	FY2006 Approved	FY2007 Annualization	FY2007 Proposed Budget Increase	FY2007 Proposed	Growth/ (Decline)	% Change
<b>UNRESTRICTED OPERATING REVENUE</b>								
<b>FARE REVENUE</b>								
<b>Passenger Fares</b>								
66101	MUNI Regular Passes (including s/o #78901 & #78902)	\$ 43,933,469	\$ 45,299,510	\$ -	\$ 905,990	\$ 46,205,500	\$ 905,990	2.0%
66102	Transit Regional Tickets	1,975,107	3,139,754	409,679	62,795	3,612,228	472,474	15.0%
66104	MUNI Youth Discount Passes	2,001,726	2,101,716	-	42,034	2,143,750	42,034	2.0%
66105	Transit Senior Discount Passes & Disabled Stickers	3,520,813	3,971,663	-	79,433	4,051,096	79,433	2.0%
66107	Muni Weekly Passes	716,463	1,172,226	178,644	23,445	1,374,315	202,089	17.2%
66109	Class Pass	497,500	253,667	32,000	5,073	290,740	37,073	14.6%
<b>Sub-Total Passes &amp; Regional Tickets</b>		<b>\$ 52,645,078</b>	<b>\$ 55,938,536</b>	<b>\$ 620,323</b>	<b>\$ 1,118,771</b>	<b>\$ 57,677,630</b>	<b>\$ 1,739,094</b>	<b>3.1%</b>
66201	1 Day Passport-Cable Car	\$ 1,976,175	\$ 2,118,949	\$ 294,304	\$ 42,379	\$ 2,455,632	\$ 336,683	15.9%
66203	3 Day Passport-Cable Car	2,361,580	2,138,668	271,992	42,773	2,453,433	314,765	14.7%
66207	7 Day Passport-Cable Car	1,289,792	952,773	121,360	19,055	1,093,188	140,415	14.7%
66221/2	Cable Car Souvenir Tickets/Postcards	3,139,891	4,313,403	1,293,580	86,268	5,693,251	1,379,848	32.0%
66295	Cable Car Cash-Conductors	7,439,950	10,612,355	3,183,868	212,247	14,008,470	3,396,115	32.0%
<b>Sub-Total Cable Cars</b>		<b>\$ 16,207,388</b>	<b>\$ 20,136,148</b>	<b>\$ 5,165,104</b>	<b>\$ 402,723</b>	<b>\$ 25,703,975</b>	<b>\$ 5,567,827</b>	<b>27.7%</b>
66301	Transit Cash Fares	\$ 42,651,757	\$ 45,883,205	\$ 4,317,000	\$ 917,664	\$ 51,117,869	\$ 5,234,664	11.4%
66302	BART/Muni Transfers	345,125	582,227	75,970	11,645	669,842	87,615	15.0%
66304	Transit Discount Coupons	86,996	196,637	25,657	3,933	226,227	29,590	15.0%
66305	Proof-of-Payment Fines	91,578	51,093	-	1,022	52,115	1,022	2.0%
66401	Transit Charter Services	20,282	20,664	-	413	21,077	413	2.0%
66601	Transit Tokens	4,316,806	4,313,051	983,693	86,261	5,383,005	1,069,954	24.8%
<b>Sub-Total Cash/Tokens/Transfers</b>		<b>\$ 47,512,544</b>	<b>\$ 51,046,877</b>	<b>\$ 5,402,320</b>	<b>\$ 1,020,938</b>	<b>\$ 57,470,135</b>	<b>\$ 6,423,258</b>	<b>12.6%</b>
<b>Total Passenger Fares</b>		<b>\$ 116,365,010</b>	<b>\$ 127,121,561</b>	<b>\$ 11,187,747</b>	<b>\$ 2,542,431</b>	<b>\$ 140,851,739</b>	<b>\$ 13,730,178</b>	<b>10.8%</b>

Passenger fare revenues include all passenger fares, proof-of-payment fines, and revenues from special services. Revenues received from passengers include cash fares, adult fast passes, senior, youth, and disabled discount passes, weekly passes, passports, BART/Muni transfers, tokens, and the Class Pass program. The increase in revenue reflects annualization of rent increase that became effective on September 1, 2005 and projected growth of 2% on all passenger fares as a result of the recovering Bay Area economy.

City and County of San Francisco  
MUNICIPAL TRANSPORTATION AGENCY

FY2006-2007 PROJECTED REVENUE DETAIL WITH NARRATIVE

Sub-Object	Description	FY2005 Actual	FY2006 Approved	FY2007 Annualization	FY2007 Proposed Budget Increase	FY2007 Proposed	Growth/ (Decline)	% Change
66998	Proof of Payment Pilot Program-New Initiatives in FY2007				\$ 14,000,000	\$ 14,000,000	\$ 14,000,000	NA
66701	Paratransit Revenues	1,374,728	1,778,288		-	1,778,288	-	0.0%
66103	Muni Feeder Service to BART Stations	2,444,526	2,422,290			2,422,290	-	0.0%
<b>TOTAL FARE REVENUE</b>		<b>\$ 120,184,264</b>	<b>\$ 131,322,139</b>	<b>\$ 11,187,747</b>	<b>\$ 16,542,431</b>	<b>\$ 159,052,317</b>	<b>\$ 27,730,178</b>	<b>21.1%</b>

Proof of Payment Pilot Program is a new initiative projected to reduce fare evasions and to increase fare revenues by about \$14 million.

Paratransit revenues are those received from Paratransit users and are comprised of four categories: Lift Van, Group Van, ADA Access, and Taxi Service. Taxicab scrip is purchased by Paratransit users at a discounted price from Muni's Paratransit Broker.

Muni Feeder Service to BART Stations: Since 1986, BART has made annual payments to Muni to recognize the feeder service that Muni provides to BART stations. The original payment was determined by the Regional Financial Plan and is adjusted each year based on the percentage change in BART sales tax revenue.

**PARKING REVENUE**

12410	Parking Tax	\$ 22,059,960	\$ 22,062,600		\$ 233,709	\$ 22,296,309	\$ 233,709	1.1%
20311	Truck permits	-	-	-	-	-	-	0.0%
20330	Residential Parking, Enterprise Fund (b)	2,407,467	4,045,587	-	-	4,045,587	-	0.0%
20330	Residential Parking, Road Fund (c)	340,892	831,718	-	-	831,718	-	0.0%
20331	Special Traffic Permits	229,620	178,100	-	-	178,100	-	0.0%
<b>Sub-Total Parking Tax, Licenses, Permits and Franchise</b>		<b>\$ 25,037,939</b>	<b>\$ 27,118,005</b>	<b>\$ -</b>	<b>\$ 233,709</b>	<b>\$ 27,351,714</b>	<b>\$ 233,709</b>	<b>0.9%</b>

Parking Tax revenue comes from a 25% tax on parking facilities, of which Muni receives 40% of the revenue generated. The increased budget is due to the proposed garage rate increases which increase parking tax revenue.

Residential Parking Permit: California Vehicle Code Section 22507 authorizes local jurisdictions to establish a neighborhood preferential parking program. In 1976, the San Francisco Board of Supervisors established the Residential Parking Permit Program under this expressed authority. Fees collected under this program include annual and six month RPP permits, teacher visitor, temporary, vanpool, carpool, farmer and contractor permits at varying rates established under Article 15 of San Francisco Traffic code. Pursuant to Article 15, Section 314(h) \$5.00 of every annual permit issued is deposited into the Road Fund to offset engineering studies, sign installation and maintenance associated with the program. The remaining fee revenues are booked under Enterprise Fund. The total revenue varies directly with the annual permit issuance.

Special Traffic Permit: the Department of Parking and Traffic charges a fee for a permit to monitor and control the impact of traffic rerouting by construction sites.

25120	Traffic Fines-Parking	\$ 84,884,659	\$ 88,383,991		\$ 89,284	\$ 88,473,275	\$ 89,284	0.1%
25111	Red Light Violations - Camera	1,352,057	1,510,000	-	-	1,510,000	-	0.0%
25112	Red Light Violations - Police	548,096	590,000	-	-	590,000	-	0.0%



City and County of San Francisco  
MUNICIPAL TRANSPORTATION AGENCY

FY2006-2007 PROJECTED REVENUE DETAIL WITH NARRATIVE

Sub-Object	Description	FY2005 Actual	FY2006 Approved	FY2007 Annualization	FY2007 Proposed Budget Increase	FY2007 Proposed	Growth/ (Decline)	% Change
25130	Boot Removal Fee	330,713	350,000	-	-	350,000	-	0.0%
	<b>Sub-Total Traffic Fines</b>	<b>\$ 87,115,525</b>	<b>\$ 90,833,991</b>	<b>\$ -</b>	<b>\$ 89,284</b>	<b>\$ 90,923,275</b>	<b>\$ 89,284</b>	<b>0.1%</b>

Traffic Fines: Under Proposition M, passed in 1993, Muni receives dedicated revenue from parking citations, except for citations issued on Parks and Recreation and Port Authority properties. (Legislation from the Board of Supervisors allows these two departments to keep their parking fine revenue).

Red Light Fines: State legislation authorizes the use of all red light camera violations issued either by the automated program or the San Francisco Police Department to be used to cover the cost of maintaining the red light photo enforcement program. The San Francisco Board of Supervisors subsequently authorized the use of the surplus of these revenues to be dedicated to pedestrian safety and calming programs. The revenue generated by these violations is directly related to the number of cameras in operation and SFPD ticket issuance.

Boot Removal Fee: California Vehicle Code Section 22651.7 authorizes local jurisdictions to temporarily immobilize, or "boot", any vehicle with five or more delinquent parking fines. The Enforcement Division has created a special unit to enforce this regulation.

35110	Parking Meter Collections	\$ 24,148,426	\$ 29,812,120		\$ 1,797,094	\$ 31,609,214	\$ 1,797,094	6.0%
35111	Parking Card Meter							NA
	<b>Sub-Total Meter Collections</b>	<b>\$ 24,148,426</b>	<b>\$ 29,812,120</b>	<b>\$ -</b>	<b>\$ 1,797,094</b>	<b>\$ 31,609,214</b>	<b>\$ 1,797,094</b>	<b>6.0%</b>

Under a 1996 amendment to Section 213 of the San Francisco Traffic code, Muni receives the first \$7,600,000 in revenues generated from parking meters. The remaining meter revenues go to the Parking and Traffic Offstreet Fund to support the labor and the contractor's cost for meter collection, coin counting, and meter revenue processing. The increase in Parking Meter revenue in FY2007 is based on the annualization of the rate increase that became effective on July 11, 2005. The annualization reflects the time lag for which the actual new rates were programmed in meters.

**Parking Garages**

35211	Golden Gateway Garage	\$ 3,432,880	\$ 3,721,056		\$ 164,192	\$ 3,885,248	\$ 164,192	4.4%
35212	Lombard Garage	64,858	100,000	0	41,501	141,501	41,501	41.5%
35213	Mission Bartlett Garage	100,584	353,163		9,610	362,773	9,610	2.7%
35214	Moscone Center Garage	1,082,641	1,216,842		70,625	1,287,467	70,625	5.8%
35215	Performing Arts Garage	1,066,753	1,197,000	0	19,879	1,216,879	19,879	1.7%
35216	Polk Bush Garage	83,808	56,000	0	18,554	74,554	18,554	33.1%
35217	Seventh & Harrison Lot	618,719	100,000	0	145,440	245,440	145,440	145.4%
35218	St. Mary's Square Garage	913,228	1,065,000	0	62,927	1,127,927	62,927	5.9%
35220	Vallejo Street Garage	295,515	150,700	0	52,366	203,066	52,366	34.7%
35221	Vallejo - Churchill lot (North Beach Garage)	589,308	625,000	0	53,890	678,890	53,890	8.6%
35223	Sutter-Stockton Garage Uptown	6,090,659	6,990,014		70,265	7,060,279	70,265	1.0%
35227	SF General Hospital Garage	768,526	792,000	0	196,125	988,125	196,125	24.8%
35230	Lombard Commercial - Post Office	262,268	262,270	0	0	262,270	-	0.0%
35241	Moscone Garage Commercial	79,007	82,316		-	82,316	-	0.0%
35242	Performing Arts - Commercial Space	41,973	42,000	0	0	42,000	-	0.0%

City and County of San Francisco  
MUNICIPAL TRANSPORTATION AGENCY

FY2006-2007 PROJECTED REVENUE DETAIL WITH NARRATIVE

Sub-Object	Description	FY2005 Actual	FY2006 Approved	FY2007 Annualization	FY2007 Proposed Budget Increase	FY2007 Proposed	Growth/ (Decline)	% Change
35249	Japan Center Garage	783,189	763,000	0	57,080	820,080	57,080	7.5%
35282	5th & Mission Garage	6,652,722	6,459,482		512,084	6,971,566	512,084	7.9%
35283	Ellis-O'Farrell Garage	724,817	1,215,536		121,753	1,337,289	121,753	10.0%
35284	Polk Bush Commercial Space	67,153	71,000	0	0	71,000	-	0.0%
35285	Vallejo Garage Commercial Space	23,986	24,000	0	0	24,000	-	0.0%
<b>Sub-Total Garage Revenue</b>		<b>\$ 23,742,594</b>	<b>\$ 25,286,379</b>	<b>\$ -</b>	<b>\$ 1,596,291</b>	<b>\$ 26,882,670</b>	<b>\$ 1,596,291</b>	<b>6.3%</b>

In accordance with Proposition M passed in 1993, Muni receives dedicated revenues from seven City-owned parking garages and the Parking and Traffic receives revenues from thirteen garages and commercial spaces. Revenue increase in FY 07 reflects the proposed rate increases for these garages.

<b>TOTAL PARKING REVENUE</b>	<b>\$ 160,044,484</b>	<b>\$ 173,050,495</b>	<b>\$ -</b>	<b>\$ 3,716,378</b>	<b>\$ 176,766,873</b>	<b>\$ 3,716,378</b>	<b>2.1%</b>
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**INTERGOVERNMENTAL REVENUE**

**Non-Paratransit**

41101	Fed Transit Operating Assistance (5307) (Prevent. Maint) (a)	\$ 15,000,000	\$ 12,741,173			\$ 12,741,173	\$ -	0.0%
41101	Fed Job Access-Reverse Commute funding (a)		274,395			274,395	-	0.0%
46219	Road Fund (Gas Tax Adjustment PTC portion)	3,629,378	4,269,856	0	0	4,269,856	-	0.0%
47101	State Sales Tax (AB1107)	29,728,761	29,505,000		1,500,000	31,005,000	1,500,000	5.1%
49101	TDA Sales Tax - Operating	26,376,818	29,320,973		1,500,000	30,820,973	1,500,000	5.1%
49104	RM2 Funds-Bridge Tolls Operating		1,874,859		325,141	2,200,000	325,141	17.3%
49105	State Transit Assistance - Operating	10,802,304	13,120,762			13,120,762	-	0.0%
41201	MTC -Discretionary Capital Grant				20,000,000	20,000,000	20,000,000	NA
<b>TOTAL INTERGOVT REVENUE</b>		<b>\$ 85,537,261</b>	<b>\$ 91,107,018</b>	<b>\$ -</b>	<b>\$ 23,325,141</b>	<b>\$ 114,432,159</b>	<b>\$ 23,325,141</b>	<b>25.6%</b>

Federal Transit Operating Assistance (subobject code 41101) was first allocated to the FY03 budget under a program in which federal funds for capital projects are reprogrammed to preventive maintenance, which is an operating cost. This line item includes the portion allocated to preventive maintenance and Reverse Commute funding only.

Road Fund: The Department of Parking and Traffic receives half of the City gasoline tax revenues provided by the State of California. The Department of Public Works receives the other half of this allocation. These funds are restricted to road related work and are dedicated to traffic engineering and operations.

State Sales Tax: Assembly Bill 1107 funds are generated by a half-cent sales tax in San Francisco, Alameda and Contra Costa Counties. The tax is allocated within the region by the Metropolitan Transportation Commission (the regional funding agency that allocates sales tax, bridge toll, and other revenues among transit properties in the Bay Area) to BART, Muni and AC Transit. The allocation to Muni is based on Metropolitan Transportation Commission (MTC) estimates of sales tax receipts within the three counties. The FY2007 allocation is based on the anticipated increase in AB 1107 State funding.

TDA sales tax funding comes from the Transit Development Act (TDA) sales tax collected within San Francisco County (1/4 of 1% of the total 8.5% County Sales Tax, effective on January 1, 2002). The TDA revenue allocation based on an estimate of sales tax revenues provided by the City Controller. The FY2007 projection is based on the anticipated increase in TDA funding.

City and County of San Francisco  
MUNICIPAL TRANSPORTATION AGENCY

FY2006-2007 PROJECTED REVENUE DETAIL WITH NARRATIVE

Sub-Object	Description	FY2005 Actual	FY2006 Approved	FY2007 Annualization	FY2007 Proposed Budget Increase	FY2007 Proposed	Growth/ (Decline)	% Change
<p>RM2 Funds: This line item represents a new revenue source that will be used to support service on Treasure Island and 3rd Street operations. Regional Measure 2 (RM2) is a regional traffic relief plan that was passed by Bay Area voters in March 2004. It provides up to \$2.5 million annually to Muni for the operating costs associated with the 3rd Street service operations. The RM2 funds is generated from increases in tolls on the seven state-owned bridges in the Bay Area.</p> <p>State Transit Assistance (STA) revenue-based operating assistance comes from a state sales tax on diesel fuel.</p> <p>MTC -Discretionary Capital Grant: This line item includes discretionary grant funds for LRV Preventive Maintenance and Facilities Maintenance Projects.</p>								
<b>MISCELLANEOUS REVENUE</b>								
39899	Property Rentals & Auto Return Rent for Pier 70 Pass Throt	\$ 1,490,793	\$ 2,796,959		\$	2,796,959	-	0.0%
44950	Retiree Health Medicare Reimbursement		463,775		(463,775)	-	(463,775)	-100.0%
48915	Gas Tax Prop 42-Public Transportation		5,900,000		200,000	6,100,000	200,000	3.4%
60652-99	Public Safety Service Charges	4,439,507	5,217,666	-	-	5,217,666	-	0.0%
66501	Transit Advertising	3,927,456	4,334,000		2,000,000	6,334,000	2,000,000	46.1%
66999	Miscellaneous Transit Operating Revenues (b)	1,670,346	38,801		0	38,801	-	0.0%
76123	Gain on Sale of Buildings & Structures	-				-	-	0.0%
76199	Gain on Sale of Fixed Assets and Scrap	19,605	3,200			3,200	-	0.0%
78101	Gifts & Bequests	35,000				-	-	0.0%
78901	Overage (Shortage) Cash Receipts	11				-	-	0.0%
78902	NSF Checks	(25)				-	-	0.0%
<b>TOTAL MISCELLANEOUS REVENUE</b>		<b>\$ 11,582,693</b>	<b>\$ 18,754,401</b>	<b>\$ -</b>	<b>\$ 1,736,225</b>	<b>\$ 20,490,626</b>	<b>\$ 1,736,225</b>	<b>9.3%</b>

Property Rentals: This line item includes a rental pass-through payment from the City's Towing contractor AutoReturn; rental revenues for mobile phone antennas placed on City's property; and rental revenues received from Mission / Steuart joint development project, newspaper stands, and telephone booths on Muni property.

Gas Tax Prop 42-Public Transportation: As gasoline price increases, the anticipated gas tax revenue increases accordingly. The projected FY 07 budget for this line item reflects the anticipated revenue to be received by MTA.

Public Safety Service Charges: This line item includes miscellaneous revenues from various service charges. These charges include Vehicle Repossession Fee, Temporary Street Closing Fee, Contractors Tow Fee, Abandoned Vehicle Fee, and Administrative Tow Fee.

Transit Advertising: Under its contract with Viacom, Muni receives a minimum annual guarantee (MAG) for vehicle advertising and may receive additional revenues based on actual billings and a Consumer Price Index (CPI) increase. The advertising contract expired in FY04 and Muni rebid the contract. The FY2007 revenue is projected to increase due to increase in bus and garage advertisements.

Miscellaneous Transit Operating Revenues (b): Miscellaneous Transit Operating Revenue consists of a variety of small revenue sources. The increase is an adjustment to the anticipated additional General Fund contribution that is to be received by the MTA plus several other miscellaneous revenue items.

City and County of San Francisco  
MUNICIPAL TRANSPORTATION AGENCY

FY2006-2007 PROJECTED REVENUE DETAIL WITH NARRATIVE

Sub-Object	Description	FY2005 Actual	FY2006 Approved	FY2007 Annualization	FY2007 Proposed Budget Increase	FY2007 Proposed	Growth/ (Decline)	% Change
9201G	<b>GENERAL FUND CONTRIBUTION</b>	\$ 137,385,258	\$ 139,865,000	\$ -	\$ 14,758,000	\$ 154,623,000	\$ 14,758,000	10.6%

The General Fund contribution is the City's contribution to MTA's operations from general City revenues. Under Proposition E passed in 1999, the General Fund transfer to MTA is based upon a formula. A base year amount was established which is then adjusted every fiscal year after FY2001 by the percentage increase or decrease in aggregate City & County discretionary revenues. In FY2007, the contribution is projected to increase due to a one-time increase resulting from the City's Real Estate Transfer Taxes. The ongoing increase in the Transfer Tax base will also increase contribution to MTA.

**APPROPRIATED FUND BALANCE**

99999B	From Operating Fund				21,209,975	\$ 21,209,975	21,209,975	NA
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Appropriated fund Balance is derived from funds available at the end of prior fiscal years. With the Controller's approval, departments may appropriate remaining funds as a revenue source in future fiscal years. The increase in this line item for FY 07 reflects the fund balances authorized to be carried forwarded from FY 05 and FY 06.

<b>TOTAL APPROPRIATED FUND BALANCE</b>		<u>0</u>	<u>0</u>	<u>0</u>	<u>\$ 21,209,975</u>	<u>\$ 21,209,975</u>	<u>\$ 21,209,975</u>	<u>NA</u>
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**INTERDEPARTMENTAL RECOVERIES**

08799	Recovery from Grants-Muni Personnel fund		\$ 4,429,659		\$ 183,761	\$ 4,613,420	183,761	4.1%
08799	Other Recovery (Overhead Recoveries) - Unallocated		9,212,678		429,077	9,641,755	429,077	4.7%
08699	Recovery from Adult & Aging Services & Other City Depts	1,120,953	1,139,031		67	1,139,098	67	0.0%
<b>TOTAL INTERDEPT RECOVERIES</b>		<u>\$ 1,120,953</u>	<u>\$ 14,781,368</u>	<u>\$ -</u>	<u>\$ 612,905</u>	<u>\$ 15,394,273</u>	<u>\$ 612,905</u>	<u>4.1%</u>
DTA	DEPARTMENTAL TRANSFERS	\$ -	\$ (9,212,678)	\$ -	\$ (429,077)	\$ (9,641,755)	\$ (429,077)	4.7%

Recovery from Grants: In order to provide appropriation authority, non-salary costs not associated with a specific capital project but funded through grants are budgeted in Muni's annual budget. The revenues comprising recovery from grants are the federal, state and/or local grant funds that are used to support these non-salary costs.

Other Recovery (Overhead Recoveries) Unallocated - This line item represents the department and division indirect costs recovered through annual overhead cost recovery plan.

Recovery from Adult & Aging Services & Other City Depts: This line item includes two revenue sources: (1) the Department of Adult and Aging Services (AGE) provides Paratransit services to its clients through an agreement with Muni's Paratransit provider. The Recovery funds from AGE cover the full costs to Muni of providing this service; (2) the work order budget under DPT funds services provided to several other City departments. The services include painting for Muni bus zones, providing traffic control during elections for the Department of Elections, providing traffic control for Moscone Center, and providing traffic-related hearings for the Emergency Communication Department and the Taxi Commission. Staff time is billed and recovered at overtime rate.

<b>TOTAL UNRESTRICTED OPERATING REVENUE</b>		<u>\$ 515,854,913</u>	<u>\$ 559,667,743</u>	<u>\$ 11,187,747</u>	<u>\$ 81,471,978</u>	<u>\$ 652,327,468</u>	<u>\$ 92,659,724</u>	<u>16.6%</u>
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City and County of San Francisco  
MUNICIPAL TRANSPORTATION AGENCY

FY2006-2007 PROJECTED REVENUE DETAIL WITH NARRATIVE

Sub-Object	Description	FY2005 Actual	FY2006 Approved	FY2007 Annualization	FY2007 Proposed Budget Increase	FY2007 Proposed	Growth/ (Decline)	% Change
<b>SPECIAL REVENUE FUNDS ( Restricted)</b>								
PARATRANSIT								
41101	Federal Transit Operating Assistance (5307) Paratransit (a)	\$ 3,754,078	\$ 3,828,681		\$	\$ 3,828,681	-	0.0%
49102	Sales Tax (SFCTA) Paratransit	9,670,000	9,670,000			9,670,000	-	0.0%
49106	State Transit Assistance - Paratransit	646,076	663,521			663,521	-	0.0%
<b>Sub-Total Paratransit</b>		<b>\$ 14,070,154</b>	<b>\$ 14,162,202</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 14,162,202</b>	<b>\$ -</b>	<b>0.0%</b>

Funds from Federal Transit Operating Assistance is allocated by the MTC. These funds were established by the 1999 Federal Transportation Equity Act.

Sales Tax (SFCTA) Paratransit: In 2003, San Francisco voters approved Proposition K, which reauthorized a one-half cent sales tax within the City to fund transportation capital improvements and certain operating expenses, including Paratransit. The San Francisco County Transportation Authority (SFCTA) Board is comprised of the members of the San Francisco Board of Supervisors and approves all expenditures of Proposition K funds.

State Transit Assistance - Population Based funding comes from state fuel taxes allocated to the Bay Area counties by the MTC for the provision of Paratransit services.

**BART ADA**

49103	BART ADA	\$ 1,261,666	\$ 1,437,512		\$	\$ 1,437,512	\$ -	0.0%
<b>Sub-Total BART ADA</b>		<b>\$ 1,261,666</b>	<b>\$ 1,437,512</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,437,512</b>	<b>\$ -</b>	<b>0.0%</b>

BART reimburses Muni for Paratransit services Muni provides in the BART corridor. As determined under the Americans with Disabilities Act (ADA), BART's reimbursement to Muni is equal to 8.8% of actual Paratransit contract expenditures, less Paratransit fare revenues and state funding.

**TRANSIT SHELTER PROGRAM**

66999	Miscellaneous Transit Operating Revenues - TSP (a)	\$	183,053		\$	183,053	\$ -	0.0%
99999B	SRF Fund Balance				25,240	\$ 25,240	\$ 25,240	NA
<b>Total Transit Shelter Program</b>		<b>\$ -</b>	<b>\$ 183,053</b>	<b>\$ -</b>	<b>\$ 25,240</b>	<b>\$ 208,293</b>	<b>\$ 25,240</b>	<b>13.8%</b>

Transit Shelter Program: Under an agreement between the City and Viacom Outdoor, transit passenger shelters are constructed throughout the City. Viacom Outdoor pays the City a fee for each shelter (increased by a CPI-adjusted inflation factor) to administer the program.

City and County of San Francisco  
MUNICIPAL TRANSPORTATION AGENCY

FY2006-2007 PROJECTED REVENUE DETAIL WITH NARRATIVE

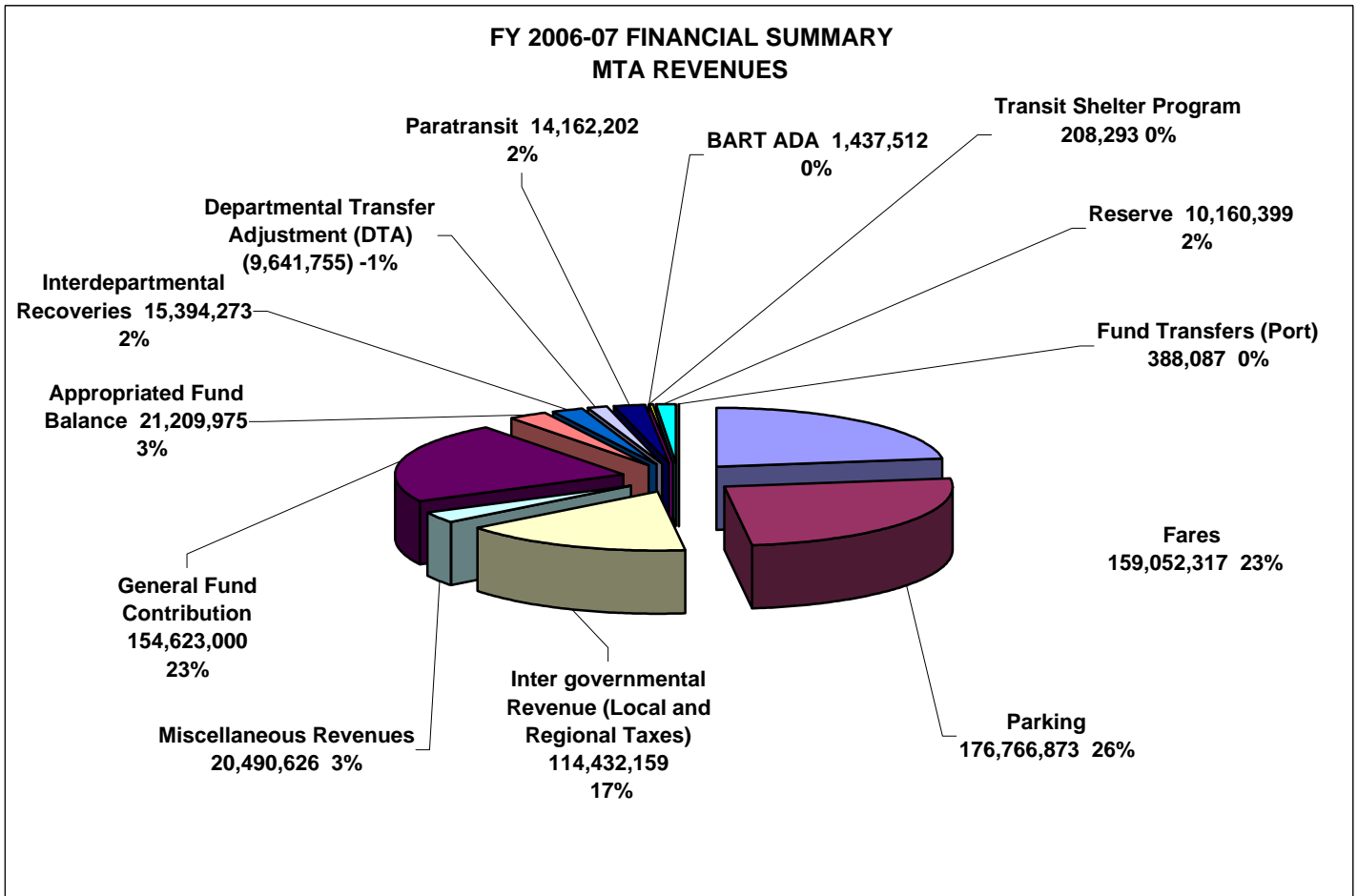
Sub-Object	Description	FY2005 Actual	FY2006 Approved	FY2007 Annualization	FY2007 Proposed Budget Increase	FY2007 Proposed	Growth/ (Decline)	% Change
<b>Transit Impact Development Program</b>								
99999B	5MSRFTID	\$ 12,803,896	\$ 10,185,639		\$ (25,240)	\$ 10,160,399	\$ (25,240)	-0.2%
	<b>Total Capital Reserve</b>	<b>\$ 12,803,896</b>	<b>\$ 10,185,639</b>	<b>\$ -</b>	<b>\$ (25,240)</b>	<b>\$ 10,160,399</b>	<b>\$ (25,240)</b>	<b>-0.2%</b>
	<b>TOTAL SPECIAL REVENUE (Restricted)</b>	<b>\$ 28,135,716</b>	<b>\$ 25,968,406</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25,968,406</b>	<b>\$ -</b>	<b>0.0%</b>
<b>FUND TRANSFERS</b>								
9305N	OTI from 5N-Parking	\$ -	\$ -			\$ -	\$ -	0.0%
9305P	Port of San Francisco	388,087	388,087	-	-	\$ 388,087	\$ -	0.0%
9505M	ITI From 5M-PTC-Muni Railway Funds	-					-	
	<b>TOTAL TRANSFERS</b>	<b>\$ 388,087</b>	<b>\$ 388,087</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 388,087</b>	<b>\$ -</b>	<b>0.0%</b>
The Port of San Francisco transfers fund to DPT to cover expenses for enforcing parking meters located on Port property.								
	<b>Total Restricted &amp; Fund Transfers</b>	<b>\$ 28,523,803</b>	<b>\$ 26,356,493</b>			<b>\$ 26,356,493</b>	<b>\$ -</b>	<b>0.0%</b>
	<b>GROSS REVENUE</b>	<b>\$ 544,378,716</b>	<b>\$ 586,024,236</b>	<b>\$ 11,187,747</b>	<b>\$ 81,471,978</b>	<b>\$ 678,683,960</b>	<b>\$ 92,659,724</b>	<b>15.8%</b>

City and County of San Francisco  
**MUNICIPAL TRANSPORTATION AGENCY**

FY 2006/2007 FINANCIAL SUMMARY

**REVENUES**

<u>REVENUES</u>	<u>BUDGETED AMOUNT</u>
Fare	159,052,317
Parking	176,766,873
Inter governmental Revenue (Local and Regional Taxes)	114,432,159
Miscellaneous Revenues	20,490,626
General Fund Contribution	154,623,000
Appropriated Fund Balance	21,209,975
Interdepartmental Recoveries	15,394,273
Departmental Transfer Adjustment (DTA)	(9,641,755)
Paratransit	14,162,202
BART ADA	1,437,512
Transit Shelter Program	208,293
Reserve	10,160,399
Fund Transfer (Port)	388,087
<b>GROSS REVENUE</b>	<b>678,683,960</b>





**SAN FRANCISCO  
MUNICIPAL TRANSPORTATION AGENCY**

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**FY2007 PROPOSED BUDGET**

**BUDGET OVERVIEW  
EXPENDITURES**



**City and County of San Francisco**  
**Municipal Transportation Agency**  
**Major Expenditure Categories Change From Prior Year**  
**Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency

Object	Object Title	2005-2006 Board Adopted	2006-2007 Board Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Adopted	
<b>Character</b>	<b>: 001                      SALARIES</b>				
001	PERMANENT SALARIES - MISC	142,422,264	152,270,551	9,848,287	6.9%
003	PERMANENT SALARIES - PLATFORM	128,196,821	144,412,076	16,215,255	12.6%
005	TEMP SALARIES - MISC	1,334,797	1,440,907	106,110	7.9%
009	PREMIUM PAY	5,974,939	6,201,968	227,029	3.8%
010	ONE-TIME SALARY PAYMENTS	2,077,000	2,077,000	0	0.0%
011	OVERTIME	2,971,934	3,531,544	559,610	18.8%
012	HOLIDAY PAY	2,498,706	2,585,608	86,902	3.5%
	<b>TOTAL SALARIES</b>	<b>285,476,461</b>	<b>312,519,654</b>	<b>27,043,193</b>	<b>9.5%</b>
<b>Character</b>	<b>: 013                      MANDATORY FRINGE BENEFITS</b>				
013	RETIREMENT	27,905,530	36,662,284	8,756,754	31.4%
014	SOCIAL SECURITY	21,551,271	23,618,440	2,067,169	9.6%
015	HEALTH SERVICE	50,344,729	55,433,905	5,089,176	10.1%
016	DENTAL COVERAGE	5,995,672	6,187,581	191,909	3.2%
017	UNEMPLOYMENT INSURANCE	709,333	932,419	223,086	31.5%
019	OTHER FRINGE BENEFITS	7,826,478	7,743,218	(83,260)	-1.1%
	<b>TOTAL MANDATORY FRINGE BENEFITS</b>	<b>114,333,013</b>	<b>130,577,847</b>	<b>16,244,834</b>	<b>14.2%</b>
<b>Character</b>	<b>: 020                      OVERHEAD</b>				
020	OVERHEAD	7,179,858	7,661,540	481,682	6.7%
	<b>TOTAL OVERHEAD</b>	<b>7,179,858</b>	<b>7,661,540</b>	<b>481,682</b>	<b>6.7%</b>
<b>Character</b>	<b>: 021                      NON PERSONAL SERVICES</b>				
021	TRAVEL	71,848	195,098	123,250	171.5%
022	TRAINING	895,811	1,174,899	279,088	31.2%
023	EMPLOYEE FIELD EXPENSE	6,413	24,413	18,000	280.7%
024	MEMBERSHIP FEES	63,950	68,400	4,450	7.0%
027	PROFESSIONAL & SPECIALIZED SERVIC	19,252,091	23,814,509	4,562,418	23.7%
028	MAINTENANCE SVCS-BUILDING & STRU	3,046,965	3,095,096	48,131	1.6%
029	MAINTENANCE SVCS - EQUIPMENT	3,016,353	3,068,083	51,730	1.7%
030	RENTS & LEASES-BUILDINGS & STRUCT	6,938,967	10,229,817	3,290,850	47.4%
031	RENTS & LEASES - EQUIPMENT	1,616,175	1,611,175	(5,000)	-0.3%
032	UTILITIES	1,400	1,400	0	0.0%
034	SUBSISTANCE	1,590	1,590	0	0.0%
035	OTHER CURRENT EXPENSES	27,560,682	32,320,244	4,759,562	17.3%
051	INSURANCE	23,104,800	19,104,800	(4,000,000)	-17.3%
052	TAXES, LICENSES & PERMITS	16,318,905	17,818,905	1,500,000	9.2%
053	JUDGEMENTS & CLAIMS	7,488,488	7,488,488	0	0.0%
054	OTHER FIXED CHARGES	6,000	6,000	0	0.0%
	<b>TOTAL NON PERSONAL SERVICES</b>	<b>109,390,438</b>	<b>120,022,917</b>	<b>10,632,479</b>	<b>9.7%</b>
<b>Character</b>	<b>: 040                      MATERIALS &amp; SUPPLIES</b>				
040	MATERIALS & SUPPLIES BUDGET ONLY	2,007,050	3,591,000	1,583,950	78.9%
042	BUILDING & CONSTRUCTION SUPPLIES	1,647,156	1,647,156	0	0.0%
043	EQUIPMENT MAINTENANCE SUPPLIES	17,617,419	15,117,419	(2,500,000)	-14.2%
045	SAFETY	1,185,756	1,175,256	(10,500)	-0.9%
046	FOOD	8,000	5,000	(3,000)	-37.5%

**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency

Object	Object Title	2005-2006 Board Adopted	2006-2007 Board Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Adopted	
<b>Character</b>	<b>: 040</b>	<b>MATERIALS &amp; SUPPLIES</b>			
047	FUELS & LUBRICANTS	10,282,501	14,792,501	4,510,000	43.9%
049	OTHER MATERIALS & SUPPLIES	2,443,905	2,816,139	372,234	15.2%
04A	SMALL EQUIPMENT ITEMS	132,500	132,500	0	0.0%
<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>35,324,287</b>	<b>39,276,971</b>	<b>3,952,684</b>	<b>11.2%</b>
<b>Character</b>	<b>: 060</b>	<b>CAPITAL OUTLAY</b>			
060	EQUIPMENT PURCHASE	1,613,361	3,670,449	2,057,088	127.5%
064	EQT LEASE / PURCH - FIN AGY RENEWA	154,207	75,765	(78,442)	-50.9%
<b>TOTAL CAPITAL OUTLAY</b>		<b>1,767,568</b>	<b>3,746,214</b>	<b>1,978,646</b>	<b>111.9%</b>
<b>Character</b>	<b>: 06F</b>	<b>FACILITIES MAINTENANCE</b>			
06F	FACILITIES MAINTENANCE PROJECTS -	795,000	20,795,000	20,000,000	2515.7%
<b>TOTAL FACILITIES MAINTENANCE</b>		<b>795,000</b>	<b>20,795,000</b>	<b>20,000,000</b>	<b>2515.7%</b>
<b>Character</b>	<b>: 070</b>	<b>DEBT SERVICE</b>			
070	DEBT SERVICE	8,449,903	8,566,349	116,446	1.4%
<b>TOTAL DEBT SERVICE</b>		<b>8,449,903</b>	<b>8,566,349</b>	<b>116,446</b>	<b>1.4%</b>
<b>Character</b>	<b>: 079</b>	<b>ALLOCATED CHARGES</b>			
079	ALLOCATED CHARGES	(13,908,909)	(14,337,986)	(429,077)	3.1%
<b>TOTAL ALLOCATED CHARGES</b>		<b>(13,908,909)</b>	<b>(14,337,986)</b>	<b>(429,077)</b>	<b>3.1%</b>
<b>Character</b>	<b>: 081</b>	<b>SERVICES OF OTHER DEPTS (AAO FUNDS)</b>			
081	SERVICES OF OTHER DEPTS (AAO FUND	36,079,805	39,855,454	3,775,649	10.5%
<b>TOTAL SERVICES OF OTHER DEPTS (AAO FUNDS)</b>		<b>36,079,805</b>	<b>39,855,454</b>	<b>3,775,649</b>	<b>10.5%</b>
<b>Character</b>	<b>: 097</b>	<b>APPROPRIATED REVENUE - RESERVED</b>			
097	APPROPRIATED REVENUE - RESERVED	682,812	10,000,000	9,317,188	1364.5%
<b>TOTAL APPROPRIATED REVENUE - RESERVED</b>		<b>682,812</b>	<b>10,000,000</b>	<b>9,317,188</b>	<b>1364.5%</b>
<b>Character</b>	<b>: 098</b>	<b>APPROPRIATED REVENUE - DESIGNATED</b>			
098	APPROPRIATED REVENUE - DESIGNATE	454,000	0	(454,000)	-100.0%
<b>TOTAL APPROPRIATED REVENUE - DESIGNATED</b>		<b>454,000</b>	<b>0</b>	<b>(454,000)</b>	<b>-100.0%</b>
<b>TOTAL Municipal Transportation Agency</b>		<b>586,024,236</b>	<b>678,683,960</b>	<b>92,659,724</b>	<b>15.8%</b>



**SAN FRANCISCO  
MUNICIPAL TRANSPORTATION AGENCY**

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**FY2007 PROPOSED BUDGET**

**BUDGET OVERVIEW  
POSITIONS**

**City and County of San Francisco  
Municipal Transportation Agency  
Position Detail - By Division  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency

Job Class	Class Title	2005-2006	2006-2007	2006-2007
		Adopted	Proposed	Changes
		Count	Count	Count
<b>5MAAAAAA : MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>				
0955	DEPUTY DIRECTOR V	1.00	1.00	0.00
1022	ADMINISTRATOR II.....	3.00	3.75	0.75
1023	ADMINISTRATOR III.....	4.00	4.00	0.00
1024	ADMINISTRATOR-SUPERVISOR.....	1.00	1.00	0.00
1043	ENGINEER-SENIOR.....	4.00	5.50	1.50
1044	ENGINEER-PRINCIPAL.....	4.75	4.75	0.00
1051	BUS ANALYST-ASSISTANT.....	1.00	1.00	0.00
1052	BUSINESS ANALYST.....	1.00	1.00	0.00
1053	BUSINESS ANALYST-SENIOR.....	5.00	5.00	0.00
1054	BUS ANALYST-PRINCIPAL.....	2.00	2.00	0.00
1070	PROJECT DIRECTOR.....	2.00	2.00	0.00
1202	PERSONNEL CLERK.....	3.00	3.00	0.00
1203	PERSONNEL TECHNICIAN.....	1.00	1.00	0.00
1204	SENIOR PERSONNEL CLERK.....	3.00	3.75	0.75
1220	PAYROLL CLERK.....	9.00	9.00	0.00
1222	SENIOR PAYROLL AND PERSONNEL CLER	3.00	3.00	0.00
1224	PRINCIPAL PAYROLL AND PERSONNEL CL	1.00	1.00	0.00
1226	CHIEF PAYROLL AND PERSONNEL CLERK.	2.00	2.00	0.00
1231	ASSOC AFFIRMATIVE ACTION COORDINA	1.00	1.00	0.00
1233	AFFIRMATIVE ACTION SPECIALIST.....	3.00	3.00	0.00
1237	TRAINING COORDINATOR.....	0.00	0.75	0.75
1241	PERSONNEL ANALYST.....	4.00	4.00	0.00
1244	SENIOR PERSONNEL ANALYST.....	13.00	13.00	0.00
1246	PRINCIPAL PERSONNEL ANALYST.....	1.00	1.00	0.00
1312	PUBLIC INFORMATION OFFICER.....	0.50	0.50	0.00
1314	PUBLIC RELATIONS OFFICER.....	2.00	2.00	0.00
1404	CLERK.....	9.00	9.00	0.00
1406	SENIOR CLERK.....	7.00	7.00	0.00
1408	PRINCIPAL CLERK.....	3.00	3.00	0.00
1424	CLERK TYPIST.....	8.00	8.00	0.00
1426	SENIOR CLERK TYPIST.....	12.00	12.00	0.00
1444	SECRETARY I.....	7.00	7.00	0.00
1446	SECRETARY II.....	12.00	12.75	0.75
1450	EXECUTIVE SECRETARY I.....	5.00	5.00	0.00
1452	EXECUTIVE SECRETARY II.....	3.00	3.00	0.00
1454	EXECUTIVE SECRETARY III.....	1.00	1.75	0.75
1630	ACCOUNT CLERK.....	4.00	4.00	0.00
1632	SENIOR ACCOUNT CLERK.....	2.00	2.00	0.00
1634	PRINCIPAL ACCOUNT CLERK.....	4.00	4.00	0.00
1652	SENIOR ACCOUNTANT.....	3.00	3.00	0.00
1654	PRINCIPAL ACCOUNTANT.....	3.00	3.00	0.00
1657	SENIOR SYSTEMS ACCOUNTANT.....	2.00	2.00	0.00
1760	OFFSET MACHINE OPERATOR.....	1.00	1.00	0.00
1764	MAIL AND REPRODUCTION SERVICE SUP	1.00	1.00	0.00
1770	PHOTOGRAPHER.....	0.75	0.75	0.00
1774	HEAD PHOTOGRAPHER.....	1.00	1.00	0.00
1822	ADMINISTRATIVE ANALYST.....	1.00	1.00	0.00

**City and County of San Francisco  
Municipal Transportation Agency  
Position Detail - By Division  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency

Job Class	Class Title	2005-2006 Adopted	2006-2007 Proposed	2006-2007 Changes
		Count	Count	Count
<b>5MAAAAAA : MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>				
1823	SENIOR ADMINISTRATIVE ANALYST.....	5.00	5.75	0.75
1824	PRINCIPAL ADMINISTRATIVE ANALYST.....	13.00	13.00	0.00
1840	JUNIOR MANAGEMENT ASSISTANT.....	1.00	1.00	0.00
1842	MANAGEMENT ASSISTANT.....	2.00	2.00	0.00
1844	SENIOR MANAGEMENT ASSISTANT.....	1.00	1.75	0.75
1920	INVENTORY CLERK.....	3.00	3.00	0.00
1922	SENIOR INVENTORY CLERK.....	1.00	1.00	0.00
1926	SENIOR MATERIALS AND SUPPLIES SUPE	1.00	1.00	0.00
1929	PARTS STOREKEEPER.....	30.00	30.00	0.00
1931	SENIOR PARTS STOREKEEPER.....	4.00	4.00	0.00
1935	PRINCIPAL PARTS STOREKEEPER.....	2.00	2.00	0.00
1937	SUPERVISING PARTS STOREKEEPER.....	1.00	1.00	0.00
1942	ASSISTANT MATERIALS COORDINATOR....	4.00	4.00	0.00
1948	CODING SUPERVISOR, PURCHASING DEP	1.00	1.00	0.00
1950	ASSISTANT PURCHASER.....	6.00	6.00	0.00
2708	CUSTODIAN.....	48.00	48.00	0.00
2716	CUSTODIAL ASSISTANT SUPERVISOR.....	4.00	4.00	0.00
2719	JANITORIAL SERVICES ASSISTANT SUPE	1.00	1.00	0.00
2720	JANITORIAL SERVICES SUPERVISOR.....	1.00	1.00	0.00
2978	CONTRACT COMPLIANCE OFFICER II.....	3.00	3.00	0.00
2992	CONTRACT COMPLIANCE OFFICER I.....	2.00	2.00	0.00
3417	GARDENER.....	2.00	2.00	0.00
5211	SENIOR ENGINEER.....	2.00	2.00	0.00
5241	ENGINEER.....	3.00	3.00	0.00
5288	TRANSIT PLANNER II.....	3.00	2.00	(1.00)
5289	TRANSIT PLANNER III.....	0.00	1.75	1.75
5290	TRANSIT PLANNER IV.....	2.00	2.00	0.00
5320	ILLUSTRATOR AND ART DESIGNER.....	0.00	0.75	0.75
6130	SAFETY ANALYST.....	5.00	6.00	1.00
6137	ASSISTANT INDUSTRIAL HYGIENIST.....	1.00	1.00	0.00
6138	INDUSTRIAL HYGIENIST.....	1.00	1.00	0.00
6235	HEAT AND VENTILATION INSPECTOR.....	1.00	1.00	0.00
6252	LINE INSPECTOR.....	1.00	1.00	0.00
6318	CONSTRUCTION INSPECTOR.....	1.00	1.00	0.00
7110	MOBILE EQUIPMENT ASSISTANT SUPERVI	1.00	1.00	0.00
7120	BUILDINGS AND GROUNDS MAINTENANC	1.00	1.00	0.00
7126	MECHANICAL SHOP AND EQUIPMENT SUP	3.00	3.00	0.00
7205	CHIEF STATIONARY ENGINEER.....	2.00	2.00	0.00
7215	GENERAL LABORER SUPERVISOR I.....	3.00	3.00	0.00
7216	ELECTRICAL TRANSIT SHOP SUPERVISO	7.00	7.00	0.00
7219	MAINTENANCE ESTIMATOR AND SCHEDU	5.00	5.00	0.00
7223	CABLE MACHINERY SUPERVISOR.....	1.00	1.00	0.00
7225	TRANSIT PAINT SHOP SUPERVISOR I.....	1.00	1.00	0.00
7226	CARPENTER SUPERVISOR I.....	2.00	2.00	0.00
7228	AUTOMOTIVE TRANSIT SHOP SUPERVISO	6.00	6.00	0.00
7235	TRANSIT POWER LINE SUPERVISOR I.....	8.00	8.00	0.00
7238	ELECTRICIAN SUPERVISOR I.....	1.00	1.00	0.00

**City and County of San Francisco  
Municipal Transportation Agency  
Position Detail - By Division  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency

Job Class	Class Title	2005-2006 Adopted	2006-2007 Proposed	2006-2007 Changes
		Count	Count	Count
<b>5MAAAAAA : MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>				
7241	SENIOR MAINTENANCE CONTROLLER.....	2.00	2.00	0.00
7242	PAINTER SUPERVISOR I.....	1.00	1.00	0.00
7244	POWER PLANT SUPERVISOR I.....	1.00	1.00	0.00
7249	AUTOMOTIVE MECHANIC SUPERVISOR I...	4.00	4.00	0.00
7251	TRACK MAINTENANCE WORKER SUPERVI	9.00	9.00	0.00
7253	ELECTRICAL TRANSIT MECHANIC SUPV I..	6.00	6.00	0.00
7254	AUTOMOTIVE MACHINIST SUPERVISOR I...	1.00	1.00	0.00
7255	POWER HOUSE ELECTRICIAN SUPERVIS	1.00	1.00	0.00
7256	ELECTRIC MOTOR REPAIR SUPERVISOR I.	1.00	1.00	0.00
7258	MAINTENANCE MACHINIST SUPERVISOR I	2.00	2.00	0.00
7262	MAINTENANCE PLANNER.....	2.00	2.00	0.00
7264	AUTO BODY AND FENDER WORKER SUPV	1.00	1.00	0.00
7274	TRANSIT POWER LINE WORKER SUPV II...	1.00	1.00	0.00
7279	POWERHOUSE ELECTRICIAN SUPV II.....	1.00	1.00	0.00
7286	WIRE ROPE CABLE MAINTENANCE SUPV..	1.00	1.00	0.00
7287	SUPERVISING ELECTRONIC MAINT TECHN	2.00	2.00	0.00
7305	METAL FABRICATOR.....	1.00	1.00	0.00
7306	AUTOMOTIVE BODY AND FENDER WORKE	37.00	37.00	0.00
7308	CABLE SPLICER.....	1.00	1.00	0.00
7309	CAR AND AUTO PAINTER.....	17.00	17.00	0.00
7313	AUTOMOTIVE MACHINIST.....	16.00	16.00	0.00
7318	ELECTRONIC MAINTENANCE TECHNICIAN.	94.00	95.50	1.50
7319	ELECTRIC MOTOR REPAIRER.....	10.00	10.00	0.00
7322	AUTO BODY AND FENDER WORKER ASST	1.00	1.00	0.00
7326	GLAZIER.....	5.00	5.00	0.00
7328	OPERATING ENGINEER, UNIVERSAL.....	2.00	2.00	0.00
7329	ELECTRONICS MAINTENANCE TECH ASST	15.00	15.00	0.00
7332	MAINTENANCE MACHINIST.....	26.00	26.00	0.00
7333	APPRENTICE STATIONARY ENGINEER.....	1.00	1.00	0.00
7334	STATIONARY ENGINEER.....	21.00	21.00	0.00
7335	SENIOR STATIONARY ENGINEER.....	6.00	6.00	0.00
7340	MAINTENANCE CONTROLLER.....	8.00	8.00	0.00
7342	LOCKSMITH.....	1.00	1.00	0.00
7344	CARPENTER.....	9.00	9.00	0.00
7345	ELECTRICIAN.....	6.00	6.00	0.00
7346	PAINTER.....	5.00	5.00	0.00
7347	PLUMBER.....	2.00	2.00	0.00
7355	TRUCK DRIVER.....	3.00	3.00	0.00
7358	PATTERNMAKER.....	1.00	1.00	0.00
7363	POWER HOUSE ELECTRICIAN	1.00	1.00	0.00
7364	POWERHOUSE OPERATOR.....	5.00	5.00	0.00
7365	SENIOR POWERHOUSE OPERATOR.....	6.00	6.00	0.00
7366	ELECTRONIC CONTROL SYSTEM TECHNI	21.00	21.00	0.00
7371	ELECTRICAL TRANSIT SYSTEM MECHANI	204.00	205.50	1.50
7376	SHEET METAL WORKER.....	2.00	2.00	0.00
7380	ELECTRICAL TRANSIT MECHANIC ASST S	21.00	21.00	0.00
7381	AUTOMOTIVE MECHANIC.....	114.00	114.00	0.00

**City and County of San Francisco  
Municipal Transportation Agency  
Position Detail - By Division  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency

Job Class	Class Title	2005-2006 Adopted	2006-2007 Proposed	2006-2007 Changes
		Count	Count	Count
<b>5MAAAAAA : MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>				
7382	AUTOMOTIVE MECHANIC ASSISTANT SUP	12.00	12.00	0.00
7390	WELDER.....	9.00	9.00	0.00
7408	ASSISTANT POWER HOUSE OPERATOR....	2.00	2.00	0.00
7410	AUTOMOTIVE SERVICE WORKER.....	88.00	88.00	0.00
7412	AUTOMOTIVE SERVICE WORKER ASST S	4.00	4.00	0.00
7430	ASST ELECTRONIC MAINTENANCE TECHN	20.00	20.00	0.00
7432	ELECTRICAL LINE HELPER.....	3.00	3.00	0.00
7434	MAINTENANCE MACHINIST HELPER.....	3.00	3.00	0.00
7454	TRAFFIC SIGNAL OPERATOR.....	1.00	1.00	0.00
7458	SWITCH REPAIRER.....	7.00	7.00	0.00
7472	WIRE ROPE CABLE MAINTENANCE MECH	10.00	10.00	0.00
7501	ENVIRONMENTAL SERVICE WORKER	0.00	7.50	7.50
7510	LIGHTING FIXTURE MAINTENANCE WORK	2.00	2.00	0.00
7514	GENERAL LABORER.....	19.00	19.00	0.00
7540	TRACK MAINTENANCE WORKER.....	29.00	29.00	0.00
8121	FARE INSPECTIONS SUPERVISOR/INVEST	4.00	8.50	4.50
8141	WORKER'S COMPENSATION ADJUSTER....	1.00	1.00	0.00
9102	TRANSIT CAR CLEANER.....	92.00	92.00	0.00
9104	TRANSIT CAR CLEANER ASST SUPERVIS	11.00	11.00	0.00
9110	FARE COLLECTIONS RECEIVER.....	40.00	40.00	0.00
9116	SENIOR FARE COLLECTIONS RECEIVER....	16.00	16.00	0.00
9117	PRINCIPAL FARE COLLECTIONS RECEIVE	4.00	4.00	0.00
9118	TRANSIT REVENUE SUPERVISOR.....	1.00	1.00	0.00
9122	TRANSIT INFORMATION CLERK.....	20.00	20.00	0.00
9124	SENIOR TRANSIT INFORMATION CLERK....	5.00	5.75	0.75
9126	TRANSIT TRAFFIC CHECKER.....	19.00	19.00	0.00
9128	SENIOR TRANSIT TRAFFIC CHECKER.....	3.00	3.00	0.00
9131	STATION AGENT, MUNICIPAL RAILWAY.....	62.00	62.00	0.00
9132	TRANSIT FARE INSPECTOR.....	21.00	55.50	34.50
9139	TRANSIT SUPERVISOR.....	195.00	195.00	0.00
9140	TRANSIT MANAGER I.....	14.00	14.00	0.00
9141	TRANSIT MANAGER II.....	16.00	16.00	0.00
9150	TRAIN CONTROLLER.....	15.00	15.00	0.00
9160	TRANSIT OPERATIONS SPECIALIST	5.00	5.00	0.00
9163	TRANSIT OPERATOR.....	1,950.50	2,018.50	68.00
9172	MANAGER II, MTA	7.00	8.50	1.50
9173	SYSTEMS SAFETY INSPECTOR.....	4.00	7.75	3.75
9174	MANAGER IV, MTA	6.00	7.00	1.00
9175	MANAGER I, MTA	2.00	2.00	0.00
9177	MANAGER III, MTA	4.00	3.00	(1.00)
9179	MANAGER V, MTA	13.00	13.75	0.75
9180	MANAGER VI, MTA	14.00	14.75	0.75
9182	MANAGER VIII, MTA	3.00	3.00	0.00
9185	CHIEF OPERATING OFFICER, PUBLIC TRA	1.00	1.00	0.00
9186	GENERAL MANAGER, MUNICIPAL RAILWA	1.00	1.00	0.00
9187	DEPUTY DIRECTOR II, MTA	4.00	4.00	0.00
9190	BOARD SECRETARY, MTA	1.00	1.00	0.00

**City and County of San Francisco  
Municipal Transportation Agency  
Position Detail - By Division  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency

Job Class	Class Title	2005-2006 Adopted	2006-2007 Proposed	2006-2007 Changes
		Count	Count	Count
<b>5MAAAAAA : MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>				
9196	SR. LIGHT RAIL VEHICLE EQUIP ENGINEE	1.00	1.00	0.00
9197	SIGNAL AND SYSTEMS ENGINEER.....	1.00	1.00	0.00
9704	EMPLOYMENT AND TRAINING SPECIALIST	1.00	1.00	0.00
9708	EMPLOYMENT AND TRAINING SPECIALIST	1.00	1.00	0.00
9910	PUBLIC SERVICE TRAINEE.....	1.00	1.00	0.00
9914	PUBLIC SERVICE AIDE-ADMINISTRATION...	3.00	3.00	0.00
9916	PUBLIC SERVICE AIDE-PUBLIC WORKS.....	15.00	15.00	0.00
9993M	ATTRITION SAVINGS - MISCELLANEOUS...	(148.84)	(144.23)	4.61
MA04	DIVISION SAFETY OFFICER	3.00	6.00	3.00
TEMPM	TEMPORARY - MISCELLANEOUS.....	6.64	8.08	1.44
<b>TOTAL MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>		<b>3,707.30</b>	<b>3,850.60</b>	<b>143.30</b>



**City and County of San Francisco  
Municipal Transportation Agency  
Position Detail - By Division  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency

Job Class	Class Title	2005-2006 Adopted	2006-2007 Proposed	2006-2007 Changes
		Count	Count	Count
<b>5MAAAPSF : PTC-MUNI RAILWAY PERSONNEL FUND</b>				
1004	OPERATOR-ANALYST.....	1.00	1.00	0.00
1023	ADMINISTRATOR III.....	1.00	1.00	0.00
1052	BUSINESS ANALYST.....	1.00	1.00	0.00
1314	PUBLIC RELATIONS OFFICER.....	1.00	1.00	0.00
1408	PRINCIPAL CLERK.....	1.00	1.00	0.00
1410	CHIEF CLERK.....	1.00	1.00	0.00
1424	CLERK TYPIST.....	1.00	1.75	0.75
1426	SENIOR CLERK TYPIST.....	1.00	1.00	0.00
1446	SECRETARY II.....	7.00	7.00	0.00
1450	EXECUTIVE SECRETARY I.....	3.00	3.00	0.00
1452	EXECUTIVE SECRETARY II.....	1.00	1.00	0.00
1650	ACCOUNTANT.....	3.00	3.00	0.00
1654	PRINCIPAL ACCOUNTANT.....	2.00	2.00	0.00
1657	SENIOR SYSTEMS ACCOUNTANT.....	1.00	1.00	0.00
1823	SENIOR ADMINISTRATIVE ANALYST.....	7.00	7.75	0.75
1824	PRINCIPAL ADMINISTRATIVE ANALYST.....	6.00	10.50	4.50
1842	MANAGEMENT ASSISTANT.....	0.00	1.00	1.00
1844	SENIOR MANAGEMENT ASSISTANT.....	2.00	2.00	0.00
3630	LIBRARIAN I.....	0.00	0.50	0.50
5174	ADMINISTRATIVE ENGINEER.....	3.00	3.00	0.00
5201	JUNIOR ENGINEER.....	1.00	1.00	0.00
5203	ASSISTANT ENGINEER.....	40.00	40.75	0.75
5207	ASSOCIATE ENGINEER.....	22.00	24.25	2.25
5211	SENIOR ENGINEER.....	16.00	16.00	0.00
5212	PRINCIPAL ENGINEER.....	3.00	3.00	0.00
5241	ENGINEER.....	33.00	33.00	0.00
5288	TRANSIT PLANNER II.....	0.00	2.50	2.50
5289	TRANSIT PLANNER III.....	3.00	4.25	1.25
5290	TRANSIT PLANNER IV.....	4.00	5.50	1.50
5362	CIVIL ENGINEERING ASSISTANT .....	5.00	5.00	0.00
5364	CIVIL ENGINEERING ASSOCIATE I.....	2.00	2.00	0.00
5380	STUDENT DESIGN TRAINEE I/ARCHITECT	5.00	5.00	0.00
5502	PROJECT MANAGER I.....	1.00	1.00	0.00
5504	PROJECT MANAGER II.....	3.00	3.00	0.00
5506	PROJECT MANAGER III.....	2.00	2.00	0.00
5508	PROJECT MANAGER IV.....	1.00	1.00	0.00
6318	CONSTRUCTION INSPECTOR.....	7.00	7.00	0.00
7235	TRANSIT POWER LINE SUPERVISOR I.....	1.00	1.00	0.00
7251	TRACK MAINTENANCE WORKER SUPERVI	1.00	1.00	0.00
7262	MAINTENANCE PLANNER.....	1.00	1.00	0.00
7318	ELECTRONIC MAINTENANCE TECHNICIAN.	4.00	4.00	0.00
7319	ELECTRIC MOTOR REPAIRER.....	2.00	2.00	0.00
7328	OPERATING ENGINEER, UNIVERSAL.....	1.00	1.00	0.00
7329	ELECTRONICS MAINTENANCE TECH ASST	1.00	1.00	0.00
7332	MAINTENANCE MACHINIST.....	2.00	2.00	0.00
7355	TRUCK DRIVER.....	1.00	1.00	0.00
7366	ELECTRONIC CONTROL SYSTEM TECHNI	4.00	4.00	0.00

**City and County of San Francisco  
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Department : MTA                      Municipal Transportation Agency

Job Class	Class Title	2005-2006	2006-2007	2006-2007
		Adopted	Proposed	Changes
		Count	Count	Count
<b>5MAAAPSF : PTC-MUNI RAILWAY PERSONNEL FUND</b>				
7371	ELECTRICAL TRANSIT SYSTEM MECHANI	9.00	9.00	0.00
7390	WELDER.....	3.00	3.00	0.00
7458	SWITCH REPAIRER.....	2.00	2.00	0.00
7514	GENERAL LABORER.....	5.00	5.00	0.00
7540	TRACK MAINTENANCE WORKER.....	8.00	8.00	0.00
9102	TRANSIT CAR CLEANER.....	2.00	2.00	0.00
9110	FARE COLLECTIONS RECEIVER.....	3.00	3.00	0.00
9116	SENIOR FARE COLLECTIONS RECEIVER....	2.00	2.00	0.00
9139	TRANSIT SUPERVISOR.....	4.50	4.50	0.00
9141	TRANSIT MANAGER II.....	1.00	1.00	0.00
9163	TRANSIT OPERATOR.....	17.25	17.25	0.00
9172	MANAGER II, MTA	0.60	1.00	0.40
9174	MANAGER IV, MTA	1.00	1.00	0.00
9179	MANAGER V, MTA	2.00	2.00	0.00
9181	MANAGER VII, MTA	1.00	1.00	0.00
9182	MANAGER VIII, MTA	2.00	2.00	0.00
9187	DEPUTY DIRECTOR II, MTA	2.00	2.00	0.00
9195	LIGHT RAIL VEHICLE EQUIPMENT ENGINE	1.00	1.00	0.00
9196	SR. LIGHT RAIL VEHICLE EQUIP ENGINEE	1.00	1.00	0.00
9997M	NON-OPERATING POSITION OFFSET.....	(259.10)	(275.25)	(16.15)
9997P	NON-OPERATING POSITION OFFSET (PLA	(17.25)	(17.25)	0.00
<b>TOTAL PTC-MUNI RAILWAY PERSONNEL FUND</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>5MSRFRES : MUNI-CAPITAL RESERVE FUND</b>				
1070	PROJECT DIRECTOR.....	1.00	1.00	0.00
9997M	NON-OPERATING POSITION OFFSET.....	(1.00)	(1.00)	0.00
<b>TOTAL MUNI-CAPITAL RESERVE FUND</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>5MSRFTID : MUNI-TRANSIT IMPACT DEV FUND</b>				
1824	PRINCIPAL ADMINISTRATIVE ANALYST.....	1.00	1.00	0.00
<b>TOTAL MUNI-TRANSIT IMPACT DEV FUND</b>		<b>1.00</b>	<b>1.00</b>	<b>0.00</b>
<b>5MSRFTSP : MUNI-TRANSIT SHELTER PROGRAM</b>				
5289	TRANSIT PLANNER III.....	1.50	1.50	0.00
TEMPM	TEMPORARY - MISCELLANEOUS.....	0.10	0.10	0.00
<b>TOTAL MUNI-TRANSIT SHELTER PROGRAM</b>		<b>1.60</b>	<b>1.60</b>	<b>0.00</b>

**City and County of San Francisco  
Municipal Transportation Agency  
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Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency

Job Class	Class Title	2005-2006	2006-2007	2006-2007
		Adopted	Proposed	Changes
		Count	Count	Count
<b>5NAAAAA</b>	<b>: PARK/TRAFFIC-OPER-NON-PROJ-CONTROL FD</b>			
1002	OPERATOR-JOURNEY.....	0.00	0.75	0.75
1003	OPERATOR-SENIOR.....	1.00	1.00	0.00
1404	CLERK.....	21.25	22.00	0.75
1406	SENIOR CLERK.....	20.50	20.50	0.00
1408	PRINCIPAL CLERK.....	7.00	7.00	0.00
1424	CLERK TYPIST.....	3.00	3.00	0.00
1426	SENIOR CLERK TYPIST.....	1.00	1.00	0.00
1446	SECRETARY II.....	3.00	3.00	0.00
1630	ACCOUNT CLERK.....	3.00	3.00	0.00
1632	SENIOR ACCOUNT CLERK.....	3.00	3.00	0.00
1634	PRINCIPAL ACCOUNT CLERK.....	1.75	2.00	0.25
1652	SENIOR ACCOUNTANT.....	1.00	1.00	0.00
1704	COMMUNICATIONS DISPATCHER I.....	14.00	17.00	3.00
1705	COMMUNICATIONS DISPATCHER II.....	7.00	7.00	0.00
1708	SENIOR TELEPHONE OPERATOR.....	3.00	3.00	0.00
1822	ADMINISTRATIVE ANALYST.....	0.00	1.00	1.00
1823	SENIOR ADMINISTRATIVE ANALYST.....	1.00	1.00	0.00
1842	MANAGEMENT ASSISTANT.....	2.00	2.00	0.00
1844	SENIOR MANAGEMENT ASSISTANT.....	1.00	1.00	0.00
1938	STORES AND EQUIPMENT ASST SUPERVI	1.00	0.00	(1.00)
5302	TRAFFIC SURVEY TECHNICIAN.....	2.00	2.00	0.00
8167	PARKING HEARING EXAMINER.....	5.00	7.25	2.25
8168	PARKING HEARING SUPERVISOR.....	1.00	1.00	0.00
8214	PARKING CONTROL OFFICER.....	319.50	319.50	0.00
8216	SENIOR PARKING CONTROL OFFICER.....	29.50	29.50	0.00
8219	PARKING ENFORCEMENT ADMINISTRATO	4.00	4.00	0.00
9172	MANAGER II, MTA	1.00	1.00	0.00
9175	MANAGER I, MTA	0.00	1.50	1.50
9993M	ATTRITION SAVINGS - MISCELLANEOUS...	(66.87)	(68.91)	(2.04)
9997M	NON-OPERATING POSITION OFFSET.....	(3.00)	(3.00)	0.00
TEMPM	TEMPORARY - MISCELLANEOUS.....	11.39	11.19	(0.20)
<b>TOTAL</b>	<b>PARK/TRAFFIC-OPER-NON-PROJ-CONTROL FD</b>	<b>398.02</b>	<b>404.28</b>	<b>6.26</b>

**City and County of San Francisco  
Municipal Transportation Agency  
Position Detail - By Division  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency

Job Class	Class Title	2005-2006	2006-2007	2006-2007
		Adopted	Proposed	Changes
		Count	Count	Count
<b>5NGTFRDF : ROAD FUND</b>				
1842	MANAGEMENT ASSISTANT.....	1.00	0.00	(1.00)
1844	SENIOR MANAGEMENT ASSISTANT.....	1.00	1.00	0.00
5203	ASSISTANT ENGINEER.....	11.00	11.75	0.75
5207	ASSOCIATE ENGINEER.....	9.75	10.00	0.25
5211	SENIOR ENGINEER.....	4.00	4.00	0.00
5241	ENGINEER.....	5.00	5.00	0.00
5277	PLANNER I.....	2.00	0.00	(2.00)
5283	PLANNER V	2.00	2.00	0.00
5288	TRANSIT PLANNER II.....	2.00	3.00	1.00
5289	TRANSIT PLANNER III.....	4.00	4.00	0.00
5290	TRANSIT PLANNER IV.....	1.00	1.00	0.00
5302	TRAFFIC SURVEY TECHNICIAN.....	3.00	3.00	0.00
5362	CIVIL ENGINEERING ASSISTANT .....	1.00	1.75	0.75
5364	CIVIL ENGINEERING ASSOCIATE I.....	2.00	2.00	0.00
5366	ENGINEERING ASSOCIATE II.....	1.00	1.00	0.00
7238	ELECTRICIAN SUPERVISOR I.....	1.00	1.00	0.00
7345	ELECTRICIAN.....	6.75	7.00	0.25
7346	PAINTER.....	17.00	17.00	0.00
7432	ELECTRICAL LINE HELPER.....	1.00	1.00	0.00
7457	SIGN WORKER.....	4.00	4.00	0.00
9997M	NON-OPERATING POSITION OFFSET.....	(79.50)	(79.50)	0.00
<b>TOTAL ROAD FUND</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**City and County of San Francisco  
Municipal Transportation Agency  
Position Detail - By Division  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency

Job Class	Class Title	2005-2006	2006-2007	2006-2007
		Adopted	Proposed	Changes
		Count	Count	Count
<b>5NGTFRDN : ROAD FUND - ANNUALLY BUDGETED</b>				
1408	PRINCIPAL CLERK.....	2.00	2.00	0.00
1424	CLERK TYPIST.....	1.00	1.00	0.00
1426	SENIOR CLERK TYPIST.....	4.00	4.00	0.00
1446	SECRETARY II.....	1.00	1.00	0.00
1654	PRINCIPAL ACCOUNTANT.....	1.00	1.00	0.00
1823	SENIOR ADMINISTRATIVE ANALYST.....	1.00	1.00	0.00
1824	PRINCIPAL ADMINISTRATIVE ANALYST.....	1.00	1.00	0.00
1842	MANAGEMENT ASSISTANT.....	3.00	3.00	0.00
1844	SENIOR MANAGEMENT ASSISTANT.....	2.00	2.00	0.00
5203	ASSISTANT ENGINEER.....	5.00	5.00	0.00
5207	ASSOCIATE ENGINEER.....	4.00	4.00	0.00
5211	SENIOR ENGINEER.....	1.00	1.00	0.00
5212	PRINCIPAL ENGINEER.....	1.00	1.00	0.00
5241	ENGINEER.....	2.00	2.00	0.00
5283	PLANNER V	1.00	1.00	0.00
5301	SUPERVISOR, TRAFFIC PAINTING PROGR	1.00	1.00	0.00
5302	TRAFFIC SURVEY TECHNICIAN.....	6.00	6.00	0.00
5303	SUPERVISOR, TRAFFIC AND STREET SIG	2.00	2.00	0.00
5306	TRAFFIC SIGN MANAGER.....	1.00	1.00	0.00
5362	CIVIL ENGINEERING ASSISTANT .....	1.00	1.00	0.00
5366	ENGINEERING ASSOCIATE II.....	1.00	1.00	0.00
7238	ELECTRICIAN SUPERVISOR I.....	1.00	1.00	0.00
7242	PAINTER SUPERVISOR I.....	2.00	2.00	0.00
7276	ELECTRICIAN SUPERVISOR II.....	1.00	1.00	0.00
7345	ELECTRICIAN.....	9.00	9.00	0.00
7346	PAINTER.....	3.00	3.00	0.00
7432	ELECTRICAL LINE HELPER.....	1.00	1.00	0.00
7457	SIGN WORKER.....	12.00	12.00	0.00
9172	MANAGER II, MTA	1.00	1.00	0.00
9174	MANAGER IV, MTA	1.00	1.00	0.00
9993M	ATTRITION SAVINGS - MISCELLANEOUS...	(5.01)	(5.10)	(0.09)
TEMPM	TEMPORARY - MISCELLANEOUS.....	1.84	1.81	(0.03)
<b>TOTAL ROAD FUND - ANNUALLY BUDGETED</b>		<b>69.83</b>	<b>69.71</b>	<b>(0.12)</b>

**City and County of San Francisco  
Municipal Transportation Agency  
Position Detail - By Division  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency

Job Class	Class Title	2005-2006	2006-2007	2006-2007
		Adopted	Proposed	Changes
		Count	Count	Count
<b>5NOPFAAA : OFF-STREET PARKING-NON PROJ-CONTROLLED</b>				
1406	SENIOR CLERK.....	1.00	1.00	0.00
1426	SENIOR CLERK TYPIST.....	1.00	1.00	0.00
1824	PRINCIPAL ADMINISTRATIVE ANALYST.....	1.00	1.00	0.00
1842	MANAGEMENT ASSISTANT.....	2.00	1.00	(1.00)
1844	SENIOR MANAGEMENT ASSISTANT.....	1.00	2.00	1.00
7243	PARKING METER REPAIRER SUPERVISOR	3.00	3.00	0.00
7258	MAINTENANCE MACHINIST SUPERVISOR I	1.00	1.00	0.00
7332	MAINTENANCE MACHINIST.....	3.00	3.00	0.00
7444	PARKING METER REPAIRER.....	15.00	15.00	0.00
7457	SIGN WORKER.....	2.00	2.00	0.00
9172	MANAGER II, MTA	1.00	1.00	0.00
9177	MANAGER III, MTA	1.00	1.00	0.00
9180	MANAGER VI, MTA	1.00	1.00	0.00
9993M	ATTRITION SAVINGS - MISCELLANEOUS...	(3.47)	(3.52)	(0.05)
<b>TOTAL OFF-STREET PARKING-NON PROJ-CONTROLLED</b>		<b>29.53</b>	<b>29.48</b>	<b>(0.05)</b>
<b>5NOPFOHF : OVERHEAD FUND,DIV OH &amp; PAID TIME OFF</b>				
1021	ADMINISTRATOR I.....	1.00	1.00	0.00
1023	ADMINISTRATOR III.....	1.00	1.00	0.00
1204	SENIOR PERSONNEL CLERK.....	1.00	1.00	0.00
1222	SENIOR PAYROLL AND PERSONNEL CLER	2.00	2.00	0.00
1224	PRINCIPAL PAYROLL AND PERSONNEL CL	1.00	1.00	0.00
1231	ASSOC AFFIRMATIVE ACTION COORDINA	1.00	1.00	0.00
1244	SENIOR PERSONNEL ANALYST.....	1.00	1.00	0.00
1446	SECRETARY II.....	2.00	2.00	0.00
1450	EXECUTIVE SECRETARY I.....	1.00	1.00	0.00
1452	EXECUTIVE SECRETARY II.....	1.00	1.00	0.00
1630	ACCOUNT CLERK.....	1.00	1.00	0.00
1652	SENIOR ACCOUNTANT.....	2.00	2.00	0.00
1654	PRINCIPAL ACCOUNTANT.....	1.00	1.00	0.00
1822	ADMINISTRATIVE ANALYST.....	1.00	1.00	0.00
1823	SENIOR ADMINISTRATIVE ANALYST.....	2.00	2.00	0.00
1824	PRINCIPAL ADMINISTRATIVE ANALYST.....	5.00	5.00	0.00
6130	SAFETY ANALYST.....	1.00	0.00	(1.00)
9174	MANAGER IV, MTA	1.00	1.00	0.00
9187	DEPUTY DIRECTOR II, MTA	2.00	2.00	0.00
9993M	ATTRITION SAVINGS - MISCELLANEOUS...	(3.35)	(3.27)	0.08
<b>TOTAL OVERHEAD FUND,DIV OH &amp; PAID TIME OFF</b>		<b>24.65</b>	<b>23.73</b>	<b>(0.92)</b>
<b>TOTAL Municipal Transportation Agency</b>		<b>4,231.93</b>	<b>4,380.40</b>	<b>148.47</b>



**SAN FRANCISCO  
MUNICIPAL TRANSPORTATION AGENCY**

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**FY2007 PROPOSED BUDGET**

**NEW INITIATIVES**

*City and County of San Francisco*  
**Municipal Transportation Agency**

FY 2006-2007 PROPOSED NEW INITIATIVES

**PROOF OF PAYMENT**

**Overview:**

The Proof of Payment Pilot Program is a new initiative designed to expand the current program by decreasing the rate of fare evasion. This will be accomplished by providing additional staff to randomly patrol and survey at least twenty-five (25 %) percent of the heaviest routes in our system to ensure that passengers have a valid fare instrument while riding.

The San Francisco Municipal Transportation Agency (MTA) averages 686,000 riders per weekday. Currently, the Proof of Payment program staff consists of 21 Transit Fare Inspectors and 3 Fare Inspection Supervisors authorized full time employees (FTEs). Of these, 13 Transit Fare Inspectors and 3 Fare Inspection Supervisors are actually staffed to conduct, on average, 240 inspections per day, resulting in a total of 5,760 daily inspections.

This New Initiative would increase the current staffing levels to a total of 64 Transit Fare Inspectors, 9 Fare Inspection Supervisors, and one Senior Administrative Analyst to support the program. By increasing the current staffing levels to include 49.00 FTEs for fare inspections activities and increasing the daily inspections to 800 per inspector, the inspections would increase to an average of 58,400 inspections per day or a growth rate of thirty percent (30%.)

*Fare Inspection Statistics for Western U.S. Rail Transit Cities, 2005*

<b>Items Description</b>	<b>LA</b>	<b>Portland</b>	<b>Sacramento</b>	<b>San Diego</b>	<b>SF</b>
No. of Fare Inspectors	110	18	21	30	21
No. of Supervisors	2	2	1	5	3
Inspection Rate	n.a	2%	14%	33%	n.a
Evasion Rate	2%	9%	2%	1%	n.a
Inspections - daily	1000	110	280-300	800-1000	240

*Sources: Lt Becker, LACMTA; Tom Strader, TriMet; Cameron Beach, RT; Bill Burke, San Diego Trolley, Ted Unaegbu, SF Muni.*

**Program Description:**

The expansion of the Proof of Payment program will begin with the Fare Inspector surveying the heaviest routes within the transportation system. These routes would include those runs with 20,000 or more in ridership: Routes J, K, L, M, N; Route 1, 14, 15, 30, 38, and 49. The Fare Inspector would survey the route by requesting each passenger to provide a valid proof of payment. If the passenger cannot provide valid proof of payment, then the passenger would be issued a citation (ticket) in an amount of \$110 and/or made to pay the appropriate fare in the fare



box. If the passenger does not have valid identification to issue a citation, then the Fare Inspector would notify the San Francisco Police Department.

### **Revenue Analysis**

The MTA has used various approaches and methodologies to validate the anticipated increases in Transit Cash Fares revenues. The following is an explanation of the various methods and analysis:

#### *Fare Box Approach*

The methodology used for the Fare Box Approach was to establish the Baseline Receipts for the 30 Stockton Line by tracking the individual cash receipts for all buses within this Route on a particular date (September 29, 2005) to establish a mean. After tracking the cash boxes of all the buses on this route, the average baseline receipts were established at \$376.27 per bus per day. Over the next 30 days, the MTA Fare Inspectors surveyed the all the buses within this routes to determine if passengers had valid fare instruments. After the 30-day survey, the cash boxes for all the buses within this route, were collected and an average of \$436 per bus per day was established. The impact of the presence of Fare Inspectors on those Bus routes increased the cash boxes receipts by an average of \$60 per day. Based upon an average increase of \$60 per day across the entire system at 1,100 runs per day times 365 days per year, the revenues would increase by approximately **\$24.1M** per year or approximately **53%** above Current Year's budgeted revenues of **\$45.8M**.

#### *Targeted Enforcement Approach*

The MTA uses an approach of targeted enforcement to monitor fare evasion within the transportation system. This approach includes identifying specific light rail vehicle routes to assess the percentage of fare evasions. The most recent reports indicate that Fare Inspectors encountered between 54% – 73% evasion on the LRV lines. Based upon this methodology, transit cash fares would increase approximately **\$24.7M - \$ 33.4M** annually. The following is an overview of the results of the four major surveys within the transportation system:

- **Civic Center Survey** - On February 9, 2005, the MTA performed a survey of the Civic Center location in which five (5) Fare Inspectors observed 390 patrons entering the Civic Center unmanned booth. Of the 390 patrons observed, 120 patrons entered without paying, acknowledged the enforcement activity, and turned around and left; 50 patrons entered without paying and walked by the Transit Fare Inspector as they issued citations for showing no proof of payment; 70 patrons entered with a Fast Pass; 75 patrons entered through the emergency gates with a transfer in hand; 10 patrons had BART Plus; 26 valid Muni IDs; and 39 Citations were issued. In summary, of the 390 patrons observed a total of 209 patrons (**or 54%**) did not have valid proof of payment.

- **Civic Center Survey** - On June 23rd, 2004, the MTA performed a survey of the Civic Center location by which four (4) Fare Inspectors observed 470 patrons entering the Civic Center areas. Of the 470 patrons, 345 patrons were observed squeezing through the fare gates where the booth was unmanned. In summary, of the 470 patrons observed a total of 345 (**or 73%**) of the patrons did not have valid proof of payment.
- **Montgomery Survey** – On June 29<sup>th</sup>, 2004, the MTA performed a survey of the Montgomery Street location in which four (4) Fare Inspectors observed 450 Patrons entering the Montgomery Street area. Of the 450 patrons observed, 200 patrons were observed entering the side gate and/or jumping or ducking under the turnstiles; 30 patrons left once they observed the Fare Inspectors; 50 citations were issued for no proof of payment; 1 call to the San Francisco Police Department; and 170 patrons had valid proof of payment. In summary, of the 450 patrons observed a total of 280 (**or 62%**) did not have valid proof of payment.
- **Embarcadero Survey** – On July 12<sup>th</sup>, 2004, the MTA performed a survey of the Embarcadero Street location by which four (4) Fare Inspectors observed 700 patrons entering the Embarcadero Street area. Of the 700 patrons observed, 350 entered the side gate and/or jumped or ducked under the turnstiles; 5 ran by the Transit Fare Inspectors as they were issuing citations; 75 were issued Citations; 20 turned back after recognizing the Fare Inspector; and 5 were warned. In summary, of the 700 patrons observed a total of 465 (**or 66%**) did not have valid proof of payment.

#### *Analysis of Revenue Increases Based on Percentage of Fare Evasion*

System wide the MTA does not have definitive data on the rate of fare evasion. However, based on the targeted enforcements conducted, the MTA does know that on specific days, at specific times, and on specific platforms evasion rates can be as high as 73%. Also, the MTA is aware that the industry standards for fare evasion ranges anywhere from 5% to 20% depending on the transit property. The MTA believes that this transit property is at the upper end of the industry standard.

In this analysis, ridership is counted as unlinked passenger trips as customarily reported to the National Transit Database by the MTA. The commonly used ridership number for the MTA is approximately 700,000 per day. Based upon the actual and budgeted revenues for FY 05-06, the MTA sells approximately 120,000 FastPasses per month. In Table I – Cash Fares @ \$1.50 the information in this chart assumptions are based on the actual adult cash fare of \$1.50 per evasion. Whereas in Table II – Average of Cash Fares, the data consist of an average of all cash media (i.e. tokens, transfers, discount cash fare) @ \$0.925 per evasion. Based upon these assumptions, an analysis of the likely revenues impacted by controlling the rate of evasions would be as follows:

**Table I – Cash Fares @ \$1.50**

Item Description	Revenue Loss @5%	Revenue Loss @10%	Revenue Loss @15%	Revenue Loss @20%
Number of Evasions per Day	35,000	70,000	105,000	140,000
Cost of Fare	\$1.50	\$1.50	\$1.50	\$1.50
<i>Potential Revenue Loss per Day</i>	<i>\$52,500</i>	<i>\$105,000</i>	<i>\$157,500</i>	<i>\$210,000</i>
Number of Days of Service	365	365	365	365
<i>Potential Annual Revenue Loss</i>	<i>\$19,162,500</i>	<i>\$38,325,000</i>	<i>\$57,487,500</i>	<i>\$76,650,000</i>

**Table II – Average of Cash Fares @ \$0.925**

Item Description	Revenue Loss @5%	Revenue Loss @10%	Revenue Loss @15%	Revenue Loss @20%
Number of Evasions per Day	35,000	70,000	105,000	140,000
Cost of Fare	\$0.925	\$0.925	\$0.925	\$0.925
<i>Potential Revenue Loss per Day</i>	<i>\$32,375</i>	<i>\$64,750</i>	<i>\$97,125</i>	<i>\$129,500</i>
Number of Days of Service	365	365	365	365
<i>Potential Annual Revenue Loss</i>	<i>\$11,816,875</i>	<i>\$23,633,750</i>	<i>\$53,450,625</i>	<i>\$47,267,500</i>

*Citations Issuance*

On an annual basis, Fare Inspectors (24FTEs) issue approximately 5,900 citations. By increasing the number of working Fare Inspectors to 73 FTEs, the MTA would anticipate an increase in the issuance of citations to approximately 17,958 citations annually @ \$16 each, thereby increasing Proof of Payment Citation Fines revenues by \$192,928 annually or at a growth rate of 211%.

**Summary of Anticipated POP Revenues**

Methodology	FY 2005-2006 Budgeted	% Increase	Anticipated Revenue Increases	TOTAL FY 06-07
Fare Box Approach	\$45,883,205	53%	\$24,318,099	\$70,201,304
Targeted Enforcement Approach	\$45,883,205	54%	\$24,776,931	\$70,660,136
Targeted Enforcement Approach	\$45,883,205	62%	\$28,447,587	\$74,330,792
Targeted Enforcement Approach	\$45,883,205	66%	\$30,374,682	\$76,257,887
Targeted Enforcement Approach	\$45,883,205	73%	\$33,494,740	\$79,377,945
Citation Issuances	\$91,578	211%	\$192,928	\$284,506
Targeted Enforcement Approach	\$45,883,205	31%	<b>\$14,040,261</b>	\$59,923,466

NOTE: Information on Surveys provided by Robert Hertan, Director, SF MTA Security Programs

In Summary, if the MTA uses the average percentage of all the methodologies which is 61%, then the anticipated Revenues increases would be approximately \$27,988,755 for a total of \$73,871,950 in Transit Cash Fares for FY 2006/2007. However, because this is the first year of this initiative and a pilot project, for FY 2006-2007 the MTA will be using a more conservative percentage of 30.6% (*or 31%*) to calculate the anticipated revenue for an amount of **\$14,040,261 (or \$14M)**, which is approximately 50% less than the average percentage (61%) of all the methodologies used in the analysis to calculate the potential POP revenues that could be generated by this Initiative.

**Expenditure Analysis**

In order to increase the number of inspections per day, the MTA is proposing to increase the staffing levels as stated below. The Transit Fare Inspectors will be responsible for conducting the surveys on the motor coaches; the Fare Inspection Supervisors will also conduct surveys and manage staff. The Sr. Administrative Analysts will perform operational support functions such as performing data analysis, monitoring and tracking budgetary expenditures, and assisting with calculating revenue projections.

*Staffing Levels*

	<b>FY 05-06</b>	<b>FY 06-07</b>	<b>TOTAL</b>
9132 – Transit Fare Inspector	21.00	43.00	64.00
8132 – Fare Inspection Supervisors	3.00	6.00	9.00
1823 – Sr. Administrative Analysts	0.00	1.00	1.00
<b>TOTAL</b>	<b>24.00</b>	<b>50.00</b>	<b>74.00</b>

*Cost Analysis*

	<b>COST</b>	<b>FTE</b>	<b>TOTAL</b>
9132 – Transit Fare Inspector	\$ 70,212	43.00	\$3,019,099
8132 – Fare Inspection Supervisors	\$ 90,502	6.00	\$543,014
1823 – Sr. Administrative Analysts	\$101,519	1.00	\$101,519
Premium Pay	\$146,316	-	\$146,316
Overtime Pay	\$ 86,466	-	\$ 86,466
Materials & Supplies	\$ 50,000	-	\$ 50,000
<b>TOTAL</b>			<b>\$3,968,895</b>

**Summary**

If the MTA uses the revenue projections above of **\$14,040,261 or \$14M** for anticipated Transit Cash Fares revenue increases and used the cost analysis of **\$3,968,895 or \$4.0M**, then the net revenues to the MTA for FY 2006/2007 would be approximately **\$10,071,366 or 10M**.

*City and County of San Francisco*  
**Municipal Transportation Agency**

FY 2006-2007 PROPOSED NEW INITIATIVES

**SAFETY, SECURITY, & TRAINING INITIATIVE**

**Overview:**

In response to the heightened concerns regarding passenger and pedestrian safety, and security of transportation systems nation-wide, the MTA is proposing implementing safety and security programs that would begin to address the most critical needs of the Agency. This initiative would enhance the pedestrian and bike safety, and traffic calming programs within the MTA. This initiative would enhance a variety of training programs for Transit Operators and Supervisors, Safety Inspectors and MTA Security personnel. Additionally, these programs would be implemented to provide greater physical security of the capital assets of the MTA by enhancing the monitoring and lighting systems. Also, included in this initiative will be a proposal to implement a Canine Unit.

**Program Description:**

The Safety, Security, and Training Initiative will have three major components:

- a. **Safety** is comprised of the assessment of the need to implement specific programs and actions to impact on the safety of pedestrians, Bicyclists and motorist. This will include specific projects related to traffic calming, enhancements to existing bicycle safety programs and the development of a comprehensive pedestrian safety plan which includes partnering with other City departments such as the San Francisco Department of Public Health and the San Francisco Police Department. This portion of the Initiative will include a position to assist with the coordination and implementation of the recommendations of the American Public Transportation Association (APTA) Safety Peer Review.
- b. **Security** is comprised of programs to implement a Canine Unit specifically trained to detect explosives and additional programs to provide visual security of the Fleet at the seven transit yards, and additional security at Light Rail Stations. The dogs and the dog facilities is expected to be purchased using the Department of Homeland Security Grant funding
- c. **Training** is comprised of the costs for additional staff and training materials to establish a more comprehensive training program for Transit Operators and other MTA Staff which includes customer relations, supervisory/management training, and Operator refresher training.

## **Expenditures**

To implement this program, the MTA will add the following expenditures:

	<b>COST</b>	<b>FTE</b>	<b>TOTAL</b>
7371 – Electrical Transit System Mechanic	\$ 70,212	2.00	\$169,823
7318 – Electronic Maintenance Technician	\$ 108,359	2.00	\$216,719
9520 – Safety System Technician	\$ 114,871	5.00	\$574,354
9132 – Transit Fare Inspector	\$ 70,212	3.00	\$210,635
1043 – IS Business Analyst	\$ 133,484	1.00	\$133,484
Misc Materials & Supplies			\$100,000
CCTV Equipment			\$539,614
<b>TOTAL</b>			<b>\$1,944,629</b>

City and Country of San Francisco  
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FY 2006-2007 PROPOSED NEW INITIATIVES

**THIRD STREET LIGHT RAIL PROGRAM**

**Overview:**

The Third Street Light Rail Program is a new initiative to extend the Light Rail line to provide service along a 5.4 miles stretch along Third Street and Visitation Valley starting in early 2007.

**Project Description:**

The Third Street Light Rail Program extends Muni Metro light rail service south from its current terminal at Fourth and King Streets. The line will cross the Fourth Street Bridge and run on Third Street and Bayshore Boulevard, terminating at Sunnydale Avenue, adjacent to the Bayshore CalTrain Station.

Tracks are constructed primarily in semi-exclusive right-of-way (ROW) in the median of the street to improve safety and reliability. There will be a short 6-block segment in the Bayview commercial corridor of mixed traffic operation. Eighteen stations have been constructed with high-level platforms.

This New Initiative will increase the current staffing levels to a total of 67 full-time employees for transit operations and associated maintenance work.



## **Support Staff—Third Street Costs**

### **Projected Annual Costs 3rd Street T Line**

Unit	FY2006 Budget	FY2007 Annual Cost	(+/-)
Structures & Ways	0	\$798,463	\$798,463
Track/Signal Maintenance	0	1,420,889	1,420,889
Service Operations-MRU	0	856,629	856,629
LRV Maintenance/Operations	0	5,435,051	5,435,051
Motor Coach Changes	0	(2,073,055)	(2,073,055)
Other Startup costs	5,066,940	828,963	(4,237,977)
<b>Total</b>	<b>5,066,940</b>	<b>\$7,266,940</b>	<b>\$2,200,000</b>

### **Maintenance Staffing**

#### **Structures and Ways**

Structures and Ways provide maintenance services for the overhead catenary, underground electrical feeders, substations and miscellaneous facilities. The Third Street Light Rail Project will introduce some entirely new and complex systems that will require maintenance, and will increase the number of miles of overhead lines, underground feeders as well as building three new substations and 18 high-level station platforms.

Structures and Ways provide both scheduled and unscheduled maintenance activities. They also coordinate the services of other City departments such as the PORT, DPW, DPT for maintenance and repair that Muni lacks the specialized staff to perform, such as cement masons, metal workers etc.

#### **Structures and Ways—Third Street Costs**

FTE	Class	Description	Cost
1	7235	Line Worker Supervisor I	\$81,588
3	7338	Line Worker	\$219,882
2	7338	Line Worker	\$146,588
1	7318	Electronic Tech.	\$84,084
		Fringe Benefits @ 29%	\$154,321
		Total Salaries	\$686,463
		M & S	\$37,000
		Facilities Maint. Funds	\$75,000
		<b>Total Annual Cost</b>	<b>\$798,463</b>



## Track and Signal Maintenance

Additional switches and diamonds at 4<sup>th</sup> and King, additional switches and signals for the loop at 18<sup>th</sup>/19<sup>th</sup> Streets, three new interlockings at 25<sup>th</sup>, Cesar Chavez and Sunnydale, three manual trailing crossovers, two new interlockings with Freight Rail at Cargo and Carroll, two moveable bridges with interlocking and moveable track joints, a manual wye track and switches at Armstrong, 197 VETAG loops and interconnections to traffic controllers, 76 video cameras and 18 digital recorders, 19 multiplexers and a fiber optic system.

## Track, Signal and Video Shops—Third Street Costs

FTE	Class	Description	Cost
Signal Department			
4	7318	Electronic Tech.	\$336,336
Track Department			
1	7251	Track Supervisor	67,964
3	7540	Track Worker	153,270
4	7514	Laborer	200,408
1	7458	Switch Repairer	53,638
1	7215	Laborer Supervisor	55,510
1	7390	Welder	66,170
Video Shop			
2	7318	Electronic Tech.	168,168
		Fringe Benefits @ 29%	319,425
<b>Total Annual Cost</b>			<b>\$1,420,889</b>

## Service Operations

The staffing for additional service support staff includes both Transit Supervisors and Electric Service Mechanics that would provide supervision and response in the event of vehicle failure along the IOS. These positions are required to assure the quality and reliability of the service.

Mobile 9139 Transit Supervisors would be scheduled to cover the route on two shifts 7 days a week and provide for response to incidents, accidents, bridge openings, etc. in order to clear delays and provide line management.

The 7371 Electric Service Mechanics would provide peak period 7 day a week coverage of the corridor. They would be mobile and be dispatched from Central Control to vehicle failures anywhere along the line.

### Service Operations—Third Street Costs

FTE	Class	Description	Cost
Metro Rail Operations			
5	9139	Transit Supervisor	\$372,060
		Uniform and M&S	\$6,000
		Fringe @ 36%	\$133,942
Metro Response Unit			
4	7371	Elect. Service Mechanic	\$263,432
		Fringe @ 29%	\$76,395
		Uniform and M&S	\$4,800
		<b>Total Annual Cost</b>	<b>\$856,629</b>

### LRV Maintenance and Operations

Metro service costs change is the net cost of all changes proposed to Metro service for the Initial Operating Segment (IOS). Initial Maintenance costs were calculated based on the budget for Metro maintenance divided by the number of car miles equaling a cost per mile for Metro maintenance and applying this cost to the base service and proposed changes. Platform costs are estimated by multiplying train hours by operator hourly salary costs plus 36% fringes to the base service and proposed changes.

Total Current Estimated Annual Costs		
Maintenance	\$25,706,099	
Platform	\$13,103,021	
Power	\$2,853,500	
TOTAL		\$41,662,620
Total 3rd St IOS Estimated Annual Costs		
Maintenance	\$28,726,511	
Platform	\$15,302,712	
Power	\$3,068,448	
TOTAL		\$47,097,671
<b>Projected Cost Increase</b>		<b>\$5,435,051</b>

**Projected Savings from Motor Coach Service Changes**

Costs projected using estimated cost per annual bus mile based on Flynn Maintenance budget divided by Flynn Scheduled bus miles and applied to the base service and proposed changes. Platform costs are estimated by multiplying bus revenue hours by operator hourly salary costs plus 36% fringes to the base service and proposed changes.

Total Current Estimated Annual Costs		
Maintenance	\$5,304,118	
Platform	\$8,830,470	
Fuel	\$678,024	
TOTAL		\$14,812,612
Total 3rd St IOS Estimated Annual Costs		
Maintenance	\$4,504,406	
Platform	\$7,681,081	
Fuel	\$554,069	
TOTAL		\$12,739,557
<b>Projected Savings</b>		\$2,073,055

*City and Country of San Francisco*  
**Municipal Transportation Agency**

FY 2006-2007 PROPOSED NEW INITIATIVES

**PREVENTIVE MAINTENANCE**

The Preventive Maintenance Program is a new initiative that will allow the MTA to assure that it is in compliance with the Federal Transit Authority's regulations regarding the maintenance and overhaul of various mechanical systems of the Light Rail Vehicles. The MTA is anticipating receiving **\$20M** in revenues for this initiative. The scope of work and the terms and conditions of this funding will be defined by the grantor in the grant agreement.

*City and Country of San Francisco*  
**Municipal Transportation Agency**

FY 2006-2007 PROPOSED NEW INITIATIVES

**OTHER OPERATING INITIATIVES**

**Overview**

The proposed budget contains various other Operating New Initiatives totaling approximately \$3,747,587 or \$3.7M. Included in these initiatives are the annual operating costs for Next Bus; Implementation of the Cost & Schedule Control Unit; Parking and Traffic services; and additional staffing for the other various Divisions within the MTA.

**Program Description:**

The Operating Initiative will have three major components:

- a. **Next Bus** is comprised of the costs associated with the ongoing maintenance and operational costs of the information and technology software and hardware for the Advanced Vehicle Location (AVL) system. This System is designed to provide advance notification to the passengers of the estimated arrival time of the next bus.

	<b>COST</b>	<b>FTE</b>	<b>TOTAL</b>
1043 – IS Business Analyst	\$ 133,484	2.00	\$ 266,968
Information Systems and Technology Software			\$1,033,032
<b>TOTAL</b>			<b>\$1,300,000</b>

- b. **Cost & Scheduling Control Unit** is an initiative to expand the Finance & Administration Division to include additional staff to perform a more thorough review of the capital expenditures and budgetary processes.

	<b>COST</b>	<b>FTE</b>	<b>TOTAL</b>
9172 - Manager II	\$ 119,968	2.00	\$239,936
1446 - Secretary II	\$ 68,863	1.00	\$ 68,863
Materials & Supplies	\$ 21,534		\$ 21,534
<b>TOTAL</b>			<b>\$ 330,334</b>

- c. **Parking & Traffic Services** is focused on creating 4 new positions (1704 Communication Dispatch I) to relieve the Parking Control Officers (PCOs) of administrative duties and place the PCOs within revenue generating activities; the funding for one 1002 IS Journey to process data, and the costs of the paint and supplies for the Thermoplastic vehicle.

	<b>COST</b>	<b>FTE</b>	<b>TOTAL</b>
1704 - Communications Dispatcher II	\$ 60,279	4.00	\$241,114
1002 - IS Operator - Journey	\$ 61,458	1.00	\$ 61,458
Materials & Supplies	\$ 232,500		\$232,500
<b>TOTAL</b>			<b>\$535,072</b>

- d. **Community Relations & Customer Services** is focused on expanding the Telephone Information Center to provide better supervisory and customer service for extended and weekend shifts.

	<b>COST</b>	<b>FTE</b>	<b>TOTAL</b>
9175 – Manager I	\$ 111,418	2.00	\$222,836
Training Costs	\$ 65,000		\$ 65,000
Materials & Supplies – Small equipment	\$ 73,500		\$ 73,500
<b>TOTAL</b>			<b>\$582,331</b>

- e. **Planning Services** is focused on providing one 5289- Transit Planner III to provide additional planning services for the daily service operations.

	<b>COST</b>	<b>FTE</b>	<b>TOTAL</b>
5289 – Transit Planner III	\$ 138,005	1.00	\$138,005
<b>TOTAL</b>			<b>\$138,005</b>

- f. **Human Resources** is focused on expanding the training program by increasing contractual services, additional Training staff, and including funding for examination proctors.

	<b>COST</b>	<b>FTE</b>	<b>TOTAL</b>
1237 Training Coordinator	\$ 105,389	1.00	\$ 105,389
1204 Senior Personnel Clerk	\$ 70,270	1.00	\$ 70,270
Temporary Salaries Cost - Proctors	\$ 49,110		\$ 49,110
Vendor Training Costs	\$ 150,000		\$ 150,000
<b>TOTAL</b>			<b>\$374,769</b>

- g. Executive Directors Office is focused on enhancing the management efficiencies to improve the effectiveness of the MTAs Executive Management Team in developing strategic plans and long-range plans for the Agency, and by improving the response to the customer needs, media, public, legislative affairs, Board of Directors, and other local agencies.

	<b>COST</b>	<b>FTE</b>	<b>TOTAL</b>
9180 - Manager VI	\$ 160,780	1.00	\$160,780
1824 – Prin Admin Analysts	\$ 118,653	2.00	\$237,306
1454 – Executive Secretary III	\$ 88,990	1.00	\$ 88,990
<b>TOTAL</b>			<b>\$487,076</b>



**SAN FRANCISCO  
MUNICIPAL TRANSPORTATION AGENCY**

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**FY2007 PROPOSED BUDGET**

**DIVISION LEVEL**





**SAN FRANCISCO  
MUNICIPAL TRANSPORTATION AGENCY**

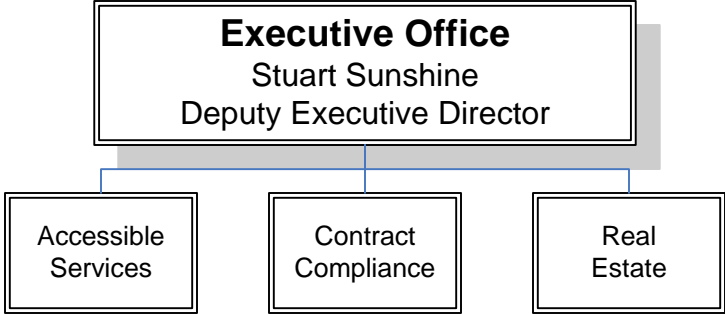
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**FY2007 PROPOSED BUDGET**

**EXECUTIVE DIRECTOR'S OFFICE**

**San Francisco Municipal Transportation Agency  
Fiscal Year 2007 Organization Chart**



*City and County of San Francisco*  
**Municipal Transportation Agency**

FY 2006/2007  
ANNUAL BUDGET PLAN

**MTA Executive Director's Office**

**I - Division Mission Statement:**

Under the policy direction of the Municipal Transportation Agency (MTA) Board of Directors, the Executive Director's Office (EO) provides overall management, leadership, and direction to the twelve (12) Operations and Administrative divisions that comprise the Municipal Transportation Agency (MTA). Specifically, the EO ensures each division is working effectively to serve our community by providing safe, reliable, clean, accessible, and convenient transportation to all San Franciscans. The four sections that comprise the Executive Office Division support the MTA mission as follows:

- A. Executive Office Mission Statement:** To provide general management direction and oversight of the Municipal Transportation Agency and establish Agency-wide priorities to meet Proposition E goals.
- B. Paratransit and Accessible Services Mission Statement:** To ensure the MTA provides a network of accessible, consumer-oriented and Americans with Disabilities Act (ADA)-compliant transportation options for seniors and persons with disabilities.
- C. Real Estate Mission Statement:** To oversee MTA property holdings; manage and negotiate real estate contracts, leases, and joint development projects.
- D. Contract Compliance Mission Statement:** To ensure the participation of Minority, Women, and Disadvantaged Business Enterprises in MTA's procurement system and contracting opportunities. Contract Compliance certifies minority and women-owned businesses, establishes contract goals, and monitors the participation of minority, women-owned, and disadvantaged businesses on all MTA contracts, as well as ensures the Agency conforms to all labor, federal, State, and local contracting and procurement regulations.

## **II – Significant Budget Highlights:**

### A. FY 2005/2006 Budget Goals:

#### *1) Executive Director's Office:*

- a) Implement the merger of the Department of Public Transportation (“Muni”) and the Department of Parking and Traffic as specified in Proposition E.

#### *2) Paratransit and Accessible Services:*

- a) Reduce costs associated with paratransit services and renew contract with paratransit broker.

#### *3) Real Estate:*

- a) Consolidate office space through lease negotiations and implement MTA Headquarters move to 1 South Van Ness.

### B. FY 2006/2007 Budget Goals:

#### *1) Executive Director's Office:*

- a. Advance transportation goals consistent with the City's Transit First Policy, and ensure proper coordination of all transportation issues and practices for the City and County of San Francisco.
- b. Continue to develop and implement policies that reduce the rate of accidents, enhance system-wide safety and security, and improve on-time performance.
- c. Establish a framework of policies and practices that foster the long-term financial stability of the Agency.

#### *2) Paratransit and Accessible Services Goals:*

- a. Complete annual demographic and economic analyses that assist the Agency to accurately budget and project demand for its paratransit services.
- b. Keep costs down and manage demand while providing reliable service through innovative budget management strategies, including taxi fraud mitigation, Scrip limits, and strategic planning efforts to identify new revenue sources.
- c. Implement a Paratransit debit card program for taxi service through capital projects.

#### *3) Real Estate Goals:*

- a. Cut Agency costs by consolidating leases and moving offices to 1 South Van Ness, as well as move forward in negotiating eventual

building purchase for the Agency's headquarters through the City's Civic Center Working Group.

- b. Increase revenue from MTA property holdings, including the Hotel Vitale joint development, station areas, etc.
- c. Coordinate with facilities program to track long-term maintenance and replacement issues that impact Agency property.

4) *Contract Compliance Goals:*

- a. Ensure that MTA contracts are monitored for non-discrimination on the basis of race, color, sex or national origin in the award and administration of contracts, and ensure that local, small, minority, women, and disadvantaged business enterprises have an equal opportunity to participate in local, state, and federally assisted contracts.
- b. Participate in and operate a U.S. Department of Transportation (DOT) Disadvantaged Business Enterprise (DBE) certification program to monitor labor practices, as well as federal, state, and local regulations regarding contracts and procurements across the Agency.
- c. Increase communication to the public of available contracting opportunities with the MTA for Minority, Women, local, and Disadvantaged Business Enterprises.

**III – Key Performance Measures:**

*A. Executive Office Division*

- 1) Develop a three-year Agency-wide strategic plan for the MTA by June 30, 2007.

*B. Paratransit and Accessible Services*

- 1) Deploy new ADA paratransit vans into service with contracted service providers; introduce a new maintenance quality review and inspection program to increase efficiency, cost effectiveness and safety.
- 2) Improve overall performance and on-time performance in ADA van program.

*C. Real Estate*

- 1) Consolidate Operating Budget Lease expenses by moving offices to 1 South Van Ness by June 30, 2007.

*D. Contract Compliance*

- 1) Develop an Agency-wide Contract Compliance Program for all MTA contracts by June 30, 2007.

#### **IV – Future Budget Considerations:**

The Executive Director's Office will prioritize its Key projects for FY 2006/2007, in the following order:

1. Provide management and leadership of Proposition E mandated Agency-wide goals and objectives, including a full merger of the Department of Public Transportation ("Muni") and the Department of Parking and Traffic functions into one Agency.
2. Operate efficient and effective customer-service program oriented to better serve Paratransit and Accessible services. Develop long-term financial strategies to optimize cost effectiveness of the paratransit program.
3. Develop a strategic plan for the contract compliance program to ensure MTA's continued compliance with the Federal, State, and local regulations, laws, and ordinances.
4. Build effective property management strategies to leverage cost savings through lease consolidation of MTA properties.

#### **V – Staffing Requirements to Accomplish Priorities:**

The Executive Director's Office will need one (1) 1454 Executive Secretary position in the amount of **(\$66,513)** in salaries and fringe benefits to support the implementation of the Executive Division goals.

#### **VI - Non-Personnel Requirements to Accomplish Priorities:**

The Executive Director's Office will need an additional **(\$28,200)** in operating costs and non-personal services for travel and membership expenses for staff required to attend Federal, State, and local regulatory meetings and conferences, and to meet accessibility requirements. This increase is due to the transfer of new sections, such as Real Estate, into the Executive Director's Office Division.

#### **VII – Existing Resources for new Operations/Activities:**

The Executive Director's Office will reclassify a 5288 Transit Planner II to a 5289 Transit Planner III to provide additional oversight and cost effectiveness to accessible services.

#### **VIII – Additional Funding Sources Anticipated:**

The Executive Director's Office does not anticipate any additional funding sources.

**IX – Revenue Generating Potential:**

The Executive Director’s Office does not anticipate any new revenue generating potential for FY 06/07.

**X – Benefits to the MTA if your Division Accomplishes all Goals and Objectives:**

The benefits to the MTA, if the Executive Director’s Office accomplishes its goals and objectives, are as follows:

- Increased accountability to the Proposition E voter-approved mandate to consolidate the Department of Public Transportation (“MUNI”) and the Department of Parking and Traffic services to improve transit and traffic conditions city-wide.
- Efficient and effective delivery of paratransit and accessible services as mandated by the Americans with Disabilities Act (ADA).
- Significant cost savings with below average costs per trip for MTA paratransit services when compared to transit agencies throughout the Bay Area (\$13.86 per MTA trip versus \$24.38 average cost per paratransit trip for other transit agencies).
- Improved oversight to ensure continued Agency-wide compliance with Federal, State, and local labor, and contract and procurement laws, regulations, and ordinances.
- Improved service delivery and strategic management of the seventh largest transit agency in the nation.

**XI – Unaccomplished Goals and Objectives’ Impact on MTA:**

The impact to the MTA if the Executive Director’s Office does not accomplish its goals and objectives are as follows:

- The MTA will not be able to carry out its voter-mandated reforms and service standards per Proposition E.
- The MTA will not be able to effectively deliver its Paratransit and Accessible Services program, as mandated by the Americans with Disabilities Act (ADA).
- The MTA will not be able to effectively monitor MTA contracts for compliance with Federal, State, and local laws, regulations and ordinances.

City and County of San Francisco  
MUNICIPAL TRANSPORTATION AGENCY

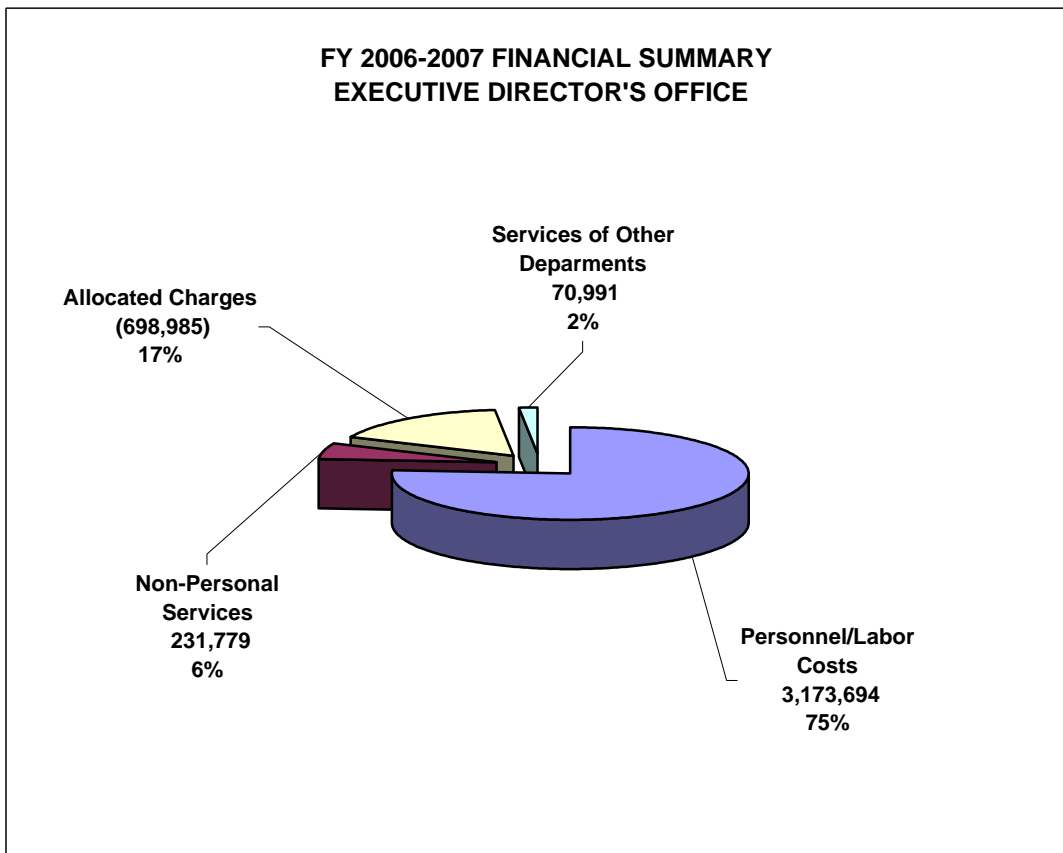
FY 2006/2007 FINANCIAL SUMMARY

EXECUTIVE DIRECTOR'S OFFICE

**EXPENDITURES**

**BUDGETED AMOUNT**

Personnel/Labor Costs	3,173,694
Non-Personal Services	231,779
Allocated Charges	(698,985)
Services of Other Departments	70,991
<b>TOTAL</b>	<b>2,777,479</b>





**City and County of San Francisco**  
**Municipal Transportation Agency**  
**Major Expenditure Categories Change From Prior Year**  
**Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : EO                              MTA Executive Office

Object	Object Title	2005-2006 Board Adopted	2006-2007 Board Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Adopted	
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<b><u>5MAAAAAA</u></b>		<b><u>MUNI-OPERATING-NON-PROJ-CONTROLLED FD</u></b>			
001	PERMANENT SALARIES - MISC	2,135,197	2,409,605	274,408	12.9%
005	TEMP SALARIES - MISC	8,000	16,000	8,000	100.0%
009	PREMIUM PAY	375	375	0	0.0%
<b>TOTAL SALARIES</b>		<b>2,143,572</b>	<b>2,425,980</b>	<b>282,408</b>	<b>13.2%</b>
013	RETIREMENT	166,490	330,439	163,949	98.5%
014	SOCIAL SECURITY	137,882	157,682	19,800	14.4%
015	HEALTH SERVICE	160,120	186,057	25,937	16.2%
016	DENTAL COVERAGE	28,667	30,621	1,954	6.8%
017	UNEMPLOYMENT INSURANCE	5,358	7,285	1,927	36.0%
019	OTHER FRINGE BENEFITS	29,779	35,630	5,851	19.6%
<b>TOTAL MANDATORY FRINGE BENEFITS</b>		<b>528,296</b>	<b>747,714</b>	<b>219,418</b>	<b>41.5%</b>
021	TRAVEL	15,000	15,000	0	0.0%
022	TRAINING	4,850	34,850	30,000	618.6%
023	EMPLOYEE FIELD EXPENSE	200	200	0	0.0%
024	MEMBERSHIP FEES	61,550	61,550	0	0.0%
027	PROFESSIONAL & SPECIALIZED SERVIC	97,000	97,000	0	0.0%
029	MAINTENANCE SVCS - EQUIPMENT	200	200	0	0.0%
030	RENTS & LEASES-BUILDINGS & STRUCT	1,800	0	(1,800)	-100.0%
035	OTHER CURRENT EXPENSES	22,979	22,979	0	0.0%
<b>TOTAL NON PERSONAL SERVICES</b>		<b>203,579</b>	<b>231,779</b>	<b>28,200</b>	<b>13.9%</b>
049	OTHER MATERIALS & SUPPLIES	30,956	0	(30,956)	-100.0%
<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>30,956</b>	<b>0</b>	<b>(30,956)</b>	<b>-100.0%</b>
079	ALLOCATED CHARGES	(698,985)	(698,985)	0	0.0%
<b>TOTAL ALLOCATED CHARGES</b>		<b>(698,985)</b>	<b>(698,985)</b>	<b>0</b>	<b>0.0%</b>
081	SERVICES OF OTHER DEPTS (AAO FUND	70,991	25,000	(45,991)	-64.8%
<b>TOTAL SERVICES OF OTHER DEPTS (AAO FUNDS)</b>		<b>70,991</b>	<b>25,000</b>	<b>(45,991)</b>	<b>-64.8%</b>
<b>TOTAL MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>		<b>2,278,409</b>	<b>2,731,488</b>	<b>453,079</b>	<b>19.9%</b>

<b><u>5MAAAACP</u></b>		<b><u>MUNI-CONTINUING PROJ-OPERATING FD</u></b>			
027	PROFESSIONAL & SPECIALIZED SERVIC	161,000	161,000	0	0.0%
030	RENTS & LEASES-BUILDINGS & STRUCT	56,415	56,415	0	0.0%
035	OTHER CURRENT EXPENSES	82,585	82,585	0	0.0%
<b>TOTAL NON PERSONAL SERVICES</b>		<b>300,000</b>	<b>300,000</b>	<b>0</b>	<b>0.0%</b>
<b>TOTAL MUNI-CONTINUING PROJ-OPERATING FD</b>		<b>300,000</b>	<b>300,000</b>	<b>0</b>	<b>0.0%</b>

<b><u>5MAAAPSF</u></b>		<b><u>PTC-MUNI RAILWAY PERSONNEL FUND</u></b>			
001	PERMANENT SALARIES - MISC	0	0	0	0.0%
<b>TOTAL SALARIES</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>
<b>TOTAL PTC-MUNI RAILWAY PERSONNEL FUND</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>
<b>TOTAL MTA Executive Office</b>		<b>2,578,409</b>	<b>3,031,488</b>	<b>453,079</b>	<b>17.6%</b>

**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : EO                            MTA Executive Office

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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**MUNI-OPERATING-NON-PROJ-CONTROLLED FD**

**001 SALARIES**

001	PERMANENT SALARIES - MISC	2,135,197	2,409,605	274,408	12.9%
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Salaries for Miscellaneous employees in FY2007 reflect the annualization of the FY2006 wage increases, as provided in the various labor agreements or Memoranda of Understanding. Additionally, the Controller's Office calculates other salary adjustments, including STEP M adjustments, which represent the annualized cost of step increases that take place during the fiscal year. Offsetting these increases is a minor decrease in the base salary budget, as FY2007 has one less workday than FY2006.

The increase also reflects baseline adjustments for an upward substitution of a Transit Planner III, and additional funds for the Executive Director's salary.

005	TEMP SALARIES - MISC	8,000	16,000	8,000	100.0%
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Temporary salaries in this category supports part-time interns to assist Executive Office staff with special projects. The increase reflects additional support for qualified candidates to support Executive Office new initiatives.

009	PREMIUM PAY	375	375	0	0.0%
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Premium pay includes MOU-authorized premiums such as word processing premium and longevity pay.

<b>TOTAL SALARIES</b>		<b>2,143,572</b>	<b>2,425,980</b>	<b>282,408</b>	<b>13.2%</b>
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**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : EO                            MTA Executive Office

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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**MUNI-OPERATING-NON-PROJ-CONTROLLED FD**

**013 MANDATORY FRINGE BENEFITS**

013	RETIREMENT	166,490	330,439	163,949	98.5%
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The change in this appropriation in FY2007 reflects the increasing cost of both types of contributions the City makes to the retirement system. First, the City pays the employer share. This rate is calculated to ensure that the retirement fund is actuarially sound. In FY2006, this contribution was 6.58% of salaries. However, in FY2007, actuarial analyses require this contribution increase to 8.0% of salaries.

Secondly, the City is paying the full employee share of the retirement contribution in FY2007. According to the negotiated MOU agreements, the City picked up either 0.0% or 2.5% of the 7.5% employee retirement contribution in FY2006. However, the City will pay the entire 7.5% in FY2007.

014	SOCIAL SECURITY	137,882	157,682	19,800	14.4%
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This appropriation funds mandatory employer contributions for Social Security and Medicare. The rise in social security costs in FY2007 is due to the increase in permanent salaries and a slight increase in the maximum taxable amount in 2006.

015	HEALTH SERVICE	160,120	186,057	25,937	16.2%
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The City Charter establishes an employer contribution to the Health Service Trust Fund that covers health insurance costs for City employees. Additionally, the city shares the costs of dependent health care coverage with the employee. Increases to this appropriation are due to anticipated rising health care costs.

016	DENTAL COVERAGE	28,667	30,621	1,954	6.8%
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Costs for the dental plan are determined annually by the Health Service Board. The increase to this appropriation is expected to remain steady for the Executive Division in FY 2007. This appropriation is expected to increase slightly for the Executive Division in FY 2007.

017	UNEMPLOYMENT INSURANCE	5,358	7,285	1,927	36.0%
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Unemployment insurance is mandated by the State of California. The budgeted rate for unemployment insurance costs can vary each year. The FY2007 rate will be 0.30%, an increase over the FY2006 rate of 0.25%.

019	OTHER FRINGE BENEFITS	29,779	35,630	5,851	19.6%
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Other Fringe Benefits include the cost of flexible benefit plans that are currently authorized for MEA-represented employees. Costs of Long Term Disability Insurance are also included in this appropriation.

<b>TOTAL MANDATORY FRINGE BENEFITS</b>		<b>528,296</b>	<b>747,714</b>	<b>219,418</b>	<b>41.5%</b>
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**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : EO                            MTA Executive Office

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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MUNI-OPERATING-NON-PROJ-CONTROLLED FD

**021    NON PERSONAL SERVICES**

021	TRAVEL	15,000	15,000	0	0.0%
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This appropriation is to fund travel for Executive Office staff to attend business meetings and conferences related to transit fund development or mandated by the Federal Transit Administration. Such conferences include the American Public Transit Association (APTA) conferences for accessible services and real estate joint development projects. Travel in the Executive Office is limited to high priority events for these purposes, including travel to Washington, D.C. to meet with federal legislators regarding transit-related funding.

022	TRAINING	4,850	34,850	30,000	618.6%
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Training funds are budgeted in Accessible Services and Contract Compliance as program staff are required to attend ongoing training to remain current with all federal regulatory changes concerning disabled access, as well as the transit industry's best practices for providing accessible transportation

023	EMPLOYEE FIELD EXPENSE	200	200	0	0.0%
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MTA has maintained the appropriation for employee-related field expenses by limiting funds for auto mileage reimbursement this year. Any additional appropriation is for field expenses for contract compliance for ongoing construction projects, such as Third Street.

024	MEMBERSHIP FEES	61,550	61,550	0	0.0%
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This appropriation funds memberships in various professional organizations that benefit the agency as a whole, by providing transit industry best practice information and funding opportunities. Memberships for MTA include the American Public Transit Association (APTA) and the California Transit Association, where MTA serves a critical leadership role. Membership fees will remain steady in FY2007 because the fee schedule is based on the size of the transit property and its operating budget. Membership fee schedule is based on the size of the transit property and its operating budget.

027	PROFESSIONAL & SPECIALIZED SERVICES	97,000	97,000	0	0.0%
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MTA contracts out for professional and specialized services to deliver aspects of its accessible services and contract compliance services. This includes an annual appropriation to the Bay Area Rapid Transit District (BART) for administration of the Regional Discount ID Program, which coordinates issuance of identification cards to disabled individuals for use on regional transit systems. The budgeted amount represents MTA's formula share of the program's expenses. MTA is required to participate in this program in order to receive Metropolitan Transportation Commission (MTC) Paratransit funding allocations. MTA's share in FY2007 will remain the same as FY2006 at \$92,000.

This appropriation also includes \$5,000 in Contract Compliance to fund the consultant that develops the federally mandated Disadvantaged Business Enterprise program goals.

029	MAINTENANCE SVCS - EQUIPMENT	200	200	0	0.0%
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The budget for this item covers the maintenance for office equipment such as copiers and fax machines in the Executive Office, Accessible Services, and Contract Compliance.

**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : EO                            MTA Executive Office

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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**MUNI-OPERATING-NON-PROJ-CONTROLLED FD**

**021    NON PERSONAL SERVICES**

030	RENTS & LEASES-BUILDINGS & STRUCTURES	1,800	0	(1,800)	-100.0%
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This budget appropriation was used to fund parking garage expenses for vehicles used by Executive Office staff. For FY 2007, it has been reallocated as an MTA-Wide Service.

035	OTHER CURRENT EXPENSES	22,979	22,979	0	0.0%
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Other current expenses include Americans with Disabilities (ADA) mandated accessible services for sign language translation and telecommunication devices for the deaf (TDD).

<b>TOTAL NON PERSONAL SERVICES</b>		<b>203,579</b>	<b>231,779</b>	<b>28,200</b>	<b>13.9%</b>
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**040    MATERIALS & SUPPLIES**

049	OTHER MATERIALS & SUPPLIES	30,956	0	(30,956)	-100.0%
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This item funded special printing of accessible services materials and Contract Compliance public outreach. The item has been reallocated in FY 2007 as an MTA-wide service.

<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>30,956</b>	<b>0</b>	<b>(30,956)</b>	<b>-100.0%</b>
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**079    ALLOCATED CHARGES**

079	ALLOCATED CHARGES	(698,985)	(698,985)	0	0.0%
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This appropriation recovery reflects salary and fringe benefit abatements for Contract Compliance activities associated with capital projects. Because Contract Compliance employees spend 90 percent of their time on grant-funded construction contracts, 90 percent of their costs may be recovered from grants as a negative appropriation.

<b>TOTAL ALLOCATED CHARGES</b>		<b>(698,985)</b>	<b>(698,985)</b>	<b>0</b>	<b>0.0%</b>
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**081    SERVICES OF OTHER DEPTS (AAO FUNDS)**

081	SERVICES OF OTHER DEPTS (AAO FUNDS)	70,991	25,000	(45,991)	-64.8%
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This appropriation funds a number of work orders in the Executive Office Division. For example, funds to San Francisco General Hospital support the Respiratory Protection and Ergonomics programs. An integrated Pest Management program is provided by the Department of the Environment. The City's Real Estate Department provides MTA with appraisals on joint development projects. The Human Rights Commission supports the Contract Compliance unit through assistance in performing assessments to ensure MTA's compliance with the Equal Benefits Ordinance. The increase of \$70,000 to this line item includes incorporation of the Executive Office Division's new Real Estate section, and real estate appraisal needs for future revenue generating joint development projects.

<b>TOTAL SERVICES OF OTHER DEPTS (AAO FUNDS)</b>		<b>70,991</b>	<b>25,000</b>	<b>(45,991)</b>	<b>-64.8%</b>
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<b>TOTAL MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>		<b>2,278,409</b>	<b>2,731,488</b>	<b>453,079</b>	<b>19.9%</b>
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**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : EO                            MTA Executive Office

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved
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**MUNI-CONTINUING PROJ-OPERATING FD**

**021    NON PERSONAL SERVICES**

027	PROFESSIONAL & SPECIALIZED SERVICES	161,000	161,000	0	0.0%
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The goals of the Muni Improvement Fund include enhancing the health of MTA employees and giving operators the support needed to deal with the problems brought about by job-related stress. This appropriation addresses these items by funding the Claremont Employee Assistance program along with a fitness program designed specifically for operators.

030	RENTS & LEASES-BUILDINGS & STRUCTURES	56,415	56,415	0	0.0%
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This appropriation funds rents for the Peer Assistance office space on Fillmore Street. The Peer Assistance program supports MTA employees by helping them resolve poor work performance situations caused by personal or health problems.

035	OTHER CURRENT EXPENSES	82,585	82,585	0	0.0%
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Other items supporting the goals of the Muni Improvement Fund are funded here, such as rental space for Board meetings, printing costs, insurance, and other administrative expenses.

<b>TOTAL NON PERSONAL SERVICES</b>		<b>300,000</b>	<b>300,000</b>	<b>0</b>	<b>0.0%</b>
<b>TOTAL MUNI-CONTINUING PROJ-OPERATING FD</b>		<b>300,000</b>	<b>300,000</b>	<b>0</b>	<b>0.0%</b>

**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : EO                              MTA Executive Office

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
<b>PTC-MUNI RAILWAY PERSONNEL FUND</b>					
<b>001 SALARIES</b>					
001	PERMANENT SALARIES - MISC	0	0	0	0.0%
<b>TOTAL SALARIES</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>
<b>TOTAL PTC-MUNI RAILWAY PERSONNEL FUND</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>
<b>TOTAL MTA Executive Office</b>		<b>2,578,409</b>	<b>3,031,488</b>	<b>453,079</b>	<b>17.6%</b>

**City and County of San Francisco  
Municipal Transportation Agency  
Position Detail - By Division  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : EO                              MTA Executive Office

Job Class	Class Title	2005-2006	2006-2007	2006-2007
		Adopted	Proposed	Changes
		Count	Count	Count
<b>5MAAAAAA : MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>				
1446	SECRETARY II.....	1.00	1.00	0.00
1450	EXECUTIVE SECRETARY I.....	2.00	2.00	0.00
1454	EXECUTIVE SECRETARY III.....	0.00	0.75	0.75
1824	PRINCIPAL ADMINISTRATIVE ANALYST.....	2.00	2.00	0.00
2978	CONTRACT COMPLIANCE OFFICER II.....	3.00	3.00	0.00
2992	CONTRACT COMPLIANCE OFFICER I.....	2.00	2.00	0.00
5288	TRANSIT PLANNER II.....	2.00	1.00	(1.00)
5289	TRANSIT PLANNER III.....	0.00	1.00	1.00
9122	TRANSIT INFORMATION CLERK.....	1.00	1.00	0.00
9124	SENIOR TRANSIT INFORMATION CLERK....	1.00	1.00	0.00
9172	MANAGER II, MTA	1.00	1.00	0.00
9174	MANAGER IV, MTA	1.00	2.00	1.00
9175	MANAGER I, MTA	1.00	1.00	0.00
9177	MANAGER III, MTA	1.00	0.00	(1.00)
9180	MANAGER VI, MTA	1.00	1.75	0.75
9185	CHIEF OPERATING OFFICER, PUBLIC TRA	1.00	1.00	0.00
9186	GENERAL MANAGER, MUNICIPAL RAILWA	1.00	1.00	0.00
9190	BOARD SECRETARY, MTA	1.00	1.00	0.00
TEMPM	TEMPORARY - MISCELLANEOUS.....	0.12	0.24	0.12
<b>TOTAL MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>		<b>22.12</b>	<b>23.74</b>	<b>1.62</b>
<b>5MAAAPSF : PTC-MUNI RAILWAY PERSONNEL FUND</b>				
1823	SENIOR ADMINISTRATIVE ANALYST.....	1.00	1.00	0.00
1824	PRINCIPAL ADMINISTRATIVE ANALYST.....	0.00	1.50	1.50
5290	TRANSIT PLANNER IV.....	2.00	1.00	(1.00)
5506	PROJECT MANAGER III.....	1.00	1.00	0.00
9997M	NON-OPERATING POSITION OFFSET.....	(4.00)	(4.50)	(0.50)
<b>TOTAL PTC-MUNI RAILWAY PERSONNEL FUND</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL MTA Executive Office</b>		<b>22.12</b>	<b>23.74</b>	<b>1.62</b>





**SAN FRANCISCO  
MUNICIPAL TRANSPORTATION AGENCY**

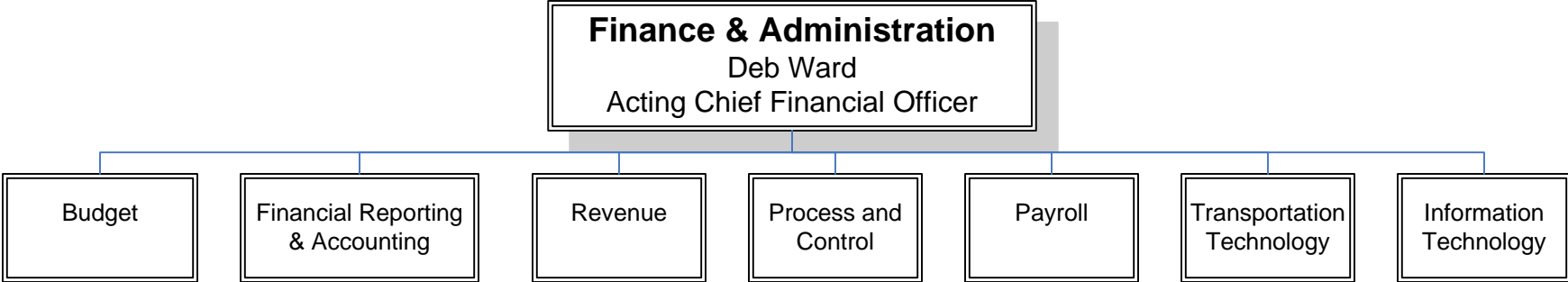
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**FY2007 PROPOSED BUDGET**

**FINANCE AND ADMINISTRATION DIVISION**

**San Francisco Municipal Transportation Agency  
Fiscal Year 2007 Organization Chart**



*City and County of San Francisco*  
**Municipal Transportation Agency**

FY 2006/2007  
ANNUAL BUDGET PLAN

**Finance and Administration Division**

**I – Division Mission Statement:**

The mission of the Finance and Administration Division is to provide centralized budgetary, financial accounting and reporting systems to efficiently and effectively manage the operating and capital resources of the Municipal Transportation Agency (“MTA”) while complying with various Federal, State, and local laws, regulations, policies and procedures. Specifically, Finance and Administration ensures that the MTA is compliant with all assurances that must be met to continue to receive funding from its grantors and funding agencies, and that all financial transactions are in compliance with Generally Accepted Accounting Principles (GAAP), federal reporting procedures and regulatory requirements under Office of Management and Budget (OMB) Circular A-87, State, local, regional requirements and the government auditing standards. Also, Finance provides reasonable assurances that the MTA’s overall financial capability is solvent and it can support the issuance of future debt.

The Finance and Administration Division utilizes the budgetary, financial accounting and reporting systems to assist the leadership and management in carrying out the overall MTA missions which are to provide adequate service on the streets, adequate supervision for the operators, and ensuring the safety and security of the public. Each Section supports the MTA mission as follows:

- a. **Management, Budget, and Analysis Section Mission Statement:** To develop and prepare the annual MTA’s budget within the Mayor’s Office and the Controller’s Office mission-driven budget instructions. Manage, track, monitor, and perform analysis on budgeted expenditures and revenues. Ensure the compliance with various Federal, State, and Local funding agencies requirements.
- b. **Finance Reporting and Accounting Section Mission Statement:** To ensure all financial transactions are in compliance with Generally Accepted Accounting Principles (GAAP) and Government Auditing Standards. Manage the internal controls systems and prepare the annual Financial Statements.
- c. **Process & Control Section Mission Statement:** To review, approve, control, monitor, and manage financial activities within the annual operating budget. Responsible for the certification of funds availability, labor distribution accounting, establishing encumbrances, processing payments,

coordinating interdepartmental work orders and budget reallocations. This unit processes approximately 150,000 transactions per year.

- d. **Payroll Section Mission Statement:** To manage the Agency's payroll data on three different payroll systems. The unit is responsible for processing payroll data for approximately 5,000 employees every two weeks. It coordinates with the Controller's Office to ensure that employees receive paychecks in a timely manner and reviews department payroll documents for compliance with all applicable rules and regulations. Responsible for implementing the various incentive pays in accordance with the various bargaining units.
- e. **Information Technology Section Mission Statement:** Responsible for the installation, maintenance and support, and implementation of all computer hardware and software systems for the MTA. Specifically, advances the technology and implementation of Next Bus, Translink, and Trapeze.
- f. **Revenue Collection Section Mission Statement:** Responsible for the collection, tracking, and accountability of all Agency-wide fares and parking revenues.

## **II – Significant Budget Highlights:**

### A. FY 2005/2006 Budget Goals:

- 1) To balance the Department's budget and maintain the Department's resources within approved parameters.
- 2) To close each fiscal year and compile financial records in compliance with Generally Accepted Accounting Principles (GAAP) and to facilitate the annual financial and compliance audit of these records.
- 3) To ensure the security of managed systems. To ensure high-level availability of Application Servers.
- 4) Improve Revenue generation.

### B. FY2006/2007Goals:

#### 1) **Budgetary Goals:**

- a. Recast Financial Systems to reflect one MTA organization
- b. Develop consistent monthly budget to actual reporting models for MTAB and Division Managers.
- c. Develop an accurate position control report for monitoring budgeted personnel expenditures in accordance with the Mayors and Controller's Office new policy.
- d. Develop policies and procedures for annual Capital Improvement Budget development.

2) Financial Reporting and Accounting Goals:

- a. Improve the internal control systems for the MTA.
- b. Establish Agency-wide cash management policies and procedures.
- c. Develop quarterly financial analysis and reporting to the MTA focusing on changes in cash positions.
- d. Prepare a comprehensive Cost Allocation Plan (CAP) to be certified by the Federal Transit Administration (FTA) and implemented Agency-wide.

3) Process & Control Goals:

- a. Improve the accuracy, timeliness, and processing of accounts payables.
- b. Improve the tracking and collections of accounts receivables.

4) Payroll:

- a. Improve the accuracy of processing employee payroll.
- b. Ensure the labor rules and collective bargaining agreements information is accurately reflected in the payroll systems.

5) Information Technology:

- a. Advance and implement the pilot project of the Human Resource Information System (HRIS) and the new Payroll System (BETA).
- b. Advance the implementation of Translink (18 months – 24 months)
- c. Advance the implementation of Trapeze.
- d. Advance the implementation of Nextbus.

6) Revenue:

- a. Develop a Ticket Vending Machine (TVM) Plan to be implemented Agency wide.
- b. Reduce the cash handling requirements on cable cars and LRVs by working with Information Technology (IT) and Transportation Technology (TT) to advance the implementation of Translink.
- c. Develop policies and procedures for new Revenue center to be located at 1 SVN.

**III – Key Performance Measures:**

- a. Develop and implement a recast plan to combine the two (2) financial systems of “MUNI” and “Parking and Traffic” into one budgetary, financial reporting and accounting system by July 1, 2006.
- b. Develop policies and procedures for the implementation of the annual capital improvement budgeting process by July 1, 2006. This project includes the establishment of a cost engineering/analysis unit to close out capital projects, manage overall project costs, perform cost analysis, and grant administration.

- c. Work with an outside consultant to develop MTA's cost allocation plan to be certified by the Federal Transit Administration and implemented Agency-wide by fiscal year ending June 30, 2007.
- d. Develop and implement Agency-wide internal control policies with specific emphasis on cash management by June 30, 2007.
- e. Process and pay invoices within 5 days upon receipt of complete and adequate documentation.
- f. Collect and record all pre-closing financial data within 90 days of fiscal year end.
- g. Advance the implementation of Translink (estimated completion date FY 2007/2008), Trapeze, and Next Bus.

#### **IV – Future Budget Considerations**

The Finance and Administrative Division will prioritize its Key projects for FY 2006/2007, in the following order:

1. Develop and implement a recast plan to combine the two (2) financial systems of "MUNI" and "Parking and Traffic" into one budgetary, financial reporting and accounting system to further the implementation of Proposition E.
2. Develop policies and procedures for the implementation of the annual capital improvement budgeting process. Finance and Administration would establish a Capital Project Cost and Scheduling Unit to centralize the financial and fiscal oversight of capital project expenditures, perform cost analysis, and grant administration. The project will lessen the financial impact that the capital projects budget has on the MTA's operating budget.
3. Develop and implement Agency-wide internal control policies with specific emphasis on revenue management to safeguard the cash and other revenues of the MTA.
4. Work with an outside consultant to develop a comprehensive cost allocation plan to be certified by the FTA and implemented Agency-wide to comply with Federal cost principles and OMB circular A-87.
5. Advance the implementation of Translink to enhance the electronic capabilities of the fleet transportation system of the MTA

**V– Staffing Requirements to Accomplish Priorities:**

The Finance and Administration Division will need additional positions to support the new cost control unit.

**VI– Non-Personnel Requirements to Accomplish Priorities:**

The Finance and Administration Division will need additional funding for IT software and/or hardware systems for the implementation of Translink, Next Bus, and Trapeze for FY 2006/2007, plus \$1.2M in additional costs for parking meter coin counting contract due to the meter fare increase.

**VII – Existing Resources for new Operations/Activities:**

The Finance and Administration Division will reclassify existing vacant positions to create the staff for the new technology initiatives. Also, Finance and Administration will restructure its functions and reclassify two (2) manager positions to create separation of duties within the finance infrastructure. Existing operating funds will be used to support this unit.

**VIII – Additional Funding Sources Anticipated:**

The Finance and Administration Division do not anticipate any additional funding sources.

**IX – Revenue Generating Potential:**

The Finance and Administration Division do not anticipate any new revenue generating activities.

**X – Benefits to the MTA if your Division Accomplishes all Goals and Objectives:**

The benefits to the MTA, if the Finance and Administration Division accomplishes all of its goals and objectives, are as follows:

- An efficient and effective consolidated financial system for the MTA.
- Improved internal controls and management of cash and revenues.
- Improved accountability on the fiscal management of Capital Improvement Budgets.
- Enhances the financial solvency of the MTA.

**XI – Unaccomplished Goals and Objectives impact on the MTA:**

The impact on the MTA, if Finance and Administration Division does not accomplish its Key goals and objectives, is as follows:

- The financial systems of the MTA would continue to be separated by which “Muni” and “Parking and Traffic” would not financially become one Agency, resulting in MTA not achieving the goals of Proposition E.
- The MTA’s financial capacity to issue future debt service would be weakened affecting MTA’s ability to secure full funding agreements from Federal agencies. This would have a major impact on the mission and ability of the MTA to develop major capital projects that are needed to provide adequate service on the streets and move the public safely and securely within the transit systems of San Francisco.
- The transportation system of the MTA would be delayed industry-wide in implementing an advanced electronic information system for collecting and processing cash fares.



*City and County of San Francisco*  
**MUNICIPAL TRANSPORTATION AGENCY**

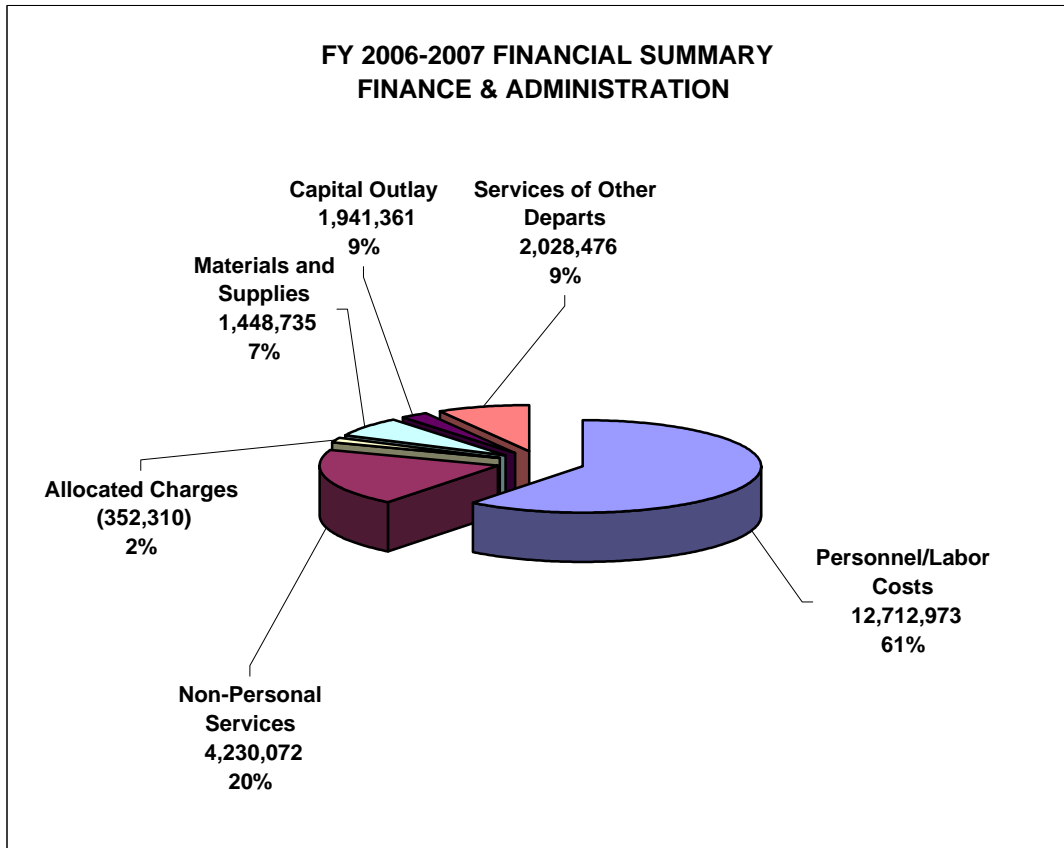
FY 2006/2007 FINANCIAL SUMMARY

**FINANCE AND ADMINISTRATION**

**EXPENDITURES**

**BUDGETED AMOUNT**

<b>Personnel/Labor Costs</b>	<b>12,712,973</b>
<b>Non-Personal Services</b>	<b>4,230,072</b>
<b>Allocated Charges</b>	<b>(352,310)</b>
<b>Materials and Supplies</b>	<b>1,448,735</b>
<b>Capital Outlay</b>	<b>484,823</b>
<b>Services of Other Departments</b>	<b>1,775,685</b>
<b>TOTAL</b>	<b>20,299,978</b>



**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : FA                              Finance & Administration

Object	Object Title	2005-2006 Board Adopted	2006-2007 Board Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Adopted	
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<b><u>5MAAAAAA</u></b>		<b><u>MUNI-OPERATING-NON-PROJ-CONTROLLED FD</u></b>			
001	PERMANENT SALARIES - MISC	7,961,791	8,448,192	486,401	6.1%
009	PREMIUM PAY	179,000	289,905	110,905	62.0%
011	OVERTIME	211,000	677,144	466,144	220.9%
012	HOLIDAY PAY	87,228	174,130	86,902	99.6%
<b>TOTAL SALARIES</b>		<b>8,439,019</b>	<b>9,589,371</b>	<b>1,150,352</b>	<b>13.6%</b>
013	RETIREMENT	699,664	1,160,775	461,111	65.9%
014	SOCIAL SECURITY	616,158	705,448	89,290	14.5%
015	HEALTH SERVICE	886,029	999,266	113,237	12.8%
016	DENTAL COVERAGE	155,082	160,232	5,150	3.3%
017	UNEMPLOYMENT INSURANCE	21,102	28,776	7,674	36.4%
019	OTHER FRINGE BENEFITS	61,404	69,105	7,701	12.5%
<b>TOTAL MANDATORY FRINGE BENEFITS</b>		<b>2,439,439</b>	<b>3,123,602</b>	<b>684,163</b>	<b>28.0%</b>
022	TRAINING	102,597	102,597	0	0.0%
027	PROFESSIONAL & SPECIALIZED SERVIC	666,440	3,266,440	2,600,000	390.1%
029	MAINTENANCE SVCS - EQUIPMENT	154,110	154,110	0	0.0%
030	RENTS & LEASES-BUILDINGS & STRUCT	1,620	1,620	0	0.0%
035	OTHER CURRENT EXPENSES	705,305	705,305	0	0.0%
<b>TOTAL NON PERSONAL SERVICES</b>		<b>1,630,072</b>	<b>4,230,072</b>	<b>2,600,000</b>	<b>159.5%</b>
045	SAFETY	8,400	8,400	0	0.0%
049	OTHER MATERIALS & SUPPLIES	1,140,335	1,440,335	300,000	26.3%
<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>1,148,735</b>	<b>1,448,735</b>	<b>300,000</b>	<b>26.1%</b>
060	EQUIPMENT PURCHASE	563,361	484,823	(78,538)	-13.9%
<b>TOTAL CAPITAL OUTLAY</b>		<b>563,361</b>	<b>484,823</b>	<b>(78,538)</b>	<b>-13.9%</b>
079	ALLOCATED CHARGES	(352,310)	(352,310)	0	0.0%
<b>TOTAL ALLOCATED CHARGES</b>		<b>(352,310)</b>	<b>(352,310)</b>	<b>0</b>	<b>0.0%</b>
081	SERVICES OF OTHER DEPTS (AAO FUND	2,028,476	1,775,685	(252,791)	-12.5%
<b>TOTAL SERVICES OF OTHER DEPTS (AAO FUNDS)</b>		<b>2,028,476</b>	<b>1,775,685</b>	<b>(252,791)</b>	<b>-12.5%</b>
<b>TOTAL MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>		<b>15,896,792</b>	<b>20,299,978</b>	<b>4,403,186</b>	<b>27.7%</b>

<b><u>5MAAAPSF</u></b>		<b><u>PTC-MUNI RAILWAY PERSONNEL FUND</u></b>			
001	PERMANENT SALARIES - MISC	0	0	0	0.0%
<b>TOTAL SALARIES</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>
027	PROFESSIONAL & SPECIALIZED SERVIC	42,000	42,000	0	0.0%
<b>TOTAL NON PERSONAL SERVICES</b>		<b>42,000</b>	<b>42,000</b>	<b>0</b>	<b>0.0%</b>
079	ALLOCATED CHARGES	(42,000)	(42,000)	0	0.0%
<b>TOTAL ALLOCATED CHARGES</b>		<b>(42,000)</b>	<b>(42,000)</b>	<b>0</b>	<b>0.0%</b>
<b>TOTAL PTC-MUNI RAILWAY PERSONNEL FUND</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>

<b><u>5MSRFTID</u></b>		<b><u>MUNI-TRANSIT IMPACT DEV FUND</u></b>			
001	PERMANENT SALARIES - MISC	92,016	95,725	3,709	4.0%
<b>TOTAL SALARIES</b>		<b>92,016</b>	<b>95,725</b>	<b>3,709</b>	<b>4.0%</b>
013	RETIREMENT	8,354	13,154	4,800	57.5%

**City and County of San Francisco**  
**Municipal Transportation Agency**  
**Major Expenditure Categories Change From Prior Year**  
**Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : FA                              Finance & Administration

Object	Object Title	2005-2006 Board Adopted	2006-2007 Board Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Adopted	
014	SOCIAL SECURITY	6,914	7,209	295	4.3%
015	HEALTH SERVICE	7,544	8,236	692	9.2%
016	DENTAL COVERAGE	1,303	1,303	0	0.0%
017	UNEMPLOYMENT INSURANCE	230	288	58	25.2%
019	OTHER FRINGE BENEFITS	810	843	33	4.1%
<b>TOTAL MANDATORY FRINGE BENEFITS</b>		<b>25,155</b>	<b>31,033</b>	<b>5,878</b>	<b>23.4%</b>
027	PROFESSIONAL & SPECIALIZED SERVIC	63,932	45,350	(18,582)	-29.1%
<b>TOTAL NON PERSONAL SERVICES</b>		<b>63,932</b>	<b>45,350</b>	<b>(18,582)</b>	<b>-29.1%</b>
081	SERVICES OF OTHER DEPTS (AAO FUND	98,553	107,548	8,995	9.1%
<b>TOTAL SERVICES OF OTHER DEPTS (AAO FUNDS)</b>		<b>98,553</b>	<b>107,548</b>	<b>8,995</b>	<b>9.1%</b>
<b>TOTAL MUNI-TRANSIT IMPACT DEV FUND</b>		<b>279,656</b>	<b>279,656</b>	<b>0</b>	<b>0.0%</b>
<b><u>5NOPFOHF                      OVERHEAD FUND,DIV OH &amp; PAID TIME OFF</u></b>					
001	PERMANENT SALARIES - MISC	1,941,774	1,916,232	(25,542)	-1.3%
009	PREMIUM PAY	1,767	1,767	0	0.0%
011	OVERTIME	2,500	2,500	0	0.0%
<b>TOTAL SALARIES</b>		<b>1,946,041</b>	<b>1,920,499</b>	<b>(25,542)</b>	<b>-1.3%</b>
013	RETIREMENT	167,372	263,294	95,922	57.3%
014	SOCIAL SECURITY	139,638	137,826	(1,812)	-1.3%
015	HEALTH SERVICE	182,840	192,601	9,761	5.3%
016	DENTAL COVERAGE	32,120	30,921	(1,199)	-3.7%
017	UNEMPLOYMENT INSURANCE	4,863	5,763	900	18.5%
019	OTHER FRINGE BENEFITS	17,252	17,719	467	2.7%
<b>TOTAL MANDATORY FRINGE BENEFITS</b>		<b>544,085</b>	<b>648,124</b>	<b>104,039</b>	<b>19.1%</b>
020	OVERHEAD	949,794	949,794	0	0.0%
<b>TOTAL OVERHEAD</b>		<b>949,794</b>	<b>949,794</b>	<b>0</b>	<b>0.0%</b>
021	TRAVEL	2,500	2,500	0	0.0%
022	TRAINING	8,000	8,000	0	0.0%
023	EMPLOYEE FIELD EXPENSE	200	200	0	0.0%
024	MEMBERSHIP FEES	700	700	0	0.0%
027	PROFESSIONAL & SPECIALIZED SERVIC	18,000	18,000	0	0.0%
029	MAINTENANCE SVCS - EQUIPMENT	500	500	0	0.0%
030	RENTS & LEASES-BUILDINGS & STRUCT	457,067	457,067	0	0.0%
035	OTHER CURRENT EXPENSES	24,000	24,000	0	0.0%
052	TAXES, LICENSES & PERMITS	61,813	61,813	0	0.0%
<b>TOTAL NON PERSONAL SERVICES</b>		<b>572,780</b>	<b>572,780</b>	<b>0</b>	<b>0.0%</b>
040	MATERIALS & SUPPLIES BUDGET ONLY	37,250	37,250	0	0.0%
<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>37,250</b>	<b>37,250</b>	<b>0</b>	<b>0.0%</b>
079	ALLOCATED CHARGES	(5,483,846)	(5,722,826)	(238,980)	4.4%
<b>TOTAL ALLOCATED CHARGES</b>		<b>(5,483,846)</b>	<b>(5,722,826)</b>	<b>(238,980)</b>	<b>4.4%</b>
081	SERVICES OF OTHER DEPTS (AAO FUND	1,433,896	1,594,379	160,483	11.2%
<b>TOTAL SERVICES OF OTHER DEPTS (AAO FUNDS)</b>		<b>1,433,896</b>	<b>1,594,379</b>	<b>160,483</b>	<b>11.2%</b>
<b>TOTAL OVERHEAD FUND,DIV OH &amp; PAID TIME OFF</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>
<b>TOTAL Finance &amp; Administration</b>		<b>16,176,448</b>	<b>20,579,634</b>	<b>4,403,186</b>	<b>27.2%</b>

**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : FA                              Finance & Administration

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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**MUNI-OPERATING-NON-PROJ-CONTROLLED FD**

**001 SALARIES**

001	PERMANENT SALARIES - MISC	7,961,791	8,448,192	486,401	6.1%
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Salaries for Miscellaneous employees in FY2007 reflect the annualization of the FY2006 wage increases, as provided in the various labor agreements or Memoranda of Understanding. Additionally, the Controller's Office calculates other salary adjustments, including STEP M adjustments, which represent the annualized cost of step increases that take place during the fiscal year. Offsetting these increases is a minor decrease in the base salary budget, as FY2007 has one less workday than FY2006.

The increase also reflects additional positions for Information Systems initiatives to support the implementation phases of Translink, Next Bus, and Trapeze projects.

009	PREMIUM PAY	179,000	289,905	110,905	62.0%
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Premium pay includes MOU-authorized premiums such as word processing premium and longevity pay, as well as night differential pay for Revenue Field Operations unit staff that collect cash from fare boxes at night. The allocation in this category also reflects the revenue section's services for Giants' games coin collection and ticket sales, as well as services during city wide special events.

011	OVERTIME	211,000	677,144	466,144	220.9%
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Overtime in this category reflects shift coverage for critical daily activities that must be completed accurately and promptly such as collecting cash from revenue vehicles and fare gates and payroll processing. Overtime is also included for the revenue section's services for Giants games coin collection and ticket sales, as well as services during city wide special events. This increase will fund critical revenue collection services in lieu of additional staffing to support citywide special events.

012	HOLIDAY PAY	87,228	174,130	86,902	99.6%
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Holiday Pay is an MOU-authorized premium used to compensate employees scheduled or assigned to work on one of the eleven scheduled legal holidays. This allocation funds compensation to Revenue Collection staff that are required to collect and count cash from fare boxes on legal holidays in order to ensure timely deposit of funds and/or for payroll staff required to complete payroll transactions for the Agency by the appointed pay dates.

<b>TOTAL SALARIES</b>		<b>8,439,019</b>	<b>9,589,371</b>	<b>1,150,352</b>	<b>13.6%</b>
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**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : FA                              Finance & Administration

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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**MUNI-OPERATING-NON-PROJ-CONTROLLED FD**

**013 MANDATORY FRINGE BENEFITS**

013	RETIREMENT	699,664	1,160,775	461,111	65.9%
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The change in this appropriation in FY2007 reflects the increasing cost of both types of contributions the City makes to the retirement system. First, the City pays the employer share. This rate is calculated to ensure that the retirement fund is actuarially sound. In FY2006, this contribution was 6.58% of salaries. However, in FY2007, actuarial analyses require this contribution increase to 8.0% of salaries.

Secondly, the City is paying the full employee share of the retirement contribution in FY2007. According to the negotiated MOU agreements, the City picked up either 0.0% or 2.5% of the 7.5% employee retirement contribution in FY2006. However, the City will pay the entire 7.5% in FY2007.

014	SOCIAL SECURITY	616,158	705,448	89,290	14.5%
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This appropriation funds mandatory employer contributions for Social Security and Medicare. The rise in social security costs in FY2007 is due to the increase in permanent salaries and a slight increase in the maximum taxable amount in 2005.

015	HEALTH SERVICE	886,029	999,266	113,237	12.8%
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The City Charter establishes an employer contribution to the Health Service Trust Fund that covers health insurance costs for City employees. Additionally, the city shares the costs of dependent health care coverage with the employee. Increases to this appropriation are due to anticipated rising health care costs.

016	DENTAL COVERAGE	155,082	160,232	5,150	3.3%
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Costs for the dental plan are determined annually by the Health Service Board. This appropriation is expected to slightly decrease for Finance and Administration in FY 2007.

017	UNEMPLOYMENT INSURANCE	21,102	28,776	7,674	36.4%
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Unemployment insurance is mandated by the State of California. The budgeted rate for unemployment insurance costs can vary each year. The FY2007 rate will be 0.30%, an increase over the FY2006 rate of 0.25%.

019	OTHER FRINGE BENEFITS	61,404	69,105	7,701	12.5%
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Other Fringe Benefits include the cost of flexible benefit plans that are currently authorized for MEA-represented employees. Costs of Long Term Disability Insurance are also included in this appropriation.

<b>TOTAL MANDATORY FRINGE BENEFITS</b>		<b>2,439,439</b>	<b>3,123,602</b>	<b>684,163</b>	<b>28.0%</b>
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**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
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Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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**MUNI-OPERATING-NON-PROJ-CONTROLLED FD**

**021 NON PERSONAL SERVICES**

022	TRAINING	102,597	102,597	0	0.0%
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Training funds are allocated to enable employees to acquire, enhance, or improve their work-related knowledge and skills. For instance, Financial Accounting and reporting staff must remain current with Generally Accepted Accounting Principles (GAAP) as regulations change and impact the Agency's financial reporting systems. Staff is also required to attend ongoing training to remain current with accounting licenses and professional service standards.

027	PROFESSIONAL & SPECIALIZED SERVICES	666,440	3,266,440	2,600,000	390.1%
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This appropriation funds audit fees, systems consulting for the ITS Applications Development Group for new technology initiatives, and financial services consulting. The increase is due to implementation of support systems for new initiatives such as Next Bus, Translink, and Trapeze.

029	MAINTENANCE SVCS - EQUIPMENT	154,110	154,110	0	0.0%
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This item funds office machines, currency counter maintenance, scales, token wrappers, change machines, coin sorters and other miscellaneous expenses.

030	RENTS & LEASES-BUILDINGS & STRUCTURES	1,620	1,620	0	0.0%
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This appropriation funds parking garage expenses for vehicles used by the Finance unit.

035	OTHER CURRENT EXPENSES	705,305	705,305	0	0.0%
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This allocation funds printing, copy machine rental, postage, subscriptions, graphics, printer toner cartridges, web applications, programming and diagnostic applications, licensing fees and change machines.

<b>TOTAL NON PERSONAL SERVICES</b>		<b>1,630,072</b>	<b>4,230,072</b>	<b>2,600,000</b>	<b>159.5%</b>
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**040 MATERIALS & SUPPLIES**

045	SAFETY	8,400	8,400	0	0.0%
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FY 2007 funding provides for ear protection equipment, knee guards, weight belts for back support and other related safety equipment used by Revenue Collection staff.

049	OTHER MATERIALS & SUPPLIES	1,140,335	1,440,335	300,000	26.3%
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This item funds office supplies and other equipment valued at \$5,000 or less per unit costs and with a useful life of less than three years. This item also funds data processing supplies, minor furnishings, fast passes, passport tickets, cable car tickets, transfers and other miscellaneous fare media supplies.

<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>1,148,735</b>	<b>1,448,735</b>	<b>300,000</b>	<b>26.1%</b>
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**060 CAPITAL OUTLAY**

060	EQUIPMENT PURCHASE	563,361	484,823	(78,538)	-13.9%
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This item funds movable personal property of a permanent nature and of significant value with a unit cost of over \$5,000 and a useful life of three years and over. An additional \$1.3M in equipment costs are needed in FY 2007 to retrofit the 1 South Van Ness building for the Revenue collections center.

<b>TOTAL CAPITAL OUTLAY</b>		<b>563,361</b>	<b>484,823</b>	<b>(78,538)</b>	<b>-13.9%</b>
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**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : FA                              Finance & Administration

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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**MUNI-OPERATING-NON-PROJ-CONTROLLED FD**

**079 ALLOCATED CHARGES**

079	ALLOCATED CHARGES	(352,310)	(352,310)	0	0.0%
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This appropriation reflects an expenditure recovery from grant funds. The City's Office of Contract Administration, Labor Standards, provides services ensuring that MTA's project contractors are in compliance with the prevailing wage and other labor standards regulations contained in the City Charter and Chapter 6 of the San Francisco Administrative code. Because this work is performed for MTA's construction projects, which are grant-funded, this item is an eligible grant expense.

In addition, this item represents recoveries for services provided within the Revenue Section related to the provision of F-Line service.

<b>TOTAL ALLOCATED CHARGES</b>	<b>(352,310)</b>	<b>(352,310)</b>	<b>0</b>	<b>0.0%</b>
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**081 SERVICES OF OTHER DEPTS (AAO FUNDS)**

081	SERVICES OF OTHER DEPTS (AAO FUNDS)	2,028,476	1,775,685	(252,791)	-12.5%
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This appropriation funds services performed by other city departments, such as financial system services, and telephone and cell phone administrative services. In addition, this items funds the work order from the MTA to the Department of Human Services (DHS) for the administration of the Lifeline Fast Pass. DHS administers the income eligibility test to qualifying participants and distributes Lifeline monthly Fast Passes.

<b>TOTAL SERVICES OF OTHER DEPTS (AAO FUNDS)</b>	<b>2,028,476</b>	<b>1,775,685</b>	<b>(252,791)</b>	<b>-12.5%</b>
<b>TOTAL MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>	<b>15,896,792</b>	<b>20,299,978</b>	<b>4,403,186</b>	<b>27.7%</b>

**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : FA                              Finance & Administration

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
<b>PTC-MUNI RAILWAY PERSONNEL FUND</b>					
<b>001 SALARIES</b>					
001	PERMANENT SALARIES - MISC	0	0	0	0.0%
<b>TOTAL SALARIES</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>
<b>021 NON PERSONAL SERVICES</b>					
027	PROFESSIONAL & SPECIALIZED SERVICES	42,000	42,000	0	0.0%
This item funds auditing fees incurred in the Finance and Administration Projects and Grants section, which is charged to capital grants. The fees provide for an annual update of the A-87 Indirect Cost Allocation plan.					
<b>TOTAL NON PERSONAL SERVICES</b>		<b>42,000</b>	<b>42,000</b>	<b>0</b>	<b>0.0%</b>
<b>079 ALLOCATED CHARGES</b>					
079	ALLOCATED CHARGES	(42,000)	(42,000)	0	0.0%
This allocation was a reimbursement of the auditing fees incurred in the Finance and Administration Projects and Grants section, to provide an annual update of the A-87 Indirect Cost Allocation Plan, which is charged to capital grants. For accounting purposes, this item is included in MTA's budget as an allocated charge and is recorded as abatement to expenditures (negative expenditures) instead of as revenue.					
<b>TOTAL ALLOCATED CHARGES</b>		<b>(42,000)</b>	<b>(42,000)</b>	<b>0</b>	<b>0.0%</b>
<b>TOTAL PTC-MUNI RAILWAY PERSONNEL FUND</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>



**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : FA                              Finance & Administration

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved
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**MUNI-TRANSIT IMPACT DEV FUND**

**001 SALARIES**

001	PERMANENT SALARIES - MISC	92,016	95,725	3,709      4.0%
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The FY2007 budget covers the salary for the TIDF Administrator. The slight increase in FY2007 reflects the annualization of the FY2006 wage increases, as provided in the various labor agreements or Memoranda of Understanding. Additionally, the Controller's Office calculates other salary adjustments, including STEPM adjustments, which represent the annualized cost of step increases that take place during the fiscal year. Offsetting these increases is a minor decrease in the base salary budget, as FY2007 has one less workday than FY2006.

<b>TOTAL SALARIES</b>		<b>92,016</b>	<b>95,725</b>	<b>3,709      4.0%</b>
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**City and County of San Francisco**  
**Municipal Transportation Agency**  
**Major Expenditure Categories Change From Prior Year**  
**Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : FA                              Finance & Administration

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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**MUNI-TRANSIT IMPACT DEV FUND**

**013 MANDATORY FRINGE BENEFITS**

013	RETIREMENT	8,354	13,154	4,800	57.5%
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The change in this appropriation in FY2007 reflects the increasing cost of both types of contributions the City makes to the retirement system. First, the City pays the employer share. This rate is calculated to ensure that the retirement fund is actuarially sound. In FY2006, this contribution was 6.58% of salaries. However, in FY2007, actuarial analyses require this contribution increase to 8.0% of salaries.

Secondly, the City is paying the full employee share of the retirement contribution in FY2007. According to the negotiated MOU agreements, the City picked up either 0.0% or 2.5% of the 7.5% employee retirement contribution in FY2006. However, the City will pay the entire 7.5% in FY2007.

014	SOCIAL SECURITY	6,914	7,209	295	4.3%
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This appropriation funds mandatory employer contributions for Social Security and Medicare. The rise in social security costs in FY2007 is due to the increase in permanent salaries and a slight increase in the maximum taxable amount in 2006.

015	HEALTH SERVICE	7,544	8,236	692	9.2%
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The City Charter establishes an employer contribution to the Health Service Trust Fund that covers health insurance costs for City employees. Additionally, the city shares the costs of dependent health care coverage with the employee. Increases to this appropriation are due to anticipated rising health care costs.

016	DENTAL COVERAGE	1,303	1,303	0	0.0%
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Costs for the dental plan are determined annually by the Health Service Board. The increase to this appropriation is expected to remain about the same for Finance and Administration in FY 2007.

017	UNEMPLOYMENT INSURANCE	230	288	58	25.2%
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Unemployment insurance is mandated by the State of California. The budgeted rate for unemployment insurance costs can vary each year. The FY2007 rate will be 0.30%, an increase over the FY2006 rate of 0.25%.

019	OTHER FRINGE BENEFITS	810	843	33	4.1%
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Other Fringe Benefits include the cost of flexible benefit plans that are currently authorized for MEA-represented employees. Costs of Long Term Disability Insurance are also included in this appropriation.

<b>TOTAL MANDATORY FRINGE BENEFITS</b>		<b>25,155</b>	<b>31,033</b>	<b>5,878</b>	<b>23.4%</b>
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**021 NON PERSONAL SERVICES**

027	PROFESSIONAL & SPECIALIZED SERVICES	63,932	45,350	(18,582)	-29.1%
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Under the TIDF Ordinance, MTA is required to regularly determine the incremental cost of additional transit service with the boundaries defined by the TIDF Ordinance. This funding allows for the purchase of consultant services with experience in performing these complex studies. The FY 2007 allocation shows a slight decrease in the cost for these services.

<b>TOTAL NON PERSONAL SERVICES</b>		<b>63,932</b>	<b>45,350</b>	<b>(18,582)</b>	<b>-29.1%</b>
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**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : FA                              Finance & Administration

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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**MUNI-TRANSIT IMPACT DEV FUND**

**081 SERVICES OF OTHER DEPTS (AAO FUNDS)**

081	SERVICES OF OTHER DEPTS (AAO FUNDS)	98,553	107,548	8,995	9.1%
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This item funds services performed by other City departments, such as legal services and building inspections. The City Attorney's office provides services on an as-needed basis to defend the City against contested TIDF fees, while the Department of Building Inspections identifies buildings potentially subject to fees and provides notification to the MTA.

<b>TOTAL SERVICES OF OTHER DEPTS (AAO FUNDS)</b>		<b>98,553</b>	<b>107,548</b>	<b>8,995</b>	<b>9.1%</b>
<b>TOTAL MUNI-TRANSIT IMPACT DEV FUND</b>		<b>279,656</b>	<b>279,656</b>	<b>0</b>	<b>0.0%</b>

**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : FA                              Finance & Administration

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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OVERHEAD FUND, DIV OH & PAID TIME OFF

**001 SALARIES**

001	PERMANENT SALARIES - MISC	1,941,774	1,916,232	(25,542)	-1.3%
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Salaries for Miscellaneous employees in FY2007 reflect the annualization of the FY2006 wage increases, as provided in the various labor agreements or Memoranda of Understanding. Additionally, the Controller's Office calculates other salary adjustments, including STEPM adjustments, which represent the annualized cost of step increases that take place during the fiscal year. Offsetting these increases is a minor decrease in the base salary budget, as FY2007 has one less workday than FY2006.

009	PREMIUM PAY	1,767	1,767	0	0.0%
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This item covers MOU-required word processing premium pay. Staff adjusted the budget based on actual expenditure over the past two years, as costs are expected to remain the same.

011	OVERTIME	2,500	2,500	0	0.0%
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The overtime budget remains unchanged for FY 2007.

<b>TOTAL SALARIES</b>		<b>1,946,041</b>	<b>1,920,499</b>	<b>(25,542)</b>	<b>-1.3%</b>
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**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : FA                              Finance & Administration

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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OVERHEAD FUND, DIV OH & PAID TIME OFF

**013 MANDATORY FRINGE BENEFITS**

013	RETIREMENT	167,372	263,294	95,922	57.3%
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The change in this appropriation in FY2007 reflects the increasing cost of both types of contributions the City makes to the retirement system. First, the City pays the employer share. This rate is calculated to ensure that the retirement fund is actuarially sound. In FY2006, this contribution was 6.58% of salaries. However, in FY2007, actuarial analyses require this contribution increase to 8.0% of salaries.

Secondly, the City is paying the full employee share of the retirement contribution in FY2007. According to the negotiated MOU agreements, the City picked up either 0.0% or 2.5% of the 7.5% employee retirement contribution in FY2006. However, the City will pay the entire 7.5% in FY2007.

014	SOCIAL SECURITY	139,638	137,826	(1,812)	-1.3%
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This appropriation funds mandatory employer contributions for Social Security and Medicare. The rise in social security costs in FY2007 is due to the increase in permanent salaries and a slight increase in the maximum taxable amount in 2006.

015	HEALTH SERVICE	182,840	192,601	9,761	5.3%
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The City Charter establishes an employer contribution to the Health Service Trust Fund that covers health insurance costs for City employees. Additionally, the city shares the costs of dependent health care coverage with the employee. Increases to this appropriation are due to anticipated rising health care costs.

016	DENTAL COVERAGE	32,120	30,921	(1,199)	-3.7%
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Costs for the dental plan are determined annually by the Health Service Board. The increase to this appropriation is expected to remain about the same for Finance and Administration in FY 2007.

017	UNEMPLOYMENT INSURANCE	4,863	5,763	900	18.5%
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Unemployment insurance is mandated by the State of California. The budgeted rate for unemployment insurance costs can vary each year. The FY2007 rate will be 0.30%, an increase over the FY2006 rate of 0.25%.

019	OTHER FRINGE BENEFITS	17,252	17,719	467	2.7%
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Other Fringe Benefits include the cost of flexible benefit plans that are currently authorized for MEA-represented employees. Costs of Long Term Disability Insurance are also included in this appropriation.

<b>TOTAL MANDATORY FRINGE BENEFITS</b>		<b>544,085</b>	<b>648,124</b>	<b>104,039</b>	<b>19.1%</b>
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**020 OVERHEAD**

020	OVERHEAD	949,794	949,794	0	0.0%
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The Controller's Office provides this County Wide Cost Allocation Plan overhead amount. This expenditure is not expected to increase in FY 2007.

<b>TOTAL OVERHEAD</b>		<b>949,794</b>	<b>949,794</b>	<b>0</b>	<b>0.0%</b>
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**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : FA                              Finance & Administration

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
<b>OVERHEAD FUND, DIV OH &amp; PAID TIME OFF</b>					
<b>021    NON PERSONAL SERVICES</b>					
021	TRAVEL	2,500	2,500	0	0.0%
This item funds attendance at the International Parking Institute, which is the largest parking association in the world. The Institute showcases the latest in innovative parking programs and concepts and provides an opportunity to talking with other parking jurisdictions from around the country.					
022	TRAINING	8,000	8,000	0	0.0%
This item funds outside training for all Department of Parking and Traffic Divisions					
023	EMPLOYEE FIELD EXPENSE	200	200	0	0.0%
This items funds reimbursements to employees who use their own vehicle for City business. The budget remains unchanged for FY 2007.					
024	MEMBERSHIP FEES	700	700	0	0.0%
This item funds small membership dues for four programs in which the Department participates.					
027	PROFESSIONAL & SPECIALIZED SERVICES	18,000	18,000	0	0.0%
This item funds outside medical and arbitration costs related to personnel actions and miscellaneous moving costs. Staff added additional funds to pay for year-end audit work on the Department of Parking and Traffic's financial data to be incorporated into the city's Annual Financial Report (CAFR).					
029	MAINTENANCE SVCS - EQUIPMENT	500	500	0	0.0%
This item funds the maintenance and repair of personal computers, printers and fax machines. The budget for FY 2007 remains unchanged.					
030	RENTS & LEASES-BUILDINGS & STRUCTURES	457,067	457,067	0	0.0%
The Department of Parking and Traffic currently rents space at 25 Van Ness for \$1.58 per square foot per month. This item includes rent for offices for Administration and the Parking Authority. It also includes costs for miscellaneous building repairs.					
035	OTHER CURRENT EXPENSES	24,000	24,000	0	0.0%
This line items covers a variety of expenses including copiers, forms, and outside printing work; subscriptions, advertising, delivery services, and off-site file storage. The costs is expected to remain the same for FY 2007.					
052	TAXES, LICENSES & PERMITS	61,813	61,813	0	0.0%
This item funds the Department's software licensing costs for Novell Netware and all Microsoft software.					
<b>TOTAL NON PERSONAL SERVICES</b>		<b>572,780</b>	<b>572,780</b>	<b>0</b>	<b>0.0%</b>

**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : FA                              Finance & Administration

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
<b>OVERHEAD FUND,DIV OH &amp; PAID TIME OFF</b>					
<b>040 MATERIALS &amp; SUPPLIES</b>					
040	MATERIALS & SUPPLIES BUDGET ONLY	37,250	37,250	0	0.0%
This item funds purchases for items including computer supplies and software, minor furnishing, office supplies, bottled water, and other miscellaneous items.					
<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>37,250</b>	<b>37,250</b>	<b>0</b>	<b>0.0%</b>
<b>079 ALLOCATED CHARGES</b>					
079	ALLOCATED CHARGES	(5,483,846)	(5,722,826)	(238,980)	4.4%
This allocation includes cost recovery for the Administration section, which provides administrative services across departments within Parking and Traffic. This includes any recovery from grants for capital projects such as road improvement funds and is recorded as abatement to expenditures (negative expenditures) instead of as revenue.					
<b>TOTAL ALLOCATED CHARGES</b>		<b>(5,483,846)</b>	<b>(5,722,826)</b>	<b>(238,980)</b>	<b>4.4%</b>
<b>081 SERVICES OF OTHER DEPTS (AAO FUNDS)</b>					
081	SERVICES OF OTHER DEPTS (AAO FUNDS)	1,433,896	1,594,379	160,483	11.2%
This item funds services provided by the following City departments: City Attorney for \$1,040,000; Controller Internal Audit for \$122,000, DTIS for \$78,000, DTIS Telephone for \$79,000, City Mail for \$8,100, City Reproduction for \$8,500, and DPW payroll system for \$60,000.					
<b>TOTAL SERVICES OF OTHER DEPTS (AAO FUNDS)</b>		<b>1,433,896</b>	<b>1,594,379</b>	<b>160,483</b>	<b>11.2%</b>
<b>TOTAL OVERHEAD FUND,DIV OH &amp; PAID TIME OFF</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>
<b>TOTAL Finance &amp; Administration</b>		<b>16,176,448</b>	<b>20,579,634</b>	<b>4,403,186</b>	<b>27.2%</b>

**City and County of San Francisco  
Municipal Transportation Agency  
Position Detail - By Division  
Budget Year 2006-2007**

**Department : MTA                      Municipal Transportation Agency**  
**Division : FA                              Finance & Administration**

Job Class	Class Title	2005-2006 Adopted	2006-2007 Proposed	2006-2007 Changes
		Count	Count	Count
<b>5MAAAAAA : MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>				
1022	ADMINISTRATOR II.....	3.00	3.00	0.00
1023	ADMINISTRATOR III.....	4.00	4.00	0.00
1024	ADMINISTRATOR-SUPERVISOR.....	1.00	1.00	0.00
1043	ENGINEER-SENIOR.....	4.00	4.00	0.00
1044	ENGINEER-PRINCIPAL.....	4.75	4.75	0.00
1052	BUSINESS ANALYST.....	1.00	1.00	0.00
1053	BUSINESS ANALYST-SENIOR.....	4.00	4.00	0.00
1054	BUS ANALYST-PRINCIPAL.....	2.00	2.00	0.00
1070	PROJECT DIRECTOR.....	1.00	1.00	0.00
1220	PAYROLL CLERK.....	9.00	9.00	0.00
1222	SENIOR PAYROLL AND PERSONNEL CLER	2.00	2.00	0.00
1224	PRINCIPAL PAYROLL AND PERSONNEL CL	1.00	1.00	0.00
1226	CHIEF PAYROLL AND PERSONNEL CLERK.	1.00	1.00	0.00
1444	SECRETARY I.....	1.00	1.00	0.00
1446	SECRETARY II.....	0.00	0.75	0.75
1452	EXECUTIVE SECRETARY II.....	1.00	1.00	0.00
1630	ACCOUNT CLERK.....	1.00	1.00	0.00
1632	SENIOR ACCOUNT CLERK.....	2.00	2.00	0.00
1634	PRINCIPAL ACCOUNT CLERK.....	3.00	3.00	0.00
1652	SENIOR ACCOUNTANT.....	3.00	3.00	0.00
1654	PRINCIPAL ACCOUNTANT.....	3.00	3.00	0.00
1657	SENIOR SYSTEMS ACCOUNTANT.....	2.00	2.00	0.00
1822	ADMINISTRATIVE ANALYST.....	1.00	1.00	0.00
1823	SENIOR ADMINISTRATIVE ANALYST.....	3.00	3.00	0.00
1824	PRINCIPAL ADMINISTRATIVE ANALYST.....	8.00	8.00	0.00
1840	JUNIOR MANAGEMENT ASSISTANT.....	1.00	1.00	0.00
9110	FARE COLLECTIONS RECEIVER.....	40.00	40.00	0.00
9116	SENIOR FARE COLLECTIONS RECEIVER....	16.00	16.00	0.00
9117	PRINCIPAL FARE COLLECTIONS RECEIVE	4.00	4.00	0.00
9118	TRANSIT REVENUE SUPERVISOR.....	1.00	1.00	0.00
9172	MANAGER II, MTA	0.00	1.50	1.50
9174	MANAGER IV, MTA	1.00	1.00	0.00
9179	MANAGER V, MTA	4.00	4.00	0.00
9180	MANAGER VI, MTA	1.00	1.00	0.00
9182	MANAGER VIII, MTA	3.00	3.00	0.00
9187	DEPUTY DIRECTOR II, MTA	1.00	1.00	0.00
9993M	ATTRITION SAVINGS - MISCELLANEOUS....	(18.74)	(17.04)	1.70
<b>TOTAL MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>		<b>119.01</b>	<b>122.96</b>	<b>3.95</b>



**City and County of San Francisco  
Municipal Transportation Agency  
Position Detail - By Division  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : FA                              Finance & Administration

Job Class	Class Title	2005-2006	2006-2007	2006-2007
		Adopted	Proposed	Changes
		Count	Count	Count
<b>5MAAAPSF : PTC-MUNI RAILWAY PERSONNEL FUND</b>				
1023	ADMINISTRATOR III.....	1.00	1.00	0.00
1052	BUSINESS ANALYST.....	1.00	1.00	0.00
1650	ACCOUNTANT.....	3.00	3.00	0.00
1654	PRINCIPAL ACCOUNTANT.....	2.00	2.00	0.00
1657	SENIOR SYSTEMS ACCOUNTANT.....	1.00	1.00	0.00
1823	SENIOR ADMINISTRATIVE ANALYST.....	2.00	2.00	0.00
1824	PRINCIPAL ADMINISTRATIVE ANALYST.....	2.00	2.00	0.00
9110	FARE COLLECTIONS RECEIVER.....	3.00	3.00	0.00
9116	SENIOR FARE COLLECTIONS RECEIVER....	2.00	2.00	0.00
9997M	NON-OPERATING POSITION OFFSET.....	(17.00)	(17.00)	0.00
<b>TOTAL PTC-MUNI RAILWAY PERSONNEL FUND</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>5MSRFTID : MUNI-TRANSIT IMPACT DEV FUND</b>				
1824	PRINCIPAL ADMINISTRATIVE ANALYST.....	1.00	1.00	0.00
<b>TOTAL MUNI-TRANSIT IMPACT DEV FUND</b>		<b>1.00</b>	<b>1.00</b>	<b>0.00</b>
<b>5NOPFOHF : OVERHEAD FUND,DIV OH &amp; PAID TIME OFF</b>				
1021	ADMINISTRATOR I.....	1.00	1.00	0.00
1023	ADMINISTRATOR III.....	1.00	1.00	0.00
1204	SENIOR PERSONNEL CLERK.....	1.00	1.00	0.00
1222	SENIOR PAYROLL AND PERSONNEL CLERK	2.00	2.00	0.00
1224	PRINCIPAL PAYROLL AND PERSONNEL CL	1.00	1.00	0.00
1231	ASSOC AFFIRMATIVE ACTION COORDINA	1.00	1.00	0.00
1244	SENIOR PERSONNEL ANALYST.....	1.00	1.00	0.00
1446	SECRETARY II.....	2.00	2.00	0.00
1450	EXECUTIVE SECRETARY I.....	1.00	1.00	0.00
1452	EXECUTIVE SECRETARY II.....	1.00	1.00	0.00
1630	ACCOUNT CLERK.....	1.00	1.00	0.00
1652	SENIOR ACCOUNTANT.....	2.00	2.00	0.00
1654	PRINCIPAL ACCOUNTANT.....	1.00	1.00	0.00
1822	ADMINISTRATIVE ANALYST.....	1.00	1.00	0.00
1823	SENIOR ADMINISTRATIVE ANALYST.....	2.00	2.00	0.00
1824	PRINCIPAL ADMINISTRATIVE ANALYST.....	5.00	5.00	0.00
6130	SAFETY ANALYST.....	1.00	0.00	(1.00)
9174	MANAGER IV, MTA	1.00	1.00	0.00
9187	DEPUTY DIRECTOR II, MTA	2.00	2.00	0.00
9993M	ATTRITION SAVINGS - MISCELLANEOUS...	(3.35)	(3.27)	0.08
<b>TOTAL OVERHEAD FUND,DIV OH &amp; PAID TIME OFF</b>		<b>24.65</b>	<b>23.73</b>	<b>(0.92)</b>
<b>TOTAL Finance &amp; Administration</b>		<b>144.66</b>	<b>147.69</b>	<b>3.03</b>



**SAN FRANCISCO  
MUNICIPAL TRANSPORTATION AGENCY**

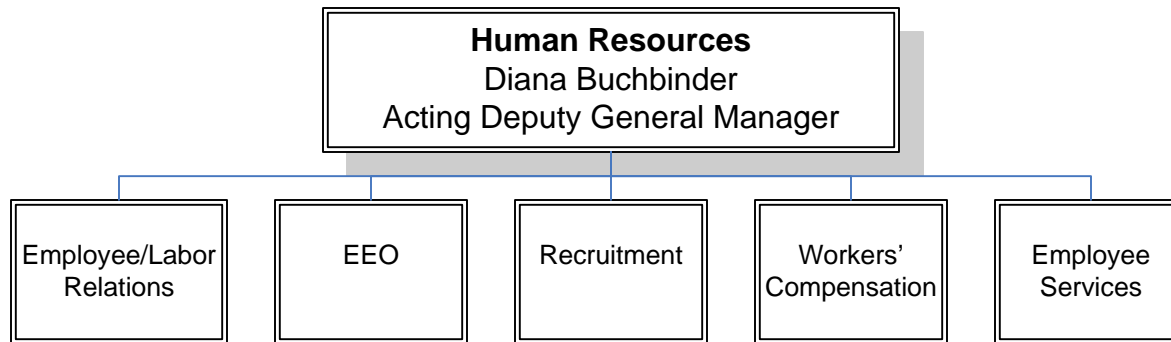
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**FY2007 PROPOSED BUDGET**

**HUMAN RESOURCES DIVISION**

# San Francisco Municipal Transportation Agency Fiscal Year 2007 Organization Chart



*City and County of San Francisco*  
**Municipal Transportation Agency**

FY 2006/2007  
ANNUAL BUDGET PLAN

**Human Resources Division**

**I - Division Mission Statement:**

The Human Resources Division has the overall responsibility to attract and retain a well qualified, highly motivated and skilled workforce; assure employees have equal opportunity to advance, and to work in a safe environment, free from discrimination, harassment, substance abuse and violence; assure competitive wages and benefits; assure employees have unrestricted access to their statutory rights and contractually negotiated benefits; establish and maintain effective, collaborative working relationships with labor, and; to provide expert advice, guidance and training to enhance effective management, and to assist managers and supervisors in addressing human resources issues and resolving personnel problems. The five (5) sections of the Human Resources Division provide support to the employees, managers and supervisors of MTA to facilitate their achievement of the Agency's goals and objectives as defined in Proposition E, as follows:

- a. **Employee/Labor Relations Section Mission Statement:** The Employee Relations Section provides comprehensive employee, personnel and labor relations support to ensure employees are hired with dispatch and personnel transactions are administered in compliance with Civil Service Rules and applicable labor agreements. Specifically, Employee/Labor Relations Section ensures employee discipline is fair and equitable; employees have unfettered recourse to unbiased grievance procedures; employee work status is accurately reported and monitored; attendance and leave records are kept timely and complete; disabled employees are reasonably accommodated; MTA specific labor contracts are negotiated and implemented; employees receive the wages, benefits and working conditions in accordance with applicable MTA and City labor agreements and statutes; employees are properly licensed and maintain appropriate credentials to perform their work; personnel requisitions are properly submitted and all MTA positions are accurately accounted for; employee personnel files are accurate and confidential; and employees and dependents receive appropriate transportation passes and identification credentials. The Employee/Labor Relations Section manages and administers the following programs and activities; ADA, reasonable accommodations placements; compensation and pay administration; discipline programs; employee and dependent transit pass administration; employee appointments and separations; incentive program administration; labor contract interpretation and consultation; labor contract negotiations; labor relations policy research, planning and development; labor

relations training; Labor/Management “Meet and Confer; leave of absence administration; license and medical certification and administration; new employee orientation; personnel file and record maintenance; position Control administration; Return-to-Work Program administration ; the “In and Out” Process.

- b. **Employee Services Section Mission Statement:** Responsible for the management and coordination of the bereavement program; drug and alcohol testing; drug and alcohol treatment and rehabilitation; health promotion program; outside vendor contacts oversight and administration; retiree recognition program social, recreational activities and special events coordination; substance abuse program administration; and substance abuse training. Specifically, administers the federally mandated drug and alcohol testing program for safety-sensitive employees; train employees on substance abuse and misuse; provide expert advice, consultation and training to managers and supervisors in recognizing, addressing and resolving substance abuse issues and problems; sponsor events to enhance employee morale and build team spirit through social and recreational activities and special events.
- c. **Equal Employment Opportunity (EEO) Section Mission Statement:** Investigates and resolves complaints of unlawful discrimination, harassment and violence in the workplace; receive and evaluate employee requests for reasonable accommodation, and determining eligibility pursuant to Federal and State guidelines; respond to EEO complaints filed by employees with outside Federal and State compliance agencies; ensuring full compliance with Federal, State and City non-discrimination guidelines in all Agency personnel activities; prepare EEO Plan, periodic reports, and maintain demographic information regarding composition of the workforce, and; prevent unlawful discrimination, harassment and violence through EEO training, coaching, counseling and mediation. Also, EEO processes ADA Reasonable Accommodation certification requests; discrimination complaints and investigations; EEO program planning, development and administration; EEO training programs; outside compliance agency complaints and liaison (EEOC and DFEH) and Violence-in-the-Workplace complaints and investigations.
- d. **Recruitment, Selection and Classification Section Mission Statement:** Provide the (MTA) with a well qualified, highly motivated and skilled workforce; conduct fair, competitive recruitment processes; attract and select the most qualified employees who reflect the rich diversity of our community; evaluate job classifications to determine if work is properly classified; ensure job equity and “equal pay for equal work” for all employees; provide expert advice and consultation to managers and supervisors to assist them in addressing and resolving recruitment, selection and classification problems. Also, this unit manages and coordinates the Civil Service examinations and testing; Civil Service Rules consultation and interpretation; classification plan development and administration; employment recruitment and advertising;

examination validation research; job announcements and postings; job audits and classification reviews; provisional and exempt positions administration; service-critical class designations.

- e. **Workers Compensation Section Mission Statement:** Monitor and investigate worker's compensation claims in a timely fashion as to reduce the number, cost and lost days associated with workers compensation claims. Responsible for fostering employee rehabilitation; facilitate injured employees early return to full duty; provide outside employee assistance counseling and support (EAP); and reduce workers compensation claims, lost days and costs. Manage and coordinate the assault pay administration; Back-First strengthening program; injury prevention program; on-site physical therapy program; Peer Assistance Program; TPA oversight and administration; Transitional Work Program (TWP); trauma response program; workers compensation claims management and administration; and workers compensation fraud investigations.

## **II – Significant Budget Highlights:**

### A. FY 2005/2006 Goals:

- 1) To negotiate all MTA specific labor agreements by end of fiscal year.
- 2) To reduce workers compensation costs through claims management and the return to Work Program.
- 3) To administer Federal Transportation Authority (FTA) drug testing program.

### B. FY 2006/2007 Goals:

- 1) To implement first-time managers core competency training program.
- 2) To implement Agency- wide performance appraisal program.
- 3) To conduct exams for all MTA only classifications.
- 4) To reduce workers compensation costs through claims management and the return to work program.

## **III – Key Performance Measures:**

- a. Train 50% of first and second line managers and supervisors in basic supervision, coaching and performance appraisal annually.
- b. Obtain 100% compliance during FTA audit of drug testing.
- c. Obtain 100 % compliance with California Highway Patrol (CHP) audits of license and medical administration.

- d. Create and maintain current eligible lists for 90% of MTA positions to expedite hiring.
- e. Respond to 95% of EEO complaints within 30 days.

#### **IV – Future Budget Considerations:**

The Human Resources Division will prioritize its Key projects for FY 2006/2007 and bring the MTA Human Resources in compliance with Civil Service Reform directives for modernization and revitalization, as described in Mayor Newsom's directive dated August 15, 2005, specifically in the following areas of concentration:

1. Implement faster permanent hiring and the elimination of provisional appointments through increased examination and recruitment activity aimed at having permanent eligible lists containing qualified applicants continually available to the department.
2. Upgrade Human Resources technology through expanding the MTA's use of web-based recruitment and hiring and continued refining of the integrated MTA specific human resources database to monitor absences, worker's compensation, leaves, training and performance appraisals.
3. Implement a career development program through restoring to the Human Resources budget the position of Training Coordinator, who will be tasked with developing curriculum for ongoing training of employees in areas of core competencies, and for working with the City Department of Human Resources for the delivery of this training.
4. Implement a performance planning and appraisal system through developing an online performance appraisal system that will include the ability to monitor due dates, issue electronic reminders and electronic appraisal submission and tracking.
5. Conduct continuous position classification plan modernization through continued review of vacant classifications to assure that positions descriptions are updated prior to recruitment to reflect the current needs of the MTA and to assure that, where appropriate, department specific classifications are created.

#### **V – Staffing Requirements to Accomplish Priorities:**

The Human Resources Division will need two new additional positions to support the additional workload generated by the merger of the Department of Parking and Traffic and MUNI, as well as additional temporary salary funds to support various labor relations efforts. This results in a request for an additional \$227,807 to support the two new

positions and an additional request of \$49,110 for temporary salaries for a total of \$84,110.

**VI - Non-Personnel Requirements to Accomplish Priorities:**

The Human Resources Division will require an additional \$150,000 for Professional and Specialized Services. The Human Resources Division will reallocate \$139,011. to MTA Wide Services from Human Resources Rents and Leases – Buildings and Structures line item..

**VII – Existing Resources for new Operations/Activities:**

There are no additional requests.

**VIII – Additional Funding Sources Anticipated:**

There are no additional funding sources anticipated.

**IX – Revenue Generating Potential:**

There are no additional funding sources anticipated.

**X – Benefits to the MTA if your Division Accomplishes all Goals and Objectives:**

The MTA, as a quasi-independent department has committed to conform to the overall Civil Service and contractual goals established by the City. MTA Human Resources is mandated to negotiate our department only contracts under City guidelines and to participate in Civil Service Reform activities and to fund the results of those activities from your budget. Implementing the reforms described in Mayor Newsom’s budget provides the department and our employees with a better informed, trained and competent workforce who is equipped to meet the complex challenges of transit management and to accomplish the goals set forth in Proposition E.

**XI – Unaccomplished Goals and Objectives impact on MTA:**

The impact of the inability of Human Resources to accomplish our goals has MTA wide impact. There will continue to be management difficulties resulting from slow recruitment and hiring, failure to manage and document problem employees, lack of clarity by employees about performance expectations, continuing EEO and ADA complaints, and being out of compliance with mandated Civil Service requirements.



City and County of San Francisco  
MUNICIPAL TRANSPORTATION AGENCY

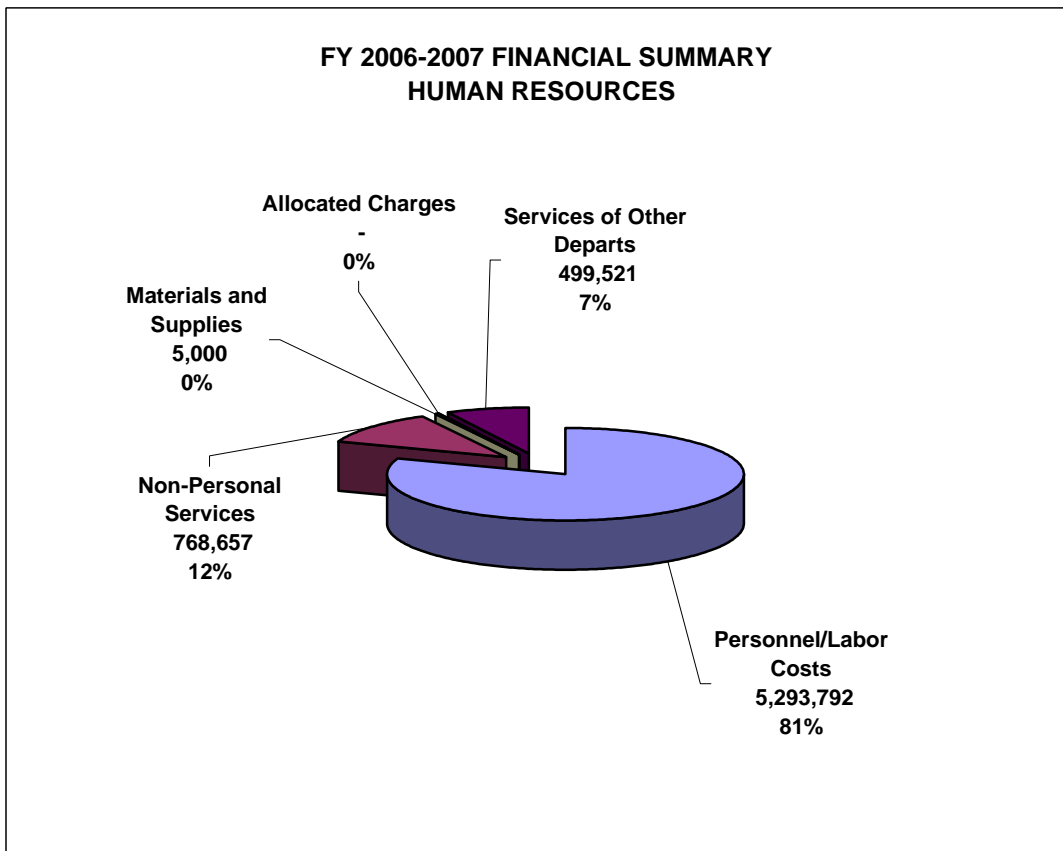
FY 2006/2007 FINANCIAL SUMMARY

HUMAN RESOURCES

**EXPENDITURES**

**BUDGETED AMOUNT**

Personnel/Labor Costs	5,293,792
Non-Personal Services	768,657
Materials and Supplies	5,000
Allocated Charges	-
Services of Other Departs	499,521
<b>TOTAL</b>	<b>6,566,970</b>



**City and County of San Francisco**  
**Municipal Transportation Agency**  
**Major Expenditure Categories Change From Prior Year**  
**Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : HR                              Human Resources

Object	Object Title	2005-2006 Board Adopted	2006-2007 Board Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Adopted	
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<b><u>5MAAAAAA</u></b>		<b><u>MUNI-OPERATING-NON-PROJ-CONTROLLED FD</u></b>			
001	PERMANENT SALARIES - MISC	3,629,629	3,857,436	227,807	6.3%
005	TEMP SALARIES - MISC	35,000	84,110	49,110	140.3%
009	PREMIUM PAY	7,050	7,050	0	0.0%
<b>TOTAL SALARIES</b>		<b>3,671,679</b>	<b>3,948,596</b>	<b>276,917</b>	<b>7.5%</b>
013	RETIREMENT	305,079	530,021	224,942	73.7%
014	SOCIAL SECURITY	263,789	286,235	22,446	8.5%
015	HEALTH SERVICE	360,008	409,786	49,778	13.8%
016	DENTAL COVERAGE	64,461	66,521	2,060	3.2%
017	UNEMPLOYMENT INSURANCE	9,175	11,852	2,677	29.2%
019	OTHER FRINGE BENEFITS	35,685	40,781	5,096	14.3%
<b>TOTAL MANDATORY FRINGE BENEFITS</b>		<b>1,038,197</b>	<b>1,345,196</b>	<b>306,999</b>	<b>29.6%</b>
021	TRAVEL	1,000	1,000	0	0.0%
022	TRAINING	76,697	76,697	0	0.0%
024	MEMBERSHIP FEES	1,600	1,600	0	0.0%
027	PROFESSIONAL & SPECIALIZED SERVIC	365,100	515,100	150,000	41.1%
029	MAINTENANCE SVCS - EQUIPMENT	3,600	3,600	0	0.0%
030	RENTS & LEASES-BUILDINGS & STRUCT	139,011	0	(139,011)	-100.0%
035	OTHER CURRENT EXPENSES	170,660	170,660	0	0.0%
<b>TOTAL NON PERSONAL SERVICES</b>		<b>757,668</b>	<b>768,657</b>	<b>10,989</b>	<b>1.5%</b>
046	FOOD	5,000	5,000	0	0.0%
049	OTHER MATERIALS & SUPPLIES	54,801	0	(54,801)	-100.0%
04A	SMALL EQUIPMENT ITEMS	7,500	0	(7,500)	-100.0%
<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>67,301</b>	<b>5,000</b>	<b>(62,301)</b>	<b>-92.6%</b>
081	SERVICES OF OTHER DEPTS (AAO FUND	461,721	499,521	37,800	8.2%
<b>TOTAL SERVICES OF OTHER DEPTS (AAO FUNDS)</b>		<b>461,721</b>	<b>499,521</b>	<b>37,800</b>	<b>8.2%</b>
<b>TOTAL MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>		<b>5,996,566</b>	<b>6,566,970</b>	<b>570,404</b>	<b>9.5%</b>
<b>TOTAL Human Resources</b>		<b>5,996,566</b>	<b>6,566,970</b>	<b>570,404</b>	<b>9.5%</b>

**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : HR                            Human Resources

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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**MUNI-OPERATING-NON-PROJ-CONTROLLED FD**

**001 SALARIES**

001	PERMANENT SALARIES - MISC	3,629,629	3,857,436	227,807	6.3%
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Salaries for Miscellaneous employees in FY2007 reflect the annualization of the FY2006 wage increases, as provided in the various labor agreements or Memoranda of Understanding. Additionally, the Controller's Office calculates other salary adjustments, including STEPM adjustments, which represent the annualized cost of step increases that take place during the fiscal year. Offsetting these increases is a minor decrease in the base salary budget, as FY2007 has one less workday than FY2006.

A request for two additional positions as .75 FTE per position is reflected in this division's budget in the amount of \$119,908 to assist with the additional work required to incorporate the merger of the Department of Parking and Traffic to MUNI.

005	TEMP SALARIES - MISC	35,000	84,110	49,110	140.3%
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Temporary salary funds support various labor relations efforts on an as-needed basis. This budget reflects an increase of \$14,110 from FY2006 to support these efforts, resulting in a total request of \$49,110 for FY2006/2007 budget.

009	PREMIUM PAY	7,050	7,050	0	0.0%
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Temporary Salaries funds MOU-authorized premiums such as night differential, bilingual pay, word processing pay, and longevity pay.

<b>TOTAL SALARIES</b>		<b>3,671,679</b>	<b>3,948,596</b>	<b>276,917</b>	<b>7.5%</b>
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**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : HR                              Human Resources

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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**MUNI-OPERATING-NON-PROJ-CONTROLLED FD**

**013 MANDATORY FRINGE BENEFITS**

013	RETIREMENT	305,079	530,021	224,942	73.7%
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The change in this appropriation in FY2007 reflects the increasing cost of both types of contributions the City makes to the retirement system. First, the City pays the employer share. This rate is calculated to ensure that the retirement fund is actuarially sound. In FY2006, this contribution was 6.58% of salaries. However, in FY2007, actuarial analyses require this contribution increase to 8.0% of salaries.

Secondly, the City is paying the full employee share of the retirement contribution in FY2007. According to the negotiated MOU agreements, the City picked up either 0.0% or 2.5% of the 7.5% employee retirement contribution in FY2006. However, the City will pay the entire 7.5% in FY2007.

014	SOCIAL SECURITY	263,789	286,235	22,446	8.5%
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This appropriation funds mandatory employer contributions for Social Security and Medicare. The change is due to the net effect of change in Permanent Salaries, and a slight increase in the maximum taxable amount in 2006.

015	HEALTH SERVICE	360,008	409,786	49,778	13.8%
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The City Charter establishes an employer contribution to the Health Service Trust fund that covers health insurance costs for City employees. Additionally, the City shares the cost of dependent health care coverage with the employee. Increases to this appropriation are due to anticipated rising health care costs.

016	DENTAL COVERAGE	64,461	66,521	2,060	3.2%
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Costs for the dental plan are determined annually by the Health Service Board. The increase to this appropriation is due to the anticipated rise in dental care costs.

017	UNEMPLOYMENT INSURANCE	9,175	11,852	2,677	29.2%
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Unemployment insurance is mandated by the State of California. The budgeted rate for unemployment insurance costs can vary each year. The FY2007 rate will be 0.30%, an increase over the FY2006 rate of 0.25%.

019	OTHER FRINGE BENEFITS	35,685	40,781	5,096	14.3%
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Other Fringe Benefits include the cost of flexible benefit plans that are currently authorized for MEA-represented employees. Costs of Long Term Disability Insurance are also included in this appropriation.

<b>TOTAL MANDATORY FRINGE BENEFITS</b>		<b>1,038,197</b>	<b>1,345,196</b>	<b>306,999</b>	<b>29.6%</b>
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**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : HR                              Human Resources

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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**MUNI-OPERATING-NON-PROJ-CONTROLLED FD**

**021    NON PERSONAL SERVICES**

021	TRAVEL	1,000	1,000	0	0.0%
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This appropriation funds travel to seminars, conferences, investigations and out-of-town business meetings. These funds also support travel necessary to review, audit and investigate the status of pending worker's compensation cases.

022	TRAINING	76,697	76,697	0	0.0%
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Training programs include staff professional development, software applications, training seminars, conferences and workshops, examination development and training to MTA employees.

024	MEMBERSHIP FEES	1,600	1,600	0	0.0%
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This appropriation funds membership fees in the International Personnel Management Association (IPMA), the IPMA Assessment Council, the Northern California Chapter IPMA, California Association of Equal Rights Professionals, the PTC, the California Institute for Public Risk Analysis (IPRA), the Industrial Claims Association, and the Society for Human Resource Management.

027	PROFESSIONAL & SPECIALIZED SERVICES	365,100	515,100	150,000	41.1%
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This appropriation funds professional legal services in labor relations matters, investigations and/or mediation services, as-needed outside professional services and MTA-wide EEO training for managers and supervisors as required by the FTA.

This also funds a variety of professional services contracts needed to support the activities of the mandated Drug and Alcohol Testing Program. The program provides a substance abuse professional, on-site and off-site collections, laboratory services, medical review officers and maintenance of proprietary computer software.

The allocation also funds the Employee Assistance Program services for miscellaneous (non-Transit Operator) employees. This item is increased by \$150,000. to support the demand of services in this area.

029	MAINTENANCE SVCS - EQUIPMENT	3,600	3,600	0	0.0%
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This appropriation funds maintenance of personal computers, printers, photocopiers and electronic filing systems such as the Lectrifier for personnel records.

030	RENTS & LEASES-BUILDINGS & STRUCTURES	139,011	0	(139,011)	-100.0%
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These funds have been reallocated to MTA Wide Services (MWS).

035	OTHER CURRENT EXPENSES	170,660	170,660	0	0.0%
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This item funds copy machine, printing costs for job announcements and mailings, postage, MTA special events, advertising, supplies, examination administrative expenses, printing for training manuals and supplies, trade publications and software licensing fees, oral exam board expenses, shredding confidential materials, examination materials storage, and other related expenses.

<b>TOTAL NON PERSONAL SERVICES</b>		<b>757,668</b>	<b>768,657</b>	<b>10,989</b>	<b>1.5%</b>
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**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : HR                            Human Resources

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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**MUNI-OPERATING-NON-PROJ-CONTROLLED FD**

**040 MATERIALS & SUPPLIES**

046	FOOD	5,000	5,000	0	0.0%
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This item funds food for raters on oral examination boards. These boards are sometimes required for Civil Service exams.

049	OTHER MATERIALS & SUPPLIES	54,801	0	(54,801)	-100.0%
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These funds have been reallocated to MTA Wide Services (MWS).

04A	SMALL EQUIPMENT ITEMS	7,500	0	(7,500)	-100.0%
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These funds have been reallocated to MTA Wide Services (MWS).

<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>67,301</b>	<b>5,000</b>	<b>(62,301)</b>	<b>-92.6%</b>
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**081 SERVICES OF OTHER DEPTS (AAO FUNDS)**

081	SERVICES OF OTHER DEPTS (AAO FUNDS)	461,721	499,521	37,800	8.2%
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This appropriation funds four work orders in the Human Resources Division. These are services required by Human Resources from the Department of Children, Youth and Their Families to provide a year-round internship and employment program for youth, which is organized and sponsored by the Mayor's Office. Another is for services needed by the Department of Public Health – San Francisco General Hospital's Occupational Health Services for pre-employment medical examinations and ongoing mandatory health exams for employees exposed to certain hazards. This also includes medical services provided to MTA passengers involved in accidents. In addition, services are required of the Department of Human Resources – MTA Proposition E services. Per 1999's Proposition E, MTA Human Resources is directed to assume many of the functions previously performed by the City's Department of Human Resources (DHR). This work order from MTA to DHR supports those MTA-related services which remain the responsibility of DHR. Lastly, the fourth work order funds MTA's portion of the cost of Civil Service Commission services, such as appeals, Rules, MTA-related inquiries and other services.

<b>TOTAL SERVICES OF OTHER DEPTS (AAO FUNDS)</b>		<b>461,721</b>	<b>499,521</b>	<b>37,800</b>	<b>8.2%</b>
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<b>TOTAL MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>		<b>5,996,566</b>	<b>6,566,970</b>	<b>570,404</b>	<b>9.5%</b>
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<b>TOTAL Human Resources</b>		<b>5,996,566</b>	<b>6,566,970</b>	<b>570,404</b>	<b>9.5%</b>
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**City and County of San Francisco  
Municipal Transportation Agency  
Position Detail - By Division  
Budget Year 2006-2007**

**Department : MTA                      Municipal Transportation Agency**  
**Division : HR                              Human Resources**

Job Class	Class Title	2005-2006	2006-2007	2006-2007
		Adopted	Proposed	Changes
		Count	Count	Count
<b>5MAAAAAA : MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>				
1053	BUSINESS ANALYST-SENIOR.....	1.00	1.00	0.00
1202	PERSONNEL CLERK.....	3.00	3.00	0.00
1203	PERSONNEL TECHNICIAN.....	1.00	1.00	0.00
1204	SENIOR PERSONNEL CLERK.....	3.00	3.75	0.75
1222	SENIOR PAYROLL AND PERSONNEL CLER	1.00	1.00	0.00
1226	CHIEF PAYROLL AND PERSONNEL CLERK.	1.00	1.00	0.00
1231	ASSOC AFFIRMATIVE ACTION COORDINA	1.00	1.00	0.00
1233	AFFIRMATIVE ACTION SPECIALIST.....	3.00	3.00	0.00
1237	TRAINING COORDINATOR.....	0.00	0.75	0.75
1241	PERSONNEL ANALYST.....	4.00	4.00	0.00
1244	SENIOR PERSONNEL ANALYST.....	13.00	13.00	0.00
1246	PRINCIPAL PERSONNEL ANALYST.....	1.00	1.00	0.00
1406	SENIOR CLERK.....	1.00	1.00	0.00
1408	PRINCIPAL CLERK.....	1.00	1.00	0.00
1424	CLERK TYPIST.....	2.00	2.00	0.00
1426	SENIOR CLERK TYPIST.....	1.00	1.00	0.00
1446	SECRETARY II.....	2.00	2.00	0.00
1450	EXECUTIVE SECRETARY I.....	3.00	3.00	0.00
1452	EXECUTIVE SECRETARY II.....	1.00	1.00	0.00
1842	MANAGEMENT ASSISTANT.....	1.00	1.00	0.00
1844	SENIOR MANAGEMENT ASSISTANT.....	1.00	1.00	0.00
8121	FARE INSPECTIONS SUPERVISOR/INVEST	1.00	1.00	0.00
8141	WORKER'S COMPENSATION ADJUSTER....	1.00	1.00	0.00
9172	MANAGER II, MTA	1.00	1.00	0.00
9174	MANAGER IV, MTA	1.00	1.00	0.00
9179	MANAGER V, MTA	7.00	7.00	0.00
9180	MANAGER VI, MTA	1.00	1.00	0.00
9187	DEPUTY DIRECTOR II, MTA	1.00	1.00	0.00
9993M	ATTRITION SAVINGS - MISCELLANEOUS...	(8.53)	(8.45)	0.08
TEMPM	TEMPORARY - MISCELLANEOUS.....	0.52	1.23	0.71
<b>TOTAL MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>		<b>49.99</b>	<b>52.28</b>	<b>2.29</b>
<b>TOTAL Human Resources</b>		<b>49.99</b>	<b>52.28</b>	<b>2.29</b>



**SAN FRANCISCO  
MUNICIPAL TRANSPORTATION AGENCY**

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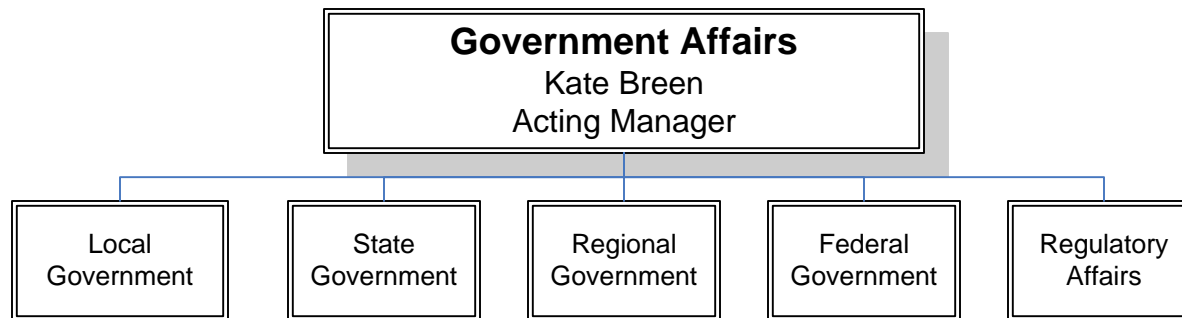


**FY2007 PROPOSED BUDGET**

**GOVERNMENT AFFAIRS**



## San Francisco Municipal Transportation Agency Fiscal Year 2007 Organization Chart



*City and County of San Francisco*  
**Municipal Transportation Agency**

FY 2006/2007  
ANNUAL BUDGET PLAN

**Government Affairs Division**

**I - Division Mission Statement:**

The Mission of the Government Affairs Division is to manage and coordinate relationships, policies and projects with the appropriate legislative bodies, regulatory agencies and stakeholders groups at the local, regional, state and federal levels.

Government Affairs staff serve as the primary point of contact for legislators. The division coordinates state and federal legislative initiatives, including measures sponsored by the Municipal Transportation Agency (MTA), the federal earmarking process, and is also responsible for regulatory activities, such as coordinating the FTA triennial review.

**II – Significant Budget Highlights:**

A. FY 2005/2006 Budget Goals:

This division was formed in July 2005 with functions previously included in Capital Planning and External Affairs budget. Therefore, it did not have budget goals for FY 2005/2006.

B. FY2006/2007 Budget Goals:

- 1) Build a baseline budget that supports the mission of the division in support of MTA Government Affairs objectives.
- 2) Adopt an annual State and Federal legislative program
- 3) Complete all required audits in a timely manner, e.g., Federal Transit Authority (FTA) Triennial Review, Prop E and Transit Development Act (TDA) audits
- 4) Coordinate all federal appropriations requests.

**III – Key Performance Measures:**

This Government Affairs Division will work on developing performance indicators once the baseline budget is established.

#### **IV – Future Budget Considerations:**

The Government Affairs Division will prioritize its key projects for FY 06/07, in the following order:

1. Participate in key legislative affairs conferences and committees, such as the American Public Transit Association (APTA) Legislative Conference, and CA Transit Association Executive Committee.
2. Serve as MTA liaison to the City and County of San Francisco Board of Supervisors.
3. Ensure MTA priorities are represented on regional transportation boards such as the Caltrain Joint Powers Board (JPB) and the San Francisco County Transportation Authority (SFCTA).
4. Participate in activities associated with Third Street Light Rail Transit (LRT) opening, such as coordination of political components of opening service events.

#### **V – Staffing Requirements to Accomplish Priorities:**

The Government Affairs Division currently has two (2) FTEs funded by operating fund and 0.6 FTE by grant fund. To support its mission, the division is requesting staffing changes in FY 07 as follows:

- To transfer in one (1) existing 9172 Manager II (1 FTE or \$95,213 in annual salaries) from the budget of Muni Executive Office Security and Safety to serve as the Board of Supervisors Liaison and coordinate daily communications and activities with the Board.
- To change one (1) existing grant-funded 9172 Manager II from part time (0.6FTE) to a full time position (1.0 FTE). This position will oversee MTA's participation in Federal, State, and Local policy development as well as government regulatory compliance.

#### **VI - Non-Personnel Requirements to Accomplish Priorities:**

In addition to the line items currently budgeted in fiscal year 2006, the Government Affairs Division is not requesting any additional non-personnel funding in FY 07. Existing resources will be reallocated from the Planning Division.

## **VII – Existing Resources for new Operations/Activities:**

Additional \$8,750 existing resources will be reallocated from the Planning Division to fund travel, training, employee field expenses, memberships, and other miscellaneous expenses and supplies needed by the Government Affairs Division. The reallocated line items are described as follows:

- 021 Travel: \$4,500 is requested for costs associated with participation in annual APTA Legislative Conference in Washington and participation as MTA representative on California Transit Association Executive Committee (6 meetings statewide per year). It also funds travel cost associated with staffing to MTA appointee to Caltrain JPB. Participation and attendance at these regular events is critical to ensure representation of SFMTA's interest among transportation professionals both statewide and nationally.
- 022 Training: \$2,000 is requested for costs associated with conference registration for APTA events (APTA Leg. conference, APTA Annual meeting); registration for CTA Annual Meeting, Legislative conference; other conferences as required for agency representation.
- 023 Employee Expenses: \$500 is requested for reimbursement for costs associated with travel to Sacramento and other regional locations for hearings and meetings while representing the MTA. It covers parking, tolls, transit fares, and mileage cost.
- 024 Membership Fees: \$1, 250 is requested for annual membership in New Starts Working Group. This group comprised on transit properties with federal New Starts projects, such as San Francisco's Third St. LRT-Phase 2, actively monitors and advocates directly on policy issues related to New Starts funding, are anticipated to be the primary funding source for Third St. LRT-Phase 2 project.
- 035 Other Current Expenses: \$500 is requested for printing, freight, postage, subscription as needed.
- 040 Materials and Supplies: \$1,000 is requested for office supplies and miscellaneous equipment. This line item is ear-marked for the Government Affairs Division but will be budgeted under Muni-Wide Services account.

## **VIII – Additional Funding Sources Anticipated:**

The Government Affairs Division does not anticipate any additional funding sources.

### **IX – Revenue Generating Potential:**

The Government Affairs Division does not anticipate any new revenue generating activities. Government Affairs identify potential revenue generating Initiatives through legislative measures. Revenue generating measures is a top priority for advocacy by the Government Affairs Division.

### **X – Benefits to the MTA if your Division Accomplishes all Goals and Objectives:**

The Government Affairs Division is charged with accomplishing the legislative objectives of the MTA at City Hall, with regional agencies, and with the State Legislature and Congress. These goals and objectives are defined as part of the 2006 Legislative Program presented to the MTA Board. The Division helps generate revenue for the agency through:

- Support for measures to improve collection of fare citation revenue
- Legislation for statewide bond measures including funds for San Francisco
- Targeted federal earmarks for specific MTA capital projects.

### **XI – Unaccomplished Goals and Objectives impact on MTA:**

The impact on the MTA, if Government Affairs Division does not accomplish its key goals and objectives, is as follows:

- MTA ultimately has less funding to support capital projects to meet its strategic goals and provide its customers with the efficient and reliable service.
- MTA would have decreased representation in local, regional, state and national transportation policy decision-making, thus impacting potential revenues sources

City and County of San Francisco  
MUNICIPAL TRANSPORTATION AGENCY

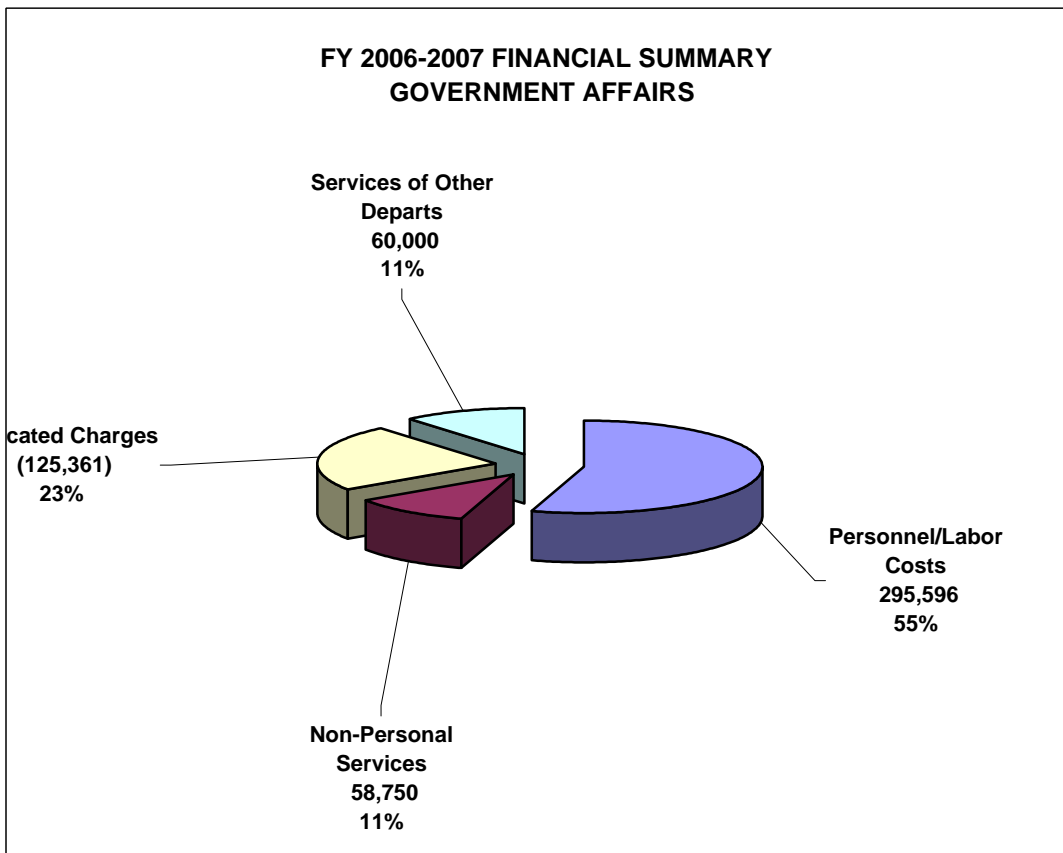
FY 2006/2007 FINANCIAL SUMMARY

GOVERNMENT AFFAIRS

**EXPENDITURES**

**BUDGETED AMOUNT**

Personnel/Labor Costs	295,596
Non-Personal Services	58,750
Allocated Charges	(125,361)
Services of Other Departs	60,000
<b>TOTAL</b>	<b>288,985</b>



**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : GA                              Government Affairs

Object	Object Title	2005-2006 Board Adopted	2006-2007 Board Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Adopted	
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<b><u>5MAAAAAA</u></b>		<b><u>MUNI-OPERATING-NON-PROJ-CONTROLLED FD</u></b>			
001	PERMANENT SALARIES - MISC	123,771	222,105	98,334	79.4%
<b>TOTAL SALARIES</b>		<b>123,771</b>	<b>222,105</b>	<b>98,334</b>	<b>79.4%</b>
013	RETIREMENT	9,398	30,520	21,122	224.7%
014	SOCIAL SECURITY	8,452	15,973	7,521	89.0%
015	HEALTH SERVICE	9,441	17,926	8,485	89.9%
016	DENTAL COVERAGE	1,707	3,010	1,303	76.3%
017	UNEMPLOYMENT INSURANCE	310	668	358	115.5%
019	OTHER FRINGE BENEFITS	2,248	5,394	3,146	139.9%
<b>TOTAL MANDATORY FRINGE BENEFITS</b>		<b>31,556</b>	<b>73,491</b>	<b>41,935</b>	<b>132.9%</b>
021	TRAVEL	0	4,500	4,500	0.0%
022	TRAINING	0	2,000	2,000	0.0%
023	EMPLOYEE FIELD EXPENSE	0	500	500	0.0%
024	MEMBERSHIP FEES	0	1,250	1,250	0.0%
027	PROFESSIONAL & SPECIALIZED SERVIC	50,000	50,000	0	0.0%
035	OTHER CURRENT EXPENSES	0	500	500	0.0%
<b>TOTAL NON PERSONAL SERVICES</b>		<b>50,000</b>	<b>58,750</b>	<b>8,750</b>	<b>17.5%</b>
079	ALLOCATED CHARGES	(125,361)	(125,361)	0	0.0%
<b>TOTAL ALLOCATED CHARGES</b>		<b>(125,361)</b>	<b>(125,361)</b>	<b>0</b>	<b>0.0%</b>
081	SERVICES OF OTHER DEPTS (AAO FUND	60,000	60,000	0	0.0%
<b>TOTAL SERVICES OF OTHER DEPTS (AAO FUNDS)</b>		<b>60,000</b>	<b>60,000</b>	<b>0</b>	<b>0.0%</b>
<b>TOTAL MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>		<b>139,966</b>	<b>288,985</b>	<b>149,019</b>	<b>106.5%</b>
<b>TOTAL Government Affairs</b>		<b>139,966</b>	<b>288,985</b>	<b>149,019</b>	<b>106.5%</b>

**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : GA                              Government Affairs

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved
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**MUNI-OPERATING-NON-PROJ-CONTROLLED FD**

**001 SALARIES**

001	PERMANENT SALARIES - MISC	123,771	222,105	98,334	79.4%
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Salaries for Miscellaneous employees in FY2007 reflect the annualization of the FY2006 wage increases, as provided in the various labor agreements or Memoranda of Understanding. Additionally, the Controller's Office calculates other salary adjustments, including STEPM adjustments, which represent the annualized cost of step increases that take place during the fiscal year. Offsetting these increases is a minor decrease in the base salary budget, as FY2007 has one less workday than FY2006.

In addition to the above changes, the Government Affairs Division is requesting to transfer one (1) existing 9172 Manager II position from the budget of Executive Office/Safety and Security. This position will serve as the Board of Supervisors Liaison and coordinate daily communications and activities with the Board. The change in salary budget includes this addition. The fringe benefit costs associated with this position are included in the fringe benefit categories described below.

<b>TOTAL SALARIES</b>		<b>123,771</b>	<b>222,105</b>	<b>98,334</b>	<b>79.4%</b>
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**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : GA                              Government Affairs

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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**MUNI-OPERATING-NON-PROJ-CONTROLLED FD**

**013 MANDATORY FRINGE BENEFITS**

013	RETIREMENT	9,398	30,520	21,122	224.7%
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The change in this appropriation in FY2007 reflects the increasing cost of both types of contributions the City makes to the retirement system. First, the City pays the employer share. This rate is calculated to ensure that the retirement fund is actuarially sound. In FY2006, this contribution was 6.58% of salaries. However, in FY2007, actuarial analyses require this contribution increase to 8.0% of salaries.

Secondly, the City is paying the full employee share of the retirement contribution in FY2007. According to the negotiated MOU agreements, the City picked up either 0.0% or 2.5% of the 7.5% employee retirement contribution in FY2006. However, the City will pay the entire 7.5% in FY2007.

014	SOCIAL SECURITY	8,452	15,973	7,521	89.0%
-----	-----------------	-------	--------	-------	-------

This appropriation funds mandatory employer contributions for Social Security and Medicare. The change is due to the net effect of change in Permanent Salaries, and a slight increase in the maximum taxable amount in 2006.

015	HEALTH SERVICE	9,441	17,926	8,485	89.9%
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The City Charter establishes an employer contribution to the Health Service Trust fund that covers health insurance costs for City employees. Additionally, the City shares the cost of dependent health care coverage with the employee. Increases to this appropriation are due to anticipated rising health care costs.

016	DENTAL COVERAGE	1,707	3,010	1,303	76.3%
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Costs for the dental plan are determined annually by the Health Service Board. The increase to this appropriation is due to the anticipated rise in dental care costs.

017	UNEMPLOYMENT INSURANCE	310	668	358	115.5%
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Unemployment insurance is mandated by the State of California. The budgeted rate for unemployment insurance costs can vary each year. The FY2007 rate will be 0.30%, an increase over the FY2006 rate of 0.25%.

019	OTHER FRINGE BENEFITS	2,248	5,394	3,146	139.9%
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Other Fringe Benefits include the cost of flexible benefit plans that are currently authorized for MEA-represented employees. Costs of Long Term Disability Insurance are also included in this appropriation.

<b>TOTAL MANDATORY FRINGE BENEFITS</b>		<b>31,556</b>	<b>73,491</b>	<b>41,935</b>	<b>132.9%</b>
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**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : GA                              Government Affairs

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved
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**MUNI-OPERATING-NON-PROJ-CONTROLLED FD**

**021    NON PERSONAL SERVICES**

021	TRAVEL	0	4,500	4,500	0.0%
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\$4,500 is requested for costs associated with participation in annual APTA Legislative Conference in Washington and participation as MTA representative on California Transit Association Executive Committee (6 meetings statewide per year). It also funds travel cost associated with staffing to MTA appointee to Caltrain JPB. Participation and attendance at these regular events is critical to ensure representation of SFMTA's interest among transportation professionals both statewide and nationally. The requested amount is a reallocation from a rental budget under the Planning Division that is no longer needed due to MTA's office space consolidation.

022	TRAINING	0	2,000	2,000	0.0%
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\$2,000 is requested for costs associated with conference registration for APTA Legislative Conference and Annual Meeting; registration for CTA Annual Meeting and Legislative conference; and other conferences as required for agency representation. The requested amount is a reallocation from a rental budget under the Planning Division that is no longer needed due to MTA's office space consolidation.

023	EMPLOYEE FIELD EXPENSE	0	500	500	0.0%
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\$500 is requested for reimbursement for costs associated with travel to Sacramento and other regional locations for hearings and meetings while representing the MTA. It covers parking, tolls, transit fares, and mileage cost. The requested amount is a reallocation from a rental budget under the Planning Division that is no longer needed due to MTA's office space consolidation.

024	MEMBERSHIP FEES	0	1,250	1,250	0.0%
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\$1,250 is requested for annual membership in New Starts Working Group. This group comprised on transit properties with federal New Starts projects, such as San Francisco's Third St. LRT-Phase 2. It actively monitors and advocates directly on policy issues related to New Starts funding, which is the anticipated primary funding source for Third St. LRT-Phase 2 project. The requested amount is a reallocation from a rental budget under the Planning Division that is no longer needed due to MTA's office space consolidation.

027	PROFESSIONAL & SPECIALIZED SERVICES	50,000	50,000	0	0.0%
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The division's request for this line item remains unchanged from its FY 06 level. The existing budgeted \$50,000 is for consulting services associated with the Quality Review Program required by Proposition E.

035	OTHER CURRENT EXPENSES	0	500	500	0.0%
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\$500 is requested to fund printing, freight, postage, subscription expenditures. The requested amount is a reallocation from a rental budget under the Planning Division that is no longer needed due to MTA's office space consolidation.

<b>TOTAL NON PERSONAL SERVICES</b>		<b>50,000</b>	<b>58,750</b>	<b>8,750</b>	<b>17.5%</b>
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**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : GA                            Government Affairs

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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**MUNI-OPERATING-NON-PROJ-CONTROLLED FD**

**079 ALLOCATED CHARGES**

079	ALLOCATED CHARGES	(125,361)	(125,361)	0	0.0%
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The budget amount for this line item remains unchanged from its FY 06 level. The allocation is a reimbursement, through Proposition K Funds, of the labor associated with the Legislative Affairs staff. For accounting purpose, this item is included in the budget as an allocated charge and is recorded as abatement to expenditures (in negative amount) in stead of as revenue.

<b>TOTAL ALLOCATED CHARGES</b>		<b>(125,361)</b>	<b>(125,361)</b>	<b>0</b>	<b>0.0%</b>
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**081 SERVICES OF OTHER DEPTS (AAO FUNDS)**

081	SERVICES OF OTHER DEPTS (AAO FUNDS)	60,000	60,000	0	0.0%
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The budget amount for this line item remains unchanged from its FY 06 level. The \$60,000 is MTA's share of State/Federal San Francisco lobbyist contracts.

<b>TOTAL SERVICES OF OTHER DEPTS (AAO FUNDS)</b>		<b>60,000</b>	<b>60,000</b>	<b>0</b>	<b>0.0%</b>
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<b>TOTAL MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>		<b>139,966</b>	<b>288,985</b>	<b>149,019</b>	<b>106.5%</b>
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<b>TOTAL Government Affairs</b>		<b>139,966</b>	<b>288,985</b>	<b>149,019</b>	<b>106.5%</b>
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**City and County of San Francisco**  
**Municipal Transportation Agency**  
**Position Detail - By Division**  
**Budget Year 2006-2007**

**Department : MTA                    Municipal Transportation Agency**  
**Division : GA                        Government Affairs**

Job Class	Class Title	2005-2006	2006-2007	2006-2007
		Adopted	Proposed	Changes
		Count	Count	Count
<b>5MAAAAAA : MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>				
1823	SENIOR ADMINISTRATIVE ANALYST.....	1.00	1.00	0.00
9172	MANAGER II, MTA	0.00	1.00	1.00
9179	MANAGER V, MTA	1.00	1.00	0.00
9993M	ATTRITION SAVINGS - MISCELLANEOUS....	(0.69)	(0.69)	0.00
<b>TOTAL MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>		<b>1.31</b>	<b>2.31</b>	<b>1.00</b>
<b>TOTAL Government Affairs</b>		<b>1.31</b>	<b>2.31</b>	<b>1.00</b>



**SAN FRANCISCO**  
**MUNICIPAL TRANSPORTATION AGENCY**

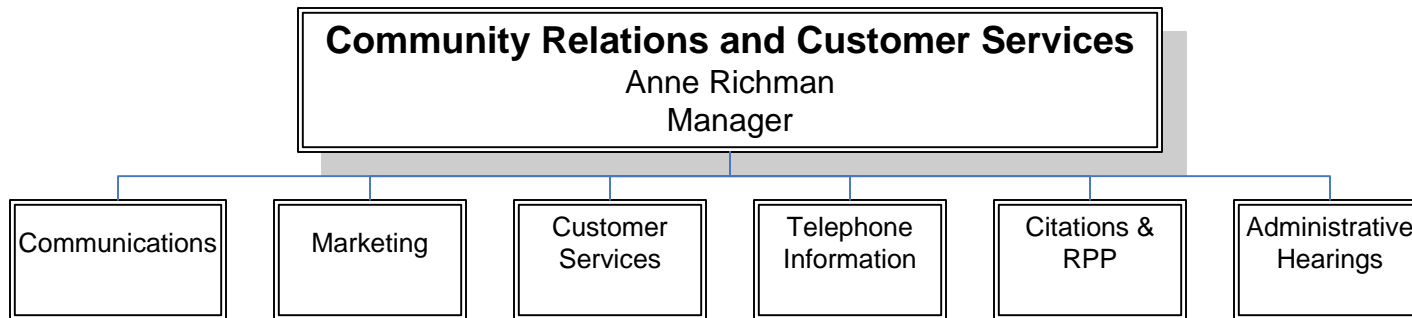
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**FY2007 PROPOSED BUDGET**

**COMMUNITY RELATIONS AND CUSTOMER SERVICES**

# San Francisco Municipal Transportation Agency Fiscal Year 2007 Organization Chart



*City and County of San Francisco*  
**Municipal Transportation Agency**

FY 2006/2007  
ANNUAL BUDGET PLAN

**Community Relations & Customer Service**

**I - Division Mission Statement:**

The mission of the Community Relations and Customer Service Division is to provide prompt, quality information to the public regarding MTA services, and to efficiently administer the parking citation program and the Muni passenger service report program. Major functions are discussed below, by section.

**A. Communications Section Mission Statement:** The mission of Communications is to provide excellent community outreach regarding MTA activities. The Communications section is responsible for: carrying out public information campaigns regarding MTA construction projects, ongoing activities, or initiatives; producing annual agency events such as the Cable Car Bell Ringing contest and Safe Driver Award Banquet; and working with community groups, the Mayor's Office, and the Board of Supervisors on constituent issues.

**B. Marketing Section Mission Statement:** The MTA Marketing section is committed to producing positive representation and promotion of every department within the organization, and maintains an unwavering dedication toward creating the most user friendly transit system in the Bay Area. Major functions of this section include design and production of all informational materials (car cards, brochures, etc.), development of the Annual Marketing Plan, development of a signage program, management of MTA's portion of the advertising contract, management of the MTA web site, and merchandising items that promote the MTA.

**C. Citations and Hearings Section Mission Statement:** We are a customer service organization striving to provide excellent customer service by granting individuals who receive a parking citation the ability to pay or fairly challenge the citation and to provide information and customer service to persons who are in the process of challenging or paying citations, and the issuing and processing of residential, contractor, teacher, vanpool and carpool permits.

**D. Passenger Services Section Mission Statement:** To provide accurate, timely information to callers regarding Muni service, and to administer the Passenger Services Report process. This section is composed of the Telephone Information Center, which provides information about Muni services to callers; the Passenger

Services unit, which administers the PSR process along with Operations; and the Lost and Found department, for patrons who wish to retrieve items they left on a Muni vehicle or at a facility.

## **II – Significant Budget Highlights:**

### *A. FY 2005/2006 Goals:*

This division was formed in July 2005. The primary budget goal for the FY 2005/2006 fiscal year is to establish a baseline for the division and reach fully budgeted staffing levels.

### *B. FY 2006/2007 Goals:*

- 1) Finish adjustments to budget to reflect the functions and staff that have been merged with this new division.
- 2) Build a budget that supports mission of the division to provide information about MTA services and programs, and to improve MTA image in the community.

## **III – Key Performance Measures:**

### *Parking Services and Administrative Hearings*

- 1) To serve at least 80% all walk-in citation or residential parking permit customers within 20 minutes of arrival.
- 2) To decrease the turn-around time for mailing renewals for residential parking permits and return at least 95% of all renewal permit applications within 21 days of receipt.
- 3) To serve at least 80% all walk-in customers requiring an administrative hearing within 10 minutes of arrival.

### *Marketing*

- 4) To develop an annual Marketing Plan that will identify specific programs and projects to promote increased ridership, by January 1, 2007.
- 5) To publish and distribute to the public during FY2007, schedules for all trips taken by all vehicles which shall consist of specific arrival times at terminals and established intermediate points.

### *Customer Service*

- 6) To resolve 75% of all Passenger Service Reports/ operator conduct complaints within 30 days, while being consistent with due process and required confidentiality.



7) Conduct a Rider Survey and an Employee Survey with follow-up by management.

#### **IV – Future Budget Considerations:**

In addition to carrying out the regular, ongoing activities of the department, the following major projects will occur during FY2007:

**1) Third Street Light Rail Line Opening.** The start of service on the Third Street line will require a major public outreach campaign. Portions of this outreach will occur during FY06; however, the start of service will require a ramping up of community activities such as safety campaigns, working with schools, community meetings, and an opening ceremony, as well as redoing signage and maps.

**2) Improvements at Citations & Hearings Section.** During FY07 we expect to continue the improvements at these sections that were begun in FY06. Steps for FY07 include further adjustments to staffing, as well as installation of an ATM and pay copier to reduce staff time spent making copies or change. In addition, the current contract for the Citation Processing vendor expires in FY07; selection for Citation Processing vendor must be completed and a new contract finalized. The new contract should include provisions for: image processing, online payments for permits and citations, online residential permit applications and renewal, online protests, online reports, etc.

**3) 311 Transitions.** The City's 311 system is expected to be up and running by the summer of 2006, though it may be some time after that when a full range of services are available through 311. Nevertheless, it will be a major effort for MTA to provide all necessary information, work with 311 staff on transition plans, and eventually transfer some customer service functions to that center.

**4) Moves to 1 South Van Ness.** Moves of the Citations & Hearings and Passenger Services sections are expected to occur during FY07. The new facility will have greatly improved customer interface areas and will be a more modern, centrally located building for employees and customers. Budget for these moves is being handled agency-wide.

**5) Expansion of Communications and Marketing Activities.** The Communications and Marketing sections have been severely affected by budget pressures in recent years. Nevertheless, MTA has great needs for public outreach, and it is planned that public relations will be a more vital presence in MTA projects and the larger community. These efforts will include: a substantial upgrade of the MTA web site integrating Muni and DPT; production of information about changes to service (Third St. and any other) including a new map, signs, and timetable; development of more user-friendly communications materials for employees and riders, including a general information booklet; a

complete redesign of the Muni map; and development of a significant and ongoing marketing campaign to promote transit and get people out of their cars.

## **V – Staffing Requirements to Accomplish Priorities:**

**Communications Section:** The following staffing actions are requested:

- Fund current positions. For historical reasons, some of the positions in this group are unfunded or the funding sources are located in other sections/divisions. This should be corrected in the FY07 budget.
- Add one 9172 Manager II. This section does not currently have a position for a manager/supervisor; staff report directly to the Manager of the division. This section should have a manager, in parallel with other sections in the division.

**Marketing Section:** The following staffing actions are requested:

- Reallocate funding for the 5320 Illustrator/Art Designer to this division. This junior level graphic design person provides design support to the senior designer as well as acting as key production staff member.
- Reallocate funding for the 1844 Senior Management Assistant to this division. This position provides all administrative support, develops and manages tracking systems for revenues and expenditures, assists in trade mark enforcement efforts, assists in contract administration, manages the office and provides very minimal coordination of signage and reproduction work.

**Citations and Hearings:** The following staffing actions are requested:

- Complete implementation of staffing plan formulated during FY06. Add two 9175 Manager I positions to facilitate the management of the various functions within the Citations section.
- Adjust funding of 8167 Parking Hearing Examiners. Hearing officers work part-time (less than 20 hours per week), with schedules varying depending on workload and staff availability. The number of FTEs should be adjusted to better match current staffing to salary budget.

**Passenger Services/Telephone Information Center:** The following staffing actions are requested:

- Add one 9124 Senior Transit Information Clerk position to provide supervisory duties. The TIC and Passenger Services operate extended and weekend shifts, and a single supervisor for each group is unable to cover this extensive schedule. An additional supervisor would enable better coverage and customer service.
- Increase overtime budget from \$3,000 annually to \$10,000 annually, to better align needs with budget. This would put the overtime budget at less than 1% of the salaries budget for these sections.

## **VI - Non-Personnel Requirements to Accomplish Priorities:**

- a. Communications Section:** The following are requested to support the section's work in promoting MTA activities and events:
- Equipment:
    - i. Replace existing laminator: \$1,500. This equipment is used daily in producing signs especially Rider Alerts for service reroutes, changes, etc. The current laminator is old and due for replacement.
    - ii. Presentation equipment: Replace sound system, \$4,000. This equipment is used at events such as community meetings, the Bell Ringing contests and groundbreaking ceremonies. Current sound system equipment is very old, large, and inflexible. New equipment would be smaller and more manageable, and more reliable.
- b. Marketing Section:** The following are requested to support the section's activities.
- Increase Professional Services budget by \$43,000 to support development and distribution of merchandising effort.
  - Increase Other Materials & Supplies budget to \$10,000 to allow upgrades of computer design capability (hardware, software).
  - Increase budget of Services of Other City Departments to more accurately reflect anticipated services needed from City Repro for producing materials for strategic information campaigns.
- c. Hearings and Citations Section.** The following are requested to support the section's activities.
- Training funds for Hearings and Citations for FY06 was part of the DPT Administration budget. This should be split out for FY07 and put in the proper division.
  - Security presence should be increased for the processing center. Currently one security guard is available, but there is no presence when that person is absent for lunch etc. In addition, the new space at 1 SVN will be larger and an additional guard would better cover the expanded area. This may be provided in combination with security for other areas at 1 South Van Ness.
  - Small office equipment: \$5,000 to replace printers, shredder, etc.
- d. Passenger Services Section:** The following are requested to support the section's activities. In prior years, this section has been part of other divisions and has been able to use those budgets for non-personnel expenses. In FY06 this section has no budget of its own for the items listed below.
- Training: \$5,000
  - Computer replacement costs: \$5,000

- Telephone equipment replacement costs: \$5,000
- e. **Other: Telecommunications Equipment.** The Citations and Passenger Services sections both rely heavily on telephone equipment to handle customer relationships. Both sections use systems that are long overdue for replacement. In the case of Citations, the Interactive Voice Response system (IVR) is near capacity and beyond its useful life, causing ongoing customer complaints. In 2006, service for this system will no longer be available due to its age. Similarly, the Customer Management System (CMS) used by Passenger Services has been disabled for some time due to its age. Consequently, the section is unable to track call volumes, wait times, or other statistical information describing the customer experience. DTIS is preparing a cost estimate for replacing both the IVR and CMS systems.

### **VII – Existing Resources for new Operations/Activities:**

Reallocate appropriate portion of training funds from DPT Administration to this division. The Hearings and Citations sections used to be part of the DPT Administration budget, but the training funds did not move when the sections did. Additionally, funding for the Division Manager and some Marketing staff will be reallocated from other divisions.

### **VIII – Additional Funding Sources Anticipated:**

N/A

### **IX – Revenue Generating Potential:**

The development of City/MTA specific merchandising offers potential for revenue generation: clothing and prints/posters would be the initial launch products. Certain types of transit maps and guides would be next in line. We also have areas for advertisements that are not currently being used, such as the back of our fast-passes, transfers, map and timetable booklet panels etc., which offer potential revenue gains as well.

Finally, the Translink program will need considerable funding for a launch and information updating. However, with the focus on purchasing a monthly pass, this program could prove to be a significant revenue enhancer.

**X – Benefits to the MTA if your Division Accomplishes all Goals and Objectives:**

Creating the Customer service division in July 2005 was intended to place similar functions together to provide a consistent, organized, and positive customer experience for patrons of the MTA. Supporting the development of this division is key to promoting a positive image of MTA in the community. In addition, Customer service is a major focus of the current City Administration, and it truly does provide a “gateway” to our projects and services.

It should also be noted that most major transit systems allocate 2% of their total annual budget to advertising and marketing. The additions requested in this plan put MTA on the path toward expanding our public outreach, though even with the additions requested, MTA is well below that target.

Nevertheless, customer service will improve with better tools of operation; enhanced leadership and appropriate staffing will provide improved professionalism. These improvements will result in professional interactions with customers, quicker problem resolutions, and streamlined procedures.

**XI – Unaccomplished Goals and Objectives impact on MTA:**

Customer service will continue to suffer and the agency will be perceived as unresponsive. Complaints to the Mayor’s office and other administrative departments will continue to be forwarded. Customers will remain frustrated by inability to easily obtain information and resolve issues in a timely manner.

City and County of San Francisco  
MUNICIPAL TRANSPORTATION AGENCY

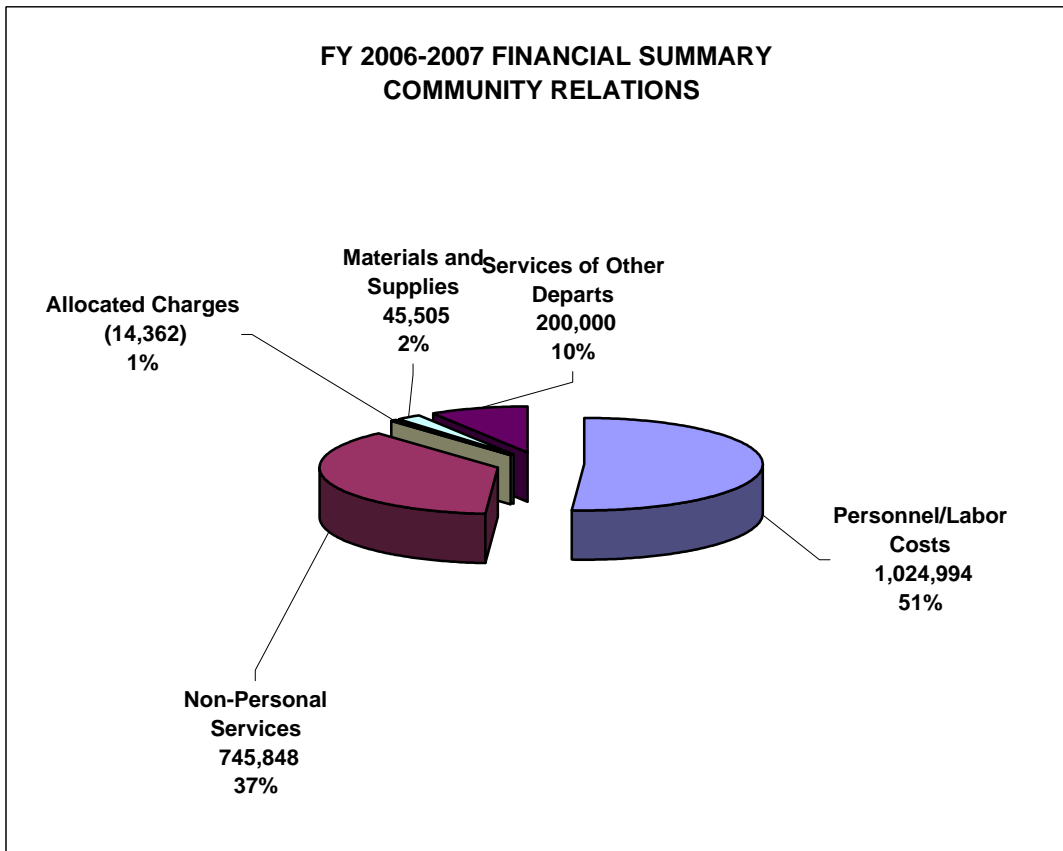
FY 2006/2007 FINANCIAL SUMMARY

COMMUNITY RELATIONS

**EXPENDITURES**

**BUDGETED AMOUNT**

Personnel/Labor Costs	1,024,994
Non-Personal Services	745,848
Allocated Charges	(14,362)
Materials and Supplies	45,505
Services of Other Departs	175,853
<b>TOTAL</b>	<b>1,977,838</b>



**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : CR                              Community Relations

Object	Object Title	2005-2006 Board Adopted	2006-2007 Board Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Adopted	
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<b><u>5MAAAAAA</u></b>		<b><u>MUNI-OPERATING-NON-PROJ-CONTROLLED FD</u></b>			
001	PERMANENT SALARIES - MISC	220,907	713,508	492,601	223.0%
005	TEMP SALARIES - MISC	0	38,000	38,000	0.0%
011	OVERTIME	13,655	13,655	0	0.0%
<b>TOTAL SALARIES</b>		<b>234,562</b>	<b>765,163</b>	<b>530,601</b>	<b>226.2%</b>
013	RETIREMENT	18,296	98,031	79,735	435.8%
014	SOCIAL SECURITY	17,807	56,501	38,694	217.3%
015	HEALTH SERVICE	23,891	74,935	51,044	213.7%
016	DENTAL COVERAGE	4,235	12,378	8,143	192.3%
017	UNEMPLOYMENT INSURANCE	584	2,296	1,712	293.2%
019	OTHER FRINGE BENEFITS	3,001	15,690	12,689	422.8%
<b>TOTAL MANDATORY FRINGE BENEFITS</b>		<b>67,814</b>	<b>259,831</b>	<b>192,017</b>	<b>283.2%</b>
022	TRAINING	4,000	4,000	0	0.0%
023	EMPLOYEE FIELD EXPENSE	398	398	0	0.0%
027	PROFESSIONAL & SPECIALIZED SERVIC	57,000	100,000	43,000	75.4%
029	MAINTENANCE SVCS - EQUIPMENT	4,200	4,200	0	0.0%
030	RENTS & LEASES-BUILDINGS & STRUCT	238,711	238,711	0	0.0%
034	SUBSISTANCE	1,590	1,590	0	0.0%
035	OTHER CURRENT EXPENSES	396,949	396,949	0	0.0%
<b>TOTAL NON PERSONAL SERVICES</b>		<b>702,848</b>	<b>745,848</b>	<b>43,000</b>	<b>6.1%</b>
049	OTHER MATERIALS & SUPPLIES	30,005	45,505	15,500	51.7%
<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>30,005</b>	<b>45,505</b>	<b>15,500</b>	<b>51.7%</b>
079	ALLOCATED CHARGES	(14,362)	(14,362)	0	0.0%
<b>TOTAL ALLOCATED CHARGES</b>		<b>(14,362)</b>	<b>(14,362)</b>	<b>0</b>	<b>0.0%</b>
081	SERVICES OF OTHER DEPTS (AAO FUND	19,906	175,853	155,947	783.4%
<b>TOTAL SERVICES OF OTHER DEPTS (AAO FUNDS)</b>		<b>19,906</b>	<b>175,853</b>	<b>155,947</b>	<b>783.4%</b>
<b>TOTAL MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>		<b>1,040,773</b>	<b>1,977,838</b>	<b>937,065</b>	<b>90.0%</b>
<b>TOTAL Community Relations</b>		<b>1,040,773</b>	<b>1,977,838</b>	<b>937,065</b>	<b>90.0%</b>

**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : CR                            Community Relations

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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**MUNI-OPERATING-NON-PROJ-CONTROLLED FD**

**001 SALARIES**

001	PERMANENT SALARIES - MISC	220,907	713,508	492,601	223.0%
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Salaries for Miscellaneous employees have increased in FY2007, due to the addition of two Marketing positions, a Communications Manager, and the Division Manager position. Additionally, the increase reflects the annualization of the FY2006 wage increases, as provided in the various labor agreements or Memoranda of Understanding. Further, the Controller's Office calculates other salary adjustments, including STEPM adjustments, which represent the annualized cost of step increases that take place during the fiscal year. Offsetting these increases is a minor decrease in the base salary budget, as FY2007 has one less workday than FY2006.

005	TEMP SALARIES - MISC	0	38,000	38,000	0.0%
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This appropriation funds the cost of a part-time employee in Communications. Under Prop F, paid time for Prop F (retired) employees is limited to 960 hours annually.

011	OVERTIME	13,655	13,655	0	0.0%
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Service Quality Teams of Muni employees work in the field and provide information to riders about service changes and Muni routes and other important issues. These teams improve Muni's interaction and communications with customers and the general public. Much of this work is outside of normal working hours, thus requiring funding for overtime.

<b>TOTAL SALARIES</b>		<b>234,562</b>	<b>765,163</b>	<b>530,601</b>	<b>226.2%</b>
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**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : CR                              Community Relations

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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**MUNI-OPERATING-NON-PROJ-CONTROLLED FD**

**013 MANDATORY FRINGE BENEFITS**

013	RETIREMENT	18,296	98,031	79,735	435.8%
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The change in this appropriation in FY2007 reflects the increasing cost of both types of contributions the City makes to the retirement system. First, the City pays the employer share. This rate is calculated to ensure that the retirement fund is actuarially sound. In FY2006, this contribution was 6.58% of salaries. However, in FY2007, actuarial analyses require this contribution increase to 8.0% of salaries.

Secondly, the City is paying the full employee share of the retirement contribution in FY2007. According to the negotiated MOU agreements, the City picked up either 0.0% or 2.5% of the 7.5% employee retirement contribution in FY2006. However, the City will pay the entire 7.5% in FY2007.

014	SOCIAL SECURITY	17,807	56,501	38,694	217.3%
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This appropriation funds mandatory employer contributions for Social Security and Medicare. The change is due to the net effect of change in Permanent Salaries, and a slight increase in the maximum taxable amount in 2006.

015	HEALTH SERVICE	23,891	74,935	51,044	213.7%
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The City Charter establishes an employer contribution to the Health Service Trust fund that covers health insurance costs for City employees. Additionally, the City shares the cost of dependent health care coverage with the employee. Increases to this appropriation are due to anticipated rising health care costs.

016	DENTAL COVERAGE	4,235	12,378	8,143	192.3%
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Costs for the dental plan are determined annually by the Health Service Board. The increase to this appropriation is due to the anticipated rise in dental care costs.

017	UNEMPLOYMENT INSURANCE	584	2,296	1,712	293.2%
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Unemployment insurance is mandated by the State of California. The budgeted rate for unemployment insurance costs can vary each year. The FY2007 rate will be 0.30%, an increase over the FY2006 rate of 0.25%.

019	OTHER FRINGE BENEFITS	3,001	15,690	12,689	422.8%
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Other Fringe Benefits include the cost of flexible benefit plans that are currently authorized for MEA-represented employees. Costs of Long Term Disability Insurance are also included in this appropriation.

<b>TOTAL MANDATORY FRINGE BENEFITS</b>		<b>67,814</b>	<b>259,831</b>	<b>192,017</b>	<b>283.2%</b>
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**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : CR                              Community Relations

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
<b>MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>					
<b>021    NON PERSONAL SERVICES</b>					
022	TRAINING	4,000	4,000	0	0.0%
This item funds training in software applications and multimedia applications.					
023	EMPLOYEE FIELD EXPENSE	398	398	0	0.0%
This item funds expenses such as auto mileage and parking at off-site locations while representing the MTA at meetings with the public or other governmental agencies.					
027	PROFESSIONAL & SPECIALIZED SERVICES	57,000	100,000	43,000	75.4%
This item funds the services of consultants to conduct rider and employee surveys, as mandated by Prop E. In addition, this allocation funds the marketing program. The increase is to support the development and distribution of the merchandizing effort.					
029	MAINTENANCE SVCS - EQUIPMENT	4,200	4,200	0	0.0%
This allocation funds the maintenance of specialized computer equipment used by Multimedia services.					
030	RENTS & LEASES-BUILDINGS & STRUCTURES	238,711	238,711	0	0.0%
This allocation covers rent for office space at 1 South Van Ness.					
034	SUBSISTANCE	1,590	1,590	0	0.0%
This appropriation funds the incidental costs associated with the special events held by the Communications unit.					
035	OTHER CURRENT EXPENSES	396,949	396,949	0	0.0%
This item funds graphics and printing costs for the Communication unit. Additionally, this item funds MTA's Employee Recognition programs, including the Annual Safety Banquet, the Cable Car Bell Ringing Contest, the Annual Employee Recognition dinner and the monthly and quarterly employee awards.					
<b>TOTAL NON PERSONAL SERVICES</b>		<b>702,848</b>	<b>745,848</b>	<b>43,000</b>	<b>6.1%</b>
<b>040    MATERIALS &amp; SUPPLIES</b>					
049	OTHER MATERIALS & SUPPLIES	30,005	45,505	15,500	51.7%
This item funds office supplies and other equipment valued at \$5,000 or less per unit cost with a useful life of less than three years. The increase results from the small equipment replacement in Communications, including a laminator for producing signs, sound equipment used for presentations and events, and a presentation screen. Additionally, this appropriation funds Marketing supplies such as photographic film, laminates, data cards, and printed brochures. The increase also funds the purchase of hardware and software upgrades of computer design capability.					
<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>30,005</b>	<b>45,505</b>	<b>15,500</b>	<b>51.7%</b>

**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : CR                            Community Relations

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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**MUNI-OPERATING-NON-PROJ-CONTROLLED FD**

**079 ALLOCATED CHARGES**

079	ALLOCATED CHARGES	(14,362)	(14,362)	0	0.0%
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This is an expenditure abatement from the Video Fund.

<b>TOTAL ALLOCATED CHARGES</b>		<b>(14,362)</b>	<b>(14,362)</b>	<b>0</b>	<b>0.0%</b>
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**081 SERVICES OF OTHER DEPTS (AAO FUNDS)**

081	SERVICES OF OTHER DEPTS (AAO FUNDS)	19,906	175,853	155,947	783.4%
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This item funds reproduction services through the Reproduction Division of the Department of Administrative Services. Materials for strategic information campaigns are produced to provide community outreach for service-related issues, such as construction projects, ongoing activities and initiatives. The increase is to bring the budget into alignment with actual annual expenditures.

<b>TOTAL SERVICES OF OTHER DEPTS (AAO FUNDS)</b>		<b>19,906</b>	<b>175,853</b>	<b>155,947</b>	<b>783.4%</b>
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<b>TOTAL MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>		<b>1,040,773</b>	<b>1,977,838</b>	<b>937,065</b>	<b>90.0%</b>
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<b>TOTAL Community Relations</b>		<b>1,040,773</b>	<b>1,977,838</b>	<b>937,065</b>	<b>90.0%</b>
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City and County of San Francisco  
MUNICIPAL TRANSPORTATION AGENCY

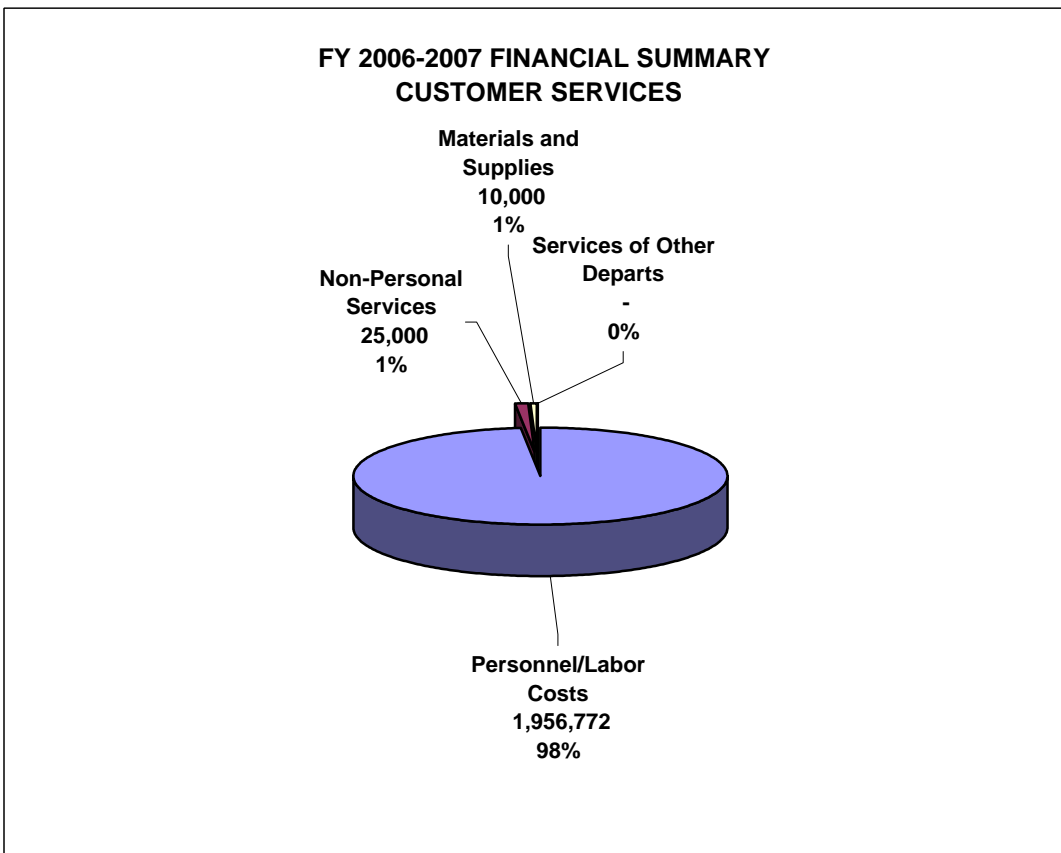
FY 2006/2007 FINANCIAL SUMMARY

CUSTOMER SERVICES

**EXPENDITURES**

**BUDGETED AMOUNT**

Personnel/Labor Costs	1,956,772
Non-Personal Services	25,000
Materials and Supplies	10,000
Services of Other Departs	-
<b>TOTAL</b>	<b>1,991,772</b>



**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : CS                              Customer Services

Object	Object Title	2005-2006 Board Adopted	2006-2007 Board Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Adopted	
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<b><u>5MAAAAAA</u></b>		<b><u>MUNI-OPERATING-NON-PROJ-CONTROLLED FD</u></b>			
001	PERMANENT SALARIES - MISC	1,275,311	1,368,745	93,434	7.3%
009	PREMIUM PAY	15,000	15,000	0	0.0%
011	OVERTIME	3,370	10,370	7,000	207.7%
012	HOLIDAY PAY	27,000	27,000	0	0.0%
<b>TOTAL SALARIES</b>		<b>1,320,681</b>	<b>1,421,115</b>	<b>100,434</b>	<b>7.6%</b>
013	RETIREMENT	120,033	188,060	68,027	56.7%
014	SOCIAL SECURITY	100,919	108,409	7,490	7.4%
015	HEALTH SERVICE	176,327	198,564	22,237	12.6%
016	DENTAL COVERAGE	30,742	31,706	964	3.1%
017	UNEMPLOYMENT INSURANCE	3,301	4,262	961	29.1%
019	OTHER FRINGE BENEFITS	4,334	4,656	322	7.4%
<b>TOTAL MANDATORY FRINGE BENEFITS</b>		<b>435,656</b>	<b>535,657</b>	<b>100,001</b>	<b>23.0%</b>
022	TRAINING	0	5,000	5,000	0.0%
035	OTHER CURRENT EXPENSES	20,000	20,000	0	0.0%
<b>TOTAL NON PERSONAL SERVICES</b>		<b>20,000</b>	<b>25,000</b>	<b>5,000</b>	<b>25.0%</b>
049	OTHER MATERIALS & SUPPLIES	0	10,000	10,000	0.0%
<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>0</b>	<b>10,000</b>	<b>10,000</b>	<b>0.0%</b>
<b>TOTAL MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>		<b>1,776,337</b>	<b>1,991,772</b>	<b>215,435</b>	<b>12.1%</b>
<b>TOTAL Customer Services</b>		<b>1,776,337</b>	<b>1,991,772</b>	<b>215,435</b>	<b>12.1%</b>

**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : CS                              Customer Services

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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**MUNI-OPERATING-NON-PROJ-CONTROLLED FD**

**001 SALARIES**

001	PERMANENT SALARIES - MISC	1,275,311	1,368,745	93,434	7.3%
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Salaries for Miscellaneous employees have increased in FY2007, due to the addition of one 9124 Senior Transit Information Specialist. Additionally, the increase reflects the annualization of the FY2006 wage increases, as provided in the various labor agreements or Memoranda of Understanding. Further, the Controller's Office calculates other salary adjustments, including STEP adjustments, which represent the annualized cost of step increases that take place during the fiscal year. Offsetting these increases is a minor decrease in the base salary budget, as FY2007 has one less workday than FY2006.

009	PREMIUM PAY	15,000	15,000	0	0.0%
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Premium pay includes MOU-authorized premiums such as night differential, lead pay, and longevity pay. The majority of the premiums paid is due to shift differential for the Telephone Information Center, as they work extended weekday and weekend hours.

011	OVERTIME	3,370	10,370	7,000	207.7%
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The Telephone Information Center and Passenger Services units require some overtime funding to offset staffing shortages due to vacancies, illness, and other unscheduled absences. The increase of \$7,000 would provide these units a total of 250 overtime hours annually for Transit Information Clerks who work extended and weekend hours.

012	HOLIDAY PAY	27,000	27,000	0	0.0%
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Holiday Pay is an MOU-authorized premium used to compensate employees scheduled or assigned to work on one of the eleven scheduled legal holidays. The Telephone Information Center and Passenger Services units function on weekends and holidays, and therefore eligible employees in these units are entitled to this premium.

<b>TOTAL SALARIES</b>		<b>1,320,681</b>	<b>1,421,115</b>	<b>100,434</b>	<b>7.6%</b>
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**City and County of San Francisco**  
**Municipal Transportation Agency**  
**Major Expenditure Categories Change From Prior Year**  
**Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : CS                              Customer Services

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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**MUNI-OPERATING-NON-PROJ-CONTROLLED FD**

**013 MANDATORY FRINGE BENEFITS**

013	RETIREMENT	120,033	188,060	68,027	56.7%
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The change in this appropriation in FY2007 reflects the increasing cost of both types of contributions the City makes to the retirement system. First, the City pays the employer share. This rate is calculated to ensure that the retirement fund is actuarially sound. In FY2006, this contribution was 6.58% of salaries. However, in FY2007, actuarial analyses require this contribution increase to 8.0% of salaries.

Secondly, the City is paying the full employee share of the retirement contribution in FY2007. According to the negotiated MOU agreements, the City picked up either 0.0% or 2.5% of the 7.5% employee retirement contribution in FY2006. However, the City will pay the entire 7.5% in FY2007.

014	SOCIAL SECURITY	100,919	108,409	7,490	7.4%
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This appropriation funds mandatory employer contributions for Social Security and Medicare. The change is due to the net effect of change in Permanent Salaries, and a slight increase in the maximum taxable amount in 2006.

015	HEALTH SERVICE	176,327	198,564	22,237	12.6%
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The City Charter establishes an employer contribution to the Health Service Trust fund that covers health insurance costs for City employees. Additionally, the City shares the cost of dependent health care coverage with the employee. Increases to this appropriation are due to anticipated rising health care costs.

016	DENTAL COVERAGE	30,742	31,706	964	3.1%
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Costs for the dental plan are determined annually by the Health Service Board. The increase to this appropriation is due to the anticipated rise in dental care costs.

017	UNEMPLOYMENT INSURANCE	3,301	4,262	961	29.1%
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Unemployment insurance is mandated by the State of California. The budgeted rate for unemployment insurance costs can vary each year. The FY2007 rate will be 0.30%, an increase over the FY2006 rate of 0.25%.

019	OTHER FRINGE BENEFITS	4,334	4,656	322	7.4%
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Other Fringe Benefits include the cost of flexible benefit plans that are currently authorized for MEA-represented employees. Costs of Long Term Disability Insurance are also included in this appropriation.

<b>TOTAL MANDATORY FRINGE BENEFITS</b>		<b>435,656</b>	<b>535,657</b>	<b>100,001</b>	<b>23.0%</b>
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**021 NON PERSONAL SERVICES**

022	TRAINING	0	5,000	5,000	0.0%
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The addition of Training Funds will provide customer service training to all Transit Information Clerks.

035	OTHER CURRENT EXPENSES	20,000	20,000	0	0.0%
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This item funds copy machine expenses, printing, telephone, and other computer software.

<b>TOTAL NON PERSONAL SERVICES</b>		<b>20,000</b>	<b>25,000</b>	<b>5,000</b>	<b>25.0%</b>
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**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : CS                              Customer Services

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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MUNI-OPERATING-NON-PROJ-CONTROLLED FD

**040 MATERIALS & SUPPLIES**

049	OTHER MATERIALS & SUPPLIES	0	10,000	10,000	0.0%
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A number of small equipment purchases are necessary to support the division's activities for passenger services. This appropriation will fund computer replacement costs and telephone equipment replacement costs.

<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>0</b>	<b>10,000</b>	<b>10,000</b>	<b>0.0%</b>
<b>TOTAL MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>		<b>1,776,337</b>	<b>1,991,772</b>	<b>215,435</b>	<b>12.1%</b>
<b>TOTAL Customer Services</b>		<b>1,776,337</b>	<b>1,991,772</b>	<b>215,435</b>	<b>12.1%</b>



City and County of San Francisco  
**MUNICIPAL TRANSPORTATION AGENCY**

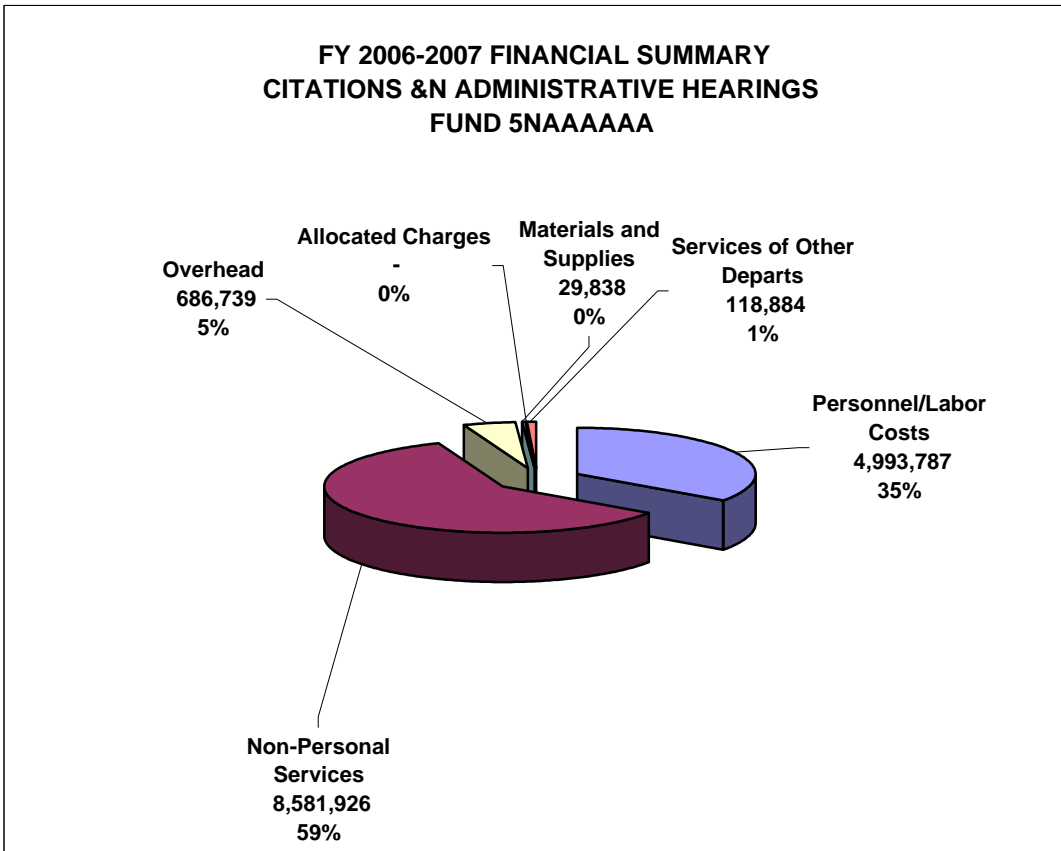
FY 2006/2007 FINANCIAL SUMMARY

**CITATIONS AND ADMINISTRATIVE HEARINGS**

**EXPENDITURES**

**BUDGETED AMOUNT**

<b>Personnel/Labor Costs</b>	<b>4,993,787</b>
<b>Non-Personal Services</b>	<b>8,581,926</b>
<b>Overhead</b>	<b>686,739</b>
<b>Materials and Supplies</b>	<b>29,838</b>
<b>Allocated Charges</b>	<b>-</b>
<b>Services of Other Departs</b>	<b>124,987</b>
<b>TOTAL</b>	<b>14,417,277</b>



**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : PS                           Citations & Adm Hearings

Object	Object Title	2005-2006 Board Adopted	2006-2007 Board Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Adopted	
<b><u>5NAAAAA                      PARK/TRAFFIC-OPER-NON-PROJ-CONTROL FD</u></b>					
001	PERMANENT SALARIES - MISC	3,037,872	3,511,388	473,516	15.6%
005	TEMP SALARIES - MISC	32,354	32,354	0	0.0%
009	PREMIUM PAY	6,700	6,700	0	0.0%
011	OVERTIME	34,800	34,800	0	0.0%
<b>TOTAL SALARIES</b>		<b>3,111,726</b>	<b>3,585,242</b>	<b>473,516</b>	<b>15.2%</b>
013	RETIREMENT	271,764	482,477	210,713	77.5%
014	SOCIAL SECURITY	237,886	274,217	36,331	15.3%
015	HEALTH SERVICE	454,130	532,978	78,848	17.4%
016	DENTAL COVERAGE	79,400	85,525	6,125	7.7%
017	UNEMPLOYMENT INSURANCE	7,779	10,762	2,983	38.3%
019	OTHER FRINGE BENEFITS	15,677	22,586	6,909	44.1%
<b>TOTAL MANDATORY FRINGE BENEFITS</b>		<b>1,066,636</b>	<b>1,408,545</b>	<b>341,909</b>	<b>32.1%</b>
020	OVERHEAD	603,223	686,739	83,516	13.8%
<b>TOTAL OVERHEAD</b>		<b>603,223</b>	<b>686,739</b>	<b>83,516</b>	<b>13.8%</b>
022	TRAINING	0	6,000	6,000	0.0%
027	PROFESSIONAL & SPECIALIZED SERVIC	8,291,640	8,291,640	0	0.0%
028	MAINTENANCE SVCS-BUILDING & STRU	50,500	98,631	48,131	95.3%
029	MAINTENANCE SVCS - EQUIPMENT	608	608	0	0.0%
030	RENTS & LEASES-BUILDINGS & STRUCT	123,320	123,320	0	0.0%
035	OTHER CURRENT EXPENSES	61,727	61,727	0	0.0%
<b>TOTAL NON PERSONAL SERVICES</b>		<b>8,527,795</b>	<b>8,581,926</b>	<b>54,131</b>	<b>0.6%</b>
040	MATERIALS & SUPPLIES BUDGET ONLY	24,838	29,838	5,000	20.1%
<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>24,838</b>	<b>29,838</b>	<b>5,000</b>	<b>20.1%</b>
081	SERVICES OF OTHER DEPTS (AAO FUND	118,884	124,987	6,103	5.1%
<b>TOTAL SERVICES OF OTHER DEPTS (AAO FUNDS)</b>		<b>118,884</b>	<b>124,987</b>	<b>6,103</b>	<b>5.1%</b>
<b>TOTAL PARK/TRAFFIC-OPER-NON-PROJ-CONTROL FD</b>		<b>13,453,102</b>	<b>14,417,277</b>	<b>964,175</b>	<b>7.2%</b>
<b><u>5NAAAWOF                      PTC-WORK ORDER FUND</u></b>					
011	OVERTIME	132,950	132,950	0	0.0%
<b>TOTAL SALARIES</b>		<b>132,950</b>	<b>132,950</b>	<b>0</b>	<b>0.0%</b>
014	SOCIAL SECURITY	10,171	10,171	0	0.0%
017	UNEMPLOYMENT INSURANCE	332	399	67	20.2%
<b>TOTAL MANDATORY FRINGE BENEFITS</b>		<b>10,503</b>	<b>10,570</b>	<b>67</b>	<b>0.6%</b>
035	OTHER CURRENT EXPENSES	122,817	122,817	0	0.0%
<b>TOTAL NON PERSONAL SERVICES</b>		<b>122,817</b>	<b>122,817</b>	<b>0</b>	<b>0.0%</b>
040	MATERIALS & SUPPLIES BUDGET ONLY	87,945	87,945	0	0.0%
<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>87,945</b>	<b>87,945</b>	<b>0</b>	<b>0.0%</b>
<b>TOTAL PTC-WORK ORDER FUND</b>		<b>354,215</b>	<b>354,282</b>	<b>67</b>	<b>0.0%</b>
<b>TOTAL Citations &amp; Adm Hearings</b>		<b>13,807,317</b>	<b>14,771,559</b>	<b>964,242</b>	<b>7.0%</b>

**City and County of San Francisco**  
**Municipal Transportation Agency**  
**Major Expenditure Categories Change From Prior Year**  
**Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : PS                              Citations & Adm Hearings

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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**PARK/TRAFFIC-OPER-NON-PROJ-CONTROL FD**

**001 SALARIES**

001	PERMANENT SALARIES - MISC	3,037,872	3,511,388	473,516	15.6%
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Salaries for Miscellaneous employees have increased in FY2007, due to the addition of two Manager I positions to facilitate the management of the various functions of the Citations section. Additionally, the increase reflects the annualization of the FY2006 wage increases, as provided in the various labor agreements or Memoranda of Understanding. Further, the Controller's Office calculates other salary adjustments, including STEPM adjustments, which represent the annualized cost of step increases that take place during the fiscal year. Offsetting these increases is a minor decrease in the base salary budget, as FY2007 has one less workday than FY2006.

005	TEMP SALARIES - MISC	32,354	32,354	0	0.0%
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Temporary Salaries fund as-needed workers in the Residential Parking Permit program, during the annual RPP renewal season.

009	PREMIUM PAY	6,700	6,700	0	0.0%
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Premium pay includes MOU-authorized premiums such as night differential, word processing and longevity pay. Clerical staff in Citations and Residential Permits may also be eligible for split-shift premium.

011	OVERTIME	34,800	34,800	0	0.0%
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This line item funds overtime required when backlogs occur. Staff must work overtime to accept and process payments and administrative reviews. A backlog of administrative reviews delays the payment of late penalties because California state law provides that no penalties can be assessed until and administrative review has been completed.

<b>TOTAL SALARIES</b>		<b>3,111,726</b>	<b>3,585,242</b>	<b>473,516</b>	<b>15.2%</b>
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**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : PS                           Citations & Adm Hearings

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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**PARK/TRAFFIC-OPER-NON-PROJ-CONTROL FD**

**013 MANDATORY FRINGE BENEFITS**

013	RETIREMENT	271,764	482,477	210,713	77.5%
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The change in this appropriation in FY2007 reflects the increasing cost of both types of contributions the City makes to the retirement system. First, the City pays the employer share. This rate is calculated to ensure that the retirement fund is actuarially sound. In FY2006, this contribution was 6.58% of salaries. However, in FY2007, actuarial analyses require this contribution increase to 8.0% of salaries.

Secondly, the City is paying the full employee share of the retirement contribution in FY2007. According to the negotiated MOU agreements, the City picked up either 0.0% or 2.5% of the 7.5% employee retirement contribution in FY2006. However, the City will pay the entire 7.5% in FY2007.

014	SOCIAL SECURITY	237,886	274,217	36,331	15.3%
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This appropriation funds mandatory employer contributions for Social Security and Medicare. The change is due to the net effect of change in Permanent Salaries, and a slight increase in the maximum taxable amount in 2006.

015	HEALTH SERVICE	454,130	532,978	78,848	17.4%
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The City Charter establishes an employer contribution to the Health Service Trust fund that covers health insurance costs for City employees. Additionally, the City shares the cost of dependent health care coverage with the employee. Increases to this appropriation are due to anticipated rising health care costs.

016	DENTAL COVERAGE	79,400	85,525	6,125	7.7%
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Costs for the dental plan are determined annually by the Health Service Board. The increase to this appropriation is due to the anticipated rise in dental care costs.

017	UNEMPLOYMENT INSURANCE	7,779	10,762	2,983	38.3%
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Unemployment insurance is mandated by the State of California. The budgeted rate for unemployment insurance costs can vary each year. The FY2007 rate will be 0.30%, an increase over the FY2006 rate of 0.25%.

019	OTHER FRINGE BENEFITS	15,677	22,586	6,909	44.1%
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Other Fringe Benefits include the cost of flexible benefit plans that are currently authorized for MEA-represented employees. Costs of Long Term Disability Insurance are also included in this appropriation.

<b>TOTAL MANDATORY FRINGE BENEFITS</b>		<b>1,066,636</b>	<b>1,408,545</b>	<b>341,909</b>	<b>32.1%</b>
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**020 OVERHEAD**

020	OVERHEAD	603,223	686,739	83,516	13.8%
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This item reflects the cost of the Administration Division allocated to these sections.

<b>TOTAL OVERHEAD</b>		<b>603,223</b>	<b>686,739</b>	<b>83,516</b>	<b>13.8%</b>
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**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : PS                           Citations & Adm Hearings

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
<b>PARK/TRAFFIC-OPER-NON-PROJ-CONTROL FD</b>					
<b>021    NON PERSONAL SERVICES</b>					
022	TRAINING	0	6,000	6,000	0.0%
This appropriation funds customer service training for the Citations and Administrative Hearings staff.					
027	PROFESSIONAL & SPECIALIZED SERVICES	8,291,640	8,291,640	0	0.0%
The MTA contracts with PRWT, a contractor who processes parking citations. This includes the fee per ticket, special collections fees, postage and costs associated with the new handheld ticket writers.					
028	MAINTENANCE SVCS-BUILDING & STRUCTURES	50,500	98,631	48,131	95.3%
This appropriation funds one uniformed security guard at 1380 Howard Street in order that financial transactions are secure. The increase is to provide an additional guard in order to provide full coverage during the day.					
029	MAINTENANCE SVCS - EQUIPMENT	608	608	0	0.0%
Maintenance costs for miscellaneous office equipment are allocated here.					
030	RENTS & LEASES-BUILDINGS & STRUCTURES	123,320	123,320	0	0.0%
This item funds rent, janitorial services and building repair for the 1380 Howard Street facility.					
035	OTHER CURRENT EXPENSES	61,727	61,727	0	0.0%
This item funds the printing cost of Notice of Cancellation and envelopes, and the annual lease, maintenance and repair of the copiers used by this section. Additionally, the printing costs for permit stickers, permit applications, renewal forms and envelopes are budgeted here.					
<b>TOTAL NON PERSONAL SERVICES</b>		<b>8,527,795</b>	<b>8,581,926</b>	<b>54,131</b>	<b>0.6%</b>
<b>040    MATERIALS &amp; SUPPLIES</b>					
040	MATERIALS & SUPPLIES BUDGET ONLY	24,838	29,838	5,000	20.1%
This allocation funds office supplies, minor furnishings, and other miscellaneous materials and supplies. The increase is to replace small equipment items including printers and shredders.					
<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>24,838</b>	<b>29,838</b>	<b>5,000</b>	<b>20.1%</b>
<b>081    SERVICES OF OTHER DEPTS (AAO FUNDS)</b>					
081	SERVICES OF OTHER DEPTS (AAO FUNDS)	118,884	124,987	6,103	5.1%
Work orders are placed to the Administrative Services for mailing administrative reviews and other items, for Reproduction for form printing, and to PUC for electricity and heating cost for the Citation and Hearing offices at 1380 Howard Street. The FY2007 increase is mainly due to Mail Services to bring the budget into alignment with actual annual expenditures.					
<b>TOTAL SERVICES OF OTHER DEPTS (AAO FUNDS)</b>		<b>118,884</b>	<b>124,987</b>	<b>6,103</b>	<b>5.1%</b>
<b>TOTAL PARK/TRAFFIC-OPER-NON-PROJ-CONTROL FD</b>		<b>13,453,102</b>	<b>14,417,277</b>	<b>964,175</b>	<b>7.2%</b>

**City and County of San Francisco**  
**Municipal Transportation Agency**  
**Major Expenditure Categories Change From Prior Year**  
**Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : PS                              Citations & Adm Hearings

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
<b>PTC-WORK ORDER FUND</b>					
<b>001 SALARIES</b>					
011	OVERTIME	132,950	132,950	0	0.0%
Parking and Traffic work performed for other City departments, including the Port Commission and the Taxi Commission, is overtime and is charged to this work order fund. These costs are recovered through work order billing to the receiving departments.					
<b>TOTAL SALARIES</b>		<b>132,950</b>	<b>132,950</b>	<b>0</b>	<b>0.0%</b>
<b>013 MANDATORY FRINGE BENEFITS</b>					
014	SOCIAL SECURITY	10,171	10,171	0	0.0%
This appropriation funds mandatory employer contributions for Social Security and Medicare. The change is due to the net effect of change in Permanent Salaries, and a slight increase in the maximum taxable amount in 2006.					
017	UNEMPLOYMENT INSURANCE	332	399	67	20.2%
Unemployment insurance is mandated by the State of California. The budgeted rate for unemployment insurance costs can vary each year. The FY2007 rate will be 0.30%, an increase over the FY2006 rate of 0.25%.					
<b>TOTAL MANDATORY FRINGE BENEFITS</b>		<b>10,503</b>	<b>10,570</b>	<b>67</b>	<b>0.6%</b>
<b>021 NON PERSONAL SERVICES</b>					
035	OTHER CURRENT EXPENSES	122,817	122,817	0	0.0%
This item funds copy machine expenses, printing, computer software and other miscellaneous expenses.					
<b>TOTAL NON PERSONAL SERVICES</b>		<b>122,817</b>	<b>122,817</b>	<b>0</b>	<b>0.0%</b>
<b>040 MATERIALS &amp; SUPPLIES</b>					
040	MATERIALS & SUPPLIES BUDGET ONLY	87,945	87,945	0	0.0%
This allocation funds office supplies, minor furnishings, and other miscellaneous materials and supplies.					
<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>87,945</b>	<b>87,945</b>	<b>0</b>	<b>0.0%</b>
<b>TOTAL PTC-WORK ORDER FUND</b>		<b>354,215</b>	<b>354,282</b>	<b>67</b>	<b>0.0%</b>
<b>TOTAL Citations &amp; Adm Hearings</b>		<b>13,807,317</b>	<b>14,771,559</b>	<b>964,242</b>	<b>7.0%</b>

**City and County of San Francisco  
Municipal Transportation Agency  
Position Detail - By Division  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : CR                            Community Relations

Job Class	Class Title	2005-2006	2006-2007	2006-2007
		Adopted	Proposed	Changes
		Count	Count	Count
<b>5MAAAAAA : MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>				
1051	BUS ANALYST-ASSISTANT.....	1.00	1.00	0.00
1312	PUBLIC INFORMATION OFFICER.....	0.50	0.50	0.00
1314	PUBLIC RELATIONS OFFICER.....	2.00	2.00	0.00
1426	SENIOR CLERK TYPIST.....	1.00	1.00	0.00
1770	PHOTOGRAPHER.....	0.75	0.75	0.00
1774	HEAD PHOTOGRAPHER.....	1.00	1.00	0.00
1844	SENIOR MANAGEMENT ASSISTANT.....	0.00	0.75	0.75
5320	ILLUSTRATOR AND ART DESIGNER.....	0.00	0.75	0.75
9172	MANAGER II, MTA	1.00	2.00	1.00
9179	MANAGER V, MTA	0.00	0.75	0.75
9993M	ATTRITION SAVINGS - MISCELLANEOUS...	(4.00)	(1.00)	3.00
TEMPM	TEMPORARY - MISCELLANEOUS.....	0.00	0.56	0.56
<b>TOTAL MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>		<b>3.25</b>	<b>10.06</b>	<b>6.81</b>
<b>TOTAL Community Relations</b>		<b>3.25</b>	<b>10.06</b>	<b>6.81</b>

**City and County of San Francisco**  
**Municipal Transportation Agency**  
**Position Detail - By Division**  
**Budget Year 2006-2007**

**Department : MTA                    Municipal Transportation Agency**  
**Division : CS                        Customer Services**

Job Class	Class Title	2005-2006	2006-2007	2006-2007
		Adopted	Proposed	Changes
		Count	Count	Count
<b>5MAAAAAA : MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>				
1842	MANAGEMENT ASSISTANT.....	1.00	1.00	0.00
9122	TRANSIT INFORMATION CLERK.....	19.00	19.00	0.00
9124	SENIOR TRANSIT INFORMATION CLERK....	4.00	4.75	0.75
9141	TRANSIT MANAGER II.....	1.00	1.00	0.00
9993M	ATTRITION SAVINGS - MISCELLANEOUS....	(1.41)	(1.42)	(0.01)
<b>TOTAL MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>		<b>23.59</b>	<b>24.33</b>	<b>0.74</b>
<b>TOTAL Customer Services</b>		<b>23.59</b>	<b>24.33</b>	<b>0.74</b>



**City and County of San Francisco  
Municipal Transportation Agency  
Position Detail - By Division  
Budget Year 2006-2007**

**Department : MTA                      Municipal Transportation Agency**  
**Division : PS                           Citations & Adm Hearings**

Job Class	Class Title	2005-2006	2006-2007	2006-2007
		Adopted	Proposed	Changes
		Count	Count	Count
<b>5NAAAAAA</b>	<b>: PARK/TRAFFIC-OPER-NON-PROJ-CONTROL FD</b>			
1404	CLERK.....	20.25	21.00	0.75
1406	SENIOR CLERK.....	16.00	16.00	0.00
1408	PRINCIPAL CLERK.....	7.00	7.00	0.00
1446	SECRETARY II.....	2.00	2.00	0.00
1630	ACCOUNT CLERK.....	3.00	3.00	0.00
1632	SENIOR ACCOUNT CLERK.....	3.00	3.00	0.00
1634	PRINCIPAL ACCOUNT CLERK.....	1.75	2.00	0.25
1652	SENIOR ACCOUNTANT.....	1.00	1.00	0.00
1823	SENIOR ADMINISTRATIVE ANALYST.....	1.00	1.00	0.00
1842	MANAGEMENT ASSISTANT.....	1.00	1.00	0.00
5302	TRAFFIC SURVEY TECHNICIAN.....	2.00	2.00	0.00
8167	PARKING HEARING EXAMINER.....	5.00	7.25	2.25
8168	PARKING HEARING SUPERVISOR.....	1.00	1.00	0.00
9172	MANAGER II, MTA	1.00	1.00	0.00
9175	MANAGER I, MTA	0.00	1.50	1.50
9993M	ATTRITION SAVINGS - MISCELLANEOUS...	(4.07)	(4.12)	(0.05)
TEMPM	TEMPORARY - MISCELLANEOUS.....	0.48	0.48	0.00
<b>TOTAL PARK/TRAFFIC-OPER-NON-PROJ-CONTROL FD</b>		<b>61.41</b>	<b>66.11</b>	<b>4.70</b>
<b>TOTAL Citations &amp; Adm Hearings</b>		<b>61.41</b>	<b>66.11</b>	<b>4.70</b>



**SAN FRANCISCO  
MUNICIPAL TRANSPORTATION AGENCY**

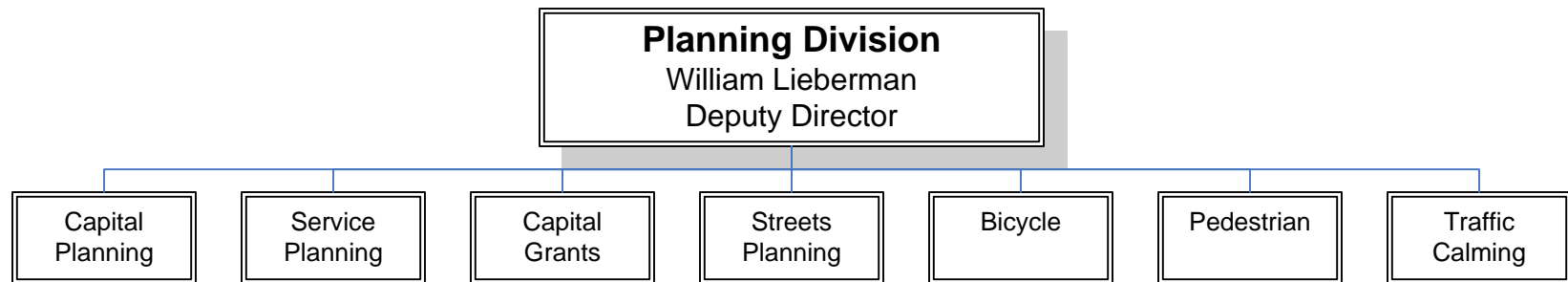
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**FY2007 PROPOSED BUDGET**

**PLANNING DIVISION**

# San Francisco Municipal Transportation Agency Fiscal Year 2007 Organization Chart



*City and County of San Francisco*  
**Municipal Transportation Agency**

FY 2006/2007  
ANNUAL BUDGET PLAN

**Planning Division**

**I - Division Mission Statement:**

The mission of the Planning Division is to provide a vision for surface transportation in San Francisco, and to achieve that vision by planning improvements to the city's transportation facilities and services. Our clients include the MTA Board of Directors and its departments (such as Muni Construction and DPT Traffic Operations), other agencies in the city and region (such as Department of City Planning and the Metropolitan Transportation Commission), local transportation advocacy groups, and the public at large.

- a. **Capital Planning Section's Mission Statement:** To plan and program the city's capital improvements for transit.
- b. **Capital Grants Section's Mission Statement:** To procure and manage grant funds for local transportation planning, construction, and operations.
- c. **Service Planning Section's Mission Statement:** To plan for improvements to Muni's transit service network design, and to enhance service efficiency and effectiveness through efforts such as transit preferential treatments, route adjustments, and transit stop changes.
- d. **Non-Motorized Transportation Planning Section's Mission Statement:** To improve and enhance walking and bicycling as safe, convenient, and attractive transportation options in the city.
- e. **Traffic & Parking Planning Section's Mission Statement:** To promote safe and pleasant street environments that minimize the negative impacts of motor-vehicle travel, expedite the flow of transit on arterial streets through physical and operational measures, and balance the needs of all street users.

The Planning Division is a new component of MTA created this year to combine functions that were scattered in different branches of the organization. It consists of the Capital Planning and Grants sections formerly part of Muni Capital Planning & External Affairs; the Service Planning section and Transit Shelter program formerly part of Muni Operations; and the Street Management section (Transit Priority and Bicycle Planning) and Livable Streets program (Traffic Calming and Pedestrian Planning) formerly part of the Department of Parking and Traffic (DPT). As a result, it is difficult to compare the budget of this new division with its predecessors.

Much of the work of the Planning Division is devoted to manifesting the spirit of Proposition E by enhancing transit service and improving conditions for pedestrians and bicyclists. These enhancements involve plans for operational improvements as well as for the development of capital facilities.

## **II – Significant Budget Highlights:**

### A. FY 2005/2006 Goals:

The Planning Division was formed after the goals for FY 2005/2006 were developed; therefore, no specific previous goals are presented here.

### B. FY 2006/2007 Goals:

- Enable the MTA to reduce its operating costs
- Attract more riders by improving the quality of MTA services
- Ensure a cost-effective rail link to Chinatown and North Beach
- Encourage pedestrian and bicycle alternatives to the automobile
- Improve transportation facilities and streetscapes around key transit stations
- Improve the quality of life by reducing high-speed traffic through neighborhoods
- Make the process of procuring and administering grants more efficient
- Continue to manage MTA's fleet and facilities planning
- Continue to monitor and improve day-to-day bus and rail service

## **III – Key Performance Measures:**

- a. Complete the analysis of alternatives to the Central Subway.
- b. Complete draft reports for the Balboa Park and Glen Park transportation studies.
- c. Effect complete integration of Muni and DPT planning processes.
- d. Install at least 15 traffic calming measures in neighborhoods.
- e. Reduce pedestrian injury collisions by 5%.
- f. Complete evaluation and report on all FHWA PedSafe devices.
- g. Complete installation of audible pedestrian devices at 8 additional intersections.
- h. Complete installation of pedestrian refuge islands at 5 additional intersections, with minor improvements at 20 intersections.

- i. Complete the draft Pedestrian Master Plan.
- j. Complete the construction of the Phelan Avenue crosswalk improvements.
- k. Complete in-pavement light/flashing beacon installations at 3 intersections.
- l. Complete implementation of short-term Tenderloin and SE Mission Pedestrian Safety Plans.
- m. Promote Walk-2-School Day events at 25 schools and on-going programs at 15 or more schools.
- n. Stripe and sign two or more miles of bike lanes.
- o. Resurface two bicycle paths.
- p. Redesign and implement one improved bicycle path/street connection.
- q. Install 200 bicycle racks.

#### **IV – Future Budget Considerations**

The Planning Division will prioritize its key projects for FY 2006/2007, in the following order:

1. The Division's foremost activity will be oversight of the Transit Effectiveness Project (TEP) to be carried out under the auspices of the City Controller's Office. This two-year study, about to begin, will examine how our transit services meet existing and future travel patterns and the changing expectations of the public. Measures will be sought to increase the efficiency of the network by such measures as reducing the number of stops and avoiding redundancy of service.
2. Continue our work in ensuring that transit vehicles get priority in traffic. This measure will increase the speed, efficiency, and attractiveness of transit vehicles to the public. It will require close coordination with the Transportation Authority, the Department of Public Works, and other public agencies.
3. Delivery of a Central Subway plan that is practical and cost-effective will be the subject of intensive studies that are expected to carry over into FY 2006/2007. These include consideration of alternatives involving a greater degree of surface running to save construction cost and disruption.

4. Development of a Pedestrian Master Plan, recently launched, will be in full swing during FY 2006/2007. It will be the city's first and should set a precedent in its thoroughness and innovation.
5. Major transportation improvement studies will be undertaken for the areas around the Balboa Park and Glen Park BART stations, relying heavily on funding from Proposition K. Improvements will include changes to transit service and facilities, as well as to parking, traffic circulation, pedestrian and bicycle facilities, and land use.
6. Completion of the Network Improvement Document of the Bicycle Plan will be necessary to proceed with implementation of bicycle facilities throughout the city. Bicycle lanes will be implemented in several corridors.
7. Traffic calming will continue, in close cooperation with neighborhoods and the Planning Department.
8. Grants procurement and monitoring will be expanded in order to obtain more revenues for MTA activities, as well as to free other Planning staff from grants administration duties.
9. Fleet and facility management planning will continue, to ensure that reliable and attractive transit vehicles are available, at the lowest cost, to our patrons.
10. Routine service changes and bus stop improvements will continue in order to be responsive to requests and internal analyses that can result in greater efficiency and convenience.

## **V – Staffing Requirements to Accomplish Priorities**

For FY 07, the division's staffing and operational needs require budgetary change based on its new mission statement and goals. The staffing change by fund is summarized as follows:

- **Operating budget** - add one (1) new 5289 Transit Planner III position (0.75 FTE or \$64,707 in annual salaries); increase temporary salaries by a net amount of \$11,000; increase the work order budget by \$26,000; transfer out \$192,146 in rental budget to other divisions/funds; and transfer out \$20,000 materials and supplies budget to Muni-wide Services account for the purpose of budget consolidation.
- **Grant-fund budget (Muni Personnel Fund and Parking & Traffic project fund)** - add thirteen (13) new positions (9.75 FTEs), two (2) half-time positions (1 FTE); transfer in one (1) 5290 existing Transit Planner IV position (1 FTE) from

the Real Estate Division; upgrade two (2) existing 5277 Planner I positions to two (2) 5288 Planner II positions (2 FTEs); and add additional \$43,032 in non-salary budget to fund miscellaneous costs such as travel, training, membership fee, materials and supplies, and work order budget.

The division expects to fund these additional requests with new grants available in FY 07 (primarily Prop K funds) either through direct charges to grants or indirectly through overhead cost recovery plan (see section **VIII – Additional Funding Sources Anticipated**).

- **The Transit Shelter Program** - requests no new positions or additional non-personnel funding in FY 07. The salary increase is a result of the FY 06 wage increase annulization. For consolidation purpose, the department also moved out \$12,344 from the Materials and Supplies budget in this section to the Muni-wide Services account.

**MTA Planning Division FTEs:**

	FY 06 Approved FTE	FY 07 Requested FTE	Difference
Operating Fund	3.00	3.75	0.75
Grant Fund	35.00	45.75	10.75
Transit Shelter Special Revenue Fund	1.50	1.50	0
<b>Total</b>	<b>39.50</b>	<b>51.00</b>	<b>11.5</b>

The following paragraphs describe the new positions, the position upgrades, and the position transfers requested in FY 07 by each section:

- **Planning and Legislative:**

This section is completely funded by Muni Personnel Fund (an overhead fund backed by various grants).

- Add one (1) new 1424 Clerk Typist to perform clerical tasks for this 50-plus-employee division. Currently the Planning Division has no other clerical support except one executive secretary.
- Reassign, within the Planning Division, one (1) existing 1842 Management Assistant position from the Pedestrian Safety Program (Parking and Traffic project fund) to Planning and Legislative section (Muni Personnel Fund) to carry out assignments in the areas of research, data analysis, and to provide administrative support to other Planning sections as needed.



- **Capital Planning Section:**

This section is 98% funded by Muni Personnel Fund (an overhead fund backed by various grants) and 2% by operating fund.

Operating Fund

- Reduce temporary salaries budget by \$4,000.

Muni Personnel Fund

- Add one (1) new 5288 Transit Planner II position.
- Add one (1) new 5289 Transit Planner III position.
- Transfer in one (1) existing 5290 Transit Planner IV from the Real Estate Division.
- Reassign, within the Planning Division, one (1) existing 5288 Transit Planner II position from the Pedestrian Safety Program (Parking & Traffic project fund) to Capital Planning Section (Muni Personnel Fund).

These additional positions will support the increased workload due to the expansion of efforts on bus rapid transit, analysis of alternatives for the Central Subway, and two new projects, Balboa Park and Glen Park station area transportation studies, which have just begun. Most of the additional work is being generated by the Mayor's recently revived Transportation Policy Group.

- **Capital Grants Section:**

This section is completely funded by Muni Personnel Fund (an overhead fund backed by various grants).

- Add four (4) new 1824 Principal Administrative Analyst positions. These new analyst positions will manage expanded SFCTA requirements and focus on Proposition K funded projects. They will also take on the responsibility of grant administration from the planners, freeing up the planning staff from their grant administrative burden.
- Add one (1) new 1823 Senior Administrative Analyst position to take over the capital fund programming function currently undertaken by the section manager.

- **Service Planning Section:**

This section's budget is 100% funded by MTA's operating fund in the current fiscal year. In FY 07, the division is also requesting new positions to be budgeted in Muni Personnel Fund (an overhead fund backed by various grants) based on its operational needs and new grant funding available in FY 07.

Operating Fund

- Add one (1) new 5289 Transit Planner III to restore capability for timely response on day-to-day stop and service issues.
- Increase temporary salaries budget by \$15,000 to fund one part-time intern position to perform analysis and documentation required by federally mandated Title VI that concerns discrimination in provision of transit services.

Muni Personnel Fund

- Add two (2) new 5290 Transit Planner IV positions to handle increased workload anticipated from the Controller's Transit Effectiveness Project (TEP).
- Add one (1) new 5288 Transit Planner II position to assist with additional TPS duties such as the new 19<sup>th</sup> Avenue Corridor Study and bus stop efficiency projects.
- Increase an existing 5289 Transit Planner III position from 0.5 FTE to 1 FTE. The existing 0.5 FTE is currently budgeted in the Transit Shelter Program but the employee has been working full time and charging grant fund without the other half of the FTE budgeted.
- Add one half-time (0.5 FTE) 3630 Librarian I position to manage the Muni library. This position will be responsible for circulations of document including transit related periodicals, catalogues, and shelf materials.

- **Street Management Section**

This section consists of Transit Priority and Bicycle Planning units. The section is completely funded by Parking & Traffic's grant funds.

- Add one (1) new 5203 Assistant Engineer for the Transit Priority unit to assist with the bus rapid transit and TPS programs.
- Upgrade one (1) existing 5277 Transit Planner I position to a 5288 Transit Planner II position. Because the Bicycle Safety Outreach Assistance program

has been added to the work scope of the current position, the job requires more responsibilities and management skills that fall under a Transit Planner II position duty.

- **Livable Streets Section:**

This section consists of Pedestrian Planning and Traffic Calming units. The section is completely funded by Parking & Traffic's grant funds.

- Add one (1) new 5362 Civil Engineer Assistant to the Traffic Calming unit for community outreach, report preparation, and drafting and field survey.
  - Upgrade one (1) existing 5277 Transit Planner I position to a 5288 Transit Planner II position. The new Planner II position will entail increased design responsibility, more project oversight and more interaction with the public through neighborhood meetings and public hearings. It also requires the employee to perform more traffic and transit planning analyses, which go beyond the duties of a Planner I.
  - Reassign, within the Planning Division, one (1) existing 1842 Management Assistant position from the Livable Streets Pedestrian Safety Program (Parking and Traffic project fund) to Planning and Legislative section (Muni Personnel Fund) to carry out assignments in the areas of research, data analysis, and to provide administrative support to other Planning sections as needed.
  - Reassign, within the Planning Division, one (1) existing 5288 Transit Planner II position from the Livable Streets Pedestrian Safety Program (Parking & Traffic project fund) to Capital Planning Section (Muni Personnel Fund).
- **Transit Shelter Program:** No new staffing request for FY 2006/2007.

## **VI - Non-Personnel Requirements to Accomplish Priorities**

### **Operating Fund**

- 030 Rents/Leases: reduce \$192,146 in rental budget. Of this amount, \$8,750 is reallocated to the Government Affairs Division and the remaining \$183,396 is moved to the budget of Muni-wide Services Division.
- 040 Materials and Supplies: move \$20,000 to the budget of Muni-wide Services Division.
- 081PK: increase this work order budget from \$62,000 to \$88,000. This request will cover additional funding needed for bus zone painting.

## Muni Personnel Fund

- 021/Travel: increase this line item from \$8,500 to \$13,000. The budget will be a division level umbrella travel account that covers all planning sections, including newly requested positions.
- 022/Training: reduce the budget by \$2,000 from \$17,150 to \$15,150.
- 023/Employee Field Expense: increase the budget by \$2,500 from \$2,000 to \$4,500. The budget will help to pay for field expenses such as fares on other Bay Area transit systems by our employees to attend meetings in other jurisdictions, mileage expenses for use of personal auto for business purposes, and other incidental expenses involved in local travel.
- 024/Membership Fee: add \$3,000 to the budget. This line item would pay for membership in such organizations as the American Planning Association, American Institute of Certified Planners, American Society of Civil Engineers, Institute of Transportation Engineers, and Women's Transportation Seminar.
- 031/Office Machine Rental: move the current \$5,000 Office Machine Rental budget to 035/Other Current Expenses.
- 035/Other Current Expenses: add \$9,000 to the budget. Of this total, \$5,000 is the existing budget moved from 031/Office Machine Rental and \$4,000 is the additional funding requested. This line item funds the copy machine and other minor costs.
- 040/Materials & Supplies: increase the budget by \$21,800 from \$19,800 to \$41,600 to fund expenditures such as computer supplies, minor furnishing, and other miscellaneous office supplies for this 40-plus-employee division.
- 081/Work Order: increase this line item by \$9,249 from \$229,239 to \$238,471. The additional cost is due to budget increase in telephone services from DTIS.

## **VII – Existing Resources for new Operations/Activities**

The restructured Planning Division is striving to work more efficiently to achieve its missions and goals by consolidating its current and newly assumed functions and by reallocating its existing resources among new and current projects.

## **VIII – Additional Funding Sources Anticipated**

The following new funding sources are among those possible in FY 07. Many of these items are continuing grants for multiple years from the State or local government agencies. They are listed by funding source, as follows:

- \$4.2 million from SFCTA Prop K funds to support projects such as Rapid Bus, Bike and Pedestrian Improvements, grant staffing plan, and consultant assistance with Facility Lifecycle Plan.

- \$360,000 from TDA Article 3.
- \$250,000 from TFCA (BAAQMD).
- \$100,000 FROM State Bicycle Transportation Account.
- \$379,949 from Traffic Red Light Violations.
- \$67,000 from FHWA PedSafe program.
- \$5,000 from State Office of Traffic Safety (OTS).
- \$50,000 from Mayor's Office on Disability.
- \$153,000 from TEA-LU Transportation Enhancements.
- \$1.5 million from Muni Capital Grant Overhead.
- \$234,502 from DPT Road Fund.
- \$50,000 from the Controller's Office as a work order.

Total amount from the above possible funding sources in FY 2006/2007 are close to \$7.4 million.

### **IX – Revenue Generating Potential**

While many of the programs included in this budget proposal can result in savings in MTA's operating costs and are self-sufficient because they do not burden the department's general fund, few will generate revenue. One modest exception is revenues of approximately \$2,000 a year generated from the rental of bicycle lockers.

### **X – Benefits to MTA if the Planning Division Accomplishes all Goals and Objectives**

The accomplishment of the programs outlined earlier in this budget proposal is vital for the MTA to deliver the services that the public and other city departments expect of us. The staffing proposal described herein will permit us revise our transit service structure in ways that are more cost-effective and attractive to local travelers. This program alone should result in millions of dollars in savings to reduce the spiraling increase in costs that we have faced in recent years. Other programs will allow us to implement measures that slow the passage of through traffic in neighborhoods and expedite the flow of buses on arterial streets. They will enable us to implement measures that discourage auto use by making walking and bicycling more attractive. They will also foster the development of improved circulation schemes in the vicinity of our important activity centers. The materialization of these benefits depends on the resources this division can get to achieve its goals.

### **XI – Unaccomplished Goals and Objectives impact on MTA**

Without the proper level of support, the Planning Division will be unable to help the MTA accomplish the tasks expected of it in such documents as the San Francisco General Plan, the Transit First Policy of the City Charter, and the 5-Year Prioritization Program of the Proposition K program for FY 2006/2007.

Attrition has resulted in inadequate staffing for many critical planning functions. In particular, support staff in both administrative and professional positions has been allowed to dwindle, resulting in a situation where we have “too many chiefs and not enough Indians.” Consequently, too much of the time of senior planners and engineers is taken up by duties that could easily and more cost-effectively be handled by less experienced and lower paid staff. Meanwhile, the establishment of the MTA Planning Division has spurred various other City departments to approach us to work with them on projects of joint interest. Thus, while workload and expectations grow, growth in staffing has not been commensurate. Backlogs in our response to queries from both the general public and elected officials can be expected to increase without the proper resources.

In addition to foiled expectations, our lack of resources will likely result in our inability to reverse the upward trend of transit costs and the downward trend of ridership. The MTA will have to rely on more service cuts and increases in fares to balance its budget. These were accepted by the public grudgingly in 2005 in order to give the agency a chance to reform its ways of doing business. They will not be accepted as easily in the future.

The trends for San Francisco’s development all point to increased residential and employment densities. These increases will put more pressure on our existing transportation system. Without viable options like walking, bicycling, and transit, the public will increasingly rely on automobiles. The prospects of growing congestion, pollution, accidents, and energy consumption, as well as higher costs for the consumer, will be among the very negative outcomes of this scenario.

Finally, if the Planning Division fails to live up to its expectations, other agencies will come to the fore. MTA will be left in a reactive mode, subject to the agendas of others. Our agency will essentially occupy a backwater in the government of this city, perhaps relegated to carrying out operations and maintenance functions but no longer involved in creation and innovation.

City and County of San Francisco  
MUNICIPAL TRANSPORTATION AGENCY

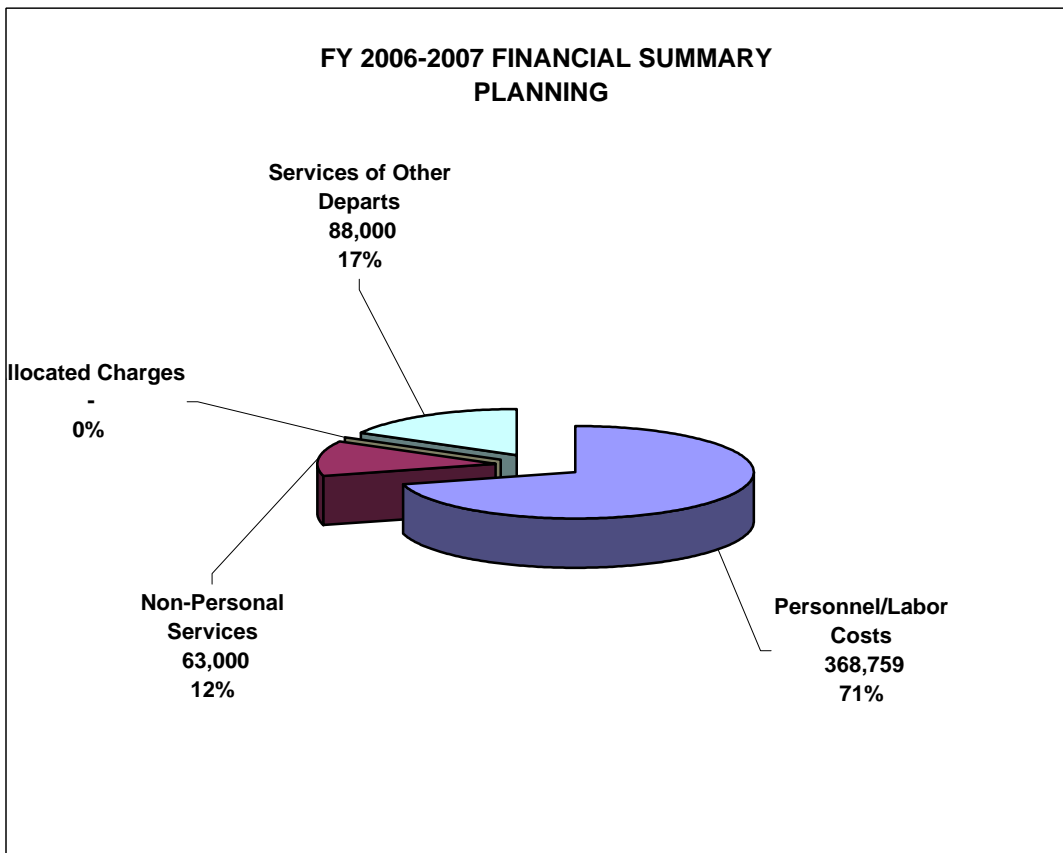
FY 2006/2007 FINANCIAL SUMMARY

PLANNING

**EXPENDITURES**

**BUDGETED AMOUNT**

Personnel/Labor Costs	368,759
Non-Personal Services	63,000
Allocated Charges	-
Services of Other Departs	88,000
<b>TOTAL</b>	<b>519,759</b>



**City and County of San Francisco**  
**Municipal Transportation Agency**  
**Major Expenditure Categories Change From Prior Year**  
**Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : PL                              Planning

Object	Object Title	2005-2006 Board Adopted	2006-2007 Board Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Adopted	
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**5MAAAAAA                      MUNI-OPERATING-NON-PROJ-CONTROLLED FD**

001	PERMANENT SALARIES - MISC	175,424	245,498	70,074	39.9%
005	TEMP SALARIES - MISC	28,726	39,726	11,000	38.3%
<b>TOTAL SALARIES</b>		<b>204,150</b>	<b>285,224</b>	<b>81,074</b>	<b>39.7%</b>
013	RETIREMENT	14,129	33,732	19,603	138.7%
014	SOCIAL SECURITY	14,296	20,579	6,283	43.9%
015	HEALTH SERVICE	13,980	21,485	7,505	53.7%
016	DENTAL COVERAGE	2,489	3,466	977	39.3%
017	UNEMPLOYMENT INSURANCE	511	856	345	67.5%
019	OTHER FRINGE BENEFITS	2,668	3,417	749	28.1%
<b>TOTAL MANDATORY FRINGE BENEFITS</b>		<b>48,073</b>	<b>83,535</b>	<b>35,462</b>	<b>73.8%</b>
022	TRAINING	2,000	2,000	0	0.0%
030	RENTS & LEASES-BUILDINGS & STRUCT	192,146	0	(192,146)	-100.0%
035	OTHER CURRENT EXPENSES	55,000	55,000	0	0.0%
054	OTHER FIXED CHARGES	6,000	6,000	0	0.0%
<b>TOTAL NON PERSONAL SERVICES</b>		<b>255,146</b>	<b>63,000</b>	<b>(192,146)</b>	<b>-75.3%</b>
049	OTHER MATERIALS & SUPPLIES	20,000	0	(20,000)	-100.0%
<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>20,000</b>	<b>0</b>	<b>(20,000)</b>	<b>-100.0%</b>
081	SERVICES OF OTHER DEPTS (AAO FUND	62,000	88,000	26,000	41.9%
<b>TOTAL SERVICES OF OTHER DEPTS (AAO FUNDS)</b>		<b>62,000</b>	<b>88,000</b>	<b>26,000</b>	<b>41.9%</b>
<b>TOTAL MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>		<b>589,369</b>	<b>519,759</b>	<b>(69,610)</b>	<b>-11.8%</b>

**5MAAAPSF                      PTC-MUNI RAILWAY PERSONNEL FUND**

001	PERMANENT SALARIES - MISC	0	0	0	0.0%
<b>TOTAL SALARIES</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>
021	TRAVEL	8,500	13,000	4,500	52.9%
022	TRAINING	17,150	15,150	(2,000)	-11.7%
023	EMPLOYEE FIELD EXPENSE	2,000	4,500	2,500	125.0%
024	MEMBERSHIP FEES	0	3,000	3,000	0.0%
030	RENTS & LEASES-BUILDINGS & STRUCT	230,525	230,525	0	0.0%
031	RENTS & LEASES - EQUIPMENT	5,000	0	(5,000)	-100.0%
035	OTHER CURRENT EXPENSES	0	9,000	9,000	0.0%
<b>TOTAL NON PERSONAL SERVICES</b>		<b>263,175</b>	<b>275,175</b>	<b>12,000</b>	<b>4.6%</b>
049	OTHER MATERIALS & SUPPLIES	19,800	41,600	21,800	110.1%
<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>19,800</b>	<b>41,600</b>	<b>21,800</b>	<b>110.1%</b>
081	SERVICES OF OTHER DEPTS (AAO FUND	229,239	238,471	9,232	4.0%
<b>TOTAL SERVICES OF OTHER DEPTS (AAO FUNDS)</b>		<b>229,239</b>	<b>238,471</b>	<b>9,232</b>	<b>4.0%</b>
<b>TOTAL PTC-MUNI RAILWAY PERSONNEL FUND</b>		<b>512,214</b>	<b>555,246</b>	<b>43,032</b>	<b>8.4%</b>

**5MSRFTSP                      MUNI-TRANSIT SHELTER PROGRAM**

001	PERMANENT SALARIES - MISC	117,063	121,782	4,719	4.0%
005	TEMP SALARIES - MISC	6,930	6,930	0	0.0%
<b>TOTAL SALARIES</b>		<b>123,993</b>	<b>128,712</b>	<b>4,719</b>	<b>3.8%</b>



**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                   Municipal Transportation Agency  
Division : PL                        Planning

Object	Object Title	2005-2006 Board Adopted	2006-2007 Board Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Adopted	
013	RETIREMENT	10,630	16,734	6,104	57.4%
014	SOCIAL SECURITY	9,484	9,847	363	3.8%
015	HEALTH SERVICE	11,316	12,354	1,038	9.2%
016	DENTAL COVERAGE	1,955	1,955	0	0.0%
017	UNEMPLOYMENT INSURANCE	310	388	78	25.2%
019	OTHER FRINGE BENEFITS	1,030	1,072	42	4.1%
<b>TOTAL MANDATORY FRINGE BENEFITS</b>		<b>34,725</b>	<b>42,350</b>	<b>7,625</b>	<b>22.0%</b>
035	OTHER CURRENT EXPENSES	2,000	2,000	0	0.0%
<b>TOTAL NON PERSONAL SERVICES</b>		<b>2,000</b>	<b>2,000</b>	<b>0</b>	<b>0.0%</b>
049	OTHER MATERIALS & SUPPLIES	16,149	3,805	(12,344)	-76.4%
<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>16,149</b>	<b>3,805</b>	<b>(12,344)</b>	<b>-76.4%</b>
081	SERVICES OF OTHER DEPTS (AAO FUND)	31,426	31,426	0	0.0%
<b>TOTAL SERVICES OF OTHER DEPTS (AAO FUNDS)</b>		<b>31,426</b>	<b>31,426</b>	<b>0</b>	<b>0.0%</b>
<b>TOTAL MUNI-TRANSIT SHELTER PROGRAM</b>		<b>208,293</b>	<b>208,293</b>	<b>0</b>	<b>0.0%</b>
<b>TOTAL Planning</b>		<b>1,309,876</b>	<b>1,283,298</b>	<b>(26,578)</b>	<b>-2.0%</b>

**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : PL                              Planning

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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**MUNI-OPERATING-NON-PROJ-CONTROLLED FD**

**001 SALARIES**

001	PERMANENT SALARIES - MISC	175,424	245,498	70,074	39.9%
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Salaries for Miscellaneous employees in FY2007 reflect the annualization of the FY2006 wage increases, as provided in the various labor agreements or Memoranda of Understanding. Additionally, the Controller's Office calculates other salary adjustments, including STEPM adjustments, which represent the annualized cost of step increases that take place during the fiscal year. Offsetting these increases is a minor decrease in the base salary budget, as FY2007 has one less workday than FY2006.

In addition to the above changes, the Planning Division is requesting to add one (1) new 5289 Transit Planner III position in the Service Planning Section. This position is requested to restore capability for timely response on day-to-day stop and service issues. The additional salary cost of this new position at 0.75 FTE is \$64,707. The fringe benefit costs associated with this position is included in the fringe benefit categories described below.

005	TEMP SALARIES - MISC	28,726	39,726	11,000	38.3%
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The Planning Division requests to increase its temporary salaries budget by a net amount of \$11,000 to fund an additional part-time intern to perform analysis and documentation required by federally mandated Title VI that concerns discrimination in provision of transit services.

<b>TOTAL SALARIES</b>		<b>204,150</b>	<b>285,224</b>	<b>81,074</b>	<b>39.7%</b>
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**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : PL                              Planning

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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**MUNI-OPERATING-NON-PROJ-CONTROLLED FD**

**013 MANDATORY FRINGE BENEFITS**

013	RETIREMENT	14,129	33,732	19,603	138.7%
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The change in this appropriation in FY2007 reflects the increasing cost of both types of contributions the City makes to the retirement system. First, the City pays the employer share. This rate is calculated to ensure that the retirement fund is actuarially sound. In FY2006, this contribution was 6.58% of salaries. However, in FY2007, actuarial analyses require this contribution increase to 8.0% of salaries.

Secondly, the City is paying the full employee share of the retirement contribution in FY2007. According to the negotiated MOU agreements, the City picked up either 0.0% or 2.5% of the 7.5% employee retirement contribution in FY2006. However, the City will pay the entire 7.5% in FY2007.

014	SOCIAL SECURITY	14,296	20,579	6,283	43.9%
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This appropriation funds mandatory employer contributions for Social Security and Medicare. The change is due to the net effect of change in Permanent Salaries, and a slight increase in the maximum taxable amount in 2006.

015	HEALTH SERVICE	13,980	21,485	7,505	53.7%
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The City Charter establishes an employer contribution to the Health Service Trust fund that covers health insurance costs for City employees. Additionally, the City shares the cost of dependent health care coverage with the employee. Increases to this appropriation are due to anticipated rising health care costs.

016	DENTAL COVERAGE	2,489	3,466	977	39.3%
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Costs for the dental plan are determined annually by the Health Service Board. The increase to this appropriation is due to the anticipated rise in dental care costs.

017	UNEMPLOYMENT INSURANCE	511	856	345	67.5%
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Unemployment insurance is mandated by the State of California. The budgeted rate for unemployment insurance costs can vary each year. The FY2007 rate will be 0.30%, an increase over the FY2006 rate of 0.25%.

019	OTHER FRINGE BENEFITS	2,668	3,417	749	28.1%
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Other Fringe Benefits include the cost of flexible benefit plans that are currently authorized for MEA-represented employees. Costs of Long Term Disability Insurance are also included in this appropriation.

<b>TOTAL MANDATORY FRINGE BENEFITS</b>		<b>48,073</b>	<b>83,535</b>	<b>35,462</b>	<b>73.8%</b>
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**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : PL                              Planning

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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**MUNI-OPERATING-NON-PROJ-CONTROLLED FD**

**021 NON PERSONAL SERVICES**

022	TRAINING	2,000	2,000	0	0.0%
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This item funds training in software applications and multimedia applications.

030	RENTS & LEASES-BUILDINGS & STRUCTURES	192,146	0	(192,146)	-100.0%
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\$192,146 rental budget is moved out and reallocated to other divisions for the purpose of budget consolidation. Of this total, \$8,750 is allocated to the Government Affairs Division and the remaining \$183,396 to the Muni-wide Services Division.

035	OTHER CURRENT EXPENSES	55,000	55,000	0	0.0%
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This line item funds expenditures as follows: \$5,000 for copy machine; \$25,000 for printing cost; \$5,000 for subscriptions; and \$20,000 for other miscellaneous expenditures.

054	OTHER FIXED CHARGES	6,000	6,000	0	0.0%
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Muni receives a federal planning grant used to offset costs associated with staff time and materials needed to produce the Department's Short Range Transit Plan. The required funding allocation covers an 11.5% Local Match required to receive the federal grant.

<b>TOTAL NON PERSONAL SERVICES</b>		<b>255,146</b>	<b>63,000</b>	<b>(192,146)</b>	<b>-75.3%</b>
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**040 MATERIALS & SUPPLIES**

049	OTHER MATERIALS & SUPPLIES	20,000	0	(20,000)	-100.0%
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To consolidate for more efficient resource uses, staff moved \$20,000 Materials & Supplies budget to MTA-wide Services Division in FY2007.

<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>20,000</b>	<b>0</b>	<b>(20,000)</b>	<b>-100.0%</b>
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**081 SERVICES OF OTHER DEPTS (AAO FUNDS)**

081	SERVICES OF OTHER DEPTS (AAO FUNDS)	62,000	88,000	26,000	41.9%
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\$88,000 – Staff increased this work order request from \$62,000 to \$88,000 based on the actual costs from past fiscal years and anticipated workload increase in bus zone painting. The service has been performed by the Parking and Traffic Paint Shop.

<b>TOTAL SERVICES OF OTHER DEPTS (AAO FUNDS)</b>		<b>62,000</b>	<b>88,000</b>	<b>26,000</b>	<b>41.9%</b>
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<b>TOTAL MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>		<b>589,369</b>	<b>519,759</b>	<b>(69,610)</b>	<b>-11.8%</b>
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**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : PL                              Planning

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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**PTC-MUNI RAILWAY PERSONNEL FUND**

**001 SALARIES**

001	PERMANENT SALARIES - MISC	0	0	0	0.0%
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<b>TOTAL SALARIES</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>
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**021 NON PERSONAL SERVICES**

021	TRAVEL	8,500	13,000	4,500	52.9%
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The division requests to increase its travel budget by \$4,500 from \$8,500 to \$13,000 to cover travel cost by employees when they need to attend meetings, conferences and seminars held by professional organizations for the purpose of exchanging ideas and collecting up-to-date information. The budget is a division level umbrella travel account that covers all the Planning sections, including newly requested positions.

022	TRAINING	17,150	15,150	(2,000)	-11.7%
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Reduce this line item by \$2,000 from \$17,150 to \$15,150. This appropriation funds staff development and training to enable employees to prepare for Federal Transit Administration's (FTA) audits, learn about pending legislation and budget issues and keep current on planning issues critical to the enhancement of MTA's capital program.

023	EMPLOYEE FIELD EXPENSE	2,000	4,500	2,500	125.0%
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Since the division is hiring more employees in FY 07, it requests to increase its field expense budget by \$2,500 to fund miscellaneous field expenses such as auto mileage and parking at off-site meetings.

024	MEMBERSHIP FEES	0	3,000	3,000	0.0%
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The division requests to add \$3,000 to this line item to pay for membership in such organizations as the American Planning Association, American Institute of Certified Planners, American Society of Civil Engineers, Institute of Transportation Engineers, and Women's Transportation Seminar.

030	RENTS & LEASES-BUILDINGS & STRUCTURES	230,525	230,525	0	0.0%
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This allocation covers rent for office space occupied by the Planning Division at 1 South Van Ness Avenue.

031	RENTS & LEASES - EQUIPMENT	5,000	0	(5,000)	-100.0%
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This appropriation was budgeted to cover the leasing costs of copy machines and other office equipment. The division requests to move the \$5,000 in this budget to 035 Other Current Expenses where the cost of copy machines is currently paid from.

035	OTHER CURRENT EXPENSES	0	9,000	9,000	0.0%
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The division requests to add \$9,000 to this line item to cover the cost of copy machine usage and other miscellaneous costs like postage. Of this total, \$5,000 is the existing budget moved from 031 Rents & Leases-Equipment.

<b>TOTAL NON PERSONAL SERVICES</b>		<b>263,175</b>	<b>275,175</b>	<b>12,000</b>	<b>4.6%</b>
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**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : PL                              Planning

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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**PTC-MUNI RAILWAY PERSONNEL FUND**

**040 MATERIALS & SUPPLIES**

049	OTHER MATERIALS & SUPPLIES	19,800	41,600	21,800	110.1%
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The division requests to increase its materials and supplies budget by \$21,800 for FY 07. This item funds office supplies and equipment valued at \$5,000 or less per unit cost and with a useful life of less than three years.

<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>19,800</b>	<b>41,600</b>	<b>21,800</b>	<b>110.1%</b>
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**081 SERVICES OF OTHER DEPTS (AAO FUNDS)**

081	SERVICES OF OTHER DEPTS (AAO FUNDS)	229,239	238,471	9,232	4.0%
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The budget for this line item has been increased from \$229,239 to \$238,471 due to the increase in work order requests by the Department of Telecommunications and Information Services. This budget funds costs such as telephone and cell phone administrative services, annual maintenance fees for the Geographic Information System database, and legal services performed by the City Attorney.

<b>TOTAL SERVICES OF OTHER DEPTS (AAO FUNDS)</b>		<b>229,239</b>	<b>238,471</b>	<b>9,232</b>	<b>4.0%</b>
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<b>TOTAL PTC-MUNI RAILWAY PERSONNEL FUND</b>		<b>512,214</b>	<b>555,246</b>	<b>43,032</b>	<b>8.4%</b>
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**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : PL                              Planning

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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**MUNI-TRANSIT SHELTER PROGRAM**

**001 SALARIES**

001	PERMANENT SALARIES - MISC	117,063	121,782	4,719	4.0%
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The Transit Shelter Program is not requesting any new positions in FY 07. The change in salary budget for Miscellaneous employees in FY2007 reflects the annualization of the FY2006 wage increases, as provided in the various labor agreements or Memoranda of Understanding. Additionally, the Controller's Office calculates other salary adjustments, including STEP M adjustments, which represent the annualized cost of step increases that take place during the fiscal year. Offsetting these increases is a minor decrease in the base salary budget, as FY2007 has one less workday than FY2006.

005	TEMP SALARIES - MISC	6,930	6,930	0	0.0%
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This allocation funds a portion of one part-time Transit Planner III position.

<b>TOTAL SALARIES</b>		<b>123,993</b>	<b>128,712</b>	<b>4,719</b>	<b>3.8%</b>
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**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : PL                              Planning

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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**MUNI-TRANSIT SHELTER PROGRAM**

**013 MANDATORY FRINGE BENEFITS**

013	RETIREMENT	10,630	16,734	6,104	57.4%
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The change in this appropriation in FY2007 reflects the increasing cost of both types of contributions the City makes to the retirement system. First, the City pays the employer share. This rate is calculated to ensure that the retirement fund is actuarially sound. In FY2006, this contribution was 6.58% of salaries. However, in FY2007, actuarial analyses require this contribution increase to 8.0% of salaries.

Secondly, the City is paying the full employee share of the retirement contribution in FY2007. According to the negotiated MOU agreements, the City picked up either 0.0% or 2.5% of the 7.5% employee retirement contribution in FY2006. However, the City will pay the entire 7.5% in FY2007.

014	SOCIAL SECURITY	9,484	9,847	363	3.8%
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This appropriation funds mandatory employer contributions for Social Security and Medicare. The change is due to the net effect of change in Permanent Salaries, and a slight increase in the maximum taxable amount in 2006.

015	HEALTH SERVICE	11,316	12,354	1,038	9.2%
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The City Charter establishes an employer contribution to the Health Service Trust fund that covers health insurance costs for City employees. Additionally, the City shares the cost of dependent health care coverage with the employee. Increases to this appropriation are due to anticipated rising health care costs.

016	DENTAL COVERAGE	1,955	1,955	0	0.0%
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Costs for the dental plan are determined annually by the Health Service Board. The increase to this appropriation is due to the anticipated rise in dental care costs.

017	UNEMPLOYMENT INSURANCE	310	388	78	25.2%
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Unemployment insurance is mandated by the State of California. The budgeted rate for unemployment insurance costs can vary each year. The FY2007 rate will be 0.30%, an increase over the FY2006 rate of 0.25%.

019	OTHER FRINGE BENEFITS	1,030	1,072	42	4.1%
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Other Fringe Benefits include the cost of flexible benefit plans that are currently authorized for MEA-represented employees. Costs of Long Term Disability Insurance are also included in this appropriation.

<b>TOTAL MANDATORY FRINGE BENEFITS</b>		<b>34,725</b>	<b>42,350</b>	<b>7,625</b>	<b>22.0%</b>
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**021 NON PERSONAL SERVICES**

035	OTHER CURRENT EXPENSES	2,000	2,000	0	0.0%
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This line item funds the purchase of decals and replacement components for transit signs.

<b>TOTAL NON PERSONAL SERVICES</b>		<b>2,000</b>	<b>2,000</b>	<b>0</b>	<b>0.0%</b>
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**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : PL                            Planning

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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**MUNI-TRANSIT SHELTER PROGRAM**

**040 MATERIALS & SUPPLIES**

049	OTHER MATERIALS & SUPPLIES	16,149	3,805	(12,344)	-76.4%
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This allocation covers expenditures for small office equipment and supplies. Staff reduced this line item budget by \$12,344 and reallocated the fund for consolidation purpose.

<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>16,149</b>	<b>3,805</b>	<b>(12,344)</b>	<b>-76.4%</b>
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**081 SERVICES OF OTHER DEPTS (AAO FUNDS)**

081	SERVICES OF OTHER DEPTS (AAO FUNDS)	31,426	31,426	0	0.0%
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This work order funds legal services performed by the City Attorney and bus zone painting services related to transit shelter placement by the Parking and Traffic Paint Shop.

<b>TOTAL SERVICES OF OTHER DEPTS (AAO FUNDS)</b>		<b>31,426</b>	<b>31,426</b>	<b>0</b>	<b>0.0%</b>
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<b>TOTAL MUNI-TRANSIT SHELTER PROGRAM</b>		<b>208,293</b>	<b>208,293</b>	<b>0</b>	<b>0.0%</b>
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<b>TOTAL Planning</b>		<b>1,309,876</b>	<b>1,283,298</b>	<b>(26,578)</b>	<b>-2.0%</b>
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**City and County of San Francisco  
Municipal Transportation Agency  
Position Detail - By Division  
Budget Year 2006-2007**

**Department : MTA                      Municipal Transportation Agency**  
**Division : PL                              Planning**

Job Class	Class Title	2005-2006	2006-2007	2006-2007
		Adopted	Proposed	Changes
		Count	Count	Count
<b>5MAAAAAA : MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>				
5288	TRANSIT PLANNER II.....	1.00	1.00	0.00
5289	TRANSIT PLANNER III.....	0.00	0.75	0.75
5290	TRANSIT PLANNER IV.....	1.00	1.00	0.00
9179	MANAGER V, MTA	1.00	1.00	0.00
9993M	ATTRITION SAVINGS - MISCELLANEOUS...	(1.09)	(1.09)	0.00
TEMPM	TEMPORARY - MISCELLANEOUS.....	0.43	0.58	0.15
<b>TOTAL MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>		<b>2.34</b>	<b>3.24</b>	<b>0.90</b>
<b>5MAAAPSF : PTC-MUNI RAILWAY PERSONNEL FUND</b>				
1314	PUBLIC RELATIONS OFFICER.....	1.00	1.00	0.00
1424	CLERK TYPIST.....	0.00	0.75	0.75
1452	EXECUTIVE SECRETARY II.....	1.00	1.00	0.00
1823	SENIOR ADMINISTRATIVE ANALYST.....	2.00	2.75	0.75
1824	PRINCIPAL ADMINISTRATIVE ANALYST.....	4.00	7.00	3.00
1842	MANAGEMENT ASSISTANT.....	0.00	1.00	1.00
3630	LIBRARIAN I.....	0.00	0.50	0.50
5288	TRANSIT PLANNER II.....	0.00	2.50	2.50
5289	TRANSIT PLANNER III.....	2.00	3.25	1.25
5290	TRANSIT PLANNER IV.....	1.00	3.50	2.50
9172	MANAGER II, MTA	0.60	1.00	0.40
9179	MANAGER V, MTA	2.00	2.00	0.00
9187	DEPUTY DIRECTOR II, MTA	1.00	1.00	0.00
9997M	NON-OPERATING POSITION OFFSET.....	(14.60)	(27.25)	(12.65)
<b>TOTAL PTC-MUNI RAILWAY PERSONNEL FUND</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>5MSRFTSP : MUNI-TRANSIT SHELTER PROGRAM</b>				
5289	TRANSIT PLANNER III.....	1.50	1.50	0.00
TEMPM	TEMPORARY - MISCELLANEOUS.....	0.10	0.10	0.00
<b>TOTAL MUNI-TRANSIT SHELTER PROGRAM</b>		<b>1.60</b>	<b>1.60</b>	<b>0.00</b>
<b>TOTAL Planning</b>		<b>3.94</b>	<b>4.84</b>	<b>0.90</b>



**SAN FRANCISCO  
MUNICIPAL TRANSPORTATION AGENCY**

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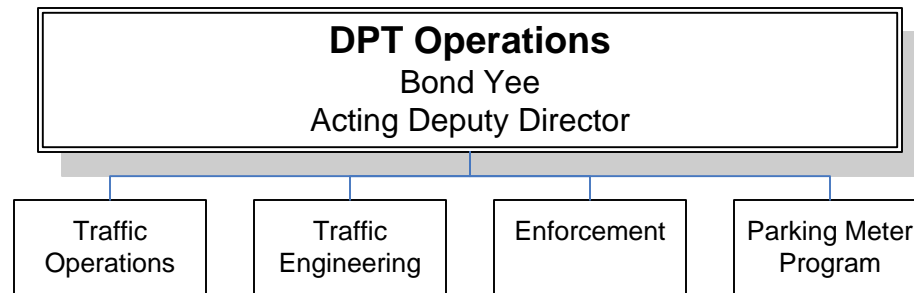


**FY2007 PROPOSED BUDGET**

**PARKING AND TRAFFIC OPERATIONS DIVISION**

**ENFORCEMENT  
TRAFFIC OPERATIONS  
TRAFFIC ENGINEERING  
PARKING METER PROGRAM**

# San Francisco Municipal Transportation Agency Fiscal Year 2007 Organization Chart



*City and County of San Francisco*  
**Municipal Transportation Agency**

FY 2006/2007  
ANNUAL BUDGET PLAN

**Parking and Traffic (DPT) Operations**

**I - Division Mission Statement:**

DPT Operations is a division dedicated to enhancing the quality of life for the residents of San Francisco by encouraging the efficient movement of people and goods throughout the City. DPT is a customer-service organization working to improve traffic safety, management, and awareness while supporting public transit and offering parking opportunities in San Francisco neighborhoods.

Guided by DPT's mission statement and the City's Transit-First Policy, the division performs the following key responsibilities.

- Manages the design, installation, modification, maintenance, and operation of all traffic control devices.
- Mitigate traffic congestion and promote parking turnover throughout the City and County of San Francisco by enforcing parking regulations and directing traffic.
- Promote safe and efficient movement of people and goods in San Francisco.
- Conduct traffic flow and volume studies.
- Analyze accident rates and patterns.
- Work with neighborhood groups, merchant associations, and other City agencies to develop and implement comprehensive, integrated traffic flow and safety measures.
- Conduct investigations of potential hazards and other traffic and parking matters at the request of the public, other City agencies, or at its own initiative.
- Perform programming for grants and capital projects.
- Administer the Sales Tax Program that funds traffic signal system upgrades and improved signing and striping for major roadways.
- Develop and monitor traffic routing plans for construction projects that occupy public roadways or sidewalks.

- Install and maintain San Francisco's 200,000 traffic, parking, and street-name signs, including the replacement and repair of damaged and worn signs. Modify signs per changes in the Manual on Uniform Traffic Control Devices (MUTCD) and the California Traffic Control Devices Committee (CTCDC) as well as policies of the City and County of San Francisco.
- Install and provide service to over 1,100 traffic signals, pedestrian signals, and signal controllers within San Francisco through routine maintenance, signal timing and phasing modifications, equipment upgrades, and emergency repairs.
- Provide and maintain nearly 700 miles of lane lines, over 15,000 curb zones, 5,300 bus zones, 3,000 crosswalks and pavement legends, and 23,000 parking meter stalls.
- Evaluate and implement new technologies for parking control such as smart cards, multi-space meters and wireless parking control systems.

DPT Operations has three sub-divisions - Traffic Engineering, Traffic Operations and Enforcement.

### **Traffic Engineering:**

- **Operations/Traffic Management**--responds to about 2,000 letters requesting investigations of traffic conditions; holds hearings on all parking changes; introduces legislation to the MTA Board and Board of Supervisors for all traffic regulations—e.g. stop signs, turn prohibitions, tow-away, residential permit parking; manages red light photo enforcement program; manage school safety program; produces striping drawings; responds to litigation and claims; manages the Residential Permit Parking program regarding all applications for new or modified boundaries; analyzes collisions and produces an annual report on high collision intersections.
- **Special Projects/Street Use**--designs new signals and signal upgrades as part of the sales tax program; chairs the Interdepartmental Staff Committee on Traffic and Transportation (ISCOTT); issues Special Traffic Permits; manages temporary street closings program.
- **Traffic Routing for Construction**--works with PUC, DPW, PG&E, and other agencies to manage traffic and provide traffic-engineering support during major construction projects.
- **SFgo**--implementing intelligent transportation systems (transit signal priority, changeable message signs, traffic cameras, communications with signal controllers) through the Transportation Management Center at 25 Van Ness Ave.;

liaison with Caltrans, Muni Central Control, and Emergency Management Authorities.

- Traffic Engineering also manages the color curb program for red, white, green, blue, and yellow zones.

### **Traffic Operations:**

- **Parking meters**—installs, modifies, and maintains 23,000 parking meters
- **Signs**—installs, modifies, and maintains over 200,000 signs
- **Signals**—installs, modifies, and maintains over 1,100 traffic signals, including programming complex signal timing plans for transit priority, pedestrian scrambles and multi-phase intersections.
- **Paint**—installs, modifies, and maintains 700 miles of lane lines, bike lanes, and bus only lanes, as well as all pavement messages (STOP, FREEWAY ONLY, KEEP CLEAR, BUS ONLY, Shared Pavement Arrows for Bikes, etc.) and color curb zones.

The shops' work is determined by priorities assigned from Traffic Engineering, plus the need to respond to emergencies. Priorities for the Signal Shop are set by a Signal Review Committee comprised of Traffic Engineers and Electricians. Priorities for Paint, Sign, and Meter shops are set by Traffic Engineering's Operations Section. The City Traffic Engineer ultimately directs the work of the shops, in consultation with the Director of DPT.

### **Enforcement**

The Enforcement Section accomplishes its goals of promoting the City's Transit First Policy and effective parking management by assigning its Parking Control Officers (PCOs) to "details" that specialize in enforcing particular parking regulations. These details include double-parking enforcement along major transit corridors, street sweeping, residential permit parking, meter enforcement, responding to citizen complaints on blocked driveways, traffic control along commute corridors to assist Muni operations, confiscating improperly used disabled placards and issuing related citations, booting and towing vehicles with five (5) or more citations, removal of abandoned vehicles and directing traffic during emergencies and special events. In addition to managing San Francisco's limited on-street parking by encouraging rapid turnover and efficient deliveries of goods and services, the Enforcement Section helps to generate revenues for the MTA through parking meter revenues and parking citations.

## **II – Significant Budget Highlights:**

### GOALS for 2006/07

- Meet all SF STAT service standards (see below under objectives)
- Safety Goals
  - Reduce reported traffic collisions
  - Upgrade 73 signalized intersections (out of 1,156 intersections), including 292 pedestrian countdown signals
  - Install 11 new signals with 80 new countdown pedestrian signals
  - Implement approximately 50 new speed bumps, 3 new traffic circles, and work with MTA Planning to implement area wide traffic calming
  - Implement Market Street improvements to transit lanes, signs, and zones next to boarding islands
  - Install emergency vehicle preemption at 31 intersections
- Efficiency Goals
  - Complete first phase of SFgo including hardware and software
  - Continue to manage traffic in major construction zones
  - Increase the number of parking meters to generate more revenue
  - Re-do the Blue Book for guiding contractors working on city streets about traffic management
  - Implement new beats as part of the enforcement deployment plan
  - Install new sign inventory system
  - Implement preventive maintenance plans for signs, signals, and paint
  - Increase the number of vehicles identified as Scofflaw by purchasing a license plate scanner thereby increasing revenue collection
  - Replace old vehicles to enhance safety and reduce maintenance costs
- Transit Goals
  - Implement Transit Signal Priority program on 3<sup>rd</sup> Street
  - Expand Transit Signal Priority beyond pilot program
  - Implement Muni Collision Reduction Program (both a Safety and a Transit goal)
- Pedestrian Goals
  - Implement pilot accessible pedestrian signal program
  - Implement FHWA test devices for pedestrian safety
  - Implement Safe Routes to School projects and other school area safety measures
  - Work with MTA Planning to conduct a Pedestrian Master Plan
- Bicycle Goals
  - Implement top 20 bike plan projects



- Clean and Green Goals
  - Replace 3,600 signs with graffiti sheeted signs
  - Clean graffiti on signs and signal cabinets within 48 hours of receiving reports

**III – Key Performance Measures**

**1. Requests for Changes to Traffic or Parking Controls from the Public**

**Goal:** To investigate and respond to all requests for changes to traffic or parking controls from the public or other governmental agencies within 90 days.

**Purpose:** To measure responsiveness to the public.

**Definition of measurement:** Each request is logged into an electronic database system and given a tracking number. Requests are then assigned to staff for investigation which can include evaluation of existing conditions, collision history, traffic and pedestrian volume, circulation and transit impact. Residents are notified of the results of the investigation and recommendation. The request is then logged as completed.

**Method:** Using the existing database system, a report will be generated to provide a response rate for all requests completed within a specific quarter.

<b>FY 2004 Actual</b>	<b>FY 2005 Actual</b>	<b>FY 2006 Goal</b>
<b>77%</b>	<b>80%</b>	<b>80%</b>

**2. Colored Curb Applications**

We implemented this new measure at the beginning of the FY 04. The fluctuation in the quarterly data is due to position vacancies in the Paint Shop.

**Goal:** To review and respond to all colored curb applications within 30 days.

**Purpose:** To measure responsiveness to the public.

**Definition of**

**measurement:** Residents, organizations and business owners may apply for various colored curb-parking designations as authorized by the California Vehicle Code. These zones include loading zones (white), green zones (ten-minute parking) and red zones (driveway tip prohibited parking). This program is funded by the fees charged. Upon receipt of application and fee, each request is logged into an electronic database system and given a tracking number. Requests are then assigned to staff for investigation which includes an on-site survey to determine feasibility, necessity and parking impact. Once the investigation is completed, the resident is notified in writing of the results. If the application is approved an invoice is sent for painting fees. The request is then logged as completed.

**Method:** Using the existing database system, a report is generated to provide a response rate for all requests completed within a specific quarter.

<b>FY 2004 Actual</b>	<b>FY 2005 Actual</b>	<b>FY 2006 Goal</b>
<b>54%</b>	<b>90%</b>	<b>90%</b>

**3. Parking Meter Repair**

The Department completed its electronic meter replacement project at the end of FY 03. With 23,000 new electronic meters in operation, the Department re-established its goal and re-defined the measurement.

**Goal:** To respond within 48 hours to all reported meter malfunctions.

**Purpose:** To ensure consistent operation of parking meters and to promptly repair inoperable meters.

**Definition of**

**measurement:** The City’s new electronic parking meters are equipped with the capability of self-reporting malfunctions. In addition, a hotline number is posted on each meter to enable users to report meter problems directly to our meter shop. Once fully operational, these reporting mechanisms will enable the Department to respond and repair meters in a timely and efficient manner to ensure the highest level of service to the public.

**Method:** The new Parking Meter Management System (SFPM) will automate requests for service and allows staff to track and compile these requests. The Meter Division is currently working with the software contractor to finalize the design and implementation of the system. Presently all complaints are recorded and tracked manually. A report is generated providing the average response rate for all complaints received within a quarter.

<b>FY 2004 Actual</b>	<b>FY 2005 Actual</b>	<b>FY 2006 Goal</b>
<b>77%</b>	<b>82%</b>	<b>85%</b>

#### **4. Hazardous Traffic Sign Conditions**

**Goal:** To respond to and repair hazardous safety sign conditions within 24 hours.

**Purpose:** To ensure the safety of all modes of transportation by responding quickly to complaints of hazardous traffic sign conditions.

**Definition of measurement:** The Department's Sign Shop receives reports of hazardous sign conditions from City agencies and members of the public. Hazardous conditions include missing safety related signs or those that create physical public danger due to damage or disrepair. Staff maintains a manual log to record receipt of complaints and dispatches crews immediately to make repairs.

**Method:** Sign Shop staff manually logs in each complaint and the date and time that the work is completed. DPT plans on upgrading this manual record-keeping process to an electronic database system in the future.

<b>FY 2004 Actual</b>	<b>FY 2005 Actual</b>	<b>FY 2006 Goal</b>
<b>96%</b>	<b>96%</b>	<b>98%</b>

#### **5. Hazardous Traffic Signal Conditions**

We revised the responding time this year.

**Goal:** To respond to and repair hazardous signal conditions within 2 hours.

**Purpose:** To ensure the safety of all modes of transportation by responding quickly to complaints of hazardous traffic signal conditions.

**Definition of measurement:** Prior repair goal was to respond within 24 hours. This has been adjusted to 2 hours to reflect priority of response. During the workday, the Signal Shop logs reports of malfunctions in a manual log and dispatches crews. During off hours calls are routed to the 24-hour hotline, which logs the call and dispatches staff from the Department of Telecommunications and Information Systems (DTIS). If the problem is significant and urgent, DTIS pages a DPT Signal Shop emergency crew to the scene. Repair crews record their arrival time and the time the call is completed.

**Method:** All complaints and service requests are maintained in a database system. Reports are generated to determine average response rate.

<b>FY 2004 Actual</b>	<b>FY 2005 Actual</b>	<b>FY 2006 Goal</b>
<b>92%</b>	<b>92%</b>	<b>92%</b>

## **6. Traffic Lane Line Maintenance**

We revised the language in our goal to clarify the confusion the previous goal carried. Unlike the other measurements described in this book, measurement for this goal is cumulative to factor in the seasonal nature of the work.

**Goal:** To maintain 9% of the total of all traffic lane lines, bus zones and crosswalks per year. Goal represents approximately 541,000 linear feet maintained per year.

**Purpose:** To ensure the safety of all modes of transportation by maintaining visibility of existing lane line designations.

**Definition of measurement:** Measures productivity of the Paint Shop in relationship to its annual goal.

**Method:** Work crews report actual daily production numbers to staff at the end of each day. This information is entered into a spreadsheet and tabulated to generate a report.

<b>FY 2004 Actual</b>	<b>FY 2005 Actual</b>	<b>FY 2006 Goal</b>
<b>11%</b>	<b>10%</b>	<b>10%</b>

**7. Abandoned Auto Report**

- Goal:** To respond within 48 hours to reports of abandoned automobiles.
- Purpose:** To abate quality of life nuisances and hazards Associated with abandoned automobiles.
- Definition of measurement:** Measures response time from receipt of complaint by the Enforcement Section’s “Abandoned Auto Detail” to Vehicles being marked for removal.
- Method:** The “Abandoned Auto” detail maintains a manual log of complaints received and resolved. Staff compiles this information and generates a monthly report to track response rate.

<b>FY2004 (Actual)</b>	<b>FY2005 (Actual)</b>	<b>FY2006 (Goal)</b>	<b>FY2006 (Projected)</b>
<b>87%</b>	<b>95%</b>	<b>95%</b>	<b>98%</b>

**IV – Future Budget Considerations:**

DPT Operations will prioritize its key projects for FY 2006/2007 in the following order:

- 1. Multi-year Vehicle Replacement Program:** DPT Operations started a multi-year vehicle replacement program in FY2005-06 by securing funds to replace 22 three-wheeled vehicles used by Parking Control Officers. The Division has requested additional funding in FY2006-07 to replace 33 vehicles that have over 60,000 miles and have been in the fleet for 10 years or more. Below are the 33 vehicles proposed for replacement in 2007.
  - Replace 20 three-wheeled vehicles (GO-4’s) that have over 60,000 miles and have been in the fleet for 10 years or more. These vehicles are used by the Parking Control Officers to patrol their beats and routes.
  - Replace 4 vans (Chevrolet Ventures) that are used by the Boot Detail. These vans are used to house the boots that our personnel attach to the wheels of scofflaw vehicles. These vans are 6 years old and have an average of 60,000 miles each.

- Replace 4 sport utility vehicles (Chevrolet Trackers) which are used by our supervisors to assist in clearing transit lanes, traffic diversion at special events (i.e. football games, baseball games, parades & street fairs) and also to transport supplies (i.e. cones, flares, bicycles) for parking control officers.
  - Purchase 3 vehicles required for the paint shop preventive maintenance program.
  - Purchase 2 vehicles for the sign shop preventive maintenance program.
2. **Substitution Required To Improve Administrative Effectiveness:** Substitute an 1822 Administrative Analyst position for a 1938 Stores & Equipment Assistant Supervisor position in order to provide the skills required to handle a variety of administrative duties. The requested 1822 Administrative Analyst position is required to oversee the division's budget, handle purchasing tasks, manage the facility and perform other administrative duties. This substitution will bring significant administrative efficiency to the parking enforcement unit.
  3. **Position To Improve Parking Meter Revenue Collection:** Add one IS Operator Journey position to enhance our handheld computer functions required to improve the enforcement of revenue generating operations. Currently, there are 275 parking control officers using the handheld equipment to issue parking citations. The IS Operator Journey position would assist in the distribution, collection and trouble shooting of the handheld computer equipment. The requested position would also be used to update the data on our base station, be a backup for the 1003 IS Operator and serve as a liaison with the vendor who supports our handheld computers.
  4. **Positions To Improve Parking Enforcement Staffing Deployment:**  
Add four 1704 Communication Dispatch I positions to dispatch and manage the functions of the parking control officers assigned to the Boot/Scofflaw and Abandoned Auto Detail. The Boot/Scofflaw Detail personnel tow and immobilize vehicles that have 5 citations or more. The Abandoned Auto Detail personnel tow vehicles that have been parked on public streets for more than 72 hours. The requested 4 positions would free the four 8214 parking control officers who are currently working out of classification. The Boot/Scofflaw Detail is responsible for the collection of approximately \$580,000 a month in citation collection and the Abandoned Auto Detail receives and responds to 1,400 to 1,500 calls for service a month. The approval for these positions would allow us to re-deploy the 8214's back to field enforcement assignments.
  5. **Acquire Scofflaw Boots:** Purchase additional scofflaw boots to be used by the Boot Detail in order to restrict the use of vehicles owned by people who have outstanding parking citations.

**V – Staffing Requirements to Accomplish Priorities:**

DPT Operations is requesting one position substitution and four new positions to implement three programs initiated by the division. In accordance with the Controller’s budget guidelines, the new positions are funded for nine months. Below are the positions requested for each of the programs.

**2. Substitution To Improve Administrative Effectiveness**

<b>Class</b>	<b>Title</b>	<b>FTE</b>	<b>Salary</b>
1938	Stores & Equipment Assistant Supervisor	(1.00)	(\$61,596)
1822	Administrative Analyst	1.00	71,687
	<b>Total</b>	<b>0.00</b>	<b>\$10,909</b>

**3. Position To Improve Parking Meter Revenue Collection**

<b>Class</b>	<b>Title</b>	<b>FTE</b>	<b>Salary</b>
1002	IS Operator Journey	0.75	\$37,455
	<b>Total</b>	<b>0.75</b>	<b>\$37,455</b>

**4. Positions To Improve Parking Enforcement Staffing Deployment**

<b>Class</b>	<b>Title</b>	<b>FTE</b>	<b>Salary</b>
1704	Communication Dispatcher I	3.00	\$144,072
	<b>Total</b>	<b>3.00</b>	<b>\$144,072</b>

**VI - Non-Personnel Requirements to Accomplish Priorities:**

DPT Operations Division is requesting an additional \$2,052,319 in the FY 2006/07 budget to fund non-personnel services. Of the requested amount: a) \$1,056,000 will be used by the enforcement Division to purchase 28 for parking enforcement officers; b) \$287,000 to purchase five vehicles for the paint and sign shops; c) \$232,500 to purchase thermoplastic, paint and other supplies required for the paint shop preventive maintenance program; and d) \$16,000 to purchase scofflaw boots.

## **VII – Existing Resources for new Operations/Activities:**

Traffic Engineering currently has six traffic engineers in the MTA Planning Division to implement pedestrian, bicycle, traffic calming, and transit preferential streets projects.

For the Muni collision reduction program, we would need to use Muni's database of incidents. We are not aware if this needs upgrading at this time.

## **VIII – Additional Funding Sources Anticipated:**

One possible source of funding for the Sign Shop Inventory system is a one-time payment that Caltrans owes us for maintenance of signs and signals. We will explore whether that can be obtained.

The LED replacement program is funded from the money that was previously used to pay for energy for incandescent bulbs. This was budgeted for about \$480,000 in FY05/06. Our actual projected energy use is about \$300,000 so we will have a savings of \$180,000; this is needed to buy green LED bulbs, which have a shorter lifespan than red or yellow LEDs.

In addition to our regular project sources (sales taxes, TDA, federal earmarks (e.g. \$5 million for SFgo for the Van Ness corridor), FHWA pedsafe grant, red light photo enforcement revenues, fees for Temporary Street Closures, fees for Special Traffic Permits, etc.) there is a bond issue on the ballot in November. If it passes, it will include nearly \$30 million over the next five years for pedestrian, bicycle, and traffic control improvements.

## **IX – Revenue Generating Potential:**

New parking meters can generate valuable revenue. If we add as many as 800 meters, that could generate about \$1 million annually.

The signal shop preventive maintenance program and the Muni safety program described above will save substantial amounts both for the signal shop by identifying problems early and taking corrective actions and for Muni due to reduced claims, repairs, and lost time due to collisions. While these amounts are difficult to quantify, our annual collision Collision Report, along with the proposed Muni Collision Report should make it clear whether our efforts are moving in the right direction.

If we reduce our salary savings, we can hire our full complement of parking control officers. This would allow us to deploy our personnel effectively and enforce all parking violations in the City. On average, a parking control officer issues a total of 40 citations a day. At an average cost of \$40 per citation, a parking control officer could generate \$1,600 per day in revenue.



Purchasing license plate readers for our vehicles would also generate extra revenues because individuals have to pay \$75.00 to have the boots removed from their vehicles. In addition, they are required to pay all previous unpaid citation bills. Therefore, the new license plate readers are expected to bring a significant increase to the \$580,000 monthly amount currently collected from this program.

**X – Benefits to the MTA if Your Division Accomplishes all Goals and Objectives:**

The main benefit is that MTA will meet its mission statement to provide safe and efficient transportation for San Francisco, in keeping with the priorities outlined in the Transit First policy. This benefits the entire population of the city by saving lives, reducing costs (including SFGH emergency room costs, and police collision reporting time) due to collisions, reducing travel time, and generally promoting the economic prosperity of the City.

**XI – Unaccomplished Goals and Objectives impact on MTA:**

Failure to achieve the Goals and Objectives outlined here would mean that MTA would not achieve its aim to provide safe and efficient transportation for San Francisco. In addition the transit first priorities of promoting pedestrians, bicycles, and transit would not be realized. Also the goal of maintaining a clean and green environment would not be realized.

*City and County of San Francisco*  
**MUNICIPAL TRANSPORTATION AGENCY**

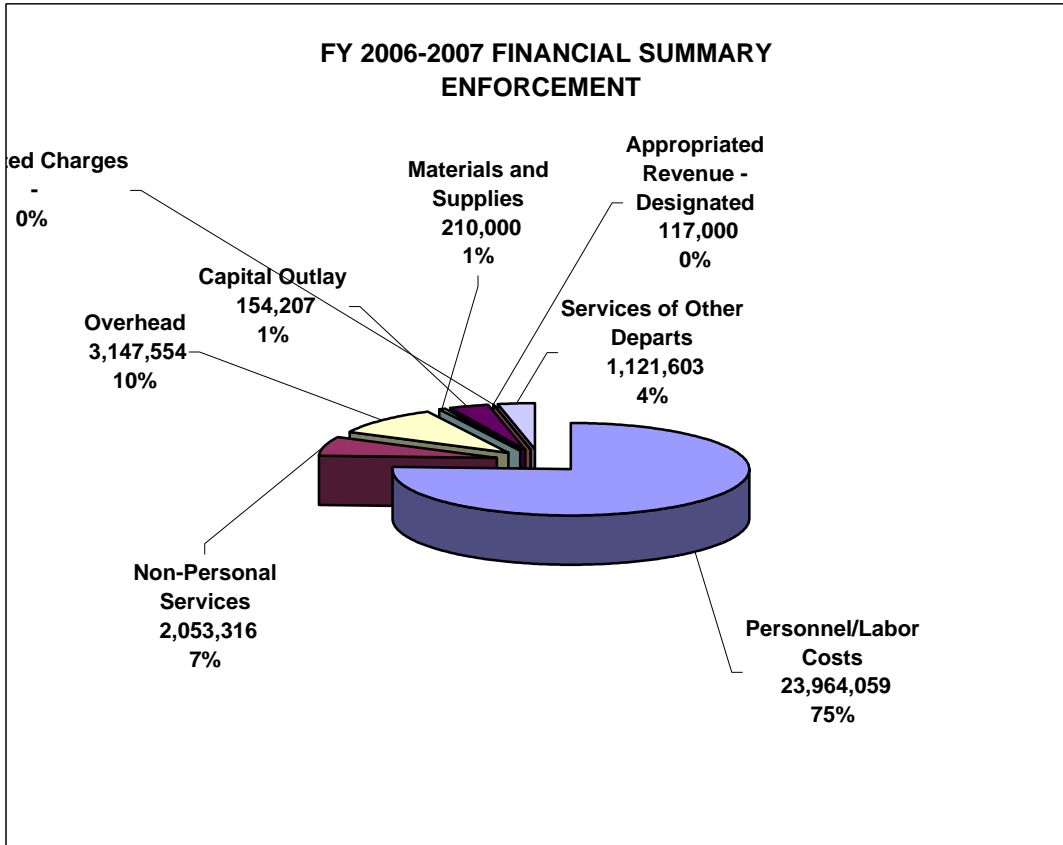
FY 2006/2007 FINANCIAL SUMMARY

**ENFORCEMENT**

**EXPENDITURES**

**BUDGETED AMOUNT**

<b>Personnel/Labor Costs</b>	<b>23,964,059</b>
<b>Non-Personal Services</b>	<b>2,053,316</b>
<b>Overhead</b>	<b>3,147,554</b>
<b>Materials and Supplies</b>	<b>210,000</b>
<b>Capital Outlay</b>	<b>1,147,765</b>
<b>Allocated Charges</b>	<b>-</b>
<b>Appropriated Revenue - Designated</b>	<b>-</b>
<b>Services of Other Departs</b>	<b>1,026,891</b>
<b>TOTAL</b>	<b>31,549,585</b>



**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : EN                            Enforcement

Object	Object Title	2005-2006 Board Adopted	2006-2007 Board Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Adopted	
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<b><u>5NAAAAA</u></b>		<b><u>PARK/TRAFFIC-OPER-NON-PROJ-CONTROL FD</u></b>			
001	PERMANENT SALARIES - MISC	14,844,800	15,635,775	790,975	5.3%
005	TEMP SALARIES - MISC	728,647	728,647	0	0.0%
009	PREMIUM PAY	420,296	420,296	0	0.0%
011	OVERTIME	508,365	508,365	0	0.0%
<b>TOTAL SALARIES</b>		<b>16,502,108</b>	<b>17,293,083</b>	<b>790,975</b>	<b>4.8%</b>
013	RETIREMENT	1,348,319	2,148,665	800,346	59.4%
014	SOCIAL SECURITY	1,262,676	1,323,091	60,415	4.8%
015	HEALTH SERVICE	2,428,883	2,665,594	236,711	9.7%
016	DENTAL COVERAGE	424,451	426,745	2,294	0.5%
017	UNEMPLOYMENT INSURANCE	41,252	51,886	10,634	25.8%
019	OTHER FRINGE BENEFITS	51,615	54,995	3,380	6.5%
<b>TOTAL MANDATORY FRINGE BENEFITS</b>		<b>5,557,196</b>	<b>6,670,976</b>	<b>1,113,780</b>	<b>20.0%</b>
020	OVERHEAD	2,961,277	3,147,554	186,277	6.3%
<b>TOTAL OVERHEAD</b>		<b>2,961,277</b>	<b>3,147,554</b>	<b>186,277</b>	<b>6.3%</b>
028	MAINTENANCE SVCS-BUILDING & STRU	19,575	19,575	0	0.0%
029	MAINTENANCE SVCS - EQUIPMENT	5,657	5,657	0	0.0%
030	RENTS & LEASES-BUILDINGS & STRUCT	1,453,560	1,914,379	460,819	31.7%
035	OTHER CURRENT EXPENSES	112,705	112,705	0	0.0%
053	JUDGEMENTS & CLAIMS	1,000	1,000	0	0.0%
<b>TOTAL NON PERSONAL SERVICES</b>		<b>1,592,497</b>	<b>2,053,316</b>	<b>460,819</b>	<b>28.9%</b>
040	MATERIALS & SUPPLIES BUDGET ONLY	210,000	210,000	0	0.0%
<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>210,000</b>	<b>210,000</b>	<b>0</b>	<b>0.0%</b>
060	EQUIPMENT PURCHASE	0	1,072,000	1,072,000	0.0%
064	EQT LEASE / PURCH - FIN AGY RENEWA	154,207	75,765	(78,442)	-50.9%
<b>TOTAL CAPITAL OUTLAY</b>		<b>154,207</b>	<b>1,147,765</b>	<b>993,558</b>	<b>644.3%</b>
081	SERVICES OF OTHER DEPTS (AAO FUND	1,121,603	1,026,891	(94,712)	-8.4%
<b>TOTAL SERVICES OF OTHER DEPTS (AAO FUNDS)</b>		<b>1,121,603</b>	<b>1,026,891</b>	<b>(94,712)</b>	<b>-8.4%</b>
098	APPROPRIATED REVENUE - DESIGNATE	117,000	0	(117,000)	-100.0%
<b>TOTAL APPROPRIATED REVENUE - DESIGNATED</b>		<b>117,000</b>	<b>0</b>	<b>(117,000)</b>	<b>-100.0%</b>
<b>TOTAL PARK/TRAFFIC-OPER-NON-PROJ-CONTROL FD</b>		<b>28,215,888</b>	<b>31,549,585</b>	<b>3,333,697</b>	<b>11.8%</b>
<b>TOTAL Enforcement</b>		<b>28,215,888</b>	<b>31,549,585</b>	<b>3,333,697</b>	<b>11.8%</b>

**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : EN                            Enforcement

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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**PARK/TRAFFIC-OPER-NON-PROJ-CONTROL FD**

**001 SALARIES**

001	PERMANENT SALARIES - MISC	14,844,800	15,635,775	790,975	5.3%
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The Enforcement Division will devote \$15.6 million to fund 328 positions required to accomplish its goals of promoting the City's Transit First Policy and effective parking management by assigning its Parking Control Officers (PCOs) to "details" that specialize in enforcing particular parking regulations. Salaries for Miscellaneous employees in FY2007 reflect the annualization of the FY2006 wage increases, as provided in the various labor agreements or Memoranda of Understanding and to fund one position substitution and four new positions required to implement three programs initiated by the division. Additionally, the Controller's Office calculates other salary adjustments, including STEPM adjustments, which represent the annualized cost of step increases that take place during the fiscal year. Offsetting these increases is a minor decrease in the base salary budget, as FY2007 has one less workday than FY2006.

005	TEMP SALARIES - MISC	728,647	728,647	0	0.0%
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This appropriation funds the Adult School Crossing Guard Program that employs about 140 part-time temporary employees to control traffic and to help children cross safely at corners near elementary schools throughout the City. Crossing Guards are assigned to "posts" that are affiliated with specific schools and located near the guard's home. According to a Memorandum of Understanding signed by the Department and the San Francisco Unified School District, the School District pays for 50% of 45 positions.

009	PREMIUM PAY	420,296	420,296	0	0.0%
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This allocation funds shift premium and standby pay required by the Parking Control Officers MOU agreement.

011	OVERTIME	508,365	508,365	0	0.0%
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The Enforcement Division performs traffic control services for special events such as street fairs, the San Francisco Giants and 49ers, and to rapidly respond to accidents, power outages, and emergencies related to homeland security. The department recovers a big portion of its overtime cost from the entities that are organizing special events.

<b>TOTAL SALARIES</b>		<b>16,502,108</b>	<b>17,293,083</b>	<b>790,975</b>	<b>4.8%</b>
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**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
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Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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**PARK/TRAFFIC-OPER-NON-PROJ-CONTROL FD**

**013 MANDATORY FRINGE BENEFITS**

013	RETIREMENT	1,348,319	2,148,665	800,346	59.4%
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The change in this appropriation in FY2007 reflects the increasing cost of both types of contributions the City makes to the retirement system. First, the City pays the employer share. This rate is calculated to ensure that the retirement fund is actuarially sound. In FY2006, this contribution was 6.58% of salaries. However, in FY2007, actuarial analyses require this contribution increase to 8.0% of salaries.

Secondly, the City is paying the full employee share of the retirement contribution in FY2007. According to the negotiated MOU agreements, the City picked up either 0.0% or 2.5% of the 7.5% employee retirement contribution in FY2006. However, the City will pay the entire 7.5% in FY2007.

014	SOCIAL SECURITY	1,262,676	1,323,091	60,415	4.8%
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This appropriation funds mandatory employer contributions for Social Security and Medicare. The change is due to the net effect of change in Permanent Salaries, and a slight increase in the maximum taxable amount in 2006.

015	HEALTH SERVICE	2,428,883	2,665,594	236,711	9.7%
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The City Charter establishes an employer contribution to the Health Service Trust fund that covers health insurance costs for City employees. Additionally, the City shares the cost of dependent health care coverage with the employee. Increases to this appropriation are due to anticipated rising health care costs.

016	DENTAL COVERAGE	424,451	426,745	2,294	0.5%
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Costs for the dental plan are determined annually by the Health Service Board. The increase to this appropriation is due to the anticipated rise in dental care costs.

017	UNEMPLOYMENT INSURANCE	41,252	51,886	10,634	25.8%
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Unemployment insurance is mandated by the State of California. The budgeted rate for unemployment insurance costs can vary each year. The FY2007 rate will be 0.30%, an increase over the FY2006 rate of 0.25%.

019	OTHER FRINGE BENEFITS	51,615	54,995	3,380	6.5%
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Other Fringe Benefits include the cost of flexible benefit plans that are currently authorized for MEA-represented employees. Costs of Long Term Disability Insurance are also included in this appropriation.

<b>TOTAL MANDATORY FRINGE BENEFITS</b>		<b>5,557,196</b>	<b>6,670,976</b>	<b>1,113,780</b>	<b>20.0%</b>
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**020 OVERHEAD**

020	OVERHEAD	2,961,277	3,147,554	186,277	6.3%
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This line item reflects the cost of the Administration Division allocated to this division.

<b>TOTAL OVERHEAD</b>		<b>2,961,277</b>	<b>3,147,554</b>	<b>186,277</b>	<b>6.3%</b>
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**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : EN                            Enforcement

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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**PARK/TRAFFIC-OPER-NON-PROJ-CONTROL FD**

**021    NON PERSONAL SERVICES**

028	MAINTENANCE SVCS-BUILDING & STRUCTURES	19,575	19,575	0	0.0%
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This item covers pest control and janitorial services for the Army Street yard trailer that houses the street cleaning detail, the 6th and Townsend parking lot where DPT parks the enforcement vehicles, and two trailers at the 10th and Bryant lot.

029	MAINTENANCE SVCS - EQUIPMENT	5,657	5,657	0	0.0%
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This item funds the maintenance and repair of damaged handhelds and printers. It also funds the costs for bicycle repair.

030	RENTS & LEASES-BUILDINGS & STRUCTURES	1,453,560	1,914,379	460,819	31.7%
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This item funds the towing contractor's use of the Port of San Francisco's Pier 70 for long-term vehicle storage (this expense is in turn reimbursed by the towing contractor), the rental and utility expenses for the Enforcement Division at 505 7th Street, the lease of CalTrans lots at 6th and Townsend and 10th and Bryant Streets, the lease of trailers at 10th and Bryant Street, and miscellaneous building repair costs. The FY2006-07 budget has increased by \$460,819 because the rent for Pier 70 has increased significantly since the signing of a new towing contract with Auto Return in August of 2005. The increase is offset by revenue as the cost is passed on to Auto Return.

035	OTHER CURRENT EXPENSES	112,705	112,705	0	0.0%
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This item covers the cost for printing citations, envelopes, and other forms necessary for public notification. It also covers the cost for maintaining four copy machines and other miscellaneous expenses.

053	JUDGEMENTS & CLAIMS	1,000	1,000	0	0.0%
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The City Attorney bills the division for claims that are filed by parking enforcement staff for personal items lost or damaged in the course of performing their duties.

<b>TOTAL NON PERSONAL SERVICES</b>		<b>1,592,497</b>	<b>2,053,316</b>	<b>460,819</b>	<b>28.9%</b>
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**040    MATERIALS & SUPPLIES**

040	MATERIALS & SUPPLIES BUDGET ONLY	210,000	210,000	0	0.0%
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This line item funds the purchases of vehicle boots, uniforms and accessories for Parking Control Officers, supplies for school crossing guard program, and office and other miscellaneous supplies.

<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>210,000</b>	<b>210,000</b>	<b>0</b>	<b>0.0%</b>
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**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : EN                            Enforcement

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
<b>PARK/TRAFFIC-OPER-NON-PROJ-CONTROL FD</b>					
<b>060 CAPITAL OUTLAY</b>					
060	EQUIPMENT PURCHASE	0	1,072,000	1,072,000	0.0%
The Enforcement Division started a multi-year vehicle replacement program in FY2005-06 by securing funds to replace 22 three-wheeled vehicles used by Parking Control Officers. The Division has requested \$1,072,000 in FY2006-07 to replace 28 vehicles and to acquire scofflaw boots.					
064	EQT LEASE / PURCH - FIN AGY RENEWAL	154,207	75,765	(78,442)	-50.9%
This item funds the payment for vehicles purchased by lease financing in past fiscal years. This figure is provided by the Mayor's Office of Public Finance.					
<b>TOTAL CAPITAL OUTLAY</b>		<b>154,207</b>	<b>1,147,765</b>	<b>993,558</b>	<b>644.3%</b>
<b>081 SERVICES OF OTHER DEPTS (AAO FUNDS)</b>					
081	SERVICES OF OTHER DEPTS (AAO FUNDS)	1,121,603	1,026,891	(94,712)	-8.4%
This item funds services provided by the following City departments: DTIS services for \$229,375, DTIS telephone for \$65,000, Central Shops Maintenance for \$604,000, Central Shops Fuel for \$175,990, City Mail for \$3,765, City Reproduction for \$13,175, San Francisco Public Utilities Commission Light/Heat/Power (PUC) for \$11,013, DPW Building Repair for \$5,000, and DPW Garbage Collection for \$1,776.					
<b>TOTAL SERVICES OF OTHER DEPTS (AAO FUNDS)</b>		<b>1,121,603</b>	<b>1,026,891</b>	<b>(94,712)</b>	<b>-8.4%</b>
<b>098 APPROPRIATED REVENUE - DESIGNATED</b>					
098	APPROPRIATED REVENUE - DESIGNATED	117,000	0	(117,000)	-100.0%
<b>TOTAL APPROPRIATED REVENUE - DESIGNATED</b>		<b>117,000</b>	<b>0</b>	<b>(117,000)</b>	<b>-100.0%</b>
<b>TOTAL PARK/TRAFFIC-OPER-NON-PROJ-CONTROL FD</b>		<b>28,215,888</b>	<b>31,549,585</b>	<b>3,333,697</b>	<b>11.8%</b>
<b>TOTAL Enforcement</b>		<b>28,215,888</b>	<b>31,549,585</b>	<b>3,333,697</b>	<b>11.8%</b>

City and County of San Francisco  
MUNICIPAL TRANSPORTATION AGENCY

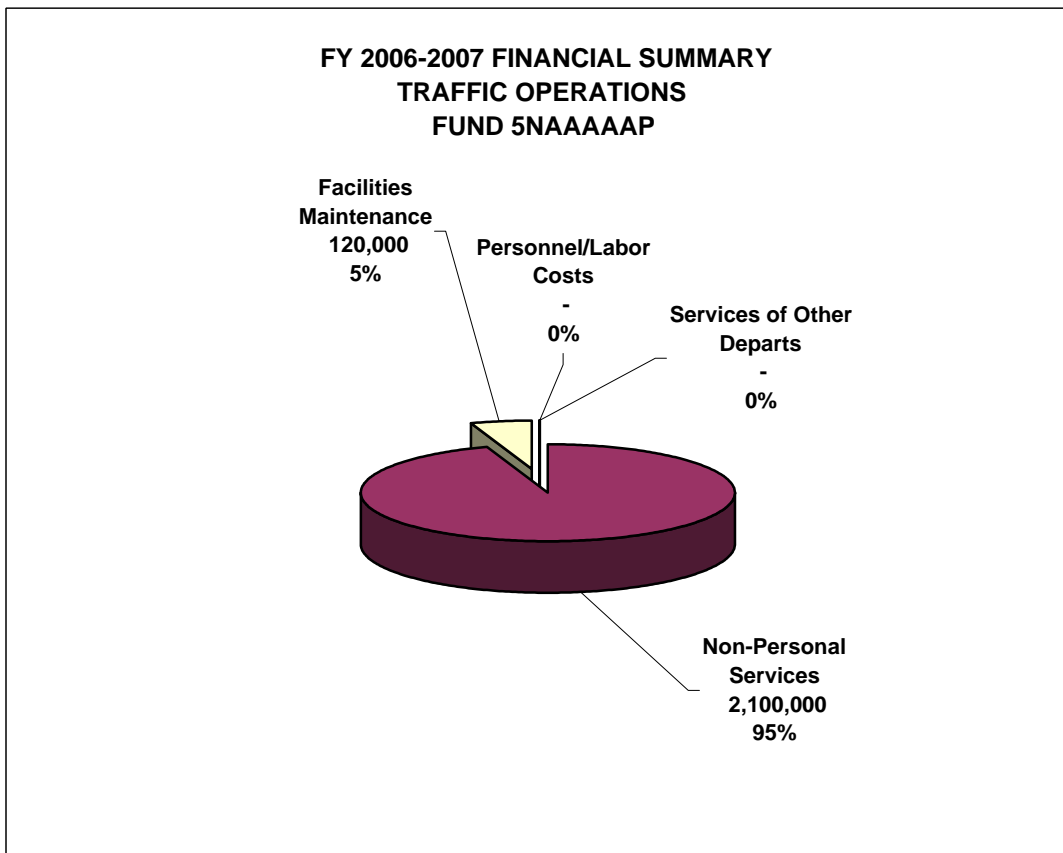
FY 2006/2007 FINANCIAL SUMMARY

TRAFFIC OPERATIONS  
FUND 5NAAAAAP

**EXPENDITURES**

**BUDGETED AMOUNT**

Personnel/Labor Costs	-
Non-Personal Services	2,100,000
Facilities Maintenance	120,000
Services of Other Departs	-
<b>TOTAL</b>	<b>2,220,000</b>





**City and County of San Francisco**  
**Municipal Transportation Agency**  
**Major Expenditure Categories Change From Prior Year**  
**Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : TO                              Traffic Operations

Object	Object Title	2005-2006 Board Adopted	2006-2007 Board Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Adopted	
<b><u>5NAAAAAP</u></b>		<b><u>PTC-OPERATING-ANNUAL PROJECTS</u></b>			
027	PROFESSIONAL & SPECIALIZED SERVIC	2,100,000	2,100,000	0	0.0%
<b>TOTAL NON PERSONAL SERVICES</b>		<b>2,100,000</b>	<b>2,100,000</b>	<b>0</b>	<b>0.0%</b>
06F	FACILITIES MAINTENANCE PROJECTS -	120,000	120,000	0	0.0%
<b>TOTAL FACILITIES MAINTENANCE</b>		<b>120,000</b>	<b>120,000</b>	<b>0</b>	<b>0.0%</b>
<b>TOTAL PTC-OPERATING-ANNUAL PROJECTS</b>		<b>2,220,000</b>	<b>2,220,000</b>	<b>0</b>	<b>0.0%</b>
<b><u>5NGTFRDF</u></b>		<b><u>ROAD FUND</u></b>			
001	PERMANENT SALARIES - MISC	0	0	0	0.0%
<b>TOTAL SALARIES</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>
<b>TOTAL ROAD FUND</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>
<b><u>5NGTFRDN</u></b>		<b><u>ROAD FUND - ANNUALLY BUDGETED</u></b>			
001	PERMANENT SALARIES - MISC	4,733,208	4,913,974	180,766	3.8%
005	TEMP SALARIES - MISC	123,140	123,140	0	0.0%
009	PREMIUM PAY	48,520	48,520	0	0.0%
011	OVERTIME	126,300	126,300	0	0.0%
<b>TOTAL SALARIES</b>		<b>5,031,168</b>	<b>5,211,934</b>	<b>180,766</b>	<b>3.6%</b>
013	RETIREMENT	417,736	675,216	257,480	61.6%
014	SOCIAL SECURITY	376,263	389,523	13,260	3.5%
015	HEALTH SERVICE	520,949	567,819	46,870	9.0%
016	DENTAL COVERAGE	88,599	88,482	(117)	-0.1%
017	UNEMPLOYMENT INSURANCE	12,579	15,638	3,059	24.3%
019	OTHER FRINGE BENEFITS	32,465	33,956	1,491	4.6%
<b>TOTAL MANDATORY FRINGE BENEFITS</b>		<b>1,448,591</b>	<b>1,770,634</b>	<b>322,043</b>	<b>22.2%</b>
020	OVERHEAD	2,336,533	2,534,083	197,550	8.5%
<b>TOTAL OVERHEAD</b>		<b>2,336,533</b>	<b>2,534,083</b>	<b>197,550</b>	<b>8.5%</b>
021	TRAVEL	3,348	3,348	0	0.0%
022	TRAINING	4,000	4,000	0	0.0%
023	EMPLOYEE FIELD EXPENSE	525	525	0	0.0%
028	MAINTENANCE SVCS-BUILDING & STRU	16,800	16,800	0	0.0%
029	MAINTENANCE SVCS - EQUIPMENT	7,946	7,946	0	0.0%
030	RENTS & LEASES-BUILDINGS & STRUCT	321,721	321,721	0	0.0%
031	RENTS & LEASES - EQUIPMENT	13,000	13,000	0	0.0%
035	OTHER CURRENT EXPENSES	59,022	59,022	0	0.0%
052	TAXES, LICENSES & PERMITS	49,680	49,680	0	0.0%
<b>TOTAL NON PERSONAL SERVICES</b>		<b>476,042</b>	<b>476,042</b>	<b>0</b>	<b>0.0%</b>
040	MATERIALS & SUPPLIES BUDGET ONLY	883,875	1,116,375	232,500	26.3%
<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>883,875</b>	<b>1,116,375</b>	<b>232,500</b>	<b>26.3%</b>
060	EQUIPMENT PURCHASE	0	287,000	287,000	0.0%
<b>TOTAL CAPITAL OUTLAY</b>		<b>0</b>	<b>287,000</b>	<b>287,000</b>	<b>0.0%</b>
070	DEBT SERVICE	641,802	641,802	0	0.0%
<b>TOTAL DEBT SERVICE</b>		<b>641,802</b>	<b>641,802</b>	<b>0</b>	<b>0.0%</b>

**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : TO                              Traffic Operations

Object	Object Title	2005-2006 Board Adopted	2006-2007 Board Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Adopted	
079	ALLOCATED CHARGES	(3,728,832)	(3,918,929)	(190,097)	5.1%
<b>TOTAL ALLOCATED CHARGES</b>		<b>(3,728,832)</b>	<b>(3,918,929)</b>	<b>(190,097)</b>	<b>5.1%</b>
081	SERVICES OF OTHER DEPTS (AAO FUND)	1,500,638	1,318,456	(182,182)	-12.1%
<b>TOTAL SERVICES OF OTHER DEPTS (AAO FUNDS)</b>		<b>1,500,638</b>	<b>1,318,456</b>	<b>(182,182)</b>	<b>-12.1%</b>
<b>TOTAL ROAD FUND - ANNUALLY BUDGETED</b>		<b>8,589,817</b>	<b>9,437,397</b>	<b>847,580</b>	<b>9.9%</b>
<b>TOTAL Traffic Operations</b>		<b>10,809,817</b>	<b>11,657,397</b>	<b>847,580</b>	<b>7.8%</b>

**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : TO                              Traffic Operations

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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**PTC-OPERATING-ANNUAL PROJECTS**

**021    NON PERSONAL SERVICES**

027	PROFESSIONAL & SPECIALIZED SERVICES	2,100,000	2,100,000	0	0.0%
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This line item funds the Livable Streets Program. The funding comes from red light camera fines and red light violation citations issued by SFPD.

<b>TOTAL NON PERSONAL SERVICES</b>		<b>2,100,000</b>	<b>2,100,000</b>	<b>0</b>	<b>0.0%</b>
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**06F    FACILITIES MAINTENANCE**

06F	FACILITIES MAINTENANCE PROJECTS - BUDGET	120,000	120,000	0	0.0%
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This item funds traffic control box replacement

<b>TOTAL FACILITIES MAINTENANCE</b>		<b>120,000</b>	<b>120,000</b>	<b>0</b>	<b>0.0%</b>
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<b>TOTAL PTC-OPERATING-ANNUAL PROJECTS</b>		<b>2,220,000</b>	<b>2,220,000</b>	<b>0</b>	<b>0.0%</b>
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**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : TO                              Traffic Operations

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
<b>ROAD FUND</b>					
<b>001 SALARIES</b>					
001	PERMANENT SALARIES - MISC	0	0	0	0.0%
<b>TOTAL SALARIES</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>
<b>TOTAL ROAD FUND</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>

**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : TO                              Traffic Operations

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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**ROAD FUND - ANNUALLY BUDGETED**

**001 SALARIES**

001	PERMANENT SALARIES - MISC	4,733,208	4,913,974	180,766	3.8%
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Traffic Engineering and Operations Division will devote \$4.9 million to fund 48 positions required to perform the duties of the division. Salaries for Miscellaneous employees in FY2007 reflect the annualization of the FY2006 wage increases, as provided in the various labor agreements or Memoranda of Understanding. Additionally, the Controller's Office calculates other salary adjustments, including STEPM adjustments, which represent the annualized cost of step increases that take place during the fiscal year. Offsetting these increases is a minor decrease in the base salary budget, as FY2007 has one less workday than FY2006.

005	TEMP SALARIES - MISC	123,140	123,140	0	0.0%
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This item funds the Traffic Engineering Student Intern Program. The program exposes students and recent graduates to career possibilities in Traffic Engineering. The students conduct a variety of studies and surveys, such as traffic signal timing, safety studies, pedestrian accidents, early morning accidents, transit loading island accidents, and bicycle safety studies..

009	PREMIUM PAY	48,520	48,520	0	0.0%
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This item covers MOU-required word processing premium pay for clerks, lead worker pay and thermoplastic pay for painters.

011	OVERTIME	126,300	126,300	0	0.0%
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This funds overtime for Traffic Engineering and Operations to repair damaged traffic signs or poles, fix malfunctioning signals, replace missing signs and apply striping or other markings to the roadway during non-peak times in downtown areas.

<b>TOTAL SALARIES</b>		<b>5,031,168</b>	<b>5,211,934</b>	<b>180,766</b>	<b>3.6%</b>
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**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : TO                              Traffic Operations

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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**ROAD FUND - ANNUALLY BUDGETED**

**013 MANDATORY FRINGE BENEFITS**

013	RETIREMENT	417,736	675,216	257,480	61.6%
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The change in this appropriation in FY2007 reflects the increasing cost of both types of contributions the City makes to the retirement system. First, the City pays the employer share. This rate is calculated to ensure that the retirement fund is actuarially sound. In FY2006, this contribution was 6.58% of salaries. However, in FY2007, actuarial analyses require this contribution increase to 8.0% of salaries.

Secondly, the City is paying the full employee share of the retirement contribution in FY2007. According to the negotiated MOU agreements, the City picked up either 0.0% or 2.5% of the 7.5% employee retirement contribution in FY2006. However, the City will pay the entire 7.5% in FY2007.

014	SOCIAL SECURITY	376,263	389,523	13,260	3.5%
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This appropriation funds mandatory employer contributions for Social Security and Medicare. The change is due to the net effect of change in Permanent Salaries, and a slight increase in the maximum taxable amount in 2006.

015	HEALTH SERVICE	520,949	567,819	46,870	9.0%
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The City Charter establishes an employer contribution to the Health Service Trust fund that covers health insurance costs for City employees. Additionally, the City shares the cost of dependent health care coverage with the employee. Increases to this appropriation are due to anticipated rising health care costs.

016	DENTAL COVERAGE	88,599	88,482	(117)	-0.1%
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Costs for the dental plan are determined annually by the Health Service Board. The increase to this appropriation is due to the anticipated rise in dental care costs.

017	UNEMPLOYMENT INSURANCE	12,579	15,638	3,059	24.3%
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Unemployment insurance is mandated by the State of California. The budgeted rate for unemployment insurance costs can vary each year. The FY2007 rate will be 0.30%, an increase over the FY2006 rate of 0.25%.

019	OTHER FRINGE BENEFITS	32,465	33,956	1,491	4.6%
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Other Fringe Benefits include the cost of flexible benefit plans that are currently authorized for MEA-represented employees. Costs of Long Term Disability Insurance are also included in this appropriation.

<b>TOTAL MANDATORY FRINGE BENEFITS</b>		<b>1,448,591</b>	<b>1,770,634</b>	<b>322,043</b>	<b>22.2%</b>
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**020 OVERHEAD**

020	OVERHEAD	2,336,533	2,534,083	197,550	8.5%
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This line item reflects the expense of the Administration Division allocated to this division and the portion of division overhead positions supported by the annual budget.

<b>TOTAL OVERHEAD</b>		<b>2,336,533</b>	<b>2,534,083</b>	<b>197,550</b>	<b>8.5%</b>
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**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : TO                              Traffic Operations

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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**ROAD FUND - ANNUALLY BUDGETED**

**021 NON PERSONAL SERVICES**

021	TRAVEL	3,348	3,348	0	0.0%
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This item funds attendance by the City Traffic Engineer and one employee at the Institute of Transportation Engineering's annual conference.

022	TRAINING	4,000	4,000	0	0.0%
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This item funds special training which includes technical traffic engineering training, electrician certification training, and other professional training.

023	EMPLOYEE FIELD EXPENSE	525	525	0	0.0%
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This item funds bridge tolls, BART fare, and use of personal vehicles. Staff are often required to attend hearings and workshops in Sacramento and distant Bay Area cities.

028	MAINTENANCE SVCS-BUILDING & STRUCTURES	16,800	16,800	0	0.0%
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This item covers the janitorial services contract for the Paint and the Sign Shops.

029	MAINTENANCE SVCS - EQUIPMENT	7,946	7,946	0	0.0%
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This item funds the maintenance cost for office equipment and hand power tools.

030	RENTS & LEASES-BUILDINGS & STRUCTURES	321,721	321,721	0	0.0%
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This item funds the rental cost for the Sign Shop located at 1999 Bryant Street and for the Paint Shop located at 80 Charter Oak.

031	RENTS & LEASES - EQUIPMENT	13,000	13,000	0	0.0%
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This line item funds the rental cost for one blueprint copier and for other emergency equipment.

035	OTHER CURRENT EXPENSES	59,022	59,022	0	0.0%
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this item funds uniform cleaning service, overnight mail, copy machine maintenance, printing and other miscellaneous expenses.

052	TAXES, LICENSES & PERMITS	49,680	49,680	0	0.0%
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This item funds for hazardous waste permits for the shops, license renewal for engineers, and reimbursement to CalTrans for signal repair.

<b>TOTAL NON PERSONAL SERVICES</b>		<b>476,042</b>	<b>476,042</b>	<b>0</b>	<b>0.0%</b>
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**040 MATERIALS & SUPPLIES**

040	MATERIALS & SUPPLIES BUDGET ONLY	883,875	1,116,375	232,500	26.3%
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This item funds materials and supplies for Traffic Engineering, Paint Shop, Signal Shop, and Sign Shop. Costs for some materials and supplies are billed directly to projects and/or grants or abated from the annual budget.

<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>883,875</b>	<b>1,116,375</b>	<b>232,500</b>	<b>26.3%</b>
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**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : TO                              Traffic Operations

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
<b>ROAD FUND - ANNUALLY BUDGETED</b>					
<b>060 CAPITAL OUTLAY</b>					
060	EQUIPMENT PURCHASE	0	287,000	287,000	0.0%
This appropriation funds the purchase five vehicles for the paint and sign shops					
<b>TOTAL CAPITAL OUTLAY</b>		<b>0</b>	<b>287,000</b>	<b>287,000</b>	<b>0.0%</b>
<b>070 DEBT SERVICE</b>					
070	DEBT SERVICE	641,802	641,802	0	0.0%
This item funds the debt service for a loan offered by the California Energy Commission to purchase LED bulbs used in traffic signals across the City.					
<b>TOTAL DEBT SERVICE</b>		<b>641,802</b>	<b>641,802</b>	<b>0</b>	<b>0.0%</b>
<b>079 ALLOCATED CHARGES</b>					
079	ALLOCATED CHARGES	(3,728,832)	(3,918,929)	(190,097)	5.1%
This line item represents the Traffic Engineer and Operations division overhead cost shared and recovered between the Road Fund Annual Budget and the project budget. The overhead rates are recalculated each year through the department indirect cost plan					
<b>TOTAL ALLOCATED CHARGES</b>		<b>(3,728,832)</b>	<b>(3,918,929)</b>	<b>(190,097)</b>	<b>5.1%</b>
<b>081 SERVICES OF OTHER DEPTS (AAO FUNDS)</b>					
081	SERVICES OF OTHER DEPTS (AAO FUNDS)	1,500,638	1,318,456	(182,182)	-12.1%
This appropriation funds: a) the City's Public Utilities Commission for providing electrical power required to operate traffic signals; b) DPW for providing building maintenance services and for maintaining the Traffic Sign Shop's inventory data base; c) DTIS for providing radio and telecommunication services; d) Central Shops for maintaining Traffic Engineering and Operations fleet and providing fuel; and e) various other work orders required to remove garbage and hazardous waste, provide street cleaning, mail and reproduction services.					
<b>TOTAL SERVICES OF OTHER DEPTS (AAO FUNDS)</b>		<b>1,500,638</b>	<b>1,318,456</b>	<b>(182,182)</b>	<b>-12.1%</b>
<b>TOTAL ROAD FUND - ANNUALLY BUDGETED</b>		<b>8,589,817</b>	<b>9,437,397</b>	<b>847,580</b>	<b>9.9%</b>
<b>TOTAL Traffic Operations</b>		<b>10,809,817</b>	<b>11,657,397</b>	<b>847,580</b>	<b>7.8%</b>



**City and County of San Francisco  
Municipal Transportation Agency  
Position Detail - By Division  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : EN                              Enforcement

Job Class	Class Title	2005-2006	2006-2007	2006-2007
		Adopted	Proposed	Changes
		Count	Count	Count
<b>5NAAAAA</b>	<b>: PARK/TRAFFIC-OPER-NON-PROJ-CONTROL FD</b>			
1002	OPERATOR-JOURNEY.....	0.00	0.75	0.75
1003	OPERATOR-SENIOR.....	1.00	1.00	0.00
1404	CLERK.....	1.00	1.00	0.00
1406	SENIOR CLERK.....	4.50	4.50	0.00
1424	CLERK TYPIST.....	3.00	3.00	0.00
1426	SENIOR CLERK TYPIST.....	1.00	1.00	0.00
1446	SECRETARY II.....	1.00	1.00	0.00
1704	COMMUNICATIONS DISPATCHER I.....	14.00	17.00	3.00
1705	COMMUNICATIONS DISPATCHER II.....	7.00	7.00	0.00
1708	SENIOR TELEPHONE OPERATOR.....	3.00	3.00	0.00
1822	ADMINISTRATIVE ANALYST.....	0.00	1.00	1.00
1842	MANAGEMENT ASSISTANT.....	1.00	1.00	0.00
1844	SENIOR MANAGEMENT ASSISTANT.....	1.00	1.00	0.00
1938	STORES AND EQUIPMENT ASST SUPERVI	1.00	0.00	(1.00)
8214	PARKING CONTROL OFFICER.....	319.50	319.50	0.00
8216	SENIOR PARKING CONTROL OFFICER.....	29.50	29.50	0.00
8219	PARKING ENFORCEMENT ADMINISTRATO	4.00	4.00	0.00
9993M	ATTRITION SAVINGS - MISCELLANEOUS...	(62.80)	(64.79)	(1.99)
9997M	NON-OPERATING POSITION OFFSET.....	(3.00)	(3.00)	0.00
TEMPM	TEMPORARY - MISCELLANEOUS.....	10.91	10.71	(0.20)
<b>TOTAL PARK/TRAFFIC-OPER-NON-PROJ-CONTROL FD</b>		<b>336.61</b>	<b>338.17</b>	<b>1.56</b>
<b>TOTAL Enforcement</b>		<b>336.61</b>	<b>338.17</b>	<b>1.56</b>

**City and County of San Francisco  
Municipal Transportation Agency  
Position Detail - By Division  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency

Division : TO                              Traffic Operations

Job Class	Class Title	2005-2006	2006-2007	2006-2007
		Adopted	Proposed	Changes
		Count	Count	Count
<b>5NGTFRDF : ROAD FUND</b>				
1842	MANAGEMENT ASSISTANT.....	1.00	0.00	(1.00)
1844	SENIOR MANAGEMENT ASSISTANT.....	1.00	1.00	0.00
5203	ASSISTANT ENGINEER.....	11.00	11.75	0.75
5207	ASSOCIATE ENGINEER.....	9.75	10.00	0.25
5211	SENIOR ENGINEER.....	4.00	4.00	0.00
5241	ENGINEER.....	5.00	5.00	0.00
5277	PLANNER I.....	2.00	0.00	(2.00)
5283	PLANNER V	2.00	2.00	0.00
5288	TRANSIT PLANNER II.....	2.00	3.00	1.00
5289	TRANSIT PLANNER III.....	4.00	4.00	0.00
5290	TRANSIT PLANNER IV.....	1.00	1.00	0.00
5302	TRAFFIC SURVEY TECHNICIAN.....	3.00	3.00	0.00
5362	CIVIL ENGINEERING ASSISTANT .....	1.00	1.75	0.75
5364	CIVIL ENGINEERING ASSOCIATE I.....	2.00	2.00	0.00
5366	ENGINEERING ASSOCIATE II.....	1.00	1.00	0.00
7238	ELECTRICIAN SUPERVISOR I.....	1.00	1.00	0.00
7345	ELECTRICIAN.....	6.75	7.00	0.25
7346	PAINTER.....	17.00	17.00	0.00
7432	ELECTRICAL LINE HELPER.....	1.00	1.00	0.00
7457	SIGN WORKER.....	4.00	4.00	0.00
9997M	NON-OPERATING POSITION OFFSET.....	(79.50)	(79.50)	0.00
<b>TOTAL ROAD FUND</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**City and County of San Francisco  
Municipal Transportation Agency  
Position Detail - By Division  
Budget Year 2006-2007**

**Department : MTA                      Municipal Transportation Agency**  
**Division : TO                              Traffic Operations**

Job Class	Class Title	2005-2006 Adopted	2006-2007 Proposed	2006-2007 Changes
		Count	Count	Count
<b>5NGTFRDN : ROAD FUND - ANNUALLY BUDGETED</b>				
1408	PRINCIPAL CLERK.....	2.00	2.00	0.00
1424	CLERK TYPIST.....	1.00	1.00	0.00
1426	SENIOR CLERK TYPIST.....	4.00	4.00	0.00
1446	SECRETARY II.....	1.00	1.00	0.00
1654	PRINCIPAL ACCOUNTANT.....	1.00	1.00	0.00
1823	SENIOR ADMINISTRATIVE ANALYST.....	1.00	1.00	0.00
1824	PRINCIPAL ADMINISTRATIVE ANALYST.....	1.00	1.00	0.00
1842	MANAGEMENT ASSISTANT.....	3.00	3.00	0.00
1844	SENIOR MANAGEMENT ASSISTANT.....	2.00	2.00	0.00
5203	ASSISTANT ENGINEER.....	5.00	5.00	0.00
5207	ASSOCIATE ENGINEER.....	4.00	4.00	0.00
5211	SENIOR ENGINEER.....	1.00	1.00	0.00
5212	PRINCIPAL ENGINEER.....	1.00	1.00	0.00
5241	ENGINEER.....	2.00	2.00	0.00
5283	PLANNER V	1.00	1.00	0.00
5301	SUPERVISOR, TRAFFIC PAINTING PROGR	1.00	1.00	0.00
5302	TRAFFIC SURVEY TECHNICIAN.....	6.00	6.00	0.00
5303	SUPERVISOR, TRAFFIC AND STREET SIG	2.00	2.00	0.00
5306	TRAFFIC SIGN MANAGER.....	1.00	1.00	0.00
5362	CIVIL ENGINEERING ASSISTANT .....	1.00	1.00	0.00
5366	ENGINEERING ASSOCIATE II.....	1.00	1.00	0.00
7238	ELECTRICIAN SUPERVISOR I.....	1.00	1.00	0.00
7242	PAINTER SUPERVISOR I.....	2.00	2.00	0.00
7276	ELECTRICIAN SUPERVISOR II.....	1.00	1.00	0.00
7345	ELECTRICIAN.....	9.00	9.00	0.00
7346	PAINTER.....	3.00	3.00	0.00
7432	ELECTRICAL LINE HELPER.....	1.00	1.00	0.00
7457	SIGN WORKER.....	12.00	12.00	0.00
9172	MANAGER II, MTA	1.00	1.00	0.00
9174	MANAGER IV, MTA	1.00	1.00	0.00
9993M	ATTRITION SAVINGS - MISCELLANEOUS...	(5.01)	(5.10)	(0.09)
TEMPM	TEMPORARY - MISCELLANEOUS.....	1.84	1.81	(0.03)
<b>TOTAL ROAD FUND - ANNUALLY BUDGETED</b>		<b>69.83</b>	<b>69.71</b>	<b>(0.12)</b>
<b>TOTAL Traffic Operations</b>		<b>69.83</b>	<b>69.71</b>	<b>(0.12)</b>



**SAN FRANCISCO**  
**MUNICIPAL TRANSPORTATION AGENCY**

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**FY2007 PROPOSED BUDGET**

**PARKING AUTHORITY**

## **San Francisco Municipal Transportation Agency Fiscal Year 2007 Organization Chart**

**Parking Authority**

(Garages)

Ron Szeto

Acting Director

*City and County of San Francisco*  
**Municipal Transportation Agency**

FY 2006/2007  
ANNUAL BUDGET PLAN

**Parking Authority (Garages)**

**I - Division Mission Statement:**

The Parking Authority was established under the Parking Law of 1949 for the purpose of acquiring, financing, constructing and managing off-street parking facilities. Under the policy direction of the MTA Board, the Parking Authority administers nineteen attended garages and twenty-one metered parking facilities throughout the City and County of San Francisco.

The Parking Authority strives to improve the quality of life of San Francisco residents, merchants and visitors by offering convenient, comfortable and reasonably priced off-street parking. This results in reduced traffic congestion, bringing about the safe and efficient movement of transit vehicles and promoting commerce in the City's downtown and neighborhood commercial districts.

**II – Significant Budget Highlights:**

A. FY2005/2006 Budget Highlights

Lombard Street Garage Roof Repair:

The Lombard Street Garage roof-topping slab was damaged in 2004. After a year of securing funds and utilizing the expertise of the Department of Public Works, the damaged topping slab and waterproofing material was removed and replaced. The project also gave us the funding and opportunity to address other areas that needed attention. We were able to install more drains to reduce standing water, repair broken steps and comply with ADA requirements.

Management Agreement:

The contract team comprised of the Parking Authority staff, Real Estate, the City Attorney's Office, a not-for-profit parking corporation and many volunteers on the review panel were successful in advertising and securing bids and proposals for seven garages in FY 05-06. Due to the contract team's efforts, we anticipate that by the end of the FY 05-06, at least 90 percent of all garages contracts under the administration of the Parking Authority will be current.

Parking Rate Adjustments and Revenue Increases:

The Parking Authority implemented the new garage parking rates approved by the Municipal Transportation Agency/ Parking Authority Board of Directors. Staff anticipates achieving the revenue projected (\$2.35 million of Municipal Railway, \$479,000 for the Department of Parking and Traffic, and \$645,000 for the Recreation and Parks Department).

B. FY2006/2007 Budget Goals

Build a baseline-operating budget

Reallocate existing resources from the Parking Authority/Parking Meter Program budget that supports the Parking Authority mission and projects.

10-Year Capital Planning:

The Board of Supervisors adopted an Ordinance that requires the City to approve an annual capital budget. The Parking Authority is one of the several divisions that were initially asked to prepare a 10-year capital plan similar to the 5-year source and applications of funds plan that were submitted to the Municipal Transportation Agency/Parking Authority Board of Directors each year for the not-for-profit garages. The 10-year capital plan will include product life cycle analysis.

**III – Key Performance Measures:**

- To ensure a high level of customer service and satisfaction in the Parking Authority administered garages.
- To have all Parking Authority administered garage management contracts current to comply City contracting mandates.
- To assess the condition of the various components of a garage structure.
- To provide equal facilitation access for people with physical challenges at all Parking Authority administered garages.

**IV – Future Budget Considerations:**

The Parking Authority will prioritize its key projects for FY2007 in the following order.

1. Current Management Agreements
2. Facility Condition Assessment
3. ADA compliance
4. Customer Satisfaction Surveys at all garages

**V – Staffing Requirements to Accomplish Priorities:**

The Parking Authority is not requesting any additional staff at this time, but requests that the vacant and funded 1844 position be filled. This position was originally budgeted as an 1842 Management Assistant, but a job analysis completed by Human Resources resulted in a reclassification to an 1844 Senior Management Assistant. This position will function as a property manager.

**VI - Non-Personnel Requirements to Accomplish Priorities:**

Existing appropriations budgeted within the Parking Authority/Parking Meter Shops budget should be reallocated to the Parking Authority budget. There are anticipated increases in ongoing expenditures such as the bond redemption cost (\$116,146), and the work order for Controller's Internal Audit. These items have no impact on the MTA operating budget.

**VII – Existing Resources for new Operations/Activities:**

Because the materials and supplies used by the Parking Authority were budgeted in DPT Administration, an appropriate amount should be reallocated to the Parking Authority budget.

**VIII – Additional Funding Sources Anticipated:**

There is a potential for increased garage revenue as non-transient garage rates may be increased in several garages in FY2007.

**IX – Revenue Generating Potential:**

A higher level of customer service will increase garage patronage and therefore increase revenue.

**X – Benefits to the MTA if your Division Accomplishes all Goals and Objectives:**

Through the Parking Authority program, the MTA benefits by increased revenue, reduced expenses, and improved services. The FY2007 proposals for rate adjustments along with higher customer satisfaction would generate more revenue for the MTA in the short-term and improve traffic flow. The money spent to assess the condition of the garages will provide important information for long-term planning. Future repair expenditures may be reduced or avoided through careful planning and preventive maintenance instead of expensive repairs or renovations. Proactive compliance with



ADA issues would reduce the number of claims filed against the MTA and thus, reduce future legal expenses.

**XI – Unaccomplished Goals and Objectives impact on MTA:**

Customer satisfaction and efficient operations are key to the successful operation of the city owned garages and lots, along with the correct pricing points. If these goals are not met, reduced revenues for the MTA may result.

*City and County of San Francisco*  
**MUNICIPAL TRANSPORTATION AGENCY**

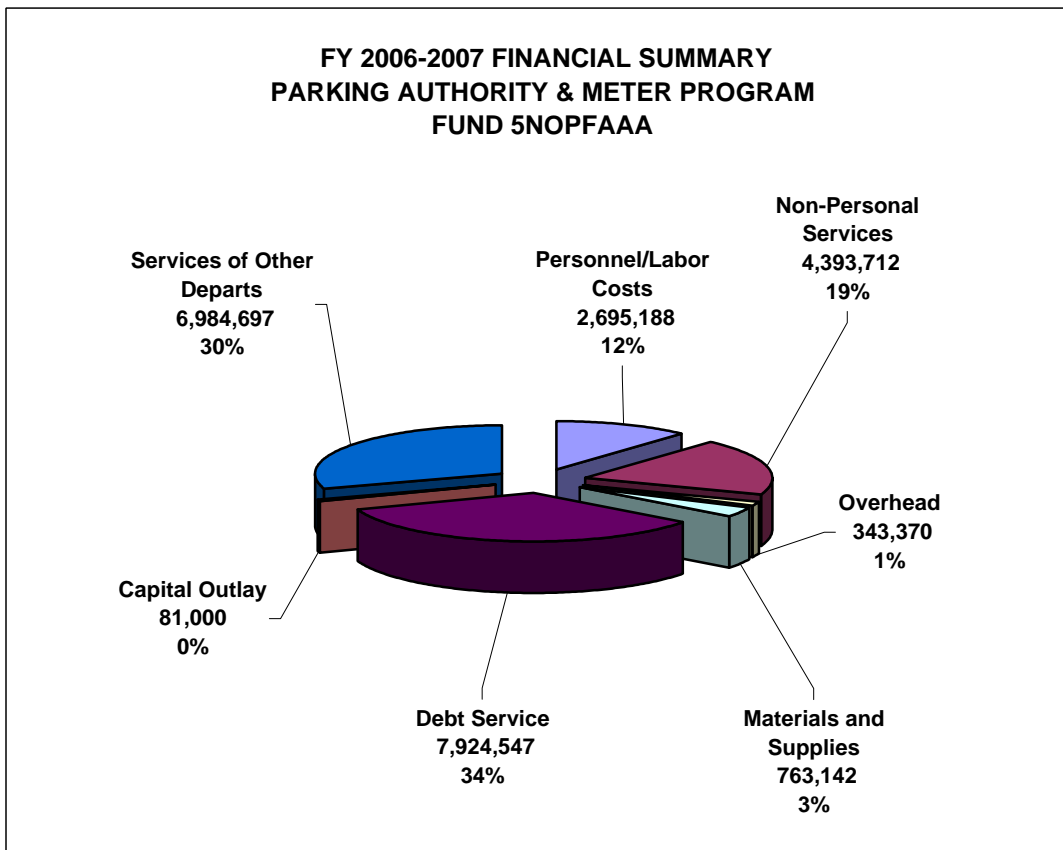
FY 2006/2007 FINANCIAL SUMMARY

**PARKING AUTHORITY METER PROGRAM**

**EXPENDITURES**

**BUDGETED AMOUNT**

<b>Personnel/Labor Costs</b>	<b>2,695,188</b>
<b>Non-Personal Services</b>	<b>4,393,712</b>
<b>Overhead</b>	<b>343,370</b>
<b>Materials and Supplies</b>	<b>763,142</b>
<b>Debt Service</b>	<b>7,924,547</b>
<b>Capital Outlay</b>	<b>81,000</b>
<b>Services of Other Departs</b>	<b>6,984,697</b>
<b>TOTAL</b>	<b>23,185,656</b>



**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : PA                              Parking Authority & Meter Program

Object	Object Title	2005-2006 Board Adopted	2006-2007 Board Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Adopted	
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<b><u>5NOPFAAA</u></b>		<b><u>OFF-STREET PARKING-NON PROJ-CONTROLLED</u></b>			
001	PERMANENT SALARIES - MISC	1,892,793	1,967,917	75,124	4.0%
009	PREMIUM PAY	9,596	9,596	0	0.0%
011	OVERTIME	8,400	8,400	0	0.0%
<b>TOTAL SALARIES</b>		<b>1,910,789</b>	<b>1,985,913</b>	<b>75,124</b>	<b>3.9%</b>
013	RETIREMENT	158,887	270,398	111,511	70.2%
014	SOCIAL SECURITY	143,813	149,507	5,694	4.0%
015	HEALTH SERVICE	179,735	194,998	15,263	8.5%
016	DENTAL COVERAGE	38,482	38,417	(65)	-0.2%
017	UNEMPLOYMENT INSURANCE	4,778	5,958	1,180	24.7%
019	OTHER FRINGE BENEFITS	49,370	49,997	627	1.3%
<b>TOTAL MANDATORY FRINGE BENEFITS</b>		<b>575,065</b>	<b>709,275</b>	<b>134,210</b>	<b>23.3%</b>
020	OVERHEAD	329,031	343,370	14,339	4.4%
<b>TOTAL OVERHEAD</b>		<b>329,031</b>	<b>343,370</b>	<b>14,339</b>	<b>4.4%</b>
027	PROFESSIONAL & SPECIALIZED SERVIC	3,056,586	4,256,586	1,200,000	39.3%
028	MAINTENANCE SVCS-BUILDING & STRU	78,000	78,000	0	0.0%
029	MAINTENANCE SVCS - EQUIPMENT	1,000	1,000	0	0.0%
030	RENTS & LEASES-BUILDINGS & STRUCT	45,962	45,962	0	0.0%
032	UTILITIES	1,400	1,400	0	0.0%
035	OTHER CURRENT EXPENSES	8,350	8,350	0	0.0%
052	TAXES, LICENSES & PERMITS	1,914	1,914	0	0.0%
053	JUDGEMENTS & CLAIMS	500	500	0	0.0%
<b>TOTAL NON PERSONAL SERVICES</b>		<b>3,193,712</b>	<b>4,393,712</b>	<b>1,200,000</b>	<b>37.6%</b>
040	MATERIALS & SUPPLIES BUDGET ONLY	763,142	763,142	0	0.0%
<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>763,142</b>	<b>763,142</b>	<b>0</b>	<b>0.0%</b>
060	EQUIPMENT PURCHASE	0	81,000	81,000	0.0%
<b>TOTAL CAPITAL OUTLAY</b>		<b>0</b>	<b>81,000</b>	<b>81,000</b>	<b>0.0%</b>
070	DEBT SERVICE	7,808,101	7,924,547	116,446	1.5%
<b>TOTAL DEBT SERVICE</b>		<b>7,808,101</b>	<b>7,924,547</b>	<b>116,446</b>	<b>1.5%</b>
081	SERVICES OF OTHER DEPTS (AAO FUND	6,979,321	6,984,697	5,376	0.1%
<b>TOTAL SERVICES OF OTHER DEPTS (AAO FUNDS)</b>		<b>6,979,321</b>	<b>6,984,697</b>	<b>5,376</b>	<b>0.1%</b>
<b>TOTAL OFF-STREET PARKING-NON PROJ-CONTROLLED</b>		<b>21,559,161</b>	<b>23,185,656</b>	<b>1,626,495</b>	<b>7.5%</b>

<b><u>5NOPFAAP</u></b>		<b><u>OFF-STREET PARKING-ANNUAL PROJECTS FD</u></b>			
06F	FACILITIES MAINTENANCE PROJECTS -	500,000	500,000	0	0.0%
<b>TOTAL FACILITIES MAINTENANCE</b>		<b>500,000</b>	<b>500,000</b>	<b>0</b>	<b>0.0%</b>
<b>TOTAL OFF-STREET PARKING-ANNUAL PROJECTS FD</b>		<b>500,000</b>	<b>500,000</b>	<b>0</b>	<b>0.0%</b>
<b>TOTAL Parking Authority &amp; Meter Program</b>		<b>22,059,161</b>	<b>23,685,656</b>	<b>1,626,495</b>	<b>7.4%</b>

**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : PA                              Parking Authority & Meter Program

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved
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**OFF-STREET PARKING-NON PROJ-CONTROLLED**

**001 SALARIES**

001	PERMANENT SALARIES - MISC	1,892,793	1,967,917	75,124	4.0%
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While the Parking Authority and Parking Meter Program are combined in the Controller's Budget system, these two sections are discussed separately in this budget document. The mission, goals and FY2007 budget of the Parking Meter Program are discussed in the DPT Operations annual plan. The Parking Authority has a separate annual plan reviewing its mission statement and FY2007 goals. The figures appearing on these pages show the total expenditures for these two programs.

Salaries for Miscellaneous employees in FY2007 reflect the annualization of the FY2006 wage increases, as provided in the various labor agreements or Memoranda of Understanding. Additionally, the Controller's Office calculates other salary adjustments, including STEP M adjustments, which represent the annualized cost of step increases that take place during the fiscal year. Offsetting these increases is a minor decrease in the base salary budget, as FY2007 has one less workday than FY2006.

009	PREMIUM PAY	9,596	9,596	0	0.0%
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This item funds MOU required premium pay for word processing. It also includes a raingear allowance for parking meter repairers as required by the MOU.

011	OVERTIME	8,400	8,400	0	0.0%
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This appropriation funds emergency repair work.

<b>TOTAL SALARIES</b>		<b>1,910,789</b>	<b>1,985,913</b>	<b>75,124</b>	<b>3.9%</b>
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**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : PA                              Parking Authority & Meter Program

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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**OFF-STREET PARKING-NON PROJ-CONTROLLED**

**013 MANDATORY FRINGE BENEFITS**

013	RETIREMENT	158,887	270,398	111,511	70.2%
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The change in this appropriation in FY2007 reflects the increasing cost of both types of contributions the City makes to the retirement system. First, the City pays the employer share. This rate is calculated to ensure that the retirement fund is actuarially sound. In FY2006, this contribution was 6.58% of salaries. However, in FY2007, actuarial analyses require this contribution increase to 8.0% of salaries.

Secondly, the City is paying the full employee share of the retirement contribution in FY2007. According to the negotiated MOU agreements, the City picked up either 0.0% or 2.5% of the 7.5% employee retirement contribution in FY2006. However, the City will pay the entire 7.5% in FY2007.

014	SOCIAL SECURITY	143,813	149,507	5,694	4.0%
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This appropriation funds mandatory employer contributions for Social Security and Medicare. The change is due to the net effect of change in Permanent Salaries, and a slight increase in the maximum taxable amount in 2006.

015	HEALTH SERVICE	179,735	194,998	15,263	8.5%
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The City Charter establishes an employer contribution to the Health Service Trust fund that covers health insurance costs for City employees. Additionally, the City shares the cost of dependent health care coverage with the employee. Increases to this appropriation are due to anticipated rising health care costs.

016	DENTAL COVERAGE	38,482	38,417	(65)	-0.2%
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Costs for the dental plan are determined annually by the Health Service Board. The increase to this appropriation is due to the anticipated rise in dental care costs.

017	UNEMPLOYMENT INSURANCE	4,778	5,958	1,180	24.7%
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Unemployment insurance is mandated by the State of California. The budgeted rate for unemployment insurance costs can vary each year. The FY2007 rate will be 0.30%, an increase over the FY2006 rate of 0.25%.

019	OTHER FRINGE BENEFITS	49,370	49,997	627	1.3%
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Other Fringe Benefits include the cost of flexible benefit plans that are currently authorized for MEA-represented employees. Costs of Long Term Disability Insurance are also included in this appropriation.

<b>TOTAL MANDATORY FRINGE BENEFITS</b>		<b>575,065</b>	<b>709,275</b>	<b>134,210</b>	<b>23.3%</b>
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**020 OVERHEAD**

020	OVERHEAD	329,031	343,370	14,339	4.4%
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This line item reflects the cost of the Administration Division allocated to this division.

<b>TOTAL OVERHEAD</b>		<b>329,031</b>	<b>343,370</b>	<b>14,339</b>	<b>4.4%</b>
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**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : PA                            Parking Authority & Meter Program

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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**OFF-STREET PARKING-NON PROJ-CONTROLLED**

**021    NON PERSONAL SERVICES**

027	PROFESSIONAL & SPECIALIZED SERVICES	3,056,586	4,256,586	1,200,000	39.3%
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The Department has a contract with Serco Management Services Inc for the collection of coins from the 23,000 meters and for coin-counting services. The parking meter rate increase in FY2006 required additional coin collection and counting, so these additional costs are added to the FY2007 budget.

028	MAINTENANCE SVCS-BUILDING & STRUCTURES	78,000	78,000	0	0.0%
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Parking and Traffic has a contract for the cleaning, repair and landscape maintenance of 23 off-street metered parking facilities.

029	MAINTENANCE SVCS - EQUIPMENT	1,000	1,000	0	0.0%
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This item fund maintenance costs for the forklift, pionjars, and other machinery at the Meter Shop.

030	RENTS & LEASES-BUILDINGS & STRUCTURES	45,962	45,962	0	0.0%
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This item funds the property rental cost of Laguna Honda schoolyard used for as a metered parking lot. The cost is 75% of the meter revenue generated on the lot.

032	UTILITIES	1,400	1,400	0	0.0%
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This item covers the cost of water usage from power washing the 21 city-owned parking lots.

035	OTHER CURRENT EXPENSES	8,350	8,350	0	0.0%
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This appropriation funds MOU-required uniform rental and cleaning, printing costs, and the annual service costs for fire extinguishers.

052	TAXES, LICENSES & PERMITS	1,914	1,914	0	0.0%
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This item funds the cost of hazardous waste permit and disposal costs.

053	JUDGEMENTS & CLAIMS	500	500	0	0.0%
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The City Attorney bills the Department for claims filed by employees for personal items damaged in the course of performing their duties.

<b>TOTAL NON PERSONAL SERVICES</b>		<b>3,193,712</b>	<b>4,393,712</b>	<b>1,200,000</b>	<b>37.6%</b>
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**040    MATERIALS & SUPPLIES**

040	MATERIALS & SUPPLIES BUDGET ONLY	763,142	763,142	0	0.0%
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This item covers the cost of purchasing meter parts and related materials and supplies for the Meter Shop.

<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>763,142</b>	<b>763,142</b>	<b>0</b>	<b>0.0%</b>
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**060    CAPITAL OUTLAY**

060	EQUIPMENT PURCHASE	0	81,000	81,000	0.0%
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Funds are appropriated in FY2007 to purchase two minivans and one pickup for the expansion of the parking meter program.

<b>TOTAL CAPITAL OUTLAY</b>		<b>0</b>	<b>81,000</b>	<b>81,000</b>	<b>0.0%</b>
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**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : PA                              Parking Authority & Meter Program

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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**OFF-STREET PARKING-NON PROJ-CONTROLLED**

**070 DEBT SERVICE**

070	DEBT SERVICE	7,808,101	7,924,547	116,446	1.5%
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This appropriation funds debt service payments for the cost of the annual loan repayment for the electronic parking meters and for the debt service payment for three garages. The increase reflects the scheduled debt service increase for the garages.

<b>TOTAL DEBT SERVICE</b>		<b>7,808,101</b>	<b>7,924,547</b>	<b>116,446</b>	<b>1.5%</b>
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**081 SERVICES OF OTHER DEPTS (AAO FUNDS)**

081	SERVICES OF OTHER DEPTS (AAO FUNDS)	6,979,321	6,984,697	5,376	0.1%
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This appropriation funds services provided by Mayor's Risk Management, Controller's Office Internal Audit, Human Rights Commission, Central Shops Maintenance, Central Shops Fuel, San Francisco Police Department, Real Estate, SF PUC, DPW Building Repair, DPW Street Cleaning, and PUC Sewer Service. The FY2007 changes originate from the performing departments, based on actual experience. This includes increases for the Controllers Internal Audit group, the Police Department, and PUC Light Heat and Power. This was slightly offset by a decrease in the Real Estate work order.

<b>TOTAL SERVICES OF OTHER DEPTS (AAO FUNDS)</b>		<b>6,979,321</b>	<b>6,984,697</b>	<b>5,376</b>	<b>0.1%</b>
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<b>TOTAL OFF-STREET PARKING-NON PROJ-CONTROLLED</b>		<b>21,559,161</b>	<b>23,185,656</b>	<b>1,626,495</b>	<b>7.5%</b>
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**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : PA                            Parking Authority & Meter Program

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved
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**OFF-STREET PARKING-ANNUAL PROJECTS FD**

**06F    FACILITIES MAINTENANCE**

06F	FACILITIES MAINTENANCE PROJECTS - BUDGET	500,000	500,000	0	0.0%
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This is an annually appropriated project budget that funds the garage maintenance and repair cost. The annual amount is based on projected maintenance needs.

<b>TOTAL FACILITIES MAINTENANCE</b>		<b>500,000</b>	<b>500,000</b>	<b>0</b>	<b>0.0%</b>
<b>TOTAL OFF-STREET PARKING-ANNUAL PROJECTS FD</b>		<b>500,000</b>	<b>500,000</b>	<b>0</b>	<b>0.0%</b>
<b>TOTAL Parking Authority &amp; Meter Program</b>		<b>22,059,161</b>	<b>23,685,656</b>	<b>1,626,495</b>	<b>7.4%</b>



**City and County of San Francisco  
Municipal Transportation Agency  
Position Detail - By Division  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : PA                              Parking Authority & Meter Program

Job Class	Class Title	2005-2006	2006-2007	2006-2007
		Adopted	Proposed	Changes
		Count	Count	Count
<b>5NOPFAAA : OFF-STREET PARKING-NON PROJ-CONTROLLED</b>				
1406	SENIOR CLERK.....	1.00	1.00	0.00
1426	SENIOR CLERK TYPIST.....	1.00	1.00	0.00
1824	PRINCIPAL ADMINISTRATIVE ANALYST.....	1.00	1.00	0.00
1842	MANAGEMENT ASSISTANT.....	2.00	1.00	(1.00)
1844	SENIOR MANAGEMENT ASSISTANT.....	1.00	2.00	1.00
7243	PARKING METER REPAIRER SUPERVISOR	3.00	3.00	0.00
7258	MAINTENANCE MACHINIST SUPERVISOR I	1.00	1.00	0.00
7332	MAINTENANCE MACHINIST.....	3.00	3.00	0.00
7444	PARKING METER REPAIRER.....	15.00	15.00	0.00
7457	SIGN WORKER.....	2.00	2.00	0.00
9172	MANAGER II, MTA	1.00	1.00	0.00
9177	MANAGER III, MTA	1.00	1.00	0.00
9180	MANAGER VI, MTA	1.00	1.00	0.00
9993M	ATTRITION SAVINGS - MISCELLANEOUS...	(3.47)	(3.52)	(0.05)
<b>TOTAL OFF-STREET PARKING-NON PROJ-CONTROLLED</b>		<b>29.53</b>	<b>29.48</b>	<b>(0.05)</b>
<b>TOTAL Parking Authority &amp; Meter Program</b>		<b>29.53</b>	<b>29.48</b>	<b>(0.05)</b>



**SAN FRANCISCO  
MUNICIPAL TRANSPORTATION AGENCY**

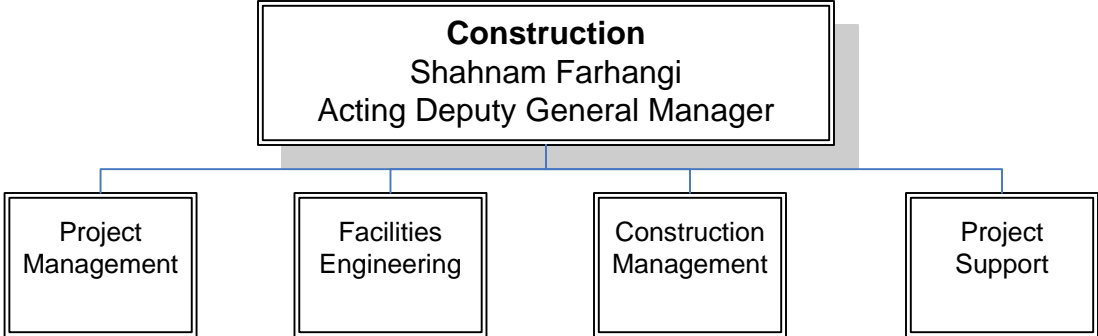
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**FY2007 PROPOSED BUDGET**

**CONSTRUCTION DIVISION**

**San Francisco Municipal Transportation Agency  
Fiscal Year 2007 Organization Chart**



**Municipal Transportation Agency**

FY 2006/2007  
ANNUAL BUDGET PLAN

**Construction Division**

**I – Division Mission Statement**

The mission of the Construction Division is to manage the capital improvement programs of the Municipal Transportation Agency (MTA) including transit facilities and infrastructure. The Construction Division plans, implements, monitors and assesses the design and construction of all capital projects required to provide a reliable, safe and efficient transportation system, thereby meeting the goals and objectives of Proposition E.

The Division is composed of four (4) sections which supports the MTA mission as follows:

- a. **Project Management Section:** Responsible for managing, developing and implementing project plans, schedules and budgets in order to deliver capital improvement projects on time and within budget. This section is also responsible for managing engineering consultants.
- b. **Facilities Engineering Section:** Responsible for the preparation of engineering contract plans and specifications for all capital improvement projects involving fixed facilities such as track, overhead systems and structures.
- c. **Construction Management Section:** Responsible for managing construction contracts for fixed facilities. This includes construction inspection, claims prevention, and cost and schedule control.
- d. **Project Support Services Section:** Responsible for contract preparation and administration, scheduling, reporting on project costs and schedules and performing administrative services.

**II - Significant Budget Highlights**

A. FY 2005/2006 Budget Goals:

- 1) Construction Division's goal for fiscal year 2005-2006 was to progress the Third Street LRT IOS in accordance with planned schedule and budget. This goal has largely been met as the Third Street project is nearing completion with scheduled revenue service beginning in summer 2006. Also, the budget goal is

being met since the project is expected to be completed within the established budgets.

**B. FY 2006/2007 Goals:**

- 1) Progress Muni Metro East Facility project in accordance with the planned schedule and budget.
- 2) Progress the Third Street LRT central Subway project in accordance with planned schedule and budget.
- 3) Progress Islais Creek Bus Maintenance Facility project in accordance with planned schedule and budget.
- 4) Meet or exceed all its objectives and associated performance measures established in this budget plan relative to all its projects.

**III – Key Performance Measures:**

- a. The Construction Division will focus the following Key Performance measures on the delivery of its construction contracts for FY 2006/2007:
  - Percentage of Construction Projects Completed on Time – 80%
  - Percentage of Construction Projects Progressing on Time – 80%
  - Percentage of Projects within Budget – 90%
  - Percentage of Construction Contracts with total Change Orders not exceeding 15% of original contract amount – 80%

**IV – Future Budget Considerations**

The Construction Division will prioritize its Key projects for FY 2006/2007, in the following order:

1. Progress Municipal Railway (Muni) Metro East Facility project in accordance with planned schedule and budget. Successful completion of this project alleviates overcrowded conditions at the Green Maintenance Facility and improves reliability of the LRV fleet, allowing Muni to meet its goal of providing superior service to its riders.
2. Continue preliminary engineering work for the Central Subway and secure funding and community support for the project. This new major project will provide Light Rail service to Chinatown which furthers Muni meeting its goal of providing service to its riders.

#### **V - Staff Requirements to Accomplish Priorities**

The Construction Division's goals and priorities can be accomplished without any increase in the current staffing levels.

#### **VI - Non-Personnel Requirements to Accomplish Priorities:**

The Construction Division's goals and priorities can be accomplished without any increase in the current budget levels.

#### **VII - Existing Resources for new Operations/Activities:**

The Construction Division's capital expenditures have been estimated to be approximately \$120 million during the Fiscal Year 2006/2007. The Division currently has approximately \$45 million in grants and other sources to accomplish its projects.

#### **VIII - Additional Funding Sources Anticipated**

The Construction Division will require an additional \$75 million during the fiscal year. Approximately \$36 million of this requirement has already been programmed and will be received during the fiscal year. The Division will be seeking an additional \$39 million in new funding for the planned capital projects.

#### **IX - Revenue Generating Potential:**

The Construction Division does not participate in activities with the potential to produce any new revenue generating activities.

#### **X - Benefits to the MTA if Construction Division Accomplishes all its Goals and Objectives:**

Successful completion of capital projects increases reliability of service and decreases the need for maintenance of facilities and infrastructure.

#### **XI - Unaccomplished Goals and Objectives Impact on MTA:**

If goals and objectives are not met, projects may be delayed which would negatively impact delivery of service to Muni riders and may result in additional maintenance expenditures.

*City and County of San Francisco*  
**MUNICIPAL TRANSPORTATION AGENCY**

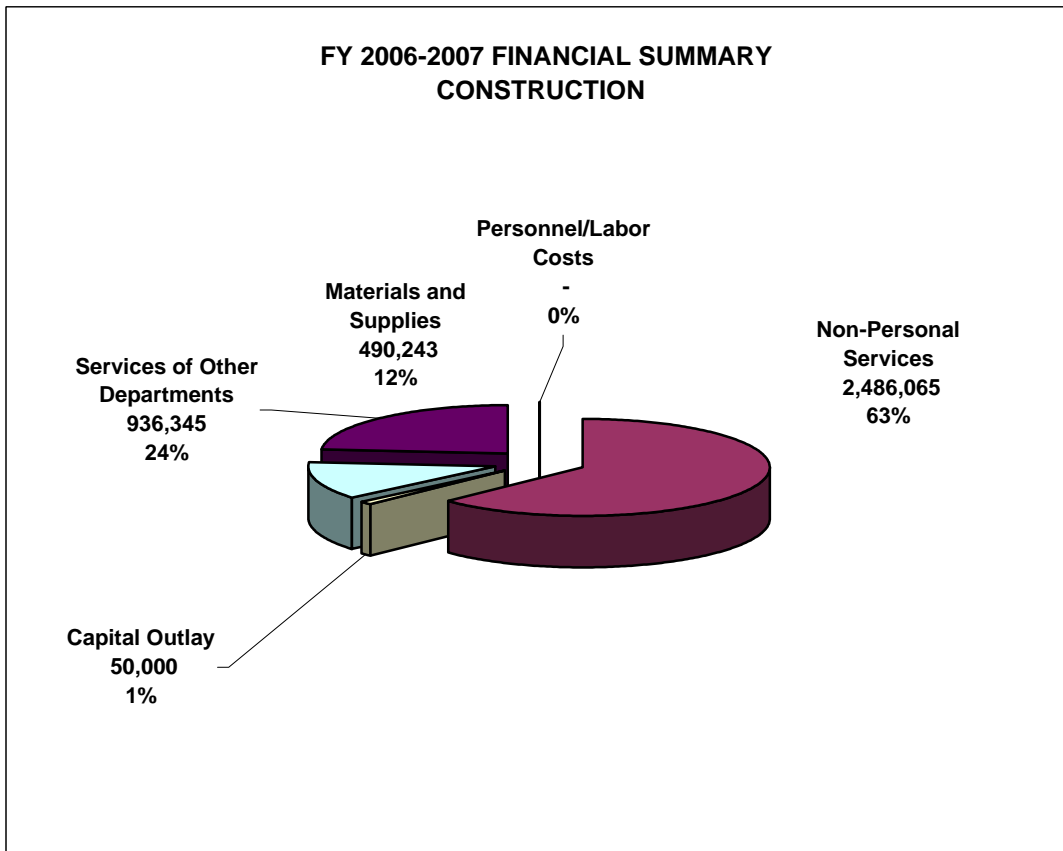
FY 2006/2007 FINANCIAL SUMMARY

**CONSTRUCTION**

**EXPENDITURES**

**BUDGETED AMOUNT**

<b>Personnel/Labor Costs</b>	-
<b>Non-Personal Services</b>	<b>2,486,065</b>
<b>Capital Outlay</b>	<b>50,000</b>
<b>Materials and Supplies</b>	<b>490,243</b>
<b>Services of Other Departments</b>	<b>936,345</b>
<b>TOTAL</b>	<b>3,962,653</b>



**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : CO                              Construction

Object	Object Title	2005-2006 Board Adopted	2006-2007 Board Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Adopted
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**5MAAAPSF**

**PTC-MUNI RAILWAY PERSONNEL FUND**

001	PERMANENT SALARIES - MISC	0	0	0	0.0%
<b>TOTAL SALARIES</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>
021	TRAVEL	40,000	40,000	0	0.0%
022	TRAINING	164,400	164,400	0	0.0%
023	EMPLOYEE FIELD EXPENSE	3,000	3,000	0	0.0%
027	PROFESSIONAL & SPECIALIZED SERVIC	27,000	27,000	0	0.0%
029	MAINTENANCE SVCS - EQUIPMENT	25,000	25,000	0	0.0%
030	RENTS & LEASES-BUILDINGS & STRUCT	2,124,265	2,124,265	0	0.0%
031	RENTS & LEASES - EQUIPMENT	6,000	6,000	0	0.0%
035	OTHER CURRENT EXPENSES	91,400	91,400	0	0.0%
052	TAXES, LICENSES & PERMITS	5,000	5,000	0	0.0%
<b>TOTAL NON PERSONAL SERVICES</b>		<b>2,486,065</b>	<b>2,486,065</b>	<b>0</b>	<b>0.0%</b>
043	EQUIPMENT MAINTENANCE SUPPLIES	1,600	1,600	0	0.0%
045	SAFETY	15,000	15,000	0	0.0%
049	OTHER MATERIALS & SUPPLIES	423,643	423,643	0	0.0%
04A	SMALL EQUIPMENT ITEMS	50,000	50,000	0	0.0%
<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>490,243</b>	<b>490,243</b>	<b>0</b>	<b>0.0%</b>
060	EQUIPMENT PURCHASE	50,000	50,000	0	0.0%
<b>TOTAL CAPITAL OUTLAY</b>		<b>50,000</b>	<b>50,000</b>	<b>0</b>	<b>0.0%</b>
081	SERVICES OF OTHER DEPTS (AAO FUND	795,616	936,345	140,729	17.7%
<b>TOTAL SERVICES OF OTHER DEPTS (AAO FUNDS)</b>		<b>795,616</b>	<b>936,345</b>	<b>140,729</b>	<b>17.7%</b>
<b>TOTAL PTC-MUNI RAILWAY PERSONNEL FUND</b>		<b>3,821,924</b>	<b>3,962,653</b>	<b>140,729</b>	<b>3.7%</b>
<b>TOTAL Construction</b>		<b>3,821,924</b>	<b>3,962,653</b>	<b>140,729</b>	<b>3.7%</b>



**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : CO                              Construction

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
<b>PTC-MUNI RAILWAY PERSONNEL FUND</b>					
<b>001 SALARIES</b>					
001	PERMANENT SALARIES - MISC	0	0	0	0.0%
<b>TOTAL SALARIES</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>
<b>021 NON PERSONAL SERVICES</b>					
021	TRAVEL	40,000	40,000	0	0.0%
This budget funds transportation expenses, registration fees and accommodations for various conferences held outside the City attended by Project Managers, Senior Managers and Project Engineering staff. Participation in the various conferences is crucial toward the development and continuity of construction services provided by Muni.					
022	TRAINING	164,400	164,400	0	0.0%
This budget funds in-house and project related training, City sponsored management and communications training, and outside management and technical courses given to Construction Division staff. On-going training is essential to keep staff informed of the latest technology in engineering and construction matters.					
023	EMPLOYEE FIELD EXPENSE	3,000	3,000	0	0.0%
This budget funds auto mileage and parking fees for employees who drive their cars to perform official duties and pays for other related field expenses.					
027	PROFESSIONAL & SPECIALIZED SERVICES	27,000	27,000	0	0.0%
This funds contractors in order to provide services such as Video Display Terminal (VDT) and office safety analyses, advertising, blueprint and reproduction services.					
029	MAINTENANCE SVCS - EQUIPMENT	25,000	25,000	0	0.0%
This budget funds service contract agreements primarily for office equipment and for engineering-oriented specialized computer components or equipment.					
030	RENTS & LEASES-BUILDINGS & STRUCTURES	2,124,265	2,124,265	0	0.0%
This provides the FY2007 funding for the rental of office space and parking used by the Construction Division staff.					
031	RENTS & LEASES - EQUIPMENT	6,000	6,000	0	0.0%
This budget funds the rental of an automatic mail weighing and stamp-dispensing machine from the United States Postal Service, which is used to mail out contract documents and other materials.					
035	OTHER CURRENT EXPENSES	91,400	91,400	0	0.0%
This budget funds office administration related expenses.					
052	TAXES, LICENSES & PERMITS	5,000	5,000	0	0.0%
This budget funds licensing fees required for new engineers and for construction permits.					
<b>TOTAL NON PERSONAL SERVICES</b>		<b>2,486,065</b>	<b>2,486,065</b>	<b>0</b>	<b>0.0%</b>

**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : CO                            Construction

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
<b>PTC-MUNI RAILWAY PERSONNEL FUND</b>					
<b>040 MATERIALS &amp; SUPPLIES</b>					
043	EQUIPMENT MAINTENANCE SUPPLIES	1,600	1,600	0	0.0%
This budget funds expenses related to the maintenance of equipment used for producing a wide variety of engineering documents.					
045	SAFETY	15,000	15,000	0	0.0%
This budget is used to purchase safety items such as safety boots, cones, vests, hard hats and fire extinguishers used by Construction Division employees working at various construction sites.					
049	OTHER MATERIALS & SUPPLIES	423,643	423,643	0	0.0%
This budget funds the purchase of data processing material, minor furnishings and office supplies.					
04A	SMALL EQUIPMENT ITEMS	50,000	50,000	0	0.0%
This budget is used to purchase computer and other data processing equipment.					
<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>490,243</b>	<b>490,243</b>	<b>0</b>	<b>0.0%</b>
<b>060 CAPITAL OUTLAY</b>					
060	EQUIPMENT PURCHASE	50,000	50,000	0	0.0%
The budget funds the purchase of high-end servers and data processing equipment needed to upgrade the Construction Division's computer network.					
<b>TOTAL CAPITAL OUTLAY</b>		<b>50,000</b>	<b>50,000</b>	<b>0</b>	<b>0.0%</b>
<b>081 SERVICES OF OTHER DEPTS (AAO FUNDS)</b>					
081	SERVICES OF OTHER DEPTS (AAO FUNDS)	795,616	936,345	140,729	17.7%
This appropriation provides funding for the City Attorney for providing legal services, Department of Telecommunications and Information Services for telecommunications services, Department of Real Estate to negotiate a new lease agreement and Department of Public Works's Office of General Administration for reviewing plans and specifications.					
<b>TOTAL SERVICES OF OTHER DEPTS (AAO FUNDS)</b>		<b>795,616</b>	<b>936,345</b>	<b>140,729</b>	<b>17.7%</b>
<b>TOTAL PTC-MUNI RAILWAY PERSONNEL FUND</b>		<b>3,821,924</b>	<b>3,962,653</b>	<b>140,729</b>	<b>3.7%</b>
<b>TOTAL Construction</b>		<b>3,821,924</b>	<b>3,962,653</b>	<b>140,729</b>	<b>3.7%</b>

**City and County of San Francisco  
Municipal Transportation Agency  
Position Detail - By Division  
Budget Year 2006-2007**

**Department : MTA                      Municipal Transportation Agency**  
**Division : CO                            Construction**

Job Class	Class Title	2005-2006	2006-2007	2006-2007
		Adopted	Proposed	Changes
		Count	Count	Count
<b>5MAAAPSF : PTC-MUNI RAILWAY PERSONNEL FUND</b>				
1004	OPERATOR-ANALYST.....	1.00	1.00	0.00
1408	PRINCIPAL CLERK.....	1.00	1.00	0.00
1410	CHIEF CLERK.....	1.00	1.00	0.00
1424	CLERK TYPIST.....	1.00	1.00	0.00
1426	SENIOR CLERK TYPIST.....	1.00	1.00	0.00
1446	SECRETARY II.....	6.00	6.00	0.00
1450	EXECUTIVE SECRETARY I.....	3.00	3.00	0.00
1823	SENIOR ADMINISTRATIVE ANALYST.....	1.00	1.00	0.00
1844	SENIOR MANAGEMENT ASSISTANT.....	2.00	2.00	0.00
5174	ADMINISTRATIVE ENGINEER.....	2.00	2.00	0.00
5203	ASSISTANT ENGINEER.....	37.00	37.00	0.00
5207	ASSOCIATE ENGINEER.....	22.00	22.00	0.00
5211	SENIOR ENGINEER.....	15.00	15.00	0.00
5212	PRINCIPAL ENGINEER.....	3.00	3.00	0.00
5241	ENGINEER.....	32.00	32.00	0.00
5289	TRANSIT PLANNER III.....	1.00	1.00	0.00
5290	TRANSIT PLANNER IV.....	1.00	1.00	0.00
5362	CIVIL ENGINEERING ASSISTANT .....	5.00	5.00	0.00
5364	CIVIL ENGINEERING ASSOCIATE I.....	2.00	2.00	0.00
5380	STUDENT DESIGN TRAINEE I/ARCHITECT	5.00	5.00	0.00
5502	PROJECT MANAGER I.....	1.00	1.00	0.00
5504	PROJECT MANAGER II.....	3.00	3.00	0.00
5506	PROJECT MANAGER III.....	1.00	1.00	0.00
5508	PROJECT MANAGER IV.....	1.00	1.00	0.00
6318	CONSTRUCTION INSPECTOR.....	7.00	7.00	0.00
9141	TRANSIT MANAGER II.....	1.00	1.00	0.00
9174	MANAGER IV, MTA	1.00	1.00	0.00
9181	MANAGER VII, MTA	1.00	1.00	0.00
9182	MANAGER VIII, MTA	2.00	2.00	0.00
9187	DEPUTY DIRECTOR II, MTA	1.00	1.00	0.00
9997M	NON-OPERATING POSITION OFFSET.....	(161.00)	(161.00)	0.00
<b>TOTAL PTC-MUNI RAILWAY PERSONNEL FUND</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL Construction</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>



**SAN FRANCISCO  
MUNICIPAL TRANSPORTATION AGENCY**

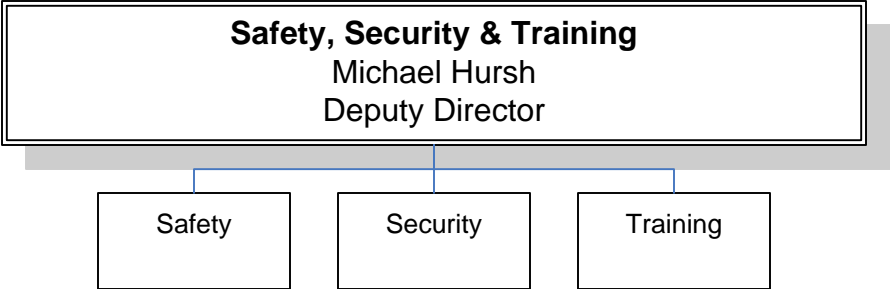
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**FY2007 PROPOSED BUDGET**

**SAFETY, SECURITY, AND TRAINING DIVISION**

**San Francisco Municipal Transportation Agency  
Fiscal Year 2007 Organization Chart**



*City and County of San Francisco*  
**Municipal Transportation Agency**

FY 2006/2007  
ANNUAL BUDGET PLAN

**Safety, Security, and Training**

**I - Division Mission Statement:**

The Safety, Security and Training (SST) Division is committed to providing a safe and secure environment for riders, employees, and the citizens of the City and County of San Francisco by focusing on Safety First. The SST Division ensures that new and current Municipal Transportation Agency employees receive Federal, State, and Local mandated trainings. The SST Division is comprised of the following sections and units and supports the MTA mission as follows:

- a. **Safety Section:** The Safety Sections ensures workplace and system safety throughout San Francisco Municipal Transportation Agency (MTA) and oversees compliance with federal, state, and other legal requirements for workplace and vehicle safety in order for the MTA to meet or exceed accepted industry safety standards.
  - 1) Safety Administration provides management and administrative support, acquires and maintains safety data including the TransitSafe database, monitors system safety, prepares mandated safety plans, prepares safety compliance reports, and makes recommendations for safety improvements.
  - 2) System Safety Unit investigates major accidents, analyzes safety-related incidents for regulatory reports, develops corrective-action plans for California Public Utilities Commission (CPUC) audit findings and transit-system related hazards, performs hazards analyses, attends Divisional Safety Committee (DSC) meetings, and attends meetings of other committees as directed.
  - 3) Occupational Safety Unit investigates major industrial-injury accidents, chairs Divisional Safety Committees (DSC), performs hazard analyses, manages response to Cal-OSHA citations and complaints, investigates ergonomic problems, develops corrective-action plans for industrial-related hazards and Cal-OSHA findings, inspects MTA facilities for compliance with industrial safety standards, and develops industry related safety programs.

- 4) Internal Audits Unit conducts audits in accordance with Municipal Railway (Muni) System Safety Program Plan in order to ensure compliance with CPUC safety mandates, state oversight, American Public Transportation (APTA) guidelines and standards, and other health and safety regulations.
  - 5) Occupational and Environmental Health Unit (OEHU) develops programs that implement industry-standard and government-mandated health programs, such as, Hazardous Materials Communication, confined space entry, blood-borne pathogens, hazardous-waste disposal, purchase and use of chemical and hazardous products, asbestos management, and similar programs. OEHU investigates incidents involving hazardous materials and those involving the health of MTA employees. OEHU manages response to complaints from Cal-OSHA involving occupational health as well as those from other government agencies related to toxic and hazardous materials.
- b. **Security Section:** The Security Section oversees protection of MTA passengers, employees and property; ensures compliance with federal, state, and other security requirements; and coordinates the MTA emergency response plan.
- 1) Office of Security Programs provides overall coordination of the section's internal and external activities and oversees the work order with the San Francisco Police Department and the contract for private security guards at MTA facilities.
  - 2) Proof of Payment (POP) administers Proof of Payment program on POP designated lines (currently light rail only).
  - 3) Video Surveillance retrieves, reviews, and files video recordings made by the surveillance cameras on nearly 800 vehicles.
  - 4) Investigation and Facility Security handles special investigations of worker's compensation cases as required and works closely with the private contractor for facility security.
  - 5) Muni Transit Assistants Program (MTAP) provides community-based staff to ride Muni coaches on lines with high incidences of graffiti and juvenile disturbances.
- c. **Transportation Training:** The Transportation Training Section provides and reports on operator classroom and field training, equipment retraining, refresher training, accident retraining, Maintenance employees Class B Driver's License

training and other mandated training for transit operators, transit supervisors and other operations personnel.

- d. **Maintenance Training:** The Maintenance Training Section provides and reports on specialized and mandated training for maintenance employees.

## **II – Significant Budget Highlights:**

### A. FY 2005/2006 Goals:

Prior to July, 2005 the individual elements of Safety, Security, and Training reported independently and directly to the Executive Director's Office. In July the Director of Safety, Security and Training was appointed combining the individual sections under centralized leadership and management of the Safety, Security and Training Division.

### B. FY2006/2007 Budget Goals

- 1) Further reduce the number of revenue vehicle accidents.
- 2) Reduce operator related Passenger Service Reports (complaints).
- 3) Develop and implement a more efficient deployment plan of law enforcement resources for the mitigation of criminal activities on MTA revenue vehicles and facilities.
- 4) Reduce dependence on the operating budget by identifying and utilizing available homeland security funding.
- 5) Develop and implement effective fare evasion mitigation program(s).
- 6) Further expand and deliver security awareness and emergency preparedness programs.
- 7) Improve incident response and recovery capabilities of the MTA.

## **III – Key Performance Measures:**

- a. Reduce number of accidents from previous year by 5%.
- b. Reduce operator related Passenger Service Reports (complaints) from previous year by 5%.
- c. Reduce instances of non-paying passenger boarding.
- d. Provide 50% of all MTA employees the opportunity to attend at least one security awareness / disaster preparedness training.



#### **IV – Future Budget Considerations:**

The Safety, Security, and Training Division will prioritize its Key projects for FY 2006/2007, in the following order:

1. Expand Proof of Payment (POP) enforcement to the Diesel and Trolley lines to reduce the rate of fare evasion.
2. Expand and enhance security and surveillance of MTA facilities and critical assets.
3. Offer additional Operator Refresher Training to lower accident rate.
4. Fully implement the merger of Muni and Parking and Traffic in the SST division to increase efficiency and raise employee awareness in this area.
5. Complete the Third Street Rail Lesson Plan and train all LRV operators and maintenance employees on safe and secure Third Street operations.
6. Develop and Implement a two (2) day Customer Relations Class for transit operators.
7. Develop a New Supervisor / Manager Training Program.
8. Re-introduce MTA hosting and participation in local, regional and international rodeo competitions to further MTA esprit de corps and strengthen MTA safety culture.
9. Expand implementation of the surreptitious compliance check program for motor and trolley coach operators to improve operations, safety and reliability.
10. Provide equipment and staffing for Metro East startup.
11. Create an Internal Safety Audit team, composed of a manager, two safety professionals, and one clerical person to support mandated internal safety audit.
12. Increase the scope of the Internal Safety Audit program to include all operational and maintenance units, in both rubber-tire and rail divisions to increase mandated safety performance.
13. Increase the cycle of audits to every 18 months from every 36 months and increase the Configuration Control Unit from one person to three to reinforce the MTA safety culture.

14. Increase the size of the Occupational and Environmental Health Unit to increase safety performance and regulatory compliance.

**V – Staffing Requirements to Accomplish Priorities:**

The Safety, Security and Training Division will devote \$9 million, or 46 percent of its total budget, to fund the positions needed to perform the various tasks required to improve system safety and provide training to all MTA employees. This budget shows a \$3.2 million net increase due to the following changes:

- a) \$191,149 to fund the annualization of the FY2006 wage increases as provided in the various labor agreements or Memoranda of Understanding and to fully fund new safety positions approved in the FY2006 budget.
- b) \$2,181,937 to fund the positions required for the implementation of the Proof of Payment Pilot Program designed to reduce fare evasion.
- c) \$341,877 to fund five 9173 System Safety Inspectors to increase the frequency of the internal audit program and to achieve the accident reduction goal mandated by Proposition E.
- d) \$234,668 to fund two 7371 Electrical Transit Mechanic and two 7318 Electronic Maintenance Technician positions required to expand equipment maintenance training.
- e) \$96,525 due to the transfer of one 6130 Safety Analyst position from Parking and Administration Section to the Safety, Security and Training Division.
- f) \$81,038 to fund one 1043 IS Engineer position for the Safety Administration Unit.
- g) \$124,898 to fund three 9132 Transit Fare Inspector positions for the Canine and Field Operations Unit to implement the bomb and explosive detection program.
- h) A \$95,213 reduction due to the transfer of one 9172 Manager II position from this division to the Government Affairs Section.

In addition, the division is requesting \$116,124 to fully fund premium pay expenses for the Proof of Payment Program and \$86,466 to cover overtime expenses for the Muni Transit Assistants Program (MTAP). This program provides community-based staff to ride buses and create a community presence on Muni vehicles, especially in areas with high occurrences of graffiti, juvenile disturbances and assaults.

**VI - Non-Personnel Requirements to Accomplish Priorities:**

The division is requesting to increase its budget for non-personal services by \$999,082 to purchase closed circuit television and other security related items, to purchase materials required for the implementation of the bomb and explosive detection program and to acquire professional services to perform employee background investigation and training.

**VII – Existing Resources for new Operations/Activities:**

The SST Division will reallocate materials and supplies funding in the amount of \$225,000o enable the security department to purchase required closed circuit television and other facility security enhancement programs. Doing so will stream line the purchasing process and enable the SS&T division to more rapidly respond to emerging security threats.

**VIII – Additional Funding Sources Anticipated:**

Additional funds from local, state and federal grants, e.g., Dept. of Homeland Security (DHS); Urban Area Security Initiative/ Urban Area Working Group (UASI/UAWG), and Regional Transit Security working Group (RTSWG) are anticipated. At this time the amount of potential funding is unknown.

**IX – Revenue Generating Potential:**

1. Internal (in-house) fare citation adjudication.
2. Additional Fare Inspectors and Supervisors.

**X – Benefits to the MTA if your Division Accomplishes all Goals and Objectives:**

The benefits to the MTA, if the Safety, Security and Training Division accomplishes all of its goals and objectives are as follows:

- Reduction in revenue vehicle accidents would result in more reliable service, better public image, increased ridership, more revenue, less expenditure for accident claims and related litigation costs.
- Reduction of operator related Passenger Service Reports (complaints) would result in better public image, safer operators.
- Reduction of passenger and operator assaults and a safe and secure environment for employees and operators to increase customer satisfaction and rider ship.
- Reduced potential of terrorist attack against MTA assets.

## **XI – Unaccomplished Goals and Objectives impact on MTA:**

The impact to the MTA if the Safety, Security and Training Division does not accomplish its goals and objectives are as follows:

- The accident rate may stay the same or increase which would result in more claims expenditures and negatively impact service delivery and on time performance.
- Safety and reliability throughout the system may be compromised leading to increased risk and customer complaint.
- Compliance with the Federal Transit Administration and California Public Utilities Commission mandates may decline.
- Increased exposure to security and natural disaster incidents leading to increased financial and legal liability.

City and County of San Francisco  
MUNICIPAL TRANSPORTATION AGENCY

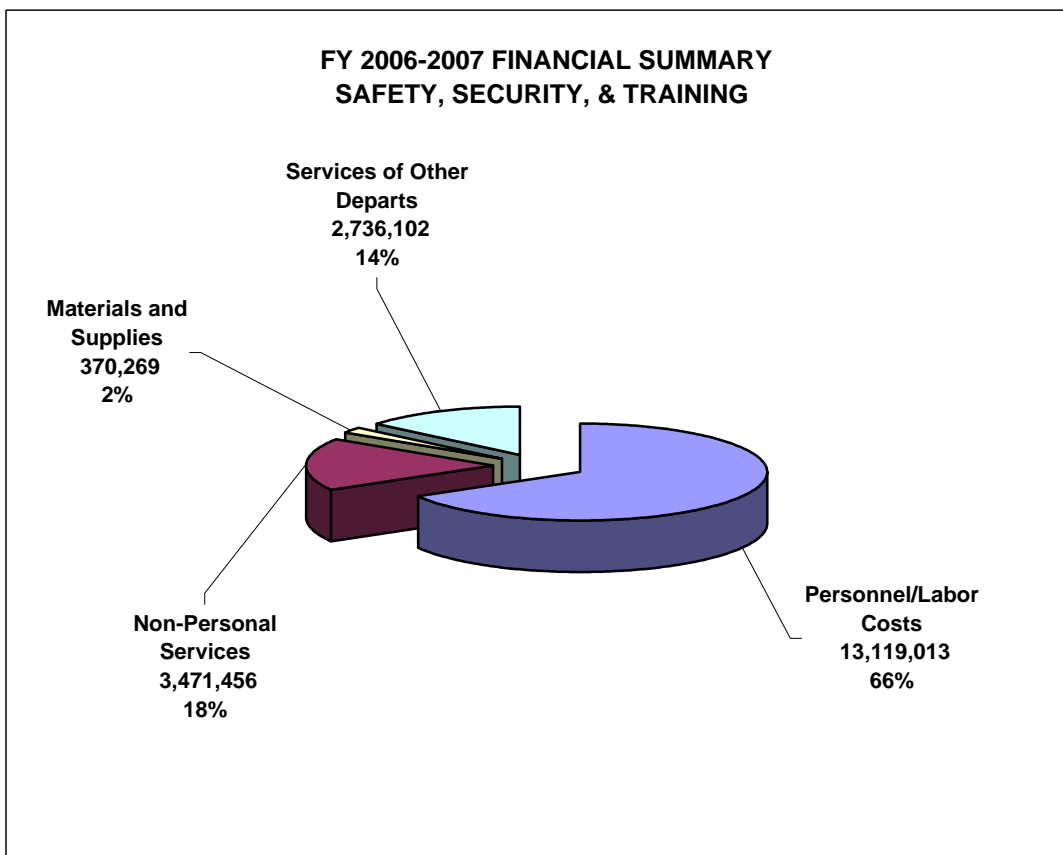
FY 2006/2007 FINANCIAL SUMMARY

SAFETY, SECURITY, AND TRAINING

**EXPENDITURES**

**BUDGETED AMOUNT**

Personnel/Labor Costs	13,119,013
Non-Personal Services	3,471,456
Materials and Supplies	370,269
Services of Other Departs	2,736,102
<b>TOTAL</b>	<b>19,696,840</b>



**City and County of San Francisco**  
**Municipal Transportation Agency**  
**Major Expenditure Categories Change From Prior Year**  
**Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : ST                              Safety, Security & Training

Object	Object Title	2005-2006 Board Adopted	2006-2007 Board Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Adopted	
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<b><u>5MAAAAAA</u></b>		<b><u>MUNI-OPERATING-NON-PROJ-CONTROLLED FD</u></b>			
001	PERMANENT SALARIES - MISC	5,824,397	9,210,388	3,385,991	58.1%
009	PREMIUM PAY	114,000	230,124	116,124	101.9%
011	OVERTIME	25,985	112,451	86,466	332.8%
012	HOLIDAY PAY	30,000	30,000	0	0.0%
<b>TOTAL SALARIES</b>		<b>5,994,382</b>	<b>9,582,963</b>	<b>3,588,581</b>	<b>59.9%</b>
013	RETIREMENT	562,875	1,265,484	702,609	124.8%
014	SOCIAL SECURITY	450,318	725,368	275,050	61.1%
015	HEALTH SERVICE	766,296	1,272,775	506,479	66.1%
016	DENTAL COVERAGE	130,838	196,323	65,485	50.1%
017	UNEMPLOYMENT INSURANCE	14,989	28,757	13,768	91.9%
019	OTHER FRINGE BENEFITS	37,510	47,343	9,833	26.2%
<b>TOTAL MANDATORY FRINGE BENEFITS</b>		<b>1,962,826</b>	<b>3,536,050</b>	<b>1,573,224</b>	<b>80.2%</b>
021	TRAVEL	1,500	115,750	114,250	7616.7%
022	TRAINING	472,117	695,205	223,088	47.3%
023	EMPLOYEE FIELD EXPENSE	0	15,000	15,000	0.0%
024	MEMBERSHIP FEES	100	300	200	200.0%
027	PROFESSIONAL & SPECIALIZED SERVIC	187,000	532,000	345,000	184.5%
028	MAINTENANCE SVCS-BUILDING & STRU	1,922,401	1,922,401	0	0.0%
029	MAINTENANCE SVCS - EQUIPMENT	2,600	2,400	(200)	-7.7%
030	RENTS & LEASES-BUILDINGS & STRUCT	1,620	1,620	0	0.0%
035	OTHER CURRENT EXPENSES	11,780	61,780	50,000	424.4%
052	TAXES, LICENSES & PERMITS	125,000	125,000	0	0.0%
<b>TOTAL NON PERSONAL SERVICES</b>		<b>2,724,118</b>	<b>3,471,456</b>	<b>747,338</b>	<b>27.4%</b>
040	MATERIALS & SUPPLIES BUDGET ONLY	0	225,000	225,000	0.0%
043	EQUIPMENT MAINTENANCE SUPPLIES	8,000	8,000	0	0.0%
045	SAFETY	35,500	25,000	(10,500)	-29.6%
046	FOOD	3,000	0	(3,000)	-100.0%
049	OTHER MATERIALS & SUPPLIES	72,025	112,269	40,244	55.9%
<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>118,525</b>	<b>370,269</b>	<b>251,744</b>	<b>212.4%</b>
081	SERVICES OF OTHER DEPTS (AAO FUND	2,014,231	2,736,102	721,871	35.8%
<b>TOTAL SERVICES OF OTHER DEPTS (AAO FUNDS)</b>		<b>2,014,231</b>	<b>2,736,102</b>	<b>721,871</b>	<b>35.8%</b>
<b>TOTAL MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>		<b>12,814,082</b>	<b>19,696,840</b>	<b>6,882,758</b>	<b>53.7%</b>
<b>TOTAL Safety, Security &amp; Training</b>		<b>12,814,082</b>	<b>19,696,840</b>	<b>6,882,758</b>	<b>53.7%</b>

**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : ST                              Safety, Security & Training

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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**MUNI-OPERATING-NON-PROJ-CONTROLLED FD**

**001 SALARIES**

001	PERMANENT SALARIES - MISC	5,824,397	9,210,388	3,385,991	58.1%
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The Safety, Security and Training Division will devote \$9.0 million, or 46 percent of its total budget, to fund the positions needed to perform the various tasks required to improve system safety and provide training to all Muni employees. This budget shows a \$3.2 million net increase due to the following changes:

- \$191,149 to fund the annualization of the FY2006 wage increases as provided in the various labor agreements or Memoranda of Understanding and to fully fund new safety positions approved in the FY2006 budget.
- \$2,181,937 to fund the positions required for the implementation of the Proof of Payment Pilot Program designed to reduce fare evasion.
- \$341,877 to fund five 9173 System Safety Inspectors to increase the frequency of the internal audit program and to achieve the accident reduction goal mandated by Proposition E.
- \$234,668 to fund two 7371 Electrical Transit Mechanic and two 7318 Electronic Maintenance Technician positions required to expand equipment maintenance training.
- \$96,525 due to the transfer of one 6130 Safety Analyst position from Parking and Administration Section to the Safety, Security and Training Division.
- \$81,038 to fund one 1043 IS Engineer position for the Safety Administration Unit.
- \$124,898 to fund three positions for the Canine and Field Operations Unit to implement the bomb and explosive detection program.
- A \$95,213 reduction due to the transfer of one 9172 Manager II position from this division to the Government Affairs Section.

009	PREMIUM PAY	114,000	230,124	116,124	101.9%
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This is to fund shift premium pays established by various MOUs. Of the total budget, \$6,000 pays the Video Surveillance Program staff assigned to the swing shift to retrieve video data, perform quality control checks and process video incidents. Of the remaining funds, \$25,000 funds shift differential pay for the Proof of Payment program, and \$83,000 funds training premiums for transit operator and equipment maintenance trainers.

011	OVERTIME	25,985	112,451	86,466	332.8%
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The FY2007 budget for overtime was increased by \$86,466 to provide funding for the Muni Transit Assistants Program (MTAP). This program provides community-based staff to ride buses and create a community presence on Muni vehicles, especially in areas with high occurrences of graffiti, juvenile disturbances and assaults. The remaining funding is used by Transit Supervisors in the Transportation and Maintenance Training units. Overtime funding in the Proof of Payment unit supports additional security requirements.

**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : ST                              Safety, Security & Training

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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**MUNI-OPERATING-NON-PROJ-CONTROLLED FD**

**001 SALARIES**

012	HOLIDAY PAY	30,000	30,000	0	0.0%
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The FY2007 budget for holiday pay is the same level as in the FY2006 budget and is used to compensate Proof of Payment staff that are scheduled to work on City holidays.

<b>TOTAL SALARIES</b>		<b>5,994,382</b>	<b>9,582,963</b>	<b>3,588,581</b>	<b>59.9%</b>
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**013 MANDATORY FRINGE BENEFITS**

013	RETIREMENT	562,875	1,265,484	702,609	124.8%
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This appropriation funds City contributions to the retirement system. The change in this appropriation in FY2007 reflects the increasing cost of both types of contributions the City makes to the retirement system. First, the City pays the employer's share. This rate is calculated to ensure that the retirement fund is actuarially sound. In FY2006, this contribution was 6.58% of salaries. However, in FY2007, actuarial analyses require this contribution increase to 8.0% of salaries.

Secondly, the City is paying the full employee share of the retirement contribution in FY2007. According to the negotiated MOU agreements, the City picked up either 0.0% or 2.5% of the 7.5% employee retirement contribution in FY2006. However, the City will pay the entire 7.5% in FY2007.

014	SOCIAL SECURITY	450,318	725,368	275,050	61.1%
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This appropriation funds mandatory employer contributions for Social Security and Medicare. The change is due to the net effect of change in Permanent Salaries, and a slight increase in the maximum taxable amount in 2006.

015	HEALTH SERVICE	766,296	1,272,775	506,479	66.1%
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The City Charter establishes an employer contribution to the Health Service Trust fund that covers health insurance costs for City employees. Additionally, the City shares the cost of dependent health care coverage with the employee. Increases to this appropriation are due to anticipated rising health care costs.

016	DENTAL COVERAGE	130,838	196,323	65,485	50.1%
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Costs for the dental plan are determined annually by the Health Service Board. The increase to this appropriation is due to the anticipated rise in dental care costs.

017	UNEMPLOYMENT INSURANCE	14,989	28,757	13,768	91.9%
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Unemployment insurance is mandated by the State of California. The budgeted rate for unemployment insurance costs can vary each year. The FY2007 rate will be 0.30%, an increase over the FY2006 rate of 0.25%.

019	OTHER FRINGE BENEFITS	37,510	47,343	9,833	26.2%
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Other Fringe Benefits include the cost of flexible benefit plans that are currently authorized for MEA-represented employees. Costs of Long Term Disability Insurance are also included in this appropriation.

<b>TOTAL MANDATORY FRINGE BENEFITS</b>		<b>1,962,826</b>	<b>3,536,050</b>	<b>1,573,224</b>	<b>80.2%</b>
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**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : ST                              Safety, Security & Training

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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MUNI-OPERATING-NON-PROJ-CONTROLLED FD

**021    NON PERSONAL SERVICES**

021	TRAVEL	1,500	115,750	114,250	7616.7%
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This appropriation funds travel for security and health staff to attend various events, including American Public Transportation Association (APTA) conferences and other professional association workshops.

022	TRAINING	472,117	695,205	223,088	47.3%
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This appropriation is used by the Safety, Security and Training Division to develop, coordinate, deliver and evaluate training programs needed to improve passenger-driver relations and operators' safe driving skills, and to enhance equipment maintenance and management skills. The FY2007 training budget for Muni employees was increased by \$223,088 to provide additional safety and security related training and provide special training required for the implementation of the bomb and explosive detection program.

023	EMPLOYEE FIELD EXPENSE	0	15,000	15,000	0.0%
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This funds miscellaneous field expenses such as parking at off-site meetings, vehicle mileage and other related business expenses.

024	MEMBERSHIP FEES	100	300	200	200.0%
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This is used by Muni's Chief of Security for membership in the International Association of Chiefs of Police.

027	PROFESSIONAL & SPECIALIZED SERVICES	187,000	532,000	345,000	184.5%
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These funds represent consultant services required to support the Muni System Safety Improvement Program. The consultants will provide a broad range of professional services to Muni in order to address the items identified in the Triennial Safety Audit of Muni by the California Public Utilities Commission and conduct various security related investigations.

028	MAINTENANCE SVCS-BUILDING & STRUCTURES	1,922,401	1,922,401	0	0.0%
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This allocation funds the contract to provide security services at Muni facilities to prevent vandalism, and provide protection for the revenue collection staff that handle and transport cash, passes and other fare instruments.

029	MAINTENANCE SVCS - EQUIPMENT	2,600	2,400	(200)	-7.7%
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This allocation pays for office equipment maintenance.

030	RENTS & LEASES-BUILDINGS & STRUCTURES	1,620	1,620	0	0.0%
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This allocation funds parking garage expenses for a vehicle used by Security investigators.

035	OTHER CURRENT EXPENSES	11,780	61,780	50,000	424.4%
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This allocation funds printing and other miscellaneous expenses.

**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : ST                              Safety, Security & Training

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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**MUNI-OPERATING-NON-PROJ-CONTROLLED FD**

**021 NON PERSONAL SERVICES**

052	TAXES, LICENSES & PERMITS	125,000	125,000	0	0.0%
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This item funds miscellaneous fees, licenses, and permits required to operate equipment and underground fuel storage tanks and to obtain certificates to handle hazardous materials. The payments are made to the Bay Area Air Quality Management District, the California Board of Equalization and the Department of Public Health.

<b>TOTAL NON PERSONAL SERVICES</b>		<b>2,724,118</b>	<b>3,471,456</b>	<b>747,338</b>	<b>27.4%</b>
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**040 MATERIALS & SUPPLIES**

040	MATERIALS & SUPPLIES BUDGET ONLY	0	225,000	225,000	0.0%
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This appropriation funds security related equipment and supplies required for the implementation of the bomb and explosive detection program.

043	EQUIPMENT MAINTENANCE SUPPLIES	8,000	8,000	0	0.0%
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This appropriation funds communications and other equipment supplies for the Proof of Payment Program.

045	SAFETY	35,500	25,000	(10,500)	-29.6%
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This funds the purchase of safety-monitoring equipment used to determine employee exposure to unsafe environmental conditions. The budget was decreased by \$10,500 to reflect current needs.

046	FOOD	3,000	0	(3,000)	-100.0%
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This appropriation was provided to pay for food provided to employees during training programs. The funding will not be needed in FY2007.

049	OTHER MATERIALS & SUPPLIES	72,025	112,269	40,244	55.9%
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Other Materials and Supplies is used to purchase data processing supplies, minor furnishings, security badge supplies and other materials required for the Safe Driver awards. The funding was increased by \$40,244 to pay for projected cost increases.

<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>118,525</b>	<b>370,269</b>	<b>251,744</b>	<b>212.4%</b>
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**081 SERVICES OF OTHER DEPTS (AAO FUNDS)**

081	SERVICES OF OTHER DEPTS (AAO FUNDS)	2,014,231	2,736,102	721,871	35.8%
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The budget funds; 1) the transit police security program provided by the San Francisco Police Department; 2) the respirator fit testing and ergonomics programs managed by the San Francisco General Hospital; 3) the toxic waste and hazardous material storage and disposal program provided by the Department of Public Health; and 4) the Integrated Pest Management (IPM) services provided by the San Francisco Department of the Environment. In addition, this appropriation funds the Department of Public Works, Bureau of Construction Management to assist Muni in determining the characteristics, risk factors and appropriate mitigative measures associated with environmental contaminants obtained through property acquisitions and other sources. The budget for Services of Other Departments increased by \$75,000 so that DPW will be able to provide a pigeon abatement program for Muni.

<b>TOTAL SERVICES OF OTHER DEPTS (AAO FUNDS)</b>		<b>2,014,231</b>	<b>2,736,102</b>	<b>721,871</b>	<b>35.8%</b>
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<b>TOTAL MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>		<b>12,814,082</b>	<b>19,696,840</b>	<b>6,882,758</b>	<b>53.7%</b>
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**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                   Municipal Transportation Agency  
Division : ST                        Safety, Security & Training

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
TOTAL	Safety, Security & Training	12,814,082	19,696,840	6,882,758	53.7%

**City and County of San Francisco  
Municipal Transportation Agency  
Position Detail - By Division  
Budget Year 2006-2007**

**Department : MTA                      Municipal Transportation Agency**  
**Division : ST                              Safety, Security & Training**

Job Class	Class Title	2005-2006	2006-2007	2006-2007
		Adopted	Proposed	Changes
		Count	Count	Count
<b>5MAAAAAA : MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>				
1043	ENGINEER-SENIOR.....	0.00	0.75	0.75
1406	SENIOR CLERK.....	6.00	6.00	0.00
1408	PRINCIPAL CLERK.....	2.00	2.00	0.00
1424	CLERK TYPIST.....	2.00	2.00	0.00
1444	SECRETARY I.....	1.00	1.00	0.00
1446	SECRETARY II.....	1.00	1.00	0.00
1823	SENIOR ADMINISTRATIVE ANALYST.....	0.00	0.75	0.75
1824	PRINCIPAL ADMINISTRATIVE ANALYST.....	1.00	1.00	0.00
6130	SAFETY ANALYST.....	5.00	6.00	1.00
6137	ASSISTANT INDUSTRIAL HYGIENIST.....	1.00	1.00	0.00
6138	INDUSTRIAL HYGIENIST.....	1.00	1.00	0.00
7216	ELECTRICAL TRANSIT SHOP SUPERVISO	1.00	1.00	0.00
7318	ELECTRONIC MAINTENANCE TECHNICIAN.	0.00	1.50	1.50
7371	ELECTRICAL TRANSIT SYSTEM MECHANI	1.00	2.50	1.50
7380	ELECTRICAL TRANSIT MECHANIC ASST S	1.00	1.00	0.00
8121	FARE INSPECTIONS SUPERVISOR/INVEST	3.00	7.50	4.50
9132	TRANSIT FARE INSPECTOR.....	21.00	55.50	34.50
9139	TRANSIT SUPERVISOR.....	23.00	23.00	0.00
9140	TRANSIT MANAGER I.....	3.00	3.00	0.00
9141	TRANSIT MANAGER II.....	1.00	1.00	0.00
9172	MANAGER II, MTA	2.00	1.00	(1.00)
9173	SYSTEMS SAFETY INSPECTOR.....	4.00	7.75	3.75
9174	MANAGER IV, MTA	2.00	2.00	0.00
9177	MANAGER III, MTA	1.00	1.00	0.00
9180	MANAGER VI, MTA	2.00	2.00	0.00
9704	EMPLOYMENT AND TRAINING SPECIALIST	1.00	1.00	0.00
9708	EMPLOYMENT AND TRAINING SPECIALIST	1.00	1.00	0.00
9910	PUBLIC SERVICE TRAINEE.....	1.00	1.00	0.00
9914	PUBLIC SERVICE AIDE-ADMINISTRATION...	3.00	3.00	0.00
9916	PUBLIC SERVICE AIDE-PUBLIC WORKS.....	15.00	15.00	0.00
9993M	ATTRITION SAVINGS - MISCELLANEOUS...	(8.60)	(8.60)	0.00
MA04	DIVISION SAFETY OFFICER	3.00	6.00	3.00
<b>TOTAL MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>		<b>100.40</b>	<b>150.65</b>	<b>50.25</b>
<b>TOTAL Safety, Security &amp; Training</b>		<b>100.40</b>	<b>150.65</b>	<b>50.25</b>



**SAN FRANCISCO  
MUNICIPAL TRANSPORTATION AGENCY**

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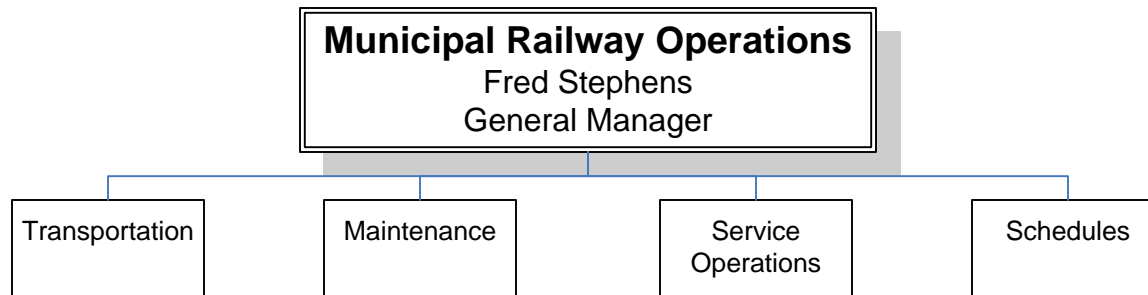


**FY2007 PROPOSED BUDGET**

**MUNICIPAL RAILWAY OPERATIONS DIVISION**

**TRANSPORTATION  
MAINTENANCE  
SERVICE OPERATIONS  
SCHEDULES**

# San Francisco Municipal Transportation Agency Fiscal Year 2007 Organization Chart



*City and County of San Francisco*  
**Municipal Transportation Agency**

FY 2006/2007  
ANNUAL BUDGET PLAN

**Municipal Railway (Muni) Operations Division**

**I - Division Mission Statement:**

The mission of the Municipal Railway (Muni) Operations Division is to provide safe, reliable, clean, accessible, and convenient transportation to any destination in San Francisco. The Muni Operations Division is dedicated to creating the most satisfying experience possible for our employees and our riders. By placing people first, the Muni Operations Division strives to offer the maximum opportunity for employees to contribute their best and achieve career growth. Muni Operations Division is dedicated to building a model urban transit organization, internationally recognized for excellence. The Muni Operations Division treats each other with respect; develop trust; encourage mutual understanding; and value our diversity. The Muni Operations Division promotes accountability and takes pride in our work. Above all, the Muni Operations Division is committed to living this Mission daily in our relationships with each and everyone in our community.

- a. **Transportation Mission Statement:** To reliably deliver the scheduled public transit service. This division is key in implementing Muni's mission of providing safe, reliable, clean, accessible, and convenient transportation for San Francisco in accordance with the Proposition E goals.
- b. **Maintenance Mission Statement:** To provide the daily requirement of reliable revenue vehicles and infrastructure and other equipment required to provide safe, reliable and clean transportation services.
- c. **Service Operations and Schedules Mission Statement:** To schedule, coordinate and supervise the daily operations with a goal of meeting the proposition E goals.

**II – Significant Budget Highlights:**

The primary focus and challenge for the Muni Operations Division will be to deliver the scheduled MUNI service consistently, reliably and in accordance with the performance standards approved by the Municipal Transportation Agency Board as contained in Proposition E. In addition to the regular scheduled service, the Muni Operations Division

plans to continue supporting special events in the City such as the Giants, 49ers and numerous other events.

The second major consideration for the FY2007 budget is the planned start-up and operation of Third Street LRV service, assumed to start in January 2007. When Third Street becomes operational, the daily requirement for LRV's increases by 13% from 104 to 118, with a corresponding 42,470 increase in annual LRV operating hours.

### **III - Key Performance Measures:**

- a. Percent of Vehicles that run on time according to published schedules (no more than 4 minutes late or 1 minute early) measured at terminals and established intermediate points. No less than 85% on July 1, 2007.
- b. Percent of Scheduled service hours that are delivered and percentage of scheduled vehicles that begin service at the scheduled time. No less than 98.5% on July 1, 2007.
- c. Percent of vehicles that pass published time points during measurement periods unable to pick up passengers due to crowding without being followed within 3 minutes or less by another vehicle on the same route with space for all waiting passengers. Less than 5%.
- d. Peak period passenger load factors. No greater than 85 % of combined seating & standing capacity.
- e. Actual headways against scheduled headways on all radial express, cross-town, secondary, and feeder lines for peak, base, evening, and late night services. Operate 85% of the time within 30% or 10 minutes of scheduled headway (whichever is less).
- f. Percent Vehicle availability and reliability (mean distance between failure) by mode. No less than 98.5% Vehicle Availability.
- g. Decrease unscheduled absences by Transit Operators, mechanical and administrative personnel. Percent of unscheduled Absences - FY 07 Goals. Maintenance 6.8% or less; Transit Operators 9.7% or less; Operations 6.2% or less; and Administration 5.1% or less.
- h. Increase the miles between road calls.
- i. Passenger boarding by mode-should increase by 1.5% per year compared with prior year performance.



- j. Fare revenue should increase by 1.5% per year compared with prior year performance.
- k. Provide fully allocated costs per hour of Service By Mode.
- l. Net vacancies by position (vacancies remaining once promotions and new hires have been deducted from retirees or resignations) for each division. No greater than 5% vacancy rate.

#### **IV – Future Budget Considerations:**

The Muni Operations Divisions will prioritize its Key projects for FY 2006/2007, in the following order:

1. The normal maintenance for the LRV fleet requires systematic regular rebuilding and overhaul programs. The Muni Operations Division will need to develop and implement programs that address the various LRV systems i.e. car body wiring, brakes, couplers, compressors and small motors, HVAC, and electric pantographs.
2. With the support of the Safety, Security, and Training Division, the Muni Operations Division will need to administer on-going training to front-line employees on training topics such as courtesy and customer orientation.
3. Also, the Muni Operations Division will need to put resources into formally focusing on developing and maintaining effective working relationships between management and union officials throughout the organization.

#### **V – Staffing Requirements to Accomplish Priorities:**

Because the actual service adjustments in FY2006 were considerably less than the proposed reductions reflected in the FY2006 budget, the FY2007 Platform budget should be adjusted to reflect current service levels.

#### **VI - Non-Personnel Requirements to Accomplish Priorities**

Muni uses approximately 5.5 million gallons of diesel fuel for revenue operation each year. The FY2006 budget for diesel fuel was established using \$1.68 per gallon of diesel fuel. However, the cost of diesel fuel has increased significantly since then. In FY2006, Muni has been paying between \$1.81 and \$2.74 per gallon of diesel fuel. The FY2007 fuel budget has been determined using \$2.44 per gallon, based on Department of Energy projections as of January 2006. This is an increase of \$4.5 million or 45% above the FY2006 budgeted cost.

City and County of San Francisco  
MUNICIPAL TRANSPORTATION AGENCY

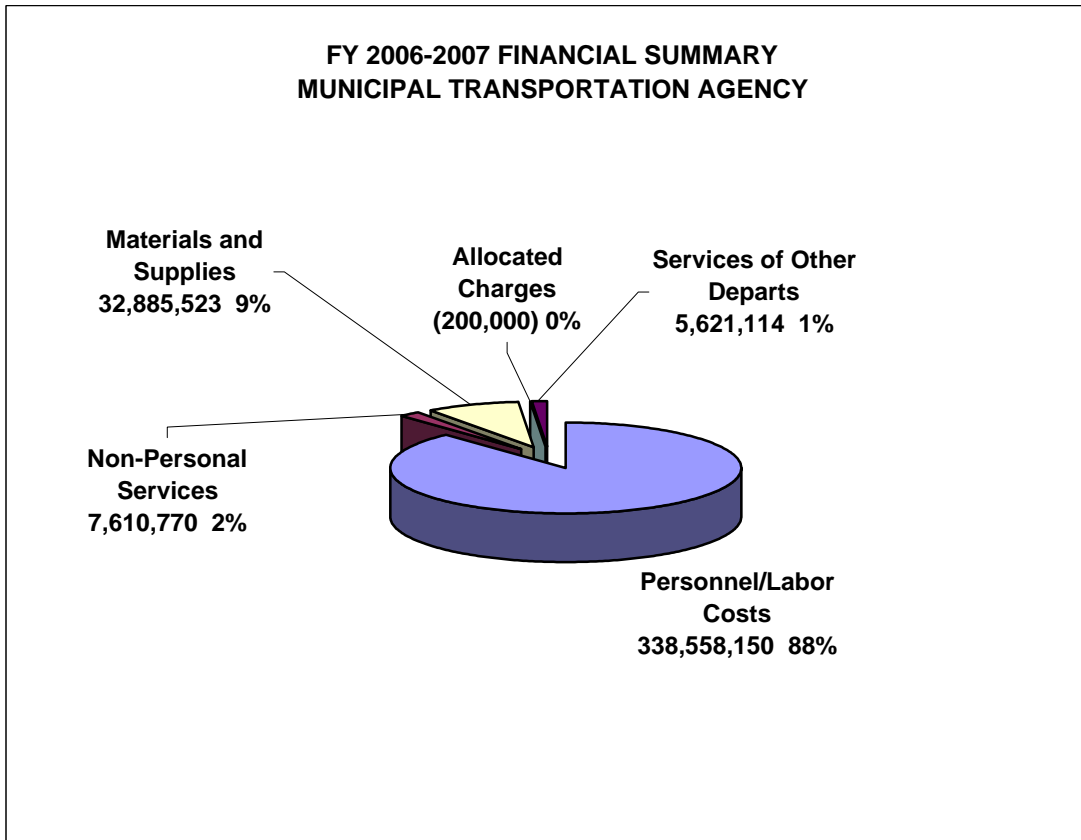
FY 2006/2007 FINANCIAL SUMMARY

MUNICIPAL RAILWAY OPERATIONS DIVISION

**EXPENDITURES**

**BUDGETED AMOUNT**

Personnel/Labor Costs	338,558,150
Non-Personal Services	7,610,770
Materials and Supplies	32,885,523
Allocated Charges	(200,000)
Services of Other Departs	5,621,114
<b>TOTAL</b>	<b>384,475,557</b>



**City and County of San Francisco**  
**Municipal Transportation Agency**  
**Major Expenditure Categories Change From Prior Year**  
**Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : MO                              Municipal Operations

Object	Object Title	2005-2006 Board Adopted	2006-2007 Board Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Adopted	
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**5MAAAAAA**

**MUNI-OPERATING-NON-PROJ-CONTROLLED FD**

001	PERMANENT SALARIES - MISC	92,671,311	95,453,408	2,782,097	3.0%
003	PERMANENT SALARIES - PLATFORM	128,196,821	144,412,076	16,215,255	12.6%
005	TEMP SALARIES - MISC	372,000	372,000	0	0.0%
009	PREMIUM PAY	4,220,635	4,220,635	0	0.0%
011	OVERTIME	1,904,609	1,904,609	0	0.0%
012	HOLIDAY PAY	2,354,478	2,354,478	0	0.0%
<b>TOTAL SALARIES</b>		<b>229,719,854</b>	<b>248,717,206</b>	<b>18,997,352</b>	<b>8.3%</b>
013	RETIREMENT	23,626,504	29,094,686	5,468,182	23.1%
014	SOCIAL SECURITY	17,523,086	18,976,041	1,452,955	8.3%
015	HEALTH SERVICE	27,161,758	30,320,061	3,158,303	11.6%
016	DENTAL COVERAGE	4,404,413	4,491,520	87,107	2.0%
017	UNEMPLOYMENT INSURANCE	574,307	746,176	171,869	29.9%
019	OTHER FRINGE BENEFITS	2,356,281	6,212,460	3,856,179	163.7%
<b>TOTAL MANDATORY FRINGE BENEFITS</b>		<b>75,646,349</b>	<b>89,840,944</b>	<b>14,194,595</b>	<b>18.8%</b>
022	TRAINING	40,000	40,000	0	0.0%
023	EMPLOYEE FIELD EXPENSE	90	90	0	0.0%
027	PROFESSIONAL & SPECIALIZED SERVIC	228,893	228,893	0	0.0%
028	MAINTENANCE SVCS-BUILDING & STRU	959,689	959,689	0	0.0%
029	MAINTENANCE SVCS - EQUIPMENT	2,810,932	2,862,862	51,930	1.8%
030	RENTS & LEASES-BUILDINGS & STRUCT	1,351,224	1,351,224	0	0.0%
031	RENTS & LEASES - EQUIPMENT	1,592,175	1,592,175	0	0.0%
035	OTHER CURRENT EXPENSES	472,487	472,487	0	0.0%
052	TAXES, LICENSES & PERMITS	103,350	103,350	0	0.0%
<b>TOTAL NON PERSONAL SERVICES</b>		<b>7,558,840</b>	<b>7,610,770</b>	<b>51,930</b>	<b>0.7%</b>
042	BUILDING & CONSTRUCTION SUPPLIES	1,647,156	1,647,156	0	0.0%
043	EQUIPMENT MAINTENANCE SUPPLIES	17,107,819	14,607,819	(2,500,000)	-14.6%
045	SAFETY	1,126,856	1,126,856	0	0.0%
047	FUELS & LUBRICANTS	10,282,501	14,792,501	4,510,000	43.9%
049	OTHER MATERIALS & SUPPLIES	636,191	636,191	0	0.0%
04A	SMALL EQUIPMENT ITEMS	75,000	75,000	0	0.0%
<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>30,875,523</b>	<b>32,885,523</b>	<b>2,010,000</b>	<b>6.5%</b>
079	ALLOCATED CHARGES	(200,000)	(200,000)	0	0.0%
<b>TOTAL ALLOCATED CHARGES</b>		<b>(200,000)</b>	<b>(200,000)</b>	<b>0</b>	<b>0.0%</b>
081	SERVICES OF OTHER DEPTS (AAO FUND	5,740,739	5,621,114	(119,625)	-2.1%
<b>TOTAL SERVICES OF OTHER DEPTS (AAO FUNDS)</b>		<b>5,740,739</b>	<b>5,621,114</b>	<b>(119,625)</b>	<b>-2.1%</b>
<b>TOTAL MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>		<b>349,341,305</b>	<b>384,475,557</b>	<b>35,134,252</b>	<b>10.1%</b>

**5MAAAACP**

**MUNI-CONTINUING PROJ-OPERATING FD**

043	EQUIPMENT MAINTENANCE SUPPLIES	500,000	500,000	0	0.0%
<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>500,000</b>	<b>500,000</b>	<b>0</b>	<b>0.0%</b>
060	EQUIPMENT PURCHASE	1,000,000	1,000,000	0	0.0%
<b>TOTAL CAPITAL OUTLAY</b>		<b>1,000,000</b>	<b>1,000,000</b>	<b>0</b>	<b>0.0%</b>

**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                   Municipal Transportation Agency  
Division : MO                   Municipal Operations

Object	Object Title	2005-2006 Board Adopted	2006-2007 Board Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Adopted	
06F	FACILITIES MAINTENANCE PROJECTS -	175,000	175,000	0	0.0%
<b>TOTAL FACILITIES MAINTENANCE</b>		<b>175,000</b>	<b>175,000</b>	<b>0</b>	<b>0.0%</b>
<b>TOTAL MUNI-CONTINUING PROJ-OPERATING FD</b>		<b>1,675,000</b>	<b>1,675,000</b>	<b>0</b>	<b>0.0%</b>
<b><u>5MAAAPSF</u>                   <u>PTC-MUNI RAILWAY PERSONNEL FUND</u></b>					
001	PERMANENT SALARIES - MISC	0	0	0	0.0%
003	PERMANENT SALARIES - PLATFORM	0	0	0	0.0%
<b>TOTAL SALARIES</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>
081	SERVICES OF OTHER DEPTS (AAO FUND	95,521	95,521	0	0.0%
<b>TOTAL SERVICES OF OTHER DEPTS (AAO FUNDS)</b>		<b>95,521</b>	<b>95,521</b>	<b>0</b>	<b>0.0%</b>
<b>TOTAL PTC-MUNI RAILWAY PERSONNEL FUND</b>		<b>95,521</b>	<b>95,521</b>	<b>0</b>	<b>0.0%</b>
<b><u>5MSRFRES</u>                   <u>MUNI-CAPITAL RESERVE FUND</u></b>					
001	PERMANENT SALARIES - MISC	0	0	0	0.0%
<b>TOTAL SALARIES</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>
<b>TOTAL MUNI-CAPITAL RESERVE FUND</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>
<b>TOTAL Municipal Operations</b>		<b>351,111,826</b>	<b>386,246,078</b>	<b>35,134,252</b>	<b>10.0%</b>

City and County of San Francisco  
MUNICIPAL TRANSPORTATION AGENCY

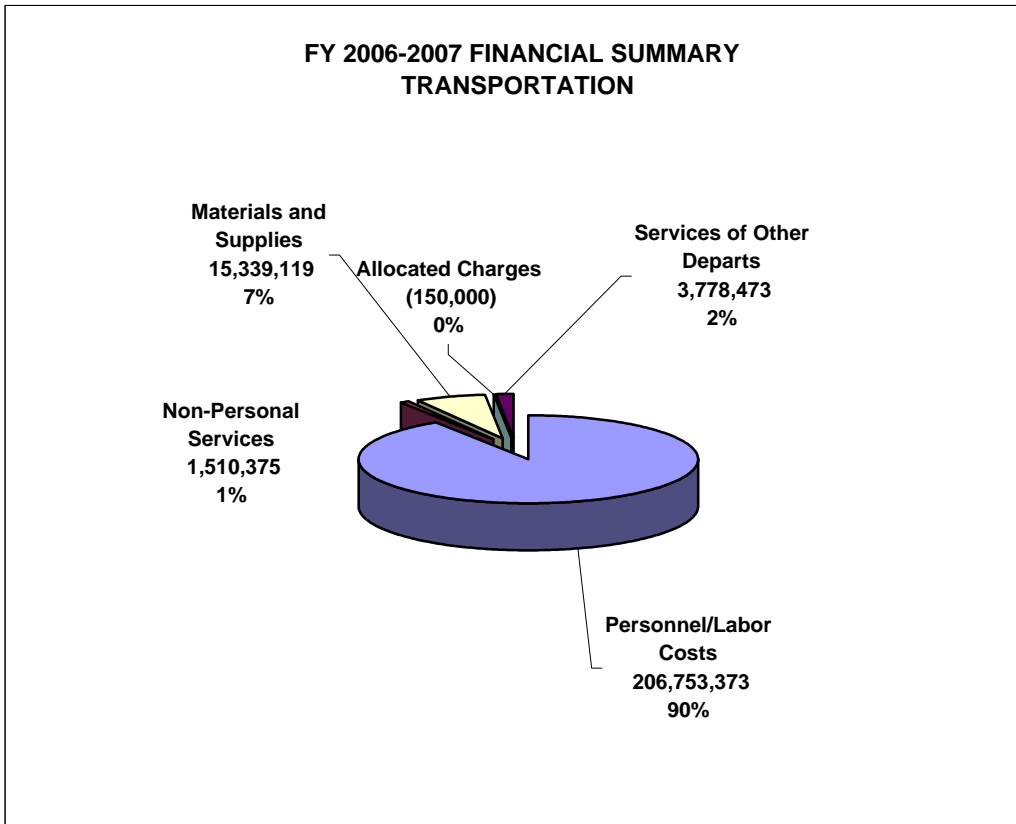
FY 2006/2007 FINANCIAL SUMMARY

TRANSPORTATION

**EXPENDITURES**

**BUDGETED AMOUNT**

Personnel/Labor Costs	206,753,373
Non-Personal Services	1,510,375
Materials and Supplies	15,339,119
Allocated Charges	(150,000)
Services of Other Departs	3,614,283
<b>TOTAL</b>	<b>227,067,150</b>



**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : TR                              Transportation

Object	Object Title	2005-2006 Board Adopted	2006-2007 Board Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Adopted	
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<b><u>5MAAAAAA</u></b>		<b><u>MUNI-OPERATING-NON-PROJ-CONTROLLED FD</u></b>			
001	PERMANENT SALARIES - MISC	5,665,503	5,794,772	129,269	2.3%
003	PERMANENT SALARIES - PLATFORM	128,196,821	144,412,076	16,215,255	12.6%
009	PREMIUM PAY	226,000	226,000	0	0.0%
011	OVERTIME	172,187	172,187	0	0.0%
012	HOLIDAY PAY	142,820	142,820	0	0.0%
<b>TOTAL SALARIES</b>		<b>134,403,331</b>	<b>150,747,855</b>	<b>16,344,524</b>	<b>12.2%</b>
013	RETIREMENT	15,908,606	16,775,511	866,905	5.4%
014	SOCIAL SECURITY	10,276,497	11,525,731	1,249,234	12.2%
015	HEALTH SERVICE	16,402,766	18,491,929	2,089,163	12.7%
016	DENTAL COVERAGE	2,648,903	2,737,442	88,539	3.3%
017	UNEMPLOYMENT INSURANCE	336,013	452,250	116,237	34.6%
019	OTHER FRINGE BENEFITS	2,171,223	6,022,655	3,851,432	177.4%
<b>TOTAL MANDATORY FRINGE BENEFITS</b>		<b>47,744,008</b>	<b>56,005,518</b>	<b>8,261,510</b>	<b>17.3%</b>
022	TRAINING	40,000	40,000	0	0.0%
031	RENTS & LEASES - EQUIPMENT	1,397,000	1,397,000	0	0.0%
035	OTHER CURRENT EXPENSES	18,375	18,375	0	0.0%
052	TAXES, LICENSES & PERMITS	55,000	55,000	0	0.0%
<b>TOTAL NON PERSONAL SERVICES</b>		<b>1,510,375</b>	<b>1,510,375</b>	<b>0</b>	<b>0.0%</b>
045	SAFETY	762,118	762,118	0	0.0%
047	FUELS & LUBRICANTS	10,032,501	14,542,501	4,510,000	45.0%
049	OTHER MATERIALS & SUPPLIES	34,500	34,500	0	0.0%
<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>10,829,119</b>	<b>15,339,119</b>	<b>4,510,000</b>	<b>41.6%</b>
079	ALLOCATED CHARGES	(150,000)	(150,000)	0	0.0%
<b>TOTAL ALLOCATED CHARGES</b>		<b>(150,000)</b>	<b>(150,000)</b>	<b>0</b>	<b>0.0%</b>
081	SERVICES OF OTHER DEPTS (AAO FUND)	3,778,473	3,614,283	(164,190)	-4.3%
<b>TOTAL SERVICES OF OTHER DEPTS (AAO FUNDS)</b>		<b>3,778,473</b>	<b>3,614,283</b>	<b>(164,190)</b>	<b>-4.3%</b>
<b>TOTAL MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>		<b>198,115,306</b>	<b>227,067,150</b>	<b>28,951,844</b>	<b>14.6%</b>

<b><u>5MAAAPSF</u></b>		<b><u>PTC-MUNI RAILWAY PERSONNEL FUND</u></b>			
003	PERMANENT SALARIES - PLATFORM	0	0	0	0.0%
<b>TOTAL SALARIES</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>
<b>TOTAL PTC-MUNI RAILWAY PERSONNEL FUND</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>
<b>TOTAL Transportation</b>		<b>198,115,306</b>	<b>227,067,150</b>	<b>28,951,844</b>	<b>14.6%</b>
<b>TOTAL Municipal Transportation Agency</b>		<b>586,024,236</b>	<b>678,683,960</b>	<b>92,659,724</b>	<b>15.8%</b>

**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : TR                            Transportation

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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MUNI-OPERATING-NON-PROJ-CONTROLLED FD

**001 SALARIES**

001	PERMANENT SALARIES - MISC	5,665,503	5,794,772	129,269	2.3%
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Salaries for Miscellaneous employees in FY2007 reflect the annualization of the FY2006 wage increases, as provided in the various labor agreements or Memoranda of Understanding. Additionally, the Controller's Office calculates other salary adjustments, including STEP M adjustments, which represent the annualized cost of step increases that take place during the fiscal year. Offsetting these increases is a minor decrease in the base salary budget, as FY2007 has one less workday than FY2006.

003	PERMANENT SALARIES - PLATFORM	128,196,821	144,412,076	16,215,255	12.6%
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This budget item funds Transit Operator (Platform) costs. The increase in FY2007 is due to two elements that affect the Transit Operator salaries. First, the service reductions included in the FY2006 budget were only partially implemented in order to prevent Transit Operator layoffs. Therefore, the cost of 68 Transit Operators has been added back to the budget. Additionally, the annualized cost of the FY2006 wage increases has been put in the budget.

009	PREMIUM PAY	226,000	226,000	0	0.0%
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Premium Pay includes MOU-authorized premiums for eligible miscellaneous (non-platform) employees. The majority of the miscellaneous premium pay in the Transportation Division is night differential pay for Transit Supervisors in the Dispatch unit.

011	OVERTIME	172,187	172,187	0	0.0%
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The majority of miscellaneous (non-platform) employee overtime pay in the Transportation Division is allocated for the Transit Supervisors in the Dispatch Unit. This area is critical for meeting Prop E standards of service reliability and schedule adherence. In order to perform these functions 24 hours a day, seven days a week, the division requires some overtime funding to offset staffing shortages due to vacancies, illness and other unscheduled absences.

012	HOLIDAY PAY	142,820	142,820	0	0.0%
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Holiday pay is an MOU-authorized premium used to compensate employees scheduled or assigned to work on one of the eleven scheduled legal holidays.

<b>TOTAL SALARIES</b>		<b>134,403,331</b>	<b>150,747,855</b>	<b>16,344,524</b>	<b>12.2%</b>
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**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : TR                              Transportation

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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**MUNI-OPERATING-NON-PROJ-CONTROLLED FD**

**013 MANDATORY FRINGE BENEFITS**

013	RETIREMENT	15,908,606	16,775,511	866,905	5.4%
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The change in this appropriation in FY2007 reflects the cost of both types of contributions the City makes to the retirement system. First, the City pays the employer share. This rate is calculated to ensure that the retirement fund is actuarially sound. In FY2006, this contribution was 6.58% of salaries. However, in FY2007, actuarial analyses require this contribution increase to 8.0% of salaries.

014	SOCIAL SECURITY	10,276,497	11,525,731	1,249,234	12.2%
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This appropriation funds mandatory employer contributions for Social Security and Medicare. The change is due to the net effect of change in Permanent Salaries, and a slight increase in the maximum taxable amount in 2006.

015	HEALTH SERVICE	16,402,766	18,491,929	2,089,163	12.7%
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The City Charter establishes an employer contribution to the Health Service Trust fund that covers health insurance costs for City employees. Additionally, the City shares the cost of dependent health care coverage with the employee. Increases to this appropriation are due to anticipated rising health care costs.

016	DENTAL COVERAGE	2,648,903	2,737,442	88,539	3.3%
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Costs for the dental plan are determined annually by the Health Service Board. The increase to this appropriation is due to the anticipated rise in dental care costs.

017	UNEMPLOYMENT INSURANCE	336,013	452,250	116,237	34.6%
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Unemployment insurance is mandated by the State of California. The budgeted rate for unemployment insurance costs can vary each year. The FY2007 rate will be 0.30%, an increase over the FY2006 rate of 0.25%.

019	OTHER FRINGE BENEFITS	2,171,223	6,022,655	3,851,432	177.4%
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This item represents funding for the anticipated Transit Operator Trust Fund payment for the Platform budget. This amount was increased in FY2007 based on actual expenditures in FY2006. Additionally, Other Fringe Benefits include the cost of flexible benefit plans that are currently authorized for MEA-represented employees. Costs of Long Term Disability Insurance are also included in this appropriation. Increased costs in these two items are also reflected in the FY2007 change.

<b>TOTAL MANDATORY FRINGE BENEFITS</b>		<b>47,744,008</b>	<b>56,005,518</b>	<b>8,261,510</b>	<b>17.3%</b>
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**City and County of San Francisco**  
**Municipal Transportation Agency**  
**Major Expenditure Categories Change From Prior Year**  
**Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : TR                              Transportation

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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**MUNI-OPERATING-NON-PROJ-CONTROLLED FD**

**021    NON PERSONAL SERVICES**

022	TRAINING	40,000	40,000	0	0.0%
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The Memorandum of Understanding with TWU Local 250-A allocates \$40,000 per fiscal year for a Tuition Reimbursement Program. Under the program, Muni may reimburse eligible employees up to \$500 per fiscal year for job-related training and education expenses such as tuition, books, supplies, and other fees.

031	RENTS & LEASES - EQUIPMENT	1,397,000	1,397,000	0	0.0%
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Muni has a contract to lease tires for Muni motor coach and trolley vehicles, with payment based on a contract rate per mile. The contractor provides services including tire mounting, maintenance, on-site management, inventory control, and road call service.

Additionally, \$47,000 of this appropriation covers the cost of operator restrooms. The greater part of this appropriation covers the fee to maintain Portosans throughout the city for operator convenience. Some local businesses also provide use of their restrooms to Muni operators, and Muni pays them a small monthly fee for this service.

035	OTHER CURRENT EXPENSES	18,375	18,375	0	0.0%
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This appropriation funds copy machine rentals, printing, laundry and other miscellaneous expenses.

052	TAXES, LICENSES & PERMITS	55,000	55,000	0	0.0%
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Muni pays a fuel use tax to the California State Board of Equalization.

<b>TOTAL NON PERSONAL SERVICES</b>		<b>1,510,375</b>	<b>1,510,375</b>	<b>0</b>	<b>0.0%</b>
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**040    MATERIALS & SUPPLIES**

045	SAFETY	762,118	762,118	0	0.0%
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The Memoranda of Understanding with TWU Local 250-A and TWU Local 200 require Muni to provide uniforms and protective inclement weather clothing for Transit Operators and Transit Supervisors. Uniform items are to be replaced by Muni when unserviceable.

047	FUELS & LUBRICANTS	10,032,501	14,542,501	4,510,000	45.0%
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Over the past four years, Muni has consumed an annual average of 5.5 million gallons of diesel fuel for revenue operations. The FY2006 fuel budget was established using \$1.68 per gallon of diesel fuel. However, the cost of diesel fuel has increased significantly since then. In FY2006, Muni has been paying between \$1.81 and \$2.74 per gallon of diesel fuel. The FY2007 fuel budget has been determined using \$2.44 per gallon, based on Department of Energy projections as of January 2006. Lubricants are budgeted separately in the Maintenance Division.

049	OTHER MATERIALS & SUPPLIES	34,500	34,500	0	0.0%
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Funding for office and miscellaneous materials and supplies is allocated to each unit in the Division Operations sections at approximately \$5000 per unit.

<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>10,829,119</b>	<b>15,339,119</b>	<b>4,510,000</b>	<b>41.6%</b>
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**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : TR                            Transportation

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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**MUNI-OPERATING-NON-PROJ-CONTROLLED FD**

**079 ALLOCATED CHARGES**

079	ALLOCATED CHARGES	(150,000)	(150,000)	0	0.0%
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Muni provides passenger feeder bus service (the CalTrain Shuttle) between downtown San Francisco and the CalTrain Station at Fourth and Townsend streets in accordance with a long-standing agreement between the two agencies to facilitate inter-operator transit. The Joint Powers Board that oversees CalTrain makes payments to Muni based on the number and cost of service hours actually provided. For accounting purposes, this item is included in the Muni budget as an allocated charge because it is a reimbursement of expenditures rather than a discrete revenue source.

<b>TOTAL ALLOCATED CHARGES</b>		<b>(150,000)</b>	<b>(150,000)</b>	<b>0</b>	<b>0.0%</b>
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**081 SERVICES OF OTHER DEPTS (AAO FUNDS)**

081	SERVICES OF OTHER DEPTS (AAO FUNDS)	3,778,473	3,614,283	(164,190)	-4.3%
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Muni purchases electric power to operate rail and trolley revenue vehicles through a work order with the City Public Utilities Commission's Bureau of Light, Heat and Power. The power is generated by the City's Hetch Hetchy Department. The purpose of budgeting by mode is to accurately reflect operating costs by transit mode. The amount budgeted by PUC reflects consumption levels based on Muni's actual electrical usage in a 12-month period as well as projected per unit cost increases.

<b>TOTAL SERVICES OF OTHER DEPTS (AAO FUNDS)</b>		<b>3,778,473</b>	<b>3,614,283</b>	<b>(164,190)</b>	<b>-4.3%</b>
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<b>TOTAL MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>		<b>198,115,306</b>	<b>227,067,150</b>	<b>28,951,844</b>	<b>14.6%</b>
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**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : TR                              Transportation

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
<b>PTC-MUNI RAILWAY PERSONNEL FUND</b>					
<b>001 SALARIES</b>					
003	PERMANENT SALARIES - PLATFORM	0	0	0	0.0%
<b>TOTAL SALARIES</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>
<b>TOTAL PTC-MUNI RAILWAY PERSONNEL FUND</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>
<b>TOTAL Transportation</b>		<b>198,115,306</b>	<b>227,067,150</b>	<b>28,951,844</b>	<b>14.6%</b>

City and County of San Francisco  
MUNICIPAL TRANSPORTATION AGENCY

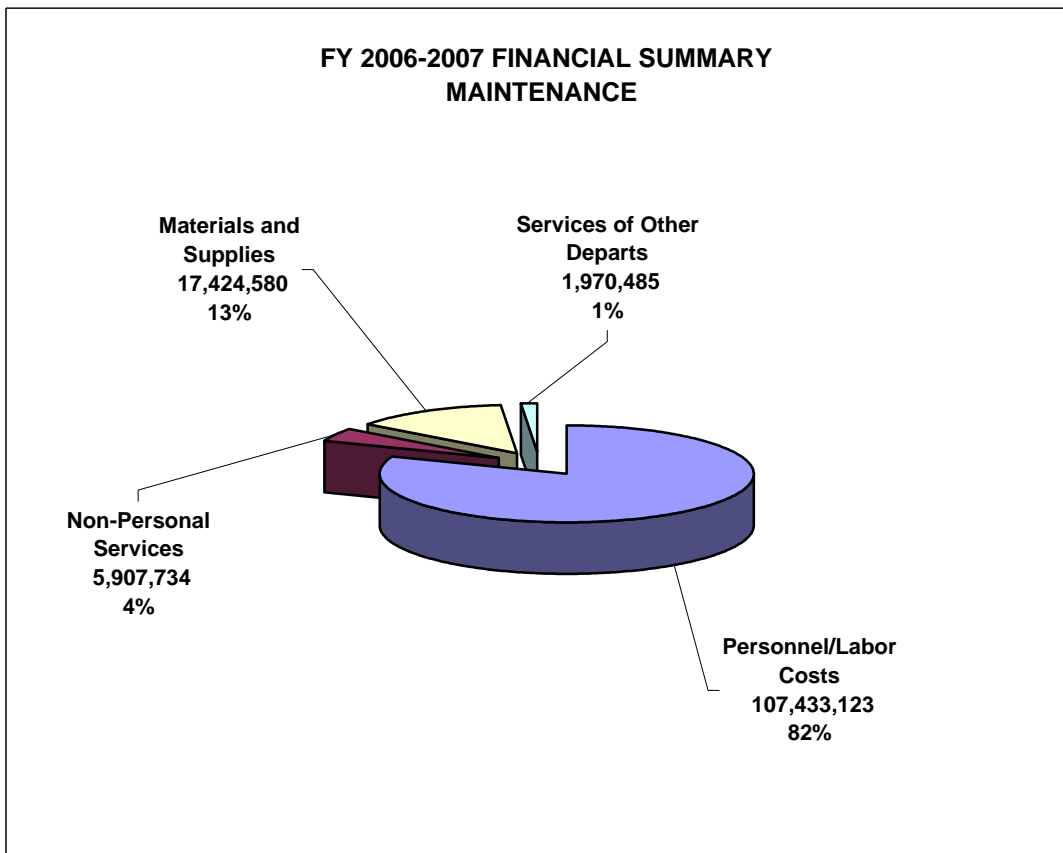
FY 2006/2007 FINANCIAL SUMMARY

MAINTENANCE

**EXPENDITURES**

**BUDGETED AMOUNT**

Personnel/Labor Costs	107,433,123
Non-Personal Services	5,907,734
Materials and Supplies	17,424,580
Services of Other Departs	1,970,485
<b>TOTAL</b>	<b>132,735,922</b>



**City and County of San Francisco**  
**Municipal Transportation Agency**  
**Major Expenditure Categories Change From Prior Year**  
**Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : MA                              Maintenance

Object	Object Title	2005-2006 Board Adopted	2006-2007 Board Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Adopted	
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**5MAAAAAA                      MUNI-OPERATING-NON-PROJ-CONTROLLED FD**

001	PERMANENT SALARIES - MISC	70,994,097	73,208,169	2,214,072	3.1%
005	TEMP SALARIES - MISC	372,000	372,000	0	0.0%
009	PREMIUM PAY	3,304,635	3,304,635	0	0.0%
011	OVERTIME	1,096,177	1,096,177	0	0.0%
012	HOLIDAY PAY	1,717,658	1,717,658	0	0.0%
<b>TOTAL SALARIES</b>		<b>77,484,567</b>	<b>79,698,639</b>	<b>2,214,072</b>	<b>2.9%</b>
013	RETIREMENT	5,782,291	10,058,783	4,276,492	74.0%
014	SOCIAL SECURITY	5,888,155	6,059,206	171,051	2.9%
015	HEALTH SERVICE	8,914,085	9,804,265	890,180	10.0%
016	DENTAL COVERAGE	1,445,887	1,444,558	(1,329)	-0.1%
017	UNEMPLOYMENT INSURANCE	193,709	239,110	45,401	23.4%
019	OTHER FRINGE BENEFITS	125,862	128,562	2,700	2.1%
<b>TOTAL MANDATORY FRINGE BENEFITS</b>		<b>22,349,989</b>	<b>27,734,484</b>	<b>5,384,495</b>	<b>24.1%</b>
027	PROFESSIONAL & SPECIALIZED SERVIC	228,893	228,893	0	0.0%
028	MAINTENANCE SVCS-BUILDING & STRU	959,689	959,689	0	0.0%
029	MAINTENANCE SVCS - EQUIPMENT	2,750,493	2,802,423	51,930	1.9%
030	RENTS & LEASES-BUILDINGS & STRUCT	1,351,224	1,351,224	0	0.0%
031	RENTS & LEASES - EQUIPMENT	83,503	83,503	0	0.0%
035	OTHER CURRENT EXPENSES	433,652	433,652	0	0.0%
052	TAXES, LICENSES & PERMITS	48,350	48,350	0	0.0%
<b>TOTAL NON PERSONAL SERVICES</b>		<b>5,855,804</b>	<b>5,907,734</b>	<b>51,930</b>	<b>0.9%</b>
042	BUILDING & CONSTRUCTION SUPPLIES	1,647,156	1,647,156	0	0.0%
043	EQUIPMENT MAINTENANCE SUPPLIES	17,087,819	14,587,819	(2,500,000)	-14.6%
045	SAFETY	310,500	310,500	0	0.0%
047	FUELS & LUBRICANTS	250,000	250,000	0	0.0%
049	OTHER MATERIALS & SUPPLIES	554,105	554,105	0	0.0%
04A	SMALL EQUIPMENT ITEMS	75,000	75,000	0	0.0%
<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>19,924,580</b>	<b>17,424,580</b>	<b>(2,500,000)</b>	<b>-12.5%</b>
081	SERVICES OF OTHER DEPTS (AAO FUND	1,927,977	1,970,485	42,508	2.2%
<b>TOTAL SERVICES OF OTHER DEPTS (AAO FUNDS)</b>		<b>1,927,977</b>	<b>1,970,485</b>	<b>42,508</b>	<b>2.2%</b>
<b>TOTAL MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>		<b>127,542,917</b>	<b>132,735,922</b>	<b>5,193,005</b>	<b>4.1%</b>

**5MAAAACP                      MUNI-CONTINUING PROJ-OPERATING FD**

043	EQUIPMENT MAINTENANCE SUPPLIES	500,000	500,000	0	0.0%
<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>500,000</b>	<b>500,000</b>	<b>0</b>	<b>0.0%</b>
060	EQUIPMENT PURCHASE	1,000,000	1,000,000	0	0.0%
<b>TOTAL CAPITAL OUTLAY</b>		<b>1,000,000</b>	<b>1,000,000</b>	<b>0</b>	<b>0.0%</b>
06F	FACILITIES MAINTENANCE PROJECTS -	175,000	175,000	0	0.0%
<b>TOTAL FACILITIES MAINTENANCE</b>		<b>175,000</b>	<b>175,000</b>	<b>0</b>	<b>0.0%</b>
<b>TOTAL MUNI-CONTINUING PROJ-OPERATING FD</b>		<b>1,675,000</b>	<b>1,675,000</b>	<b>0</b>	<b>0.0%</b>

**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : MA                            Maintenance

Object	Object Title	2005-2006 Board Adopted	2006-2007 Board Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Adopted
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<b><u>5MAAAPSF</u></b>		<b><u>PTC-MUNI RAILWAY PERSONNEL FUND</u></b>			
001	PERMANENT SALARIES - MISC	0	0	0	0.0%
<b>TOTAL SALARIES</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>
081	SERVICES OF OTHER DEPTS (AAO FUND	95,521	95,521	0	0.0%
<b>TOTAL SERVICES OF OTHER DEPTS (AAO FUNDS)</b>		<b>95,521</b>	<b>95,521</b>	<b>0</b>	<b>0.0%</b>
<b>TOTAL PTC-MUNI RAILWAY PERSONNEL FUND</b>		<b>95,521</b>	<b>95,521</b>	<b>0</b>	<b>0.0%</b>

<b><u>5MAGTUNA</u></b>		<b><u>MUNI-OPERATING GRANTS-UNALLOCATED</u></b>			
06F	FACILITIES MAINTENANCE PROJECTS -	0	20,000,000	20,000,000	0.0%
<b>TOTAL FACILITIES MAINTENANCE</b>		<b>0</b>	<b>20,000,000</b>	<b>20,000,000</b>	<b>0.0%</b>
<b>TOTAL MUNI-OPERATING GRANTS-UNALLOCATED</b>		<b>0</b>	<b>20,000,000</b>	<b>20,000,000</b>	<b>0.0%</b>
<b>TOTAL Maintenance</b>		<b>129,313,438</b>	<b>154,506,443</b>	<b>25,193,005</b>	<b>19.5%</b>

**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : MA                            Maintenance

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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**MUNI-OPERATING-NON-PROJ-CONTROLLED FD**

**001 SALARIES**

001	PERMANENT SALARIES - MISC	70,994,097	73,208,169	2,214,072	3.1%
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The Maintenance Division will devote \$73.4 million, or 60% of its total budget, to fund positions needed to maintain and support all the vehicles, equipment, and facilities required to deliver reliable, clean, accessible and safe transportation services.

Salaries for Miscellaneous employees in FY2007 reflect the annualization of the FY2006 wage increases, as provided in the various labor agreements or Memoranda of Understanding. Additionally, the Controller's Office calculates other salary adjustments, including STEPm adjustments, which represent the annualized cost of step increases that take place during the fiscal year. Offsetting these increases is a minor decrease in the base salary budget, as FY2007 has one less workday than FY2006.

005	TEMP SALARIES - MISC	372,000	372,000	0	0.0%
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The FY2007 budget for temporary salaries funds the Workfare Transit Car Cleaners Program. This program offers entry level training to General Assistance Workfare participants and provides these individuals with the skills, training certificates and experience necessary to qualify for 9102 Transit Car Cleaner and 7410 Automotive Service Worker positions within Muni, at other transit agencies and in the private sector.

009	PREMIUM PAY	3,304,635	3,304,635	0	0.0%
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This is to fund premium pays established by various MOUs. These are payments made to employees for working night shifts, providing supervision, performing work out of regular assignments and operating specialized equipment.

011	OVERTIME	1,096,177	1,096,177	0	0.0%
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The FY2007 budget for overtime is used primarily for mechanics in order to meet unscheduled work, emergency service disruptions due to system or equipment failure and special revenue service requirements.

012	HOLIDAY PAY	1,717,658	1,717,658	0	0.0%
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The budget for holiday pay is used to compensate those employees who are scheduled to work on City holidays

<b>TOTAL SALARIES</b>		<b>77,484,567</b>	<b>79,698,639</b>	<b>2,214,072</b>	<b>2.9%</b>
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**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : MA                            Maintenance

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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**MUNI-OPERATING-NON-PROJ-CONTROLLED FD**

**013 MANDATORY FRINGE BENEFITS**

013	RETIREMENT	5,782,291	10,058,783	4,276,492	74.0%
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The change in this appropriation in FY2007 reflects the increasing cost of both types of contributions the City makes to the retirement system. First, the City pays the employer share. This rate is calculated to ensure that the retirement fund is actuarially sound. In FY2006, this contribution was 6.58% of salaries. However, in FY2007, actuarial analyses require this contribution increase to 8.0% of salaries.

Secondly, the City is paying the full employee share of the retirement contribution in FY2007. According to the negotiated MOU agreements, the City picked up either 0.0% or 2.5% of the 7.5% employee retirement contribution in FY2006. However, the City will pay the entire 7.5% in FY2007.

014	SOCIAL SECURITY	5,888,155	6,059,206	171,051	2.9%
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This appropriation funds mandatory employer contributions for Social Security and Medicare. The change is due to the net effect of change in Permanent Salaries, and a slight increase in the maximum taxable amount in 2006.

015	HEALTH SERVICE	8,914,085	9,804,265	890,180	10.0%
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The City Charter establishes an employer contribution to the Health Service Trust fund that covers health insurance costs for City employees. Additionally, the City shares the cost of dependent health care coverage with the employee. Increases to this appropriation are due to anticipated rising health care costs.

016	DENTAL COVERAGE	1,445,887	1,444,558	(1,329)	-0.1%
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Costs for the dental plan are determined annually by the Health Service Board. The increase to this appropriation is due to the anticipated rise in dental care costs.

017	UNEMPLOYMENT INSURANCE	193,709	239,110	45,401	23.4%
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Unemployment insurance is mandated by the State of California. The budgeted rate for unemployment insurance costs can vary each year. The FY2007 rate will be 0.30%, an increase over the FY2006 rate of 0.25%.

019	OTHER FRINGE BENEFITS	125,862	128,562	2,700	2.1%
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Other Fringe Benefits include the cost of flexible benefit plans that are currently authorized for MEA-represented employees. Costs of Long Term Disability Insurance are also included in this appropriation.

<b>TOTAL MANDATORY FRINGE BENEFITS</b>		<b>22,349,989</b>	<b>27,734,484</b>	<b>5,384,495</b>	<b>24.1%</b>
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**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : MA                            Maintenance

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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**MUNI-OPERATING-NON-PROJ-CONTROLLED FD**

**021    NON PERSONAL SERVICES**

027	PROFESSIONAL & SPECIALIZED SERVICES	228,893	228,893	0	0.0%
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The FY2007 budget for professional and specialized services will continue to fund the baseline service for the Global Positioning System (GPS) and the ongoing crane inspection programs.

028	MAINTENANCE SVCS-BUILDING & STRUCTURES	959,689	959,689	0	0.0%
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This budget funds the contracts for elevator and escalator maintenance and pest control services.

029	MAINTENANCE SVCS - EQUIPMENT	2,750,493	2,802,423	51,930	1.9%
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This budget pays BART for maintenance and utility bills associated with jointly used stations and fund various vehicle and equipment maintenance service contracts.

030	RENTS & LEASES-BUILDINGS & STRUCTURES	1,351,224	1,351,224	0	0.0%
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This fund has increased due to the reassignment of the Operations Administration Section to this Division. This budget funds the rental of substations used for transmitting electric power for light rail and electric trolley bus transportation services, and property rent at 1399 Marin Street and various other locations. The Marin Street property is used for vehicle storage. The indoor and outdoor space at 23rd and Illinois is used by the Materials Management Section to store vehicle parts and materials required to maintain Muni vehicles and infrastructure. At Pier 80, Muni houses the Maintenance Training Section. Muni also uses a portion of the Pier 80 cargo terminal as temporary storage and to house the Signal Maintenance Shop. Additionally, this appropriation covers rental costs for the radio transmitter located on the top of the Bank of America building, which transmits signals for Central Control. Furthermore, Muni pays site license fees for four antennas, six microwave dishes and GPS equipment at the Clay/Jones location. This equipment is primarily used for the Emergency Communication System now administered by DTIS.

031	RENTS & LEASES - EQUIPMENT	83,503	83,503	0	0.0%
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This budget funds rental of office machines and other equipment.

035	OTHER CURRENT EXPENSES	433,652	433,652	0	0.0%
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The budget funds various types of services provided to Muni by outside contractors.

052	TAXES, LICENSES & PERMITS	48,350	48,350	0	0.0%
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This funds miscellaneous fees, licenses and permits required for state mandated inspection and certification of elevators and escalators, and verification of Muni's hazardous waste handling and disposal procedures.

<b>TOTAL NON PERSONAL SERVICES</b>		<b>5,855,804</b>	<b>5,907,734</b>	<b>51,930</b>	<b>0.9%</b>
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**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : MA                            Maintenance

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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**MUNI-OPERATING-NON-PROJ-CONTROLLED FD**

**040 MATERIALS & SUPPLIES**

042	BUILDING & CONSTRUCTION SUPPLIES	1,647,156	1,647,156	0	0.0%
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This budget is used to purchase electrical, building and construction supplies required for the day to day operation of the Maintenance Division

043	EQUIPMENT MAINTENANCE SUPPLIES	17,087,819	14,587,819	(2,500,000)	-14.6%
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This budget is used to purchase parts required to maintain Muni's diesel, trolley, and light rail vehicles and repair communications equipment and infrastructure. The reduction is due to consolidation of all material and supplies MTA wide.

045	SAFETY	310,500	310,500	0	0.0%
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This budget is used to purchase goggles, protective coveralls, safety shoes and uniforms.

047	FUELS & LUBRICANTS	250,000	250,000	0	0.0%
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This budget is used to purchase fuel for non-revenue vehicles and procure lubricants used for repairing vehicles and equipment.

049	OTHER MATERIALS & SUPPLIES	554,105	554,105	0	0.0%
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This budget is used to purchase office, data processing, and other supplies.

04A	SMALL EQUIPMENT ITEMS	75,000	75,000	0	0.0%
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This budget is used to purchase small equipment required by the Quality Assurance and Body and Paint Shop Unit.

<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>19,924,580</b>	<b>17,424,580</b>	<b>(2,500,000)</b>	<b>-12.5%</b>
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**081 SERVICES OF OTHER DEPTS (AAO FUNDS)**

081	SERVICES OF OTHER DEPTS (AAO FUNDS)	1,927,977	1,970,485	42,508	2.2%
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The FY 2007 budget for Services of Other Departments provides: electricity and natural gas costs from PUC; trolley pole installations, street paving, scavenger services and sewer services from DPW; and fuel from Central Shops. The increase is for electricity power and sewer services.

<b>TOTAL SERVICES OF OTHER DEPTS (AAO FUNDS)</b>		<b>1,927,977</b>	<b>1,970,485</b>	<b>42,508</b>	<b>2.2%</b>
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<b>TOTAL MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>		<b>127,542,917</b>	<b>132,735,922</b>	<b>5,193,005</b>	<b>4.1%</b>
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**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : MA                            Maintenance

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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**MUNI-CONTINUING PROJ-OPERATING FD**

**040 MATERIALS & SUPPLIES**

043	EQUIPMENT MAINTENANCE SUPPLIES	500,000	500,000	0	0.0%
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The Maintenance Division is required to repair different type of vehicles, equipment and infrastructure required to deliver safe and reliable transportation services to Muni clients. To provide the flexibility needed to procure vehicle parts, and other items, Muni has budgeted \$500,000. This fund will be used to purchase vehicle maintenance parts.

<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>500,000</b>	<b>500,000</b>	<b>0</b>	<b>0.0%</b>
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**060 CAPITAL OUTLAY**

060	EQUIPMENT PURCHASE	1,000,000	1,000,000	0	0.0%
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The Maintenance Division is required to repair different type of vehicles, equipment and infrastructure required to deliver safe and reliable transportation services to Muni clients. The timely availability of vehicles and equipment plays a critical role in meeting Muni's daily service delivery targets. To provide the flexibility needed to procure critical vehicles, equipment and other items, Muni has budgeted \$1,000,000 to procure historic vehicles needed for the F-Line service, and replace old trucks.

<b>TOTAL CAPITAL OUTLAY</b>		<b>1,000,000</b>	<b>1,000,000</b>	<b>0</b>	<b>0.0%</b>
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**06F FACILITIES MAINTENANCE**

06F	FACILITIES MAINTENANCE PROJECTS - BUDGET	175,000	175,000	0	0.0%
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Muni's rail system consists of about 76 miles of trackway and related systems, of which 10 miles are dedicated to cable car use and 66 miles, are dedicated to Light Rail Vehicles and streetcars.

Much of Muni's track structure exceeds the minimum useful life of 20 years for rails and 12 years for components such as curbs, crossovers and switches. Though Muni's Rail Replacement Capital Projects Program addresses most track maintenance needs, the remaining routine and emergency-related maintenance activities cannot be funded through grants due to logistical and funding constraints.

MUNI is providing \$50,000 to: a) reduce the backlog of routine and emergency-related maintenance work on 76 miles of light rail and cable car tracks; b) repair track way components such as switches and crossovers; and c) repair rail components such as ties, ballasts and paving.

The majority of Muni's operating facilities are over 20 years old and need continuing repair and rehabilitation. To address this situation, Muni, in collaboration with the Department of Public Works, prepared a Facilities Preservation Plan. The plan recommends spending \$40 million over a five-year period subsidized by the City and County of San Francisco Transportation Authority and is intended to address infrastructure deficiencies that do not require immediate correction

<b>TOTAL FACILITIES MAINTENANCE</b>		<b>175,000</b>	<b>175,000</b>	<b>0</b>	<b>0.0%</b>
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<b>TOTAL MUNI-CONTINUING PROJ-OPERATING FD</b>		<b>1,675,000</b>	<b>1,675,000</b>	<b>0</b>	<b>0.0%</b>
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**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : MA                            Maintenance

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
<b>PTC-MUNI RAILWAY PERSONNEL FUND</b>					
<b>001 SALARIES</b>					
001	PERMANENT SALARIES - MISC	0	0	0	0.0%
<b>TOTAL SALARIES</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>
<b>081 SERVICES OF OTHER DEPTS (AAO FUNDS)</b>					
081	SERVICES OF OTHER DEPTS (AAO FUNDS)	95,521	95,521	0	0.0%
The funding is for one Senior Purchaser needed to assist Muni in the procurement of buses in FY 2007.					
<b>TOTAL SERVICES OF OTHER DEPTS (AAO FUNDS)</b>		<b>95,521</b>	<b>95,521</b>	<b>0</b>	<b>0.0%</b>
<b>TOTAL PTC-MUNI RAILWAY PERSONNEL FUND</b>		<b>95,521</b>	<b>95,521</b>	<b>0</b>	<b>0.0%</b>

**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : MA                            Maintenance

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved
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**MUNI-OPERATING GRANTS-UNALLOCATED**

**06F    FACILITIES MAINTENANCE**

06F	FACILITIES MAINTENANCE PROJECTS - BUDGET	0	20,000,000	20,000,000	0.0%
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The Preventive Maintenance Program is a new initiative that will allow the MTA to assure that it is in compliance with the Federal Transit Authority's regulations regarding the maintenance and overhaul of revenue vehicles.

<b>TOTAL FACILITIES MAINTENANCE</b>		<b>0</b>	<b>20,000,000</b>	<b>20,000,000</b>	<b>0.0%</b>
<b>TOTAL MUNI-OPERATING GRANTS-UNALLOCATED</b>		<b>0</b>	<b>20,000,000</b>	<b>20,000,000</b>	<b>0.0%</b>
<b>TOTAL Maintenance</b>		<b>129,313,438</b>	<b>154,506,443</b>	<b>25,193,005</b>	<b>19.5%</b>

City and County of San Francisco  
MUNICIPAL TRANSPORTATION AGENCY

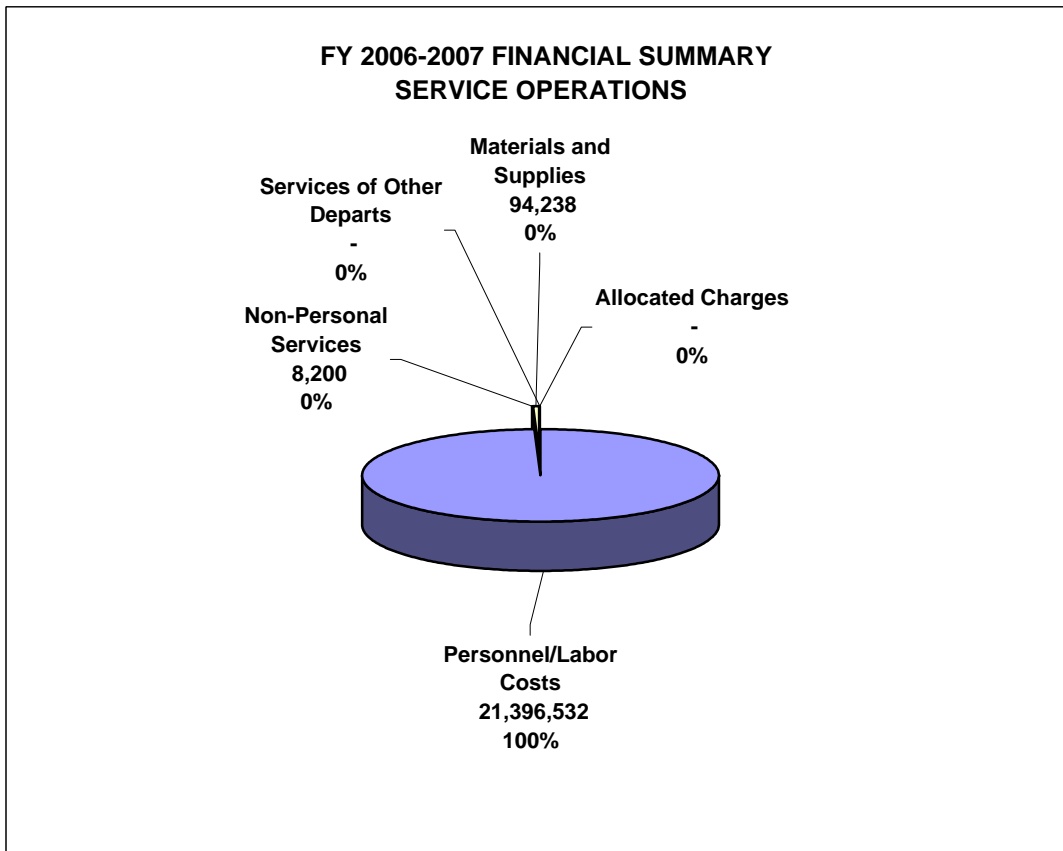
FY 2006/2007 FINANCIAL SUMMARY

SERVICE OPERATIONS

**EXPENDITURES**

**BUDGETED AMOUNT**

Personnel/Labor Costs	21,396,532
Non-Personal Services	8,200
Materials and Supplies	94,238
Allocated Charges	-
Services of Other Departs	-
<b>TOTAL</b>	<b>21,498,970</b>



**City and County of San Francisco**  
**Municipal Transportation Agency**  
**Major Expenditure Categories Change From Prior Year**  
**Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : SO                              Service Operations

Object	Object Title	2005-2006 Board Adopted	2006-2007 Board Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Adopted	
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<b><u>5MAAAAAA</u></b>		<b><u>MUNI-OPERATING-NON-PROJ-CONTROLLED FD</u></b>			
001	PERMANENT SALARIES - MISC	13,960,746	14,330,180	369,434	2.6%
009	PREMIUM PAY	640,000	640,000	0	0.0%
011	OVERTIME	623,244	623,244	0	0.0%
012	HOLIDAY PAY	494,000	494,000	0	0.0%
<b>TOTAL SALARIES</b>		<b>15,717,990</b>	<b>16,087,424</b>	<b>369,434</b>	<b>2.4%</b>
013	RETIREMENT	1,726,218	1,969,067	242,849	14.1%
014	SOCIAL SECURITY	1,199,582	1,227,258	27,676	2.3%
015	HEALTH SERVICE	1,592,373	1,747,741	155,368	9.8%
016	DENTAL COVERAGE	265,941	265,851	(90)	0.0%
017	UNEMPLOYMENT INSURANCE	39,297	48,265	8,968	22.8%
019	OTHER FRINGE BENEFITS	49,353	50,926	1,573	3.2%
<b>TOTAL MANDATORY FRINGE BENEFITS</b>		<b>4,872,764</b>	<b>5,309,108</b>	<b>436,344</b>	<b>9.0%</b>
035	OTHER CURRENT EXPENSES	8,200	8,200	0	0.0%
<b>TOTAL NON PERSONAL SERVICES</b>		<b>8,200</b>	<b>8,200</b>	<b>0</b>	<b>0.0%</b>
043	EQUIPMENT MAINTENANCE SUPPLIES	20,000	20,000	0	0.0%
045	SAFETY	54,238	54,238	0	0.0%
049	OTHER MATERIALS & SUPPLIES	20,000	20,000	0	0.0%
<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>94,238</b>	<b>94,238</b>	<b>0</b>	<b>0.0%</b>
<b>TOTAL MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>		<b>20,693,192</b>	<b>21,498,970</b>	<b>805,778</b>	<b>3.9%</b>
<b><u>5MAAAPSF</u></b>		<b><u>PTC-MUNI RAILWAY PERSONNEL FUND</u></b>			
001	PERMANENT SALARIES - MISC	0	0	0	0.0%
<b>TOTAL SALARIES</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>
<b>TOTAL PTC-MUNI RAILWAY PERSONNEL FUND</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>
<b>TOTAL Service Operations</b>		<b>20,693,192</b>	<b>21,498,970</b>	<b>805,778</b>	<b>3.9%</b>

**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : SO                              Service Operations

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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**MUNI-OPERATING-NON-PROJ-CONTROLLED FD**

**001 SALARIES**

001	PERMANENT SALARIES - MISC	13,960,746	14,330,180	369,434	2.6%
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Salaries for Miscellaneous employees in FY2007 reflect the annualization of the FY2006 wage increases, as provided in the various labor agreements or Memoranda of Understanding. Additionally, the Controller's Office calculates other salary adjustments, including STEPm adjustments, which represent the annualized cost of step increases that take place during the fiscal year. Offsetting these increases is a minor decrease in the base salary budget, as FY2007 has one less workday than FY2006.

009	PREMIUM PAY	640,000	640,000	0	0.0%
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Premium Pay includes MOU-authorized premiums for eligible miscellaneous (non-platform) employees. The majority of the miscellaneous premium pay in Service Operations is shift differential pay for Transit Supervisors in Central Control, Metro Rail and Street Operations, and for Electrical Transit Systems Mechanics in the Rail Mobile Response Unit. In addition, Transit Supervisors in Central Control are eligible to receive a half-step premium.

011	OVERTIME	623,244	623,244	0	0.0%
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The majority of overtime pay in Service Operations is allocated for Transit Supervisors in the Metro Rail, Street Operations, and the Central Control unit. These areas are critical to meeting Prop E standards of service reliability and schedule adherence. In order to perform these functions 24 hours a day, seven days a week, the division requires some overtime funding to offset staffing shortages due to vacancies, illness and other unscheduled absences.

012	HOLIDAY PAY	494,000	494,000	0	0.0%
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Holiday pay is an MOU-authorized premium used to compensate employees scheduled or assigned to work on one of the eleven scheduled legal holidays. Central Control, Street Operations, Metro Rail and Station Operations function 365 days a year, and therefore eligible Transit Supervisors and Station Agents are entitled to this premium.

<b>TOTAL SALARIES</b>		<b>15,717,990</b>	<b>16,087,424</b>	<b>369,434</b>	<b>2.4%</b>
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**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : SO                              Service Operations

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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**MUNI-OPERATING-NON-PROJ-CONTROLLED FD**

**013 MANDATORY FRINGE BENEFITS**

013	RETIREMENT	1,726,218	1,969,067	242,849	14.1%
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The change in this appropriation in FY2007 reflects the increasing cost of both types of contributions the City makes to the retirement system. First, the City pays the employer share. This rate is calculated to ensure that the retirement fund is actuarially sound. In FY2006, this contribution was 6.58% of salaries. However, in FY2007, actuarial analyses require this contribution increase to 8.0% of salaries.

Secondly, the City is paying the full employee share of the retirement contribution in FY2007. According to the negotiated MOU agreements, the City picked up either 0.0% or 2.5% of the 7.5% employee retirement contribution in FY2006. However, the City will pay the entire 7.5% in FY2007.

014	SOCIAL SECURITY	1,199,582	1,227,258	27,676	2.3%
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This appropriation funds mandatory employer contributions for Social Security and Medicare. The change is due to the net effect of change in Permanent Salaries, and a slight increase in the maximum taxable amount in 2006.

015	HEALTH SERVICE	1,592,373	1,747,741	155,368	9.8%
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The City Charter establishes an employer contribution to the Health Service Trust fund that covers health insurance costs for City employees. Additionally, the City shares the cost of dependent health care coverage with the employee. Increases to this appropriation are due to anticipated rising health care costs.

016	DENTAL COVERAGE	265,941	265,851	(90)	0.0%
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Costs for the dental plan are determined annually by the Health Service Board. The increase to this appropriation is due to the anticipated rise in dental care costs.

017	UNEMPLOYMENT INSURANCE	39,297	48,265	8,968	22.8%
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Unemployment insurance is mandated by the State of California. The budgeted rate for unemployment insurance costs can vary each year. The FY2007 rate will be 0.30%, an increase over the FY2006 rate of 0.25%.

019	OTHER FRINGE BENEFITS	49,353	50,926	1,573	3.2%
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Other Fringe Benefits include the cost of flexible benefit plans that are currently authorized for MEA-represented employees. Costs of Long Term Disability Insurance are also included in this appropriation.

<b>TOTAL MANDATORY FRINGE BENEFITS</b>		<b>4,872,764</b>	<b>5,309,108</b>	<b>436,344</b>	<b>9.0%</b>
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**021 NON PERSONAL SERVICES**

035	OTHER CURRENT EXPENSES	8,200	8,200	0	0.0%
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This appropriation funds various types of operating expenses, such as copy machines, printing, laundry, and other miscellaneous expenses.

<b>TOTAL NON PERSONAL SERVICES</b>		<b>8,200</b>	<b>8,200</b>	<b>0</b>	<b>0.0%</b>
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**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : SO                              Service Operations

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved
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**MUNI-OPERATING-NON-PROJ-CONTROLLED FD**

**040 MATERIALS & SUPPLIES**

043	EQUIPMENT MAINTENANCE SUPPLIES	20,000	20,000	0	0.0%
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The Rail Mobile Response Unit provides services to vehicles needing emergency repairs while in revenue service. Funding in the amount of \$20,000 is appropriated for maintenance supplies needed to perform minor repairs in the field and thereby return vehicles to service as quickly as possible.

045	SAFETY	54,238	54,238	0	0.0%
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The Memorandum of Understanding with TWU Local 200 requires Muni to provide uniforms and protective inclement weather clothing for Transit Supervisors. Uniform items are to be replaced by Muni when unserviceable. This appropriation is also used to purchase uniforms for Station Agents.

049	OTHER MATERIALS & SUPPLIES	20,000	20,000	0	0.0%
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Other Materials and Supplies is used to purchase data processing supplies, minor furnishings, other office supplies and other materials and supplies.

<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>94,238</b>	<b>94,238</b>	<b>0</b>	<b>0.0%</b>
<b>TOTAL MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>		<b>20,693,192</b>	<b>21,498,970</b>	<b>805,778</b>	<b>3.9%</b>

**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : SO                              Service Operations

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
<b>PTC-MUNI RAILWAY PERSONNEL FUND</b>					
<b>001 SALARIES</b>					
001	PERMANENT SALARIES - MISC	0	0	0	0.0%
<b>TOTAL SALARIES</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>
<b>TOTAL PTC-MUNI RAILWAY PERSONNEL FUND</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>
<b>TOTAL Service Operations</b>		<b>20,693,192</b>	<b>21,498,970</b>	<b>805,778</b>	<b>3.9%</b>

City and County of San Francisco  
MUNICIPAL TRANSPORTATION AGENCY

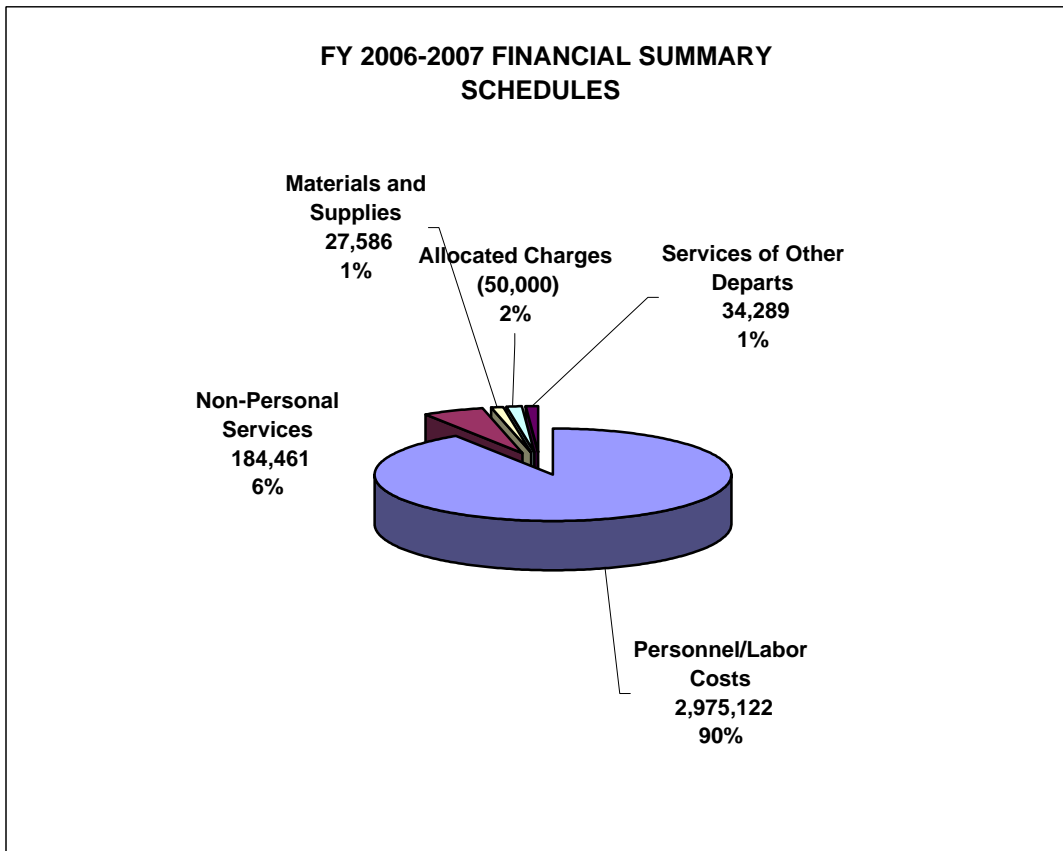
FY 2006/2007 FINANCIAL SUMMARY

SCHEDULES

**EXPENDITURES**

**BUDGETED AMOUNT**

Personnel/Labor Costs	2,975,122
Non-Personal Services	184,461
Materials and Supplies	27,586
Allocated Charges	(50,000)
Services of Other Departs	36,346
<b>TOTAL</b>	<b>3,173,515</b>



**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : SC                              Schedules

Object	Object Title	2005-2006 Board Adopted	2006-2007 Board Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Adopted	
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<b><u>5MAAAAAA</u></b>		<b><u>MUNI-OPERATING-NON-PROJ-CONTROLLED FD</u></b>			
001	PERMANENT SALARIES - MISC	2,050,965	2,120,287	69,322	3.4%
009	PREMIUM PAY	50,000	50,000	0	0.0%
011	OVERTIME	13,001	13,001	0	0.0%
<b>TOTAL SALARIES</b>		<b>2,113,966</b>	<b>2,183,288</b>	<b>69,322</b>	<b>3.3%</b>
013	RETIREMENT	209,389	291,325	81,936	39.1%
014	SOCIAL SECURITY	158,852	163,846	4,994	3.1%
015	HEALTH SERVICE	252,534	276,126	23,592	9.3%
016	DENTAL COVERAGE	43,682	43,669	(13)	0.0%
017	UNEMPLOYMENT INSURANCE	5,288	6,551	1,263	23.9%
019	OTHER FRINGE BENEFITS	9,843	10,317	474	4.8%
<b>TOTAL MANDATORY FRINGE BENEFITS</b>		<b>679,588</b>	<b>791,834</b>	<b>112,246</b>	<b>16.5%</b>
023	EMPLOYEE FIELD EXPENSE	90	90	0	0.0%
029	MAINTENANCE SVCS - EQUIPMENT	60,439	60,439	0	0.0%
031	RENTS & LEASES - EQUIPMENT	111,672	111,672	0	0.0%
035	OTHER CURRENT EXPENSES	12,260	12,260	0	0.0%
<b>TOTAL NON PERSONAL SERVICES</b>		<b>184,461</b>	<b>184,461</b>	<b>0</b>	<b>0.0%</b>
049	OTHER MATERIALS & SUPPLIES	27,586	27,586	0	0.0%
<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>27,586</b>	<b>27,586</b>	<b>0</b>	<b>0.0%</b>
079	ALLOCATED CHARGES	(50,000)	(50,000)	0	0.0%
<b>TOTAL ALLOCATED CHARGES</b>		<b>(50,000)</b>	<b>(50,000)</b>	<b>0</b>	<b>0.0%</b>
081	SERVICES OF OTHER DEPTS (AAO FUND)	34,289	36,346	2,057	6.0%
<b>TOTAL SERVICES OF OTHER DEPTS (AAO FUNDS)</b>		<b>34,289</b>	<b>36,346</b>	<b>2,057</b>	<b>6.0%</b>
<b>TOTAL MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>		<b>2,989,890</b>	<b>3,173,515</b>	<b>183,625</b>	<b>6.1%</b>
<b><u>5MSRFRES</u></b>		<b><u>MUNI-CAPITAL RESERVE FUND</u></b>			
001	PERMANENT SALARIES - MISC	0	0	0	0.0%
<b>TOTAL SALARIES</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>
<b>TOTAL MUNI-CAPITAL RESERVE FUND</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>
<b>TOTAL Schedules</b>		<b>2,989,890</b>	<b>3,173,515</b>	<b>183,625</b>	<b>6.1%</b>

**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : SC                           Schedules

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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**MUNI-OPERATING-NON-PROJ-CONTROLLED FD**

**001 SALARIES**

001	PERMANENT SALARIES - MISC	2,050,965	2,120,287	69,322	3.4%
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Salaries for Miscellaneous employees in FY2007 reflect the annualization of the FY2006 wage increases, as provided in the various labor agreements or Memoranda of Understanding. Additionally, the Controller's Office calculates other salary adjustments, including STEP M adjustments, which represent the annualized cost of step increases that take place during the fiscal year. Offsetting these increases is a minor decrease in the base salary budget, as FY2007 has one less workday than FY2006.

009	PREMIUM PAY	50,000	50,000	0	0.0%
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Premium Pay includes MOU-authorized premiums for eligible miscellaneous (non-platform) employees. The majority of the miscellaneous premium pay in Schedules is shift differential pay for the Data Collection unit

011	OVERTIME	13,001	13,001	0	0.0%
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Overtime pay is allocated for Transit Supervisors in the Schedule Development and Production unit in preparation for the General Signup. Additionally, some overtime is budgeted for the Reproduction Shop, also associated with the General Signup.

<b>TOTAL SALARIES</b>		<b>2,113,966</b>	<b>2,183,288</b>	<b>69,322</b>	<b>3.3%</b>
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**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : SC                           Schedules

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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**MUNI-OPERATING-NON-PROJ-CONTROLLED FD**

**013 MANDATORY FRINGE BENEFITS**

013	RETIREMENT	209,389	291,325	81,936	39.1%
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The change in this appropriation in FY2007 reflects the increasing cost of both types of contributions the City makes to the retirement system. First, the City pays the employer share. This rate is calculated to ensure that the retirement fund is actuarially sound. In FY2006, this contribution was 6.58% of salaries. However, in FY2007, actuarial analyses require this contribution increase to 8.0% of salaries.

Secondly, the City is paying the full employee share of the retirement contribution in FY2007. According to the negotiated MOU agreements, the City picked up either 0.0% or 2.5% of the 7.5% employee retirement contribution in FY2006. However, the City will pay the entire 7.5% in FY2007.

014	SOCIAL SECURITY	158,852	163,846	4,994	3.1%
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This appropriation funds mandatory employer contributions for Social Security and Medicare. The change is due to the net effect of change in Permanent Salaries, and a slight increase in the maximum taxable amount in 2006.

015	HEALTH SERVICE	252,534	276,126	23,592	9.3%
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The City Charter establishes an employer contribution to the Health Service Trust fund that covers health insurance costs for City employees. Additionally, the City shares the cost of dependent health care coverage with the employee. Increases to this appropriation are due to anticipated rising health care costs.

016	DENTAL COVERAGE	43,682	43,669	(13)	0.0%
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Costs for the dental plan are determined annually by the Health Service Board. The change to this appropriation is due to the anticipated change in dental care costs.

017	UNEMPLOYMENT INSURANCE	5,288	6,551	1,263	23.9%
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Unemployment insurance is mandated by the State of California. The budgeted rate for unemployment insurance costs can vary each year. The FY2007 rate will be 0.30%, an increase over the FY2006 rate of 0.25%.

019	OTHER FRINGE BENEFITS	9,843	10,317	474	4.8%
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Other Fringe Benefits include the cost of flexible benefit plans that are currently authorized for MEA-represented employees. Costs of Long Term Disability Insurance are also included in this appropriation.

<b>TOTAL MANDATORY FRINGE BENEFITS</b>		<b>679,588</b>	<b>791,834</b>	<b>112,246</b>	<b>16.5%</b>
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**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : SC                              Schedules

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
<b>MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>					
<b>021    NON PERSONAL SERVICES</b>					
023	EMPLOYEE FIELD EXPENSE	90	90	0	0.0%
This funds miscellaneous field expenses such as auto mileage, parking at off-site meetings and related costs.					
029	MAINTENANCE SVCS - EQUIPMENT	60,439	60,439	0	0.0%
This appropriation funds maintenance of data processing equipment and other office equipment used by Schedules.					
031	RENTS & LEASES - EQUIPMENT	111,672	111,672	0	0.0%
This appropriation pays for the leases of copiers used by the Reproduction unit.					
035	OTHER CURRENT EXPENSES	12,260	12,260	0	0.0%
This appropriation funds various types of operating expenses, such as copy machines, printing, laundry, and other miscellaneous expenses.					
<b>TOTAL NON PERSONAL SERVICES</b>		<b>184,461</b>	<b>184,461</b>	<b>0</b>	<b>0.0%</b>
<b>040    MATERIALS &amp; SUPPLIES</b>					
049	OTHER MATERIALS & SUPPLIES	27,586	27,586	0	0.0%
Other Materials and Supplies is used to purchase data processing supplies, minor furnishings, other office supplies and other materials and supplies.					
<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>27,586</b>	<b>27,586</b>	<b>0</b>	<b>0.0%</b>
<b>079    ALLOCATED CHARGES</b>					
079	ALLOCATED CHARGES	(50,000)	(50,000)	0	0.0%
This is an expenditure recovery from CalTrain for activities performed by Muni Traffic Checkers for CalTrain. Muni Traffic Checkers determine ridership levels for the shuttle service Muni provides to CalTrain customers between the CalTrain station at 4th and King Streets and the downtown area.					
<b>TOTAL ALLOCATED CHARGES</b>		<b>(50,000)</b>	<b>(50,000)</b>	<b>0</b>	<b>0.0%</b>
<b>081    SERVICES OF OTHER DEPTS (AAO FUNDS)</b>					
081	SERVICES OF OTHER DEPTS (AAO FUNDS)	34,289	36,346	2,057	6.0%
This work order funds Administrative Services Department for providing centralized mail delivery services to Muni.					
<b>TOTAL SERVICES OF OTHER DEPTS (AAO FUNDS)</b>		<b>34,289</b>	<b>36,346</b>	<b>2,057</b>	<b>6.0%</b>
<b>TOTAL MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>		<b>2,989,890</b>	<b>3,173,515</b>	<b>183,625</b>	<b>6.1%</b>



**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : SC                              Schedules

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
<b>MUNI-CAPITAL RESERVE FUND</b>					
<b>001 SALARIES</b>					
001	PERMANENT SALARIES - MISC	0	0	0	0.0%
<b>TOTAL SALARIES</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>
<b>TOTAL MUNI-CAPITAL RESERVE FUND</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>
<b>TOTAL Schedules</b>		<b>2,989,890</b>	<b>3,173,515</b>	<b>183,625</b>	<b>6.1%</b>

**City and County of San Francisco  
Municipal Transportation Agency  
Position Detail - By Division  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : TR                              Transportation

Job Class	Class Title	2005-2006	2006-2007	2006-2007
		Adopted	Proposed	Changes
		Count	Count	Count
<b>5MAAAAAA : MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>				
1404	CLERK.....	5.00	5.00	0.00
1424	CLERK TYPIST.....	3.00	3.00	0.00
1426	SENIOR CLERK TYPIST.....	2.00	2.00	0.00
1444	SECRETARY I.....	3.00	3.00	0.00
1446	SECRETARY II.....	3.00	3.00	0.00
1824	PRINCIPAL ADMINISTRATIVE ANALYST.....	1.00	1.00	0.00
7454	TRAFFIC SIGNAL OPERATOR.....	1.00	1.00	0.00
9139	TRANSIT SUPERVISOR.....	58.00	58.00	0.00
9140	TRANSIT MANAGER I.....	3.00	3.00	0.00
9141	TRANSIT MANAGER II.....	7.00	7.00	0.00
9163	TRANSIT OPERATOR.....	1,950.50	2,018.50	68.00
9187	DEPUTY DIRECTOR II, MTA	1.00	1.00	0.00
9993M	ATTRITION SAVINGS - MISCELLANEOUS....	(4.88)	(4.94)	(0.06)
<b>TOTAL MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>		<b>2,032.62</b>	<b>2,100.56</b>	<b>67.94</b>
<b>5MAAAPSF : PTC-MUNI RAILWAY PERSONNEL FUND</b>				
9163	TRANSIT OPERATOR.....	17.25	17.25	0.00
9997P	NON-OPERATING POSITION OFFSET (PLA	(17.25)	(17.25)	0.00
<b>TOTAL PTC-MUNI RAILWAY PERSONNEL FUND</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL Transportation</b>		<b>2,032.62</b>	<b>2,100.56</b>	<b>67.94</b>

**City and County of San Francisco  
Municipal Transportation Agency  
Position Detail - By Division  
Budget Year 2006-2007**

**Department : MTA                      Municipal Transportation Agency**

**Division : MA                            Maintenance**

Job Class	Class Title	2005-2006 Adopted	2006-2007 Proposed	2006-2007 Changes
		Count	Count	Count

**5MAAAAAA : MUNI-OPERATING-NON-PROJ-CONTROLLED FD**

0955	DEPUTY DIRECTOR V	1.00	1.00	0.00
1070	PROJECT DIRECTOR.....	1.00	1.00	0.00
1404	CLERK.....	1.00	1.00	0.00
1424	CLERK TYPIST.....	1.00	1.00	0.00
1426	SENIOR CLERK TYPIST.....	8.00	8.00	0.00
1446	SECRETARY II.....	5.00	5.00	0.00
1452	EXECUTIVE SECRETARY II.....	1.00	1.00	0.00
1454	EXECUTIVE SECRETARY III.....	1.00	1.00	0.00
1630	ACCOUNT CLERK.....	3.00	3.00	0.00
1634	PRINCIPAL ACCOUNT CLERK.....	1.00	1.00	0.00
1823	SENIOR ADMINISTRATIVE ANALYST.....	1.00	1.00	0.00
1824	PRINCIPAL ADMINISTRATIVE ANALYST.....	1.00	1.00	0.00
1920	INVENTORY CLERK.....	3.00	3.00	0.00
1922	SENIOR INVENTORY CLERK.....	1.00	1.00	0.00
1926	SENIOR MATERIALS AND SUPPLIES SUPE	1.00	1.00	0.00
1929	PARTS STOREKEEPER.....	30.00	30.00	0.00
1931	SENIOR PARTS STOREKEEPER.....	4.00	4.00	0.00
1935	PRINCIPAL PARTS STOREKEEPER.....	2.00	2.00	0.00
1937	SUPERVISING PARTS STORKEEPER.....	1.00	1.00	0.00
1942	ASSISTANT MATERIALS COORDINATOR....	4.00	4.00	0.00
1948	CODING SUPERVISOR, PURCHASING DEP	1.00	1.00	0.00
1950	ASSISTANT PURCHASER.....	6.00	6.00	0.00
2708	CUSTODIAN.....	48.00	48.00	0.00
2716	CUSTODIAL ASSISTANT SUPERVISOR.....	4.00	4.00	0.00
2719	JANITORIAL SERVICES ASSISTANT SUPE	1.00	1.00	0.00
2720	JANITORIAL SERVICES SUPERVISOR.....	1.00	1.00	0.00
3417	GARDENER.....	2.00	2.00	0.00
5211	SENIOR ENGINEER.....	2.00	2.00	0.00
5241	ENGINEER.....	3.00	3.00	0.00
6235	HEAT AND VENTILATION INSPECTOR.....	1.00	1.00	0.00
6252	LINE INSPECTOR.....	1.00	1.00	0.00
6318	CONSTRUCTION INSPECTOR.....	1.00	1.00	0.00
7110	MOBILE EQUIPMENT ASSISTANT SUPERVI	1.00	1.00	0.00
7120	BUILDINGS AND GROUNDS MAINTENANC	1.00	1.00	0.00
7126	MECHANICAL SHOP AND EQUIPMENT SUP	3.00	3.00	0.00
7205	CHIEF STATIONARY ENGINEER.....	2.00	2.00	0.00
7215	GENERAL LABORER SUPERVISOR I.....	3.00	3.00	0.00
7216	ELECTRICAL TRANSIT SHOP SUPERVISO	6.00	6.00	0.00
7219	MAINTENANCE ESTIMATOR AND SCHEDU	5.00	5.00	0.00
7223	CABLE MACHINERY SUPERVISOR.....	1.00	1.00	0.00
7225	TRANSIT PAINT SHOP SUPERVISOR I.....	1.00	1.00	0.00
7226	CARPENTER SUPERVISOR I.....	2.00	2.00	0.00
7228	AUTOMOTIVE TRANSIT SHOP SUPERVISO	6.00	6.00	0.00
7235	TRANSIT POWER LINE SUPERVISOR I.....	8.00	8.00	0.00
7238	ELECTRICIAN SUPERVISOR I.....	1.00	1.00	0.00
7241	SENIOR MAINTENANCE CONTROLLER.....	2.00	2.00	0.00
7242	PAINTER SUPERVISOR I.....	1.00	1.00	0.00

**City and County of San Francisco  
Municipal Transportation Agency  
Position Detail - By Division  
Budget Year 2006-2007**

**Department : MTA                      Municipal Transportation Agency**

**Division : MA                            Maintenance**

Job Class	Class Title	2005-2006 Adopted	2006-2007 Proposed	2006-2007 Changes
		Count	Count	Count
<b>5MAAAAAA : MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>				
7244	POWER PLANT SUPERVISOR I.....	1.00	1.00	0.00
7249	AUTOMOTIVE MECHANIC SUPERVISOR I...	4.00	4.00	0.00
7251	TRACK MAINTENANCE WORKER SUPERVI	9.00	9.00	0.00
7253	ELECTRICAL TRANSIT MECHANIC SUPV I..	6.00	6.00	0.00
7254	AUTOMOTIVE MACHINIST SUPERVISOR I...	1.00	1.00	0.00
7255	POWER HOUSE ELECTRICIAN SUPERVIS	1.00	1.00	0.00
7256	ELECTRIC MOTOR REPAIR SUPERVISOR I.	1.00	1.00	0.00
7258	MAINTENANCE MACHINIST SUPERVISOR I	2.00	2.00	0.00
7262	MAINTENANCE PLANNER.....	2.00	2.00	0.00
7264	AUTO BODY AND FENDER WORKER SUPV	1.00	1.00	0.00
7274	TRANSIT POWER LINE WORKER SUPV II...	1.00	1.00	0.00
7279	POWERHOUSE ELECTRICIAN SUPV II.....	1.00	1.00	0.00
7286	WIRE ROPE CABLE MAINTENANCE SUPV..	1.00	1.00	0.00
7287	SUPERVISING ELECTRONIC MAINT TECHN	2.00	2.00	0.00
7305	METAL FABRICATOR.....	1.00	1.00	0.00
7306	AUTOMOTIVE BODY AND FENDER WORKE	37.00	37.00	0.00
7308	CABLE SPLICER.....	1.00	1.00	0.00
7309	CAR AND AUTO PAINTER.....	17.00	17.00	0.00
7313	AUTOMOTIVE MACHINIST.....	16.00	16.00	0.00
7318	ELECTRONIC MAINTENANCE TECHNICIAN.	94.00	94.00	0.00
7319	ELECTRIC MOTOR REPAIRER.....	10.00	10.00	0.00
7322	AUTO BODY AND FENDER WORKER ASST	1.00	1.00	0.00
7326	GLAZIER.....	5.00	5.00	0.00
7328	OPERATING ENGINEER, UNIVERSAL.....	2.00	2.00	0.00
7329	ELECTRONICS MAINTENANCE TECH ASST	15.00	15.00	0.00
7332	MAINTENANCE MACHINIST.....	26.00	26.00	0.00
7333	APPRENTICE STATIONARY ENGINEER.....	1.00	1.00	0.00
7334	STATIONARY ENGINEER.....	21.00	21.00	0.00
7335	SENIOR STATIONARY ENGINEER.....	6.00	6.00	0.00
7340	MAINTENANCE CONTROLLER.....	8.00	8.00	0.00
7342	LOCKSMITH.....	1.00	1.00	0.00
7344	CARPENTER.....	9.00	9.00	0.00
7345	ELECTRICIAN.....	6.00	6.00	0.00
7346	PAINTER.....	5.00	5.00	0.00
7347	PLUMBER.....	2.00	2.00	0.00
7355	TRUCK DRIVER.....	3.00	3.00	0.00
7358	PATTERNMAKER.....	1.00	1.00	0.00
7363	POWER HOUSE ELECTRICIAN	1.00	1.00	0.00
7364	POWERHOUSE OPERATOR.....	5.00	5.00	0.00
7365	SENIOR POWERHOUSE OPERATOR.....	6.00	6.00	0.00
7366	ELECTRONIC CONTROL SYSTEM TECHNI	21.00	21.00	0.00
7371	ELECTRICAL TRANSIT SYSTEM MECHANI	190.00	190.00	0.00
7376	SHEET METAL WORKER.....	2.00	2.00	0.00
7380	ELECTRICAL TRANSIT MECHANIC ASST S	20.00	20.00	0.00
7381	AUTOMOTIVE MECHANIC.....	114.00	114.00	0.00
7382	AUTOMOTIVE MECHANIC ASSISTANT SUP	12.00	12.00	0.00
7390	WELDER.....	9.00	9.00	0.00

**City and County of San Francisco  
Municipal Transportation Agency  
Position Detail - By Division  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency

Division : MA                              Maintenance

Job Class	Class Title	2005-2006	2006-2007	2006-2007
		Adopted	Proposed	Changes
		Count	Count	Count

**5MAAAAAA : MUNI-OPERATING-NON-PROJ-CONTROLLED FD**

7408	ASSISTANT POWER HOUSE OPERATOR....	2.00	2.00	0.00
7410	AUTOMOTIVE SERVICE WORKER.....	88.00	88.00	0.00
7412	AUTOMOTIVE SERVICE WORKER ASST S	4.00	4.00	0.00
7430	ASST ELECTRONIC MAINTENANCE TECHN	20.00	20.00	0.00
7432	ELECTRICAL LINE HELPER.....	3.00	3.00	0.00
7434	MAINTENANCE MACHINIST HELPER.....	3.00	3.00	0.00
7458	SWITCH REPAIRER.....	7.00	7.00	0.00
7472	WIRE ROPE CABLE MAINTENANCE MECH	10.00	10.00	0.00
7510	LIGHTING FIXTURE MAINTENANCE WORK	2.00	2.00	0.00
7514	GENERAL LABORER.....	19.00	19.00	0.00
7540	TRACK MAINTENANCE WORKER.....	29.00	29.00	0.00
9102	TRANSIT CAR CLEANER.....	92.00	92.00	0.00
9104	TRANSIT CAR CLEANER ASST SUPERVIS	11.00	11.00	0.00
9172	MANAGER II, MTA	1.00	0.00	(1.00)
9174	MANAGER IV, MTA	1.00	1.00	0.00
9175	MANAGER I, MTA	1.00	1.00	0.00
9177	MANAGER III, MTA	2.00	2.00	0.00
9180	MANAGER VI, MTA	7.00	7.00	0.00
9187	DEPUTY DIRECTOR II, MTA	1.00	1.00	0.00
9196	SR. LIGHT RAIL VEHICLE EQUIP ENGINEE	1.00	1.00	0.00
9197	SIGNAL AND SYSTEMS ENGINEER.....	1.00	1.00	0.00
9993M	ATTRITION SAVINGS - MISCELLANEOUS...	(81.49)	(81.51)	(0.02)
TEMPM	TEMPORARY - MISCELLANEOUS.....	5.57	5.47	(0.10)
<b>TOTAL MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>		<b>1,115.08</b>	<b>1,113.96</b>	<b>(1.12)</b>

**City and County of San Francisco  
Municipal Transportation Agency  
Position Detail - By Division  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency

Division : MA                              Maintenance

Job Class	Class Title	2005-2006	2006-2007	2006-2007
		Adopted	Proposed	Changes
		Count	Count	Count
<b>5MAAAPSF : PTC-MUNI RAILWAY PERSONNEL FUND</b>				
1446	SECRETARY II.....	1.00	1.00	0.00
1823	SENIOR ADMINISTRATIVE ANALYST.....	1.00	1.00	0.00
5174	ADMINISTRATIVE ENGINEER.....	1.00	1.00	0.00
5201	JUNIOR ENGINEER.....	1.00	1.00	0.00
5203	ASSISTANT ENGINEER.....	3.00	3.75	0.75
5207	ASSOCIATE ENGINEER.....	0.00	2.25	2.25
5211	SENIOR ENGINEER.....	1.00	1.00	0.00
5241	ENGINEER.....	1.00	1.00	0.00
7235	TRANSIT POWER LINE SUPERVISOR I.....	1.00	1.00	0.00
7251	TRACK MAINTENANCE WORKER SUPERVI	1.00	1.00	0.00
7262	MAINTENANCE PLANNER.....	1.00	1.00	0.00
7318	ELECTRONIC MAINTENANCE TECHNICIAN.	4.00	4.00	0.00
7319	ELECTRIC MOTOR REPAIRER.....	2.00	2.00	0.00
7328	OPERATING ENGINEER, UNIVERSAL.....	1.00	1.00	0.00
7329	ELECTRONICS MAINTENANCE TECH ASST	1.00	1.00	0.00
7332	MAINTENANCE MACHINIST.....	2.00	2.00	0.00
7355	TRUCK DRIVER.....	1.00	1.00	0.00
7366	ELECTRONIC CONTROL SYSTEM TECHNI	4.00	4.00	0.00
7371	ELECTRICAL TRANSIT SYSTEM MECHANI	9.00	9.00	0.00
7390	WELDER.....	3.00	3.00	0.00
7458	SWITCH REPAIRER.....	2.00	2.00	0.00
7514	GENERAL LABORER.....	5.00	5.00	0.00
7540	TRACK MAINTENANCE WORKER.....	8.00	8.00	0.00
9102	TRANSIT CAR CLEANER.....	2.00	2.00	0.00
9195	LIGHT RAIL VEHICLE EQUIPMENT ENGINE	1.00	1.00	0.00
9196	SR. LIGHT RAIL VEHICLE EQUIP ENGINEE	1.00	1.00	0.00
9997M	NON-OPERATING POSITION OFFSET.....	(58.00)	(61.00)	(3.00)
<b>TOTAL PTC-MUNI RAILWAY PERSONNEL FUND</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL Maintenance</b>		<b>1,115.08</b>	<b>1,113.96</b>	<b>(1.12)</b>

**City and County of San Francisco  
Municipal Transportation Agency  
Position Detail - By Division  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : SO                              Service Operations

Job Class	Class Title	2005-2006	2006-2007	2006-2007
		Adopted	Proposed	Changes
		Count	Count	Count
<b>5MAAAAAA : MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>				
1444	SECRETARY I.....	1.00	1.00	0.00
7371	ELECTRICAL TRANSIT SYSTEM MECHANI	13.00	13.00	0.00
9131	STATION AGENT, MUNICIPAL RAILWAY.....	62.00	62.00	0.00
9139	TRANSIT SUPERVISOR.....	110.00	110.00	0.00
9140	TRANSIT MANAGER I.....	7.00	7.00	0.00
9141	TRANSIT MANAGER II.....	5.00	5.00	0.00
9150	TRAIN CONTROLLER.....	15.00	15.00	0.00
9160	TRANSIT OPERATIONS SPECIALIST	5.00	5.00	0.00
9172	MANAGER II, MTA	1.00	1.00	0.00
9180	MANAGER VI, MTA	1.00	1.00	0.00
9993M	ATTRITION SAVINGS - MISCELLANEOUS...	(15.93)	(16.00)	(0.07)
<b>TOTAL MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>		<b>204.07</b>	<b>204.00</b>	<b>(0.07)</b>
<b>5MAAAPSF : PTC-MUNI RAILWAY PERSONNEL FUND</b>				
9139	TRANSIT SUPERVISOR.....	4.50	4.50	0.00
9997M	NON-OPERATING POSITION OFFSET.....	(4.50)	(4.50)	0.00
<b>TOTAL PTC-MUNI RAILWAY PERSONNEL FUND</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL Service Operations</b>		<b>204.07</b>	<b>204.00</b>	<b>(0.07)</b>

**City and County of San Francisco  
Municipal Transportation Agency  
Position Detail - By Division  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : SC                              Schedules

Job Class	Class Title	2005-2006	2006-2007	2006-2007
		Adopted	Proposed	Changes
		Count	Count	Count
<b>5MAAAAAA : MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>				
1404	CLERK.....	3.00	3.00	0.00
1444	SECRETARY I.....	1.00	1.00	0.00
1760	OFFSET MACHINE OPERATOR.....	1.00	1.00	0.00
1764	MAIL AND REPRODUCTION SERVICE SUP	1.00	1.00	0.00
5290	TRANSIT PLANNER IV.....	1.00	1.00	0.00
9126	TRANSIT TRAFFIC CHECKER.....	19.00	19.00	0.00
9128	SENIOR TRANSIT TRAFFIC CHECKER.....	3.00	3.00	0.00
9139	TRANSIT SUPERVISOR.....	4.00	4.00	0.00
9140	TRANSIT MANAGER I.....	1.00	1.00	0.00
9141	TRANSIT MANAGER II.....	2.00	2.00	0.00
9180	MANAGER VI, MTA	1.00	1.00	0.00
9993M	ATTRITION SAVINGS - MISCELLANEOUS...	(3.48)	(3.49)	(0.01)
<b>TOTAL MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>		<b>33.52</b>	<b>33.51</b>	<b>(0.01)</b>
<b>5MSRFRES : MUNI-CAPITAL RESERVE FUND</b>				
1070	PROJECT DIRECTOR.....	1.00	1.00	0.00
9997M	NON-OPERATING POSITION OFFSET.....	(1.00)	(1.00)	0.00
<b>TOTAL MUNI-CAPITAL RESERVE FUND</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL Schedules</b>		<b>33.52</b>	<b>33.51</b>	<b>(0.01)</b>





**SAN FRANCISCO  
MUNICIPAL TRANSPORTATION AGENCY**

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**FY2007 PROPOSED BUDGET**

**OTHER MTA-WIDE OPERATING EXPENDITURES**

**MTA-WIDE SERVICES  
WORKERS COMPENSATION  
PARATRANSIT  
MTA-WIDE BENEFITS  
CALTRAIN JOINT POWERS BOARD  
FAST PASS ON BART  
LEGAL**

*City and County of San Francisco*  
**Municipal Transportation Agency**

FY 2006/2007  
ANNUAL BUDGET PLAN

## **Other MTA Wide Services Operating Expenditures**

### **I - Purpose:**

The Operating Expenditures accounts described in this section are used MTA wide and are usually common to all Divisions. These Operating Expenditures are specific in nature and are described, as follows:

- 1) **MTA Wide Services:** For this FY 2007, MTA will increase the salary budget significantly to compensate for the additional personnel to expand the Proof of Payment systems, Next Bus, and other support services. The additional funding for these services will be temporarily accounted for in this section. Other Expenditures in the section include Insurance and Risk Reductions, Interdepartmental Work Orders, and consolidation of general operating expenditures, where appropriate.
- 2) **Worker's Compensation:** This account represents the expenditures to fund Muni's Back First Program and the Worker's Compensation Third Party Administrator (TPA) Contract.
- 3) **ParaTransit:** This account represents the expenditures for the ParaTransit Broker Contract which includes ParaTransit services for the door-to-door van and taxi services provided to persons with disabilities.
- 4) **MTA Wide Benefits:** This account represents the expenditures for labor and benefit cost increases resulting from Labor negotiations and collective bargaining for employees; and the expenditures for Individual and Group Performance Incentive Program, Attendance Incentive Program, and the Wellness Incentive Program; and adjustments for retirement benefits as calculated by the Controller's Office
- 5) **Caltrain JPB:** This account represents the expenditures for the Joint Powers Board which include the City and County of San Francisco, the San Mateo County Transit District, and the Santa Clara Valley Transportation Authority.
- 6) **Fast Pass on BART:** This account represents the expenditures associated with the MTA's reimbursement to BART on a per Trip basis for rides within San Francisco.

- 7) **Legal:** This account represents the expenditures associated with claims and judgements resulting from transit-related incidents and those resulting from internal disputes
- 8) **General:** This account represents one-time funding as general reserves which are approved by the Controller's Office.

**City and County of San Francisco**  
**Municipal Transportation Agency**  
**Major Expenditure Categories Change From Prior Year**  
**Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : 15                              MTA-Wide Services

Object	Object Title	2005-2006 Board Adopted	2006-2007 Board Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Adopted	
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<b><u>5MAAAAAA</u></b>		<b><u>MUNI-OPERATING-NON-PROJ-CONTROLLED FD</u></b>			
001	PERMANENT SALARIES - MISC	0	306,540	306,540	0.0%
<b>TOTAL SALARIES</b>		<b>0</b>	<b>306,540</b>	<b>306,540</b>	<b>0.0%</b>
013	RETIREMENT	0	42,120	42,120	0.0%
014	SOCIAL SECURITY	0	23,451	23,451	0.0%
015	HEALTH SERVICE	0	61,668	61,668	0.0%
016	DENTAL COVERAGE	0	9,774	9,774	0.0%
017	UNEMPLOYMENT INSURANCE	0	919	919	0.0%
019	OTHER FRINGE BENEFITS	0	1,042	1,042	0.0%
<b>TOTAL MANDATORY FRINGE BENEFITS</b>		<b>0</b>	<b>138,974</b>	<b>138,974</b>	<b>0.0%</b>
030	RENTS & LEASES-BUILDINGS & STRUCT	200,000	3,362,988	3,162,988	1581.5%
035	OTHER CURRENT EXPENSES	5,066,940	7,567,002	2,500,062	49.3%
052	TAXES, LICENSES & PERMITS	197,425	197,425	0	0.0%
<b>TOTAL NON PERSONAL SERVICES</b>		<b>5,464,365</b>	<b>11,127,415</b>	<b>5,663,050</b>	<b>103.6%</b>
049	OTHER MATERIALS & SUPPLIES	0	102,791	102,791	0.0%
04A	SMALL EQUIPMENT ITEMS	0	7,500	7,500	0.0%
<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>0</b>	<b>110,291</b>	<b>110,291</b>	<b>0.0%</b>
060	EQUIPMENT PURCHASE	0	695,626	695,626	0.0%
<b>TOTAL CAPITAL OUTLAY</b>		<b>0</b>	<b>695,626</b>	<b>695,626</b>	<b>0.0%</b>
079	ALLOCATED CHARGES	(3,263,213)	(3,263,213)	0	0.0%
<b>TOTAL ALLOCATED CHARGES</b>		<b>(3,263,213)</b>	<b>(3,263,213)</b>	<b>0</b>	<b>0.0%</b>
081	SERVICES OF OTHER DEPTS (AAO FUND	4,555,221	5,553,635	998,414	21.9%
<b>TOTAL SERVICES OF OTHER DEPTS (AAO FUNDS)</b>		<b>4,555,221</b>	<b>5,553,635</b>	<b>998,414</b>	<b>21.9%</b>
097	APPROPRIATED REVENUE - RESERVED	0	10,000,000	10,000,000	0.0%
<b>TOTAL APPROPRIATED REVENUE - RESERVED</b>		<b>0</b>	<b>10,000,000</b>	<b>10,000,000</b>	<b>0.0%</b>
<b>TOTAL MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>		<b>6,756,373</b>	<b>24,669,268</b>	<b>17,912,895</b>	<b>265.1%</b>
<b><u>5MAGTUNA</u></b>		<b><u>MUNI-OPERATING GRANTS-UNALLOCATED</u></b>			
035	OTHER CURRENT EXPENSES	0	2,200,000	2,200,000	0.0%
<b>TOTAL NON PERSONAL SERVICES</b>		<b>0</b>	<b>2,200,000</b>	<b>2,200,000</b>	<b>0.0%</b>
<b>TOTAL MUNI-OPERATING GRANTS-UNALLOCATED</b>		<b>0</b>	<b>2,200,000</b>	<b>2,200,000</b>	<b>0.0%</b>
<b>TOTAL MTA-Wide Services</b>		<b>6,756,373</b>	<b>26,869,268</b>	<b>20,112,895</b>	<b>297.7%</b>

**City and County of San Francisco**  
**Municipal Transportation Agency**  
**Major Expenditure Categories Change From Prior Year**  
**Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : 15                              MTA-Wide Services

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved
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**MUNI-OPERATING-NON-PROJ-CONTROLLED FD**

**001 SALARIES**

001	PERMANENT SALARIES - MISC	0	306,540	306,540	0.0%
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For this FY 2007 appropriation, MTA has increased the salary budget significantly to compensate for new technological initiatives to improve Agency service standards for on-time performance (e.g. Next Bus and Trapeze), and accompanying service enhancements to increase ridership and support improved revenue collection initiatives for the entire Agency.

<b>TOTAL SALARIES</b>		<b>0</b>	<b>306,540</b>	<b>306,540</b>	<b>0.0%</b>
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**013 MANDATORY FRINGE BENEFITS**

013	RETIREMENT	0	42,120	42,120	0.0%
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The change in this appropriation in FY2007 reflects the increasing cost of both types of contributions the City makes to the retirement system. First, the City pays the employer share. This rate is calculated to ensure that the retirement fund is actuarially sound. In FY2006, this contribution was 6.58% of salaries. However, in FY2007, actuarial analyses require this contribution increase to 8.0% of salaries.

Secondly, the City is paying the full employee share of the retirement contribution in FY2007. According to the negotiated MOU agreements, the City picked up either 0.0% or 2.5% of the 7.5% employee retirement contribution in FY2006. However, the City will pay the entire 7.5% in FY2007.

014	SOCIAL SECURITY	0	23,451	23,451	0.0%
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This appropriation funds mandatory employer contributions for Social Security and Medicare. The change is due to the net effect of change in Permanent Salaries, and a slight increase in the maximum taxable amount in 2006.

015	HEALTH SERVICE	0	61,668	61,668	0.0%
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The City Charter establishes an employer contribution to the Health Service Trust fund that covers health insurance costs for City employees. Additionally, the City shares the cost of dependent health care coverage with the employee. Increases to this appropriation are due to anticipated rising health care costs.

016	DENTAL COVERAGE	0	9,774	9,774	0.0%
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Costs for the dental plan are determined annually by the Health Service Board. The increase to this appropriation is due to the anticipated rise in dental care costs.

017	UNEMPLOYMENT INSURANCE	0	919	919	0.0%
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Unemployment insurance is mandated by the State of California. The budgeted rate for unemployment insurance costs can vary each year. The FY2007 rate will be 0.30%, an increase over the FY2006 rate of 0.25%.

019	OTHER FRINGE BENEFITS	0	1,042	1,042	0.0%
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Other Fringe Benefits include the cost of flexible benefit plans that are currently authorized for MEA-represented employees. Costs of Long Term Disability Insurance are also included in this appropriation.

<b>TOTAL MANDATORY FRINGE BENEFITS</b>		<b>0</b>	<b>138,974</b>	<b>138,974</b>	<b>0.0%</b>
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**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : 15                              MTA-Wide Services

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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**MUNI-OPERATING-NON-PROJ-CONTROLLED FD**

**021    NON PERSONAL SERVICES**

030	RENTS & LEASES-BUILDINGS & STRUCTURES	200,000	3,362,988	3,162,988	1581.5%
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Muni has entered into a new lease agreement in order to relocate the Muni divisions that are currently housed at 1145 Market to One South Van Ness. These divisions include Construction, Capital Planning and External Affairs, Contract Compliance, Worker's Compensation, Equal Employment Opportunity and Service Planning. Additionally, Muni's Safety Division will relocate here. The lease at One South Van Ness will provide a significant savings in Muni's rent expenditures for the next five years.

035	OTHER CURRENT EXPENSES	5,066,940	7,567,002	2,500,062	49.3%
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Service on the new Third Street Light Rail Line is anticipated to begin in FY 2007. This line will extend rail service along the Third Street waterfront and provide connections with CalTrain stations. This extension will result in increased costs to the operating budget as revenue service begins. In addition this appropriation also funds on line access fees and other miscellaneous current expenses.

052	TAXES, LICENSES & PERMITS	197,425	197,425	0	0.0%
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This appropriation represents a payment to the San Francisco Municipal Railway Improvement Corporation for funds advances for the Mission\_Steuart development project.

<b>TOTAL NON PERSONAL SERVICES</b>		<b>5,464,365</b>	<b>11,127,415</b>	<b>5,663,050</b>	<b>103.6%</b>
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**040    MATERIALS & SUPPLIES**

049	OTHER MATERIALS & SUPPLIES	0	102,791	102,791	0.0%
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This item is comprised of other materials and supplies funds reallocated from other MTA divisions and consolidated as part of MTA-wide service centralization.

04A	SMALL EQUIPMENT ITEMS	0	7,500	7,500	0.0%
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This item funds computer equipment, printers and software costing less than \$5,000 each. This item is reallocated from other divisions to this centralized division.

<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>0</b>	<b>110,291</b>	<b>110,291</b>	<b>0.0%</b>
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**060    CAPITAL OUTLAY**

060	EQUIPMENT PURCHASE	0	695,626	695,626	0.0%
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MTA is required to repair different type of vehicles, equipment and infrastructure required to deliver safe and reliable transportation services to MTA clients. The timely availability of vehicles and equipment plays a critical role in meeting MTA's daily service delivery targets. MTA has budgeted \$695,626 to replace trucks and vans.

<b>TOTAL CAPITAL OUTLAY</b>		<b>0</b>	<b>695,626</b>	<b>695,626</b>	<b>0.0%</b>
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**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : 15                            MTA-Wide Services

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved
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**MUNI-OPERATING-NON-PROJ-CONTROLLED FD**

**079 ALLOCATED CHARGES**

079	ALLOCATED CHARGES	(3,263,213)	(3,263,213)	0	0.0%
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The federal Office of Management and Budget Circular A-87 defines cost principles and procedures for establishing cost allocation plans and indirect cost rates for federal grants and contracts. Muni has developed a central services cost allocation plan and an indirect cost rate needed to distribute central support (or indirect) costs as outlined in A-87. The plan was prepared in accordance with the full costing concepts that recognize and incorporate all expenses of Muni, with the exception of capital outlays, recoveries from other agencies, intrafund transfers, and judgments and claims. Based on the calculated rate, Muni assigns eligible support service costs, allowing recovery of the appropriate share of those costs from federal grants.

This object represents recoveries of expenditures for central support (or indirect) costs. These recoveries are budgeted as negative appropriations, since Muni will recover the \$3,263,213 from grants under the A87 Indirect Cost Allocation Plan. In FY2006, the recovery amount is expected to decrease by \$1,338,773 as the indirect costs eligible to be allocated to grants decline.

<b>TOTAL ALLOCATED CHARGES</b>		<b>(3,263,213)</b>	<b>(3,263,213)</b>	<b>0</b>	<b>0.0%</b>
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**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : 15                            MTA-Wide Services

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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**MUNI-OPERATING-NON-PROJ-CONTROLLED FD**

**081 SERVICES OF OTHER DEPTS (AAO FUNDS)**

081	SERVICES OF OTHER DEPTS (AAO FUNDS)	4,555,221	5,553,635	998,414	21.9%
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Work orders in this section cover expenditures that are MTA-wide. There are thirteen work orders with various City Departments:

1. Controller's Office – Internal Audits. This work order funds audit functions in the Controller's office as required by Proposition C, approved by the voters in November 2003.
2. Airport – This funds reproduction services not available through the Purchasing Department.
3. Insurance and Risk Management (Department of Administrative Services). This work order covers group life and accidental death as provided in the TWU contract. Additionally, it funds property insurance costs for Muni revenue rolling stock and Breda LRVs as required under the terms of the lease-leaseback transaction. Lastly, \$40,000 of these funds represent MTA's share in supporting the Insurance and Risk Management Division as they negotiate insurance for all City departments.
4. Business and Economic Development – to support the Mayor's City Build initiative that provides construction training to San Francisco residents in order to provide jobs on San Francisco public projects.
5. Department of Telecommunications and Information Services (DTIS). This covers charges for land line, cellular and pager usage, as well as charges for network circuits, equipment, repairs and billing services.
6. Health Service System (HSS) Life Insurance. This work order funds life insurance premiums for members of IFPTE Local 21 as mandated by the MOU.
7. Department of Human Resources. This work order provides funding to cover MTA's share of the City's Department of Human Resources' development and maintenance costs associated with the Peoplesoft Human Resources Management System.
8. Central Purchasing Division of the Department of Administrative Services. This covers purchasing support services provided to MTA.
9. Human Rights Commission —Surety Bond. This work order provides bonding to women and minority and disadvantaged-owned businesses that may have difficulty in obtaining bonding from commercial sources, in order to increase their participation in the contract bid process.
10. Department of Human Services. This work order provides funding to pay for Department of Human Services' to process Lifeline passes.
11. War Memorial – Rent of third Floor at 401 Van Ness Avenue. This work order funds office space rental for MTA offices located at 401 Van Ness Avenue.
12. DPW Street Cleaning – for graffiti removal.
13. DPW Engineering – for bus bulb landscaping and maintenance of Hallidie Plaza.

<b>TOTAL SERVICES OF OTHER DEPTS (AAO FUNDS)</b>		<b>4,555,221</b>	<b>5,553,635</b>	<b>998,414</b>	<b>21.9%</b>
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**097 APPROPRIATED REVENUE - RESERVED**

097	APPROPRIATED REVENUE - RESERVED	0	10,000,000	10,000,000	0.0%
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As established by MTA Board policy, this item funds the MTA's general reserve as a contingency for unforeseen expenditures.

<b>TOTAL APPROPRIATED REVENUE - RESERVED</b>		<b>0</b>	<b>10,000,000</b>	<b>10,000,000</b>	<b>0.0%</b>
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<b>TOTAL MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>		<b>6,756,373</b>	<b>24,669,268</b>	<b>17,912,895</b>	<b>265.1%</b>
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**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : 15                            MTA-Wide Services

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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**MUNI-OPERATING GRANTS-UNALLOCATED**

**021    NON PERSONAL SERVICES**

035	OTHER CURRENT EXPENSES	0	2,200,000	2,200,000	0.0%
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Service on the new Third Street Light Rail Line is anticipated to begin in FY 2007. This line will extend rail service along the Third Street waterfront and provide connections with CalTrain stations. This extension will result in increased costs to the operating budget as revenue service begins. This is the funding through bridge tolls funds provided through the Regional Measure 2 (RM2) traffic relief plan that was passed by Bay Area voters in March 2004.

<b>TOTAL NON PERSONAL SERVICES</b>	<b>0</b>	<b>2,200,000</b>	<b>2,200,000</b>	<b>0.0%</b>
<b>TOTAL MUNI-OPERATING GRANTS-UNALLOCATED</b>	<b>0</b>	<b>2,200,000</b>	<b>2,200,000</b>	<b>0.0%</b>
<b>TOTAL MTA-Wide Services</b>	<b>6,756,373</b>	<b>26,869,268</b>	<b>20,112,895</b>	<b>297.7%</b>

**City and County of San Francisco**  
**Municipal Transportation Agency**  
**Major Expenditure Categories Change From Prior Year**  
**Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
 Division : 16                              Workers Compensation

Object	Object Title	2005-2006 Board Adopted	2006-2007 Board Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Adopted
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<b><u>5MAAAAAA</u></b>		<b><u>MUNI-OPERATING-NON-PROJ-CONTROLLED FD</u></b>			
027	PROFESSIONAL & SPECIALIZED SERVIC	3,840,500	4,083,500	243,000	6.3%
051	INSURANCE	23,104,800	19,104,800	(4,000,000)	-17.3%
<b>TOTAL NON PERSONAL SERVICES</b>		<b>26,945,300</b>	<b>23,188,300</b>	<b>(3,757,000)</b>	<b>-13.9%</b>
<b>TOTAL MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>		<b>26,945,300</b>	<b>23,188,300</b>	<b>(3,757,000)</b>	<b>-13.9%</b>
<b>TOTAL Workers Compensation</b>		<b>26,945,300</b>	<b>23,188,300</b>	<b>(3,757,000)</b>	<b>-13.9%</b>

**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : 16                              Workers Compensation

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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**MUNI-OPERATING-NON-PROJ-CONTROLLED FD**

**021    NON PERSONAL SERVICES**

027	PROFESSIONAL & SPECIALIZED SERVICES	3,840,500	4,083,500	243,000	6.3%
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The appropriation for professional and specialized services has increased by \$243,000 due to an increase in costs by outside vendors. This appropriation funds Muni's Back First Program and the Workers' Compensation Third Party Administrator (TPA) contract. The FY2006 allocation for the Back First Program remains constant at \$250,000. TPA services include Workers' Compensation Third Party Claims Management Services, Bill Review Services, and Investigation Services. Since FY2006, Department of Parking and Traffic (DPT) employees are covered by MTA's Workers Compensation program.

051	INSURANCE	23,104,800	19,104,800	(4,000,000)	-17.3%
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This appropriation funds workers' compensation expenses such as employee medical expenses, disability and rehabilitation payments, as well as the State of California Self Insurance and Fraud Assessment Fee.

<b>TOTAL NON PERSONAL SERVICES</b>		<b>26,945,300</b>	<b>23,188,300</b>	<b>(3,757,000)</b>	<b>-13.9%</b>
<b>TOTAL MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>		<b>26,945,300</b>	<b>23,188,300</b>	<b>(3,757,000)</b>	<b>-13.9%</b>
<b>TOTAL Workers Compensation</b>		<b>26,945,300</b>	<b>23,188,300</b>	<b>(3,757,000)</b>	<b>-13.9%</b>

**City and County of San Francisco**  
**Municipal Transportation Agency**  
**Major Expenditure Categories Change From Prior Year**  
**Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
 Division : 17                              Paratransit

Object	Object Title	2005-2006 Board Adopted	2006-2007 Board Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Adopted	
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<u>5MAAAAAA</u>		<u>MUNI-OPERATING-NON-PROJ-CONTROLLED FD</u>			
035	OTHER CURRENT EXPENSES	20,073,976	20,073,976	0	0.0%
<b>TOTAL NON PERSONAL SERVICES</b>		<b>20,073,976</b>	<b>20,073,976</b>	<b>0</b>	<b>0.0%</b>
<b>TOTAL MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>		<b>20,073,976</b>	<b>20,073,976</b>	<b>0</b>	<b>0.0%</b>
<b>TOTAL Paratransit</b>		<b>20,073,976</b>	<b>20,073,976</b>	<b>0</b>	<b>0.0%</b>

**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : 17                              Paratransit

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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**MUNI-OPERATING-NON-PROJ-CONTROLLED FD**

**021 NON PERSONAL SERVICES**

035	OTHER CURRENT EXPENSES	20,073,976	20,073,976	0	0.0%
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This allocation funds the Paratransit Broker Contract. Paratransit services are door-to-door van and taxi services provided to persons with disabilities who are unable to ride fixed transit service some or all of the time. A Paratransit broker, under contract with the City, administers the Paratransit program which enables MTA to comply with the Americans with Disabilities Act (ADA). Services are provided to persons certified eligible under federal criteria, and include On-Call Taxi Service, Group Van service, and ADA Access service.

<b>TOTAL NON PERSONAL SERVICES</b>		<b>20,073,976</b>	<b>20,073,976</b>	<b>0</b>	<b>0.0%</b>
<b>TOTAL MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>		<b>20,073,976</b>	<b>20,073,976</b>	<b>0</b>	<b>0.0%</b>
<b>TOTAL Paratransit</b>		<b>20,073,976</b>	<b>20,073,976</b>	<b>0</b>	<b>0.0%</b>

**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : 18                            MTA-Wide Benefits

Object	Object Title	2005-2006 Board Adopted	2006-2007 Board Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Adopted	
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<b><u>5MAAAAAA</u></b>		<b><u>MUNI-OPERATING-NON-PROJ-CONTROLLED FD</u></b>			
001	PERMANENT SALARIES - MISC	1,745,000	1,872,333	127,333	7.3%
009	PREMIUM PAY	952,000	952,000	0	0.0%
010	ONE-TIME SALARY PAYMENTS	2,077,000	2,077,000	0	0.0%
<b>TOTAL SALARIES</b>		<b>4,774,000</b>	<b>4,901,333</b>	<b>127,333</b>	<b>2.7%</b>
013	RETIREMENT	0	18,478	18,478	0.0%
014	SOCIAL SECURITY	231,719	241,362	9,643	4.2%
015	HEALTH SERVICE	17,001,482	17,696,802	695,320	4.1%
016	DENTAL COVERAGE	506,728	508,682	1,954	0.4%
017	UNEMPLOYMENT INSURANCE	7,573	9,490	1,917	25.3%
019	OTHER FRINGE BENEFITS	5,125,349	1,126,532	(3,998,817)	-78.0%
<b>TOTAL MANDATORY FRINGE BENEFITS</b>		<b>22,872,851</b>	<b>19,601,346</b>	<b>(3,271,505)</b>	<b>-14.3%</b>
022	TRAINING	0	15,000	15,000	0.0%
<b>TOTAL NON PERSONAL SERVICES</b>		<b>0</b>	<b>15,000</b>	<b>15,000</b>	<b>0.0%</b>
040	MATERIALS & SUPPLIES BUDGET ONLY	0	1,121,450	1,121,450	0.0%
<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>0</b>	<b>1,121,450</b>	<b>1,121,450</b>	<b>0.0%</b>
<b>TOTAL MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>		<b>27,646,851</b>	<b>25,639,129</b>	<b>(2,007,722)</b>	<b>-7.3%</b>
<b>TOTAL MTA-Wide Benefits</b>		<b>27,646,851</b>	<b>25,639,129</b>	<b>(2,007,722)</b>	<b>-7.3%</b>

**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : 18                              MTA-Wide Benefits

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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MUNI-OPERATING-NON-PROJ-CONTROLLED FD

**001 SALARIES**

001	PERMANENT SALARIES - MISC	1,745,000	1,872,333	127,333	7.3%
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In FY2006, funding has been allocated to this line item for labor cost increases resulting from negotiations and contract re-openers that took place in 2005. Additionally, this item holds funds for potential personnel changes resulting from the MTA reorganization, which is anticipated to be fully implemented in FY2006.

009	PREMIUM PAY	952,000	952,000	0	0.0%
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This appropriation funds premium benefit increases for miscellaneous employees, resulting from the collective bargaining process undertaken in FY2005 for contracts effective 7/1/2005.

010	ONE-TIME SALARY PAYMENTS	2,077,000	2,077,000	0	0.0%
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This appropriation funds individual and group performance, attendance and wellness incentive programs.

**Individual and Group Performance Incentive Program:**

The MTA Performance Incentive Program was established for service-critical employees in the Maintenance, Operations, and Administration groups. Service standards (at the division, mode and Muni-wide levels) were developed for each occupational group, and performance goals were established for each service standard. Progress towards performance goals is tracked daily and published quarterly in the Service Standards Report. When a performance goal is achieved, incentive bonuses are paid to eligible employees in the applicable division, mode, or occupational group.

**Attendance Incentive Program:**

The MTA Attendance Incentive Program was established for miscellaneous service-critical employees in the Maintenance, Operations and Administration areas, with the goal of promoting attendance and wellness among these employees. Incentive payments are made annually to eligible employees in exchange for accrued sick leave at the end of each qualifying period.

**Wellness Incentive Program:**

The City and County of San Francisco established a Wellness Incentive Program to promote workforce attendance. As with the Attendance Incentive Program, the goal of this program is to promote attendance and wellness among City employees. Incentive payments are made in exchange for accrued sick leave at the time of an employee's separation from service with the City.

<b>TOTAL SALARIES</b>		<b>4,774,000</b>	<b>4,901,333</b>	<b>127,333</b>	<b>2.7%</b>
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**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : 18                              MTA-Wide Benefits

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved
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**MUNI-OPERATING-NON-PROJ-CONTROLLED FD**

**013 MANDATORY FRINGE BENEFITS**

013	RETIREMENT	0	18,478	18,478	0.0%
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The figure in this item represents adjustment to retirement cost calculated by the Controller's Budgeting System.

014	SOCIAL SECURITY	231,719	241,362	9,643	4.2%
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This appropriation funds mandatory employer contributions for Social Security and Medicare. The change is due to the net effect of change in Permanent Salaries, and a slight increase in the maximum taxable amount in 2006.

015	HEALTH SERVICE	17,001,482	17,696,802	695,320	4.1%
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This appropriation funds Muni's share of the City's costs for administering the health service system for retirees and also funds Charter-mandated subsidies for health service costs for retirees and their surviving spouses and domestic partners. In addition, this appropriation funds continued health benefits to certain employees on leave without pay status. The increase of \$355,911 in FY2006 is due to increased costs for health insurance premiums. This increase is offset by a decrease of \$42,231 in Muni's share of the City's costs for administering the health service system. The subobjects included in this category are subobject 01500 - health services for employees on leave; and subobjects 01551 and 01561 - health service cost for retirees.

016	DENTAL COVERAGE	506,728	508,682	1,954	0.4%
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This appropriation funds continued dental benefits to certain employees on leave without pay status.

017	UNEMPLOYMENT INSURANCE	7,573	9,490	1,917	25.3%
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Unemployment insurance is mandated by the State of California. The budgeted rate for unemployment insurance costs can vary each year. The FY2007 rate will be 0.30%, an increase over the FY2006 rate of 0.25%.

019	OTHER FRINGE BENEFITS	5,125,349	1,126,532	(3,998,817)	-78.0%
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Other Fringe Benefits include Maternity Leave benefits, funding for the Commuter Check program and increase to the Transit Operators Trust Fund to equalize benefits with other jurisdictions.. In addition, this appropriation represents cost increases associated with labor negotiations and contract re-openers in spring of 2006.

<b>TOTAL MANDATORY FRINGE BENEFITS</b>		<b>22,872,851</b>	<b>19,601,346</b>	<b>(3,271,505)</b>	<b>-14.3%</b>
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**021 NON PERSONAL SERVICES**

022	TRAINING	0	15,000	15,000	0.0%
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<b>TOTAL NON PERSONAL SERVICES</b>		<b>0</b>	<b>15,000</b>	<b>15,000</b>	<b>0.0%</b>
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**040 MATERIALS & SUPPLIES**

040	MATERIALS & SUPPLIES BUDGET ONLY	0	1,121,450	1,121,450	0.0%
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<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>0</b>	<b>1,121,450</b>	<b>1,121,450</b>	<b>0.0%</b>
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<b>TOTAL MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>		<b>27,646,851</b>	<b>25,639,129</b>	<b>(2,007,722)</b>	<b>-7.3%</b>
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<b>TOTAL MTA-Wide Benefits</b>		<b>27,646,851</b>	<b>25,639,129</b>	<b>(2,007,722)</b>	<b>-7.3%</b>
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**City and County of San Francisco**  
**Municipal Transportation Agency**  
**Major Expenditure Categories Change From Prior Year**  
**Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
 Division : 19                              Caltrain JPB

Object	Object Title	2005-2006 Board Adopted	2006-2007 Board Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Adopted	
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<b><u>5MAAAAAA</u></b>		<b><u>MUNI-OPERATING-NON-PROJ-CONTROLLED FD</u></b>			
052	TAXES, LICENSES & PERMITS	6,337,070	6,337,070	0	0.0%
<b>TOTAL NON PERSONAL SERVICES</b>		<b>6,337,070</b>	<b>6,337,070</b>	<b>0</b>	<b>0.0%</b>
<b>TOTAL MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>		<b>6,337,070</b>	<b>6,337,070</b>	<b>0</b>	<b>0.0%</b>
<b>TOTAL Caltrain JPB</b>		<b>6,337,070</b>	<b>6,337,070</b>	<b>0</b>	<b>0.0%</b>

**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : 19                              Caltrain JPB

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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MUNI-OPERATING-NON-PROJ-CONTROLLED FD

**021    NON PERSONAL SERVICES**

052	TAXES, LICENSES & PERMITS	6,337,070	6,337,070	0	0.0%
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The City and County of San Francisco, the San Mateo County Transit District, and the Santa Clara Valley Transportation Authority are member agencies of the CalTrain Peninsula Joint Powers Board (JPB) and as such, provide annual local subsidies to the JPB. In FY2004, the local support for CalTrain was transferred from the City's General Fund budget to Muni's operating budget in an effort to further consolidate the City's transportation functions and provide the required local subsidy to the CalTrain operating and capital budgets. Starting FY2005 the subsidy is only to the CalTrain operating budget.

This appropriation funds payment to the CalTrain Peninsula Joint Powers Board (JPB) as a local subsidy to CalTrain's FY2006 operating budget. This amount also includes yearly share of insurance premiums and Pac Bell Park baseball service.

<b>TOTAL NON PERSONAL SERVICES</b>		<b>6,337,070</b>	<b>6,337,070</b>	<b>0</b>	<b>0.0%</b>
<b>TOTAL MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>		<b>6,337,070</b>	<b>6,337,070</b>	<b>0</b>	<b>0.0%</b>
<b>TOTAL Caltrain JPB</b>		<b>6,337,070</b>	<b>6,337,070</b>	<b>0</b>	<b>0.0%</b>

**City and County of San Francisco**  
**Municipal Transportation Agency**  
**Major Expenditure Categories Change From Prior Year**  
**Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
 Division : 20                              Fast Pass on BART

Object	Object Title	2005-2006 Board Adopted	2006-2007 Board Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Adopted
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<b><u>5MAAAAAA</u></b>		<b><u>MUNI-OPERATING-NON-PROJ-CONTROLLED FD</u></b>			
052	TAXES, LICENSES & PERMITS	9,437,653	10,937,653	1,500,000	15.9%
<b>TOTAL NON PERSONAL SERVICES</b>		<b>9,437,653</b>	<b>10,937,653</b>	<b>1,500,000</b>	<b>15.9%</b>
<b>TOTAL MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>		<b>9,437,653</b>	<b>10,937,653</b>	<b>1,500,000</b>	<b>15.9%</b>
<b>TOTAL Fast Pass on BART</b>		<b>9,437,653</b>	<b>10,937,653</b>	<b>1,500,000</b>	<b>15.9%</b>

**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : 20                              Fast Pass on BART

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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MUNI-OPERATING-NON-PROJ-CONTROLLED FD

**021    NON PERSONAL SERVICES**

052	TAXES, LICENSES & PERMITS	9,437,653	10,937,653	1,500,000	15.9%
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MTA reimburses BART on a per trip basis for rides within San Francisco. This agreement is in accordance with the region's desire for convenient inter-connectivity for transit users between the Bay Area's transit providers. Muni's reimbursement rate increased in FY2004 as a result of BART's FY2003 and FY2004 fare increases. The reimbursement rate is expected to increase again in the near future.

<b>TOTAL NON PERSONAL SERVICES</b>		<b>9,437,653</b>	<b>10,937,653</b>	<b>1,500,000</b>	<b>15.9%</b>
<b>TOTAL MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>		<b>9,437,653</b>	<b>10,937,653</b>	<b>1,500,000</b>	<b>15.9%</b>
<b>TOTAL Fast Pass on BART</b>		<b>9,437,653</b>	<b>10,937,653</b>	<b>1,500,000</b>	<b>15.9%</b>

**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : 21                              Legal

Object	Object Title	2005-2006 Board Adopted	2006-2007 Board Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Adopted	
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<b><u>5MAAAAAA</u></b>		<b><u>MUNI-OPERATING-NON-PROJ-CONTROLLED FD</u></b>			
053	JUDGEMENTS & CLAIMS	7,486,988	7,486,988	0	0.0%
<b>TOTAL NON PERSONAL SERVICES</b>		<b>7,486,988</b>	<b>7,486,988</b>	<b>0</b>	<b>0.0%</b>
081	SERVICES OF OTHER DEPTS (AAO FUND	8,661,823	10,861,823	2,200,000	25.4%
<b>TOTAL SERVICES OF OTHER DEPTS (AAO FUNDS)</b>		<b>8,661,823</b>	<b>10,861,823</b>	<b>2,200,000</b>	<b>25.4%</b>
<b>TOTAL MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>		<b>16,148,811</b>	<b>18,348,811</b>	<b>2,200,000</b>	<b>13.6%</b>
<b>TOTAL Legal</b>		<b>16,148,811</b>	<b>18,348,811</b>	<b>2,200,000</b>	<b>13.6%</b>

**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : 21                              Legal

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved	
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**MUNI-OPERATING-NON-PROJ-CONTROLLED FD**

**021    NON PERSONAL SERVICES**

053	JUDGEMENTS & CLAIMS	7,486,988	7,486,988	0	0.0%
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This appropriation funds claims and judgments resulting from transit-related incidents, as well as those resulting from internal disputes. There is no increase in funding compare to FY2006.

<b>TOTAL NON PERSONAL SERVICES</b>		<b>7,486,988</b>	<b>7,486,988</b>	<b>0</b>	<b>0.0%</b>
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**081    SERVICES OF OTHER DEPTS (AAO FUNDS)**

081	SERVICES OF OTHER DEPTS (AAO FUNDS)	8,661,823	10,861,823	2,200,000	25.4%
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This appropriation funds a broad range of legal services including claims investigation and resolution; advice on labor, employment, contract, and construction matters; representation of Muni in litigation brought against Muni and on behalf of Muni; drafting and review of contracts, resolutions, ordinances and other legal documents; and assistance with a variety of regulatory and transactional matters.

<b>TOTAL SERVICES OF OTHER DEPTS (AAO FUNDS)</b>		<b>8,661,823</b>	<b>10,861,823</b>	<b>2,200,000</b>	<b>25.4%</b>
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<b>TOTAL MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>		<b>16,148,811</b>	<b>18,348,811</b>	<b>2,200,000</b>	<b>13.6%</b>
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<b>TOTAL Legal</b>		<b>16,148,811</b>	<b>18,348,811</b>	<b>2,200,000</b>	<b>13.6%</b>
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**City and County of San Francisco**  
**Municipal Transportation Agency**  
**Major Expenditure Categories Change From Prior Year**  
**Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
 Division : AA                            General

Object	Object Title	2005-2006 Board Adopted	2006-2007 Board Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Adopted
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<b><u>5MAAAAAA</u></b>		<b><u>MUNI-OPERATING-NON-PROJ-CONTROLLED FD</u></b>			
097	APPROPRIATED REVENUE - RESERVED	682,812	0	(682,812)	-100.0%
<b>TOTAL APPROPRIATED REVENUE - RESERVED</b>		<b>682,812</b>	<b>0</b>	<b>(682,812)</b>	<b>-100.0%</b>
098	APPROPRIATED REVENUE - DESIGNATE	337,000	0	(337,000)	-100.0%
<b>TOTAL APPROPRIATED REVENUE - DESIGNATED</b>		<b>337,000</b>	<b>0</b>	<b>(337,000)</b>	<b>-100.0%</b>
<b>TOTAL MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>		<b>1,019,812</b>	<b>0</b>	<b>(1,019,812)</b>	<b>-100.0%</b>
<b>TOTAL General</b>		<b>1,019,812</b>	<b>0</b>	<b>(1,019,812)</b>	<b>-100.0%</b>

**City and County of San Francisco  
Municipal Transportation Agency  
Major Expenditure Categories Change From Prior Year  
Budget Year 2006-2007**

Department : MTA                      Municipal Transportation Agency  
Division : AA                            General

Object	Object Title	2005-2006 Board Approved	2006-2007 Proposed	FY 2007 Proposed Increase (Decrease) over FY2006 Approved
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**MUNI-OPERATING-NON-PROJ-CONTROLLED FD**

**097    APPROPRIATED REVENUE - RESERVED**

097	APPROPRIATED REVENUE - RESERVED	682,812	0	(682,812) -100.0%
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This was a one-time funding as a general reserve budgeted in FY2006 approved by the Controller's Office. This was funded by increase general fund contribution due to City's increased discretionary revenue as reported in FY2004-05 Nine-Month Budget Status Report by the City's Controller Office.

<b>TOTAL APPROPRIATED REVENUE - RESERVED</b>		<b>682,812</b>	<b>0</b>	<b>(682,812) -100.0%</b>
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**098    APPROPRIATED REVENUE - DESIGNATED**

098	APPROPRIATED REVENUE - DESIGNATED	337,000	0	(337,000) -100.0%
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This was a one-time funding as a designated for baseline budgeted in FY2006 approved by the Controller's Office. This was funded by increase general fund contribution due to City's increased discretionary revenue as reported in FY2004-05 Nine-Month Budget Status Report by the City's Controller Office.

<b>TOTAL APPROPRIATED REVENUE - DESIGNATED</b>		<b>337,000</b>	<b>0</b>	<b>(337,000) -100.0%</b>
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<b>TOTAL MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>		<b>1,019,812</b>	<b>0</b>	<b>(1,019,812) -100.0%</b>
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<b>TOTAL General</b>		<b>1,019,812</b>	<b>0</b>	<b>(1,019,812) -100.0%</b>
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**City and County of San Francisco**  
**Municipal Transportation Agency**  
**Position Detail - By Division**  
**Budget Year 2006-2007**

**Department : MTA                    Municipal Transportation Agency**  
**Division : 15                        MTA-Wide Services**

Job Class	Class Title	2005-2006	2006-2007	2006-2007
		Adopted	Proposed	Changes
		Count	Count	Count
<b>5MAAAAAA</b>	<b>: MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>			
7501	ENVIRONMENTAL SERVICE WORKER	0.00	7.50	7.50
<b>TOTAL MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>		<b>0.00</b>	<b>7.50</b>	<b>7.50</b>
<b>TOTAL MTA-Wide Services</b>		<b>0.00</b>	<b>7.50</b>	<b>7.50</b>

**City and County of San Francisco**  
**Municipal Transportation Agency**  
**Position Detail - By Division**  
**Budget Year 2006-2007**

**Department : MTA                      Municipal Transportation Agency**  
**Division : 18                            MTA-Wide Benefits**

Job Class	Class Title	2005-2006	2006-2007	2006-2007
		Adopted	Proposed	Changes
		Count	Count	Count
<b>5MAAAAAA : MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>				
1022	ADMINISTRATOR II.....	0.00	0.75	0.75
1043	ENGINEER-SENIOR.....	0.00	0.75	0.75
<b>TOTAL MUNI-OPERATING-NON-PROJ-CONTROLLED FD</b>		<b>0.00</b>	<b>1.50</b>	<b>1.50</b>
<b>TOTAL MTA-Wide Benefits</b>		<b>0.00</b>	<b>1.50</b>	<b>1.50</b>



**SAN FRANCISCO  
MUNICIPAL TRANSPORTATION AGENCY**

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**FY2007 PROPOSED BUDGET**

**APPENDIX**

**ANNUAL CAPITAL IMPROVEMENT PLAN  
AUDITED FINANCIAL STATEMENTS FY2004 & FY2005  
PRESENTATIONS TO THE MTA BOARD OF DIRECTORS  
ANNUAL PLAN INSTRUCTIONS  
ACKNOWLEDGEMENTS**